

TRAVIS COUNTY EMERGENCY SERVICES DISTRICT No. 2

203 East Pecan Pflugerville, Texas 78660
Phone: (512) 251-2801 www.pflugervillefire.org

APPLICATION FOR FIRE INSPECTION

County Facilities: For a facility located in Travis County an application for a fire inspection must be accompanied with the required fees. The inspection cannot be conducted until the required fees are received. **TCESD No. 2 does not accept cash. We do accept credit cards, money orders or checks. Please make your money order or check payable to TCESD No. 2.**

City Facilities: For a facility located within the City of Pflugerville fire inspection fees are not required. To schedule an inspection send an email to inspections@pflugervillefire.org.

City Adoption/Foster Care: Fire inspection fees are required for a Foster Care facility located within the City of Pflugerville.

SELECT TYPE	INSPECTION TYPE	FEES	AMOUNT PAID
	Adoption/Foster Care	\$50.00	
	Open Burning	\$50.00	
	Tent/Membrane Structure	\$100.00	
	Requested Inspection (See Note on Page 2)	\$100.00	
	Special Event (See Note on Page 2)	\$200.00	
	Re-Inspection (See Note on Page 2)	\$100.00	
	After Hours/ Standby (See Note on Page 2)	\$100.00 per hour	

PROJECT INFORMATION	
Company Name	
Address	
Owner/Rep	
Phone Number	
Alternate Number	
Email Address	
Preferred Date for Inspection	
Preferred Time	

FOR STAFF USE ONLY	
Date Received	
Receipt Number	

If you list a preferred date and time, staff personnel will make every attempt to accommodate this request. If the requested date and time is not available, we will schedule the inspection for the next available time slot. Once the inspection is scheduled, you will receive an email confirmation.

AUTHORITY AND PURPOSE: Review of the plan(s) for the project specified above are for the purpose of ensuring that improvements are designed, implemented and constructed in accordance with Fire Code in Travis County Emergency Services District No. 2. Travis County Emergency Services District No. 2 is authorized by State law to assure compliance with, and enforcement of the regulations and codes which promote the health and safety of those persons within the territory of Travis County Emergency Services District No. 2 **Revision Date: October 5, 2018**

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Inspection Fee Notes

Requested Inspections: Requested inspections include:

- Inspections of state licensed facilities such as assisted living, daycare and nursing home facilities.
- In the county portion of our jurisdiction, a fire final inspection for existing occupancies undergoing a change in ownership without a change in occupancy or additional construction.
- A fireworks stand.
- Other requested fire prevention activities not otherwise defined in this document.

Special Event: Special events include:

- Fireworks displays.
- Carnivals and fairs.
- Any event where a public safety plan is required by the fire code official.

Re-Inspection Fees

- Re-inspection fees will be utilized for requested inspections. A re-inspection fee will be charged for the 2nd re-inspection and each subsequent re-inspection.
- Re-inspection fees will also be utilized for construction inspections. A re-inspection fee will be charged for contractors who miss appointments or who have not pre-inspected and pretested work.
- Re-inspection fees must be paid prior to scheduling of a re-inspection.

After Hours/Standby Fees

- Normal business hours are classified as 8 AM to 5 PM Monday through Friday. An after-hours fee will be charged for inspections or standby personnel requested outside of normal business hours.
- Approval of an after-hours request will be dependent upon workload and staff availability.
- If approved, the fee for an after-hours inspection will be added to the inspection fee.
- A two-hour minimum will be required when calculating the fee for an after-hours inspection. Travel time will be included when calculating the fee for an after-hours inspection.
- If an after-hours inspection exceeds the prepaid amount the project will be billed for the additional fees.
- Any required permit, licensing approval, and/or occupancy approval for the project will not be issued until all inspection fees have been received.