

TRAVIS COUNTY EMERGENCY SERVICES DISTRICT No. 2

PFLUGERVILLE FIRE DEPARTMENT
203 E. PECAN STREET
PFLUGERVILLE, TEXAS 78660
(512) 251-2801

Request for Qualifications

For

FIRE STATION FEASIBILITY, RESOURCE DEPLOYMENT, AND
STANDARDS OF COVER ANALYSIS

11/08/2019

DUE DATE FOR RESPONSES: 11/22/2019

CONTACT

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Attn: Nicholas Perkins
203 E Pecan Street
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1.0 Notice of RFQ

Travis County Emergency Services District No. 2 (“District”), a political subdivision of the State of Texas operating under Chapter 775, Texas Health & Safety Code, providing fire and other emergency services to its citizens in Travis County, is circulating this Request for Qualifications (“RFQ”) to potential respondents for fire station feasibility, resource deployment, and standards of cover analysis.

2.0 Background

Travis County Emergency Services District No. 2 (the District) was created in accordance to Chapter 775 of the Texas Health and Safety Code. The District, also referred to as the Pflugerville Fire Department, has a great responsibility in providing fire suppression, fire prevention, and first response emergency medical care covering approximately 77 square miles with staff and equipment working out of four fire stations 24-hours a day to a population of more than 133,000 in northeast Travis County.

The District service area is roughly bounded by Farm-to-Market Road 1325 in the West, the Travis-Williamson County line on the North, Manda Carlson Road and Cameron Road on the East, and Yager Lane, Dessau Road and Howard Lane on the South. The City of Pflugerville lies within the boundaries of the District and there are two large municipal utility districts included, Wells Branch and Northtown.

Providing emergency medical services is a core component of the day-to-day responsibilities of the District. The District set a goal in its 2010 Strategic Plan to transition from an EMS first response organization to a transport provider agency which provides advanced life support (ALS). The District planned to phase this change in by adding one new transport unit per year to augment ALS services being performed in the District by a third party through a contract. Due to change in support levels, the District was forced to accelerate their plans and became a direct provider of ALS service in January 2017 with one ambulance. The District added a second unit in May 2017 and two more in October 2017 for a total of 4 ambulances in service.

The District is currently constructing a fifth fire station and plans to build a sixth fire station immediately following its completion.



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3.0 Purpose and Objectives

The purpose of the study is to review current and planned fire station locations, facilities, and deployment of resources in order to provide long-term recommendations for fire station locations and infrastructure, taking into consideration future planned area growth; in order to maximize efficient use of resources to cover the Districts response needs.

4.0 Scope of Work

The District is seeking an innovative public safety service consulting firm with experience proposing long- range solutions with regard to resource deployment for a growing area. The work to be completed includes the following:

1. Gather pertinent data and information. The consultant is responsible for all costs associated with obtaining third-party data, such as GIS, and software.
2. Collaborate with city and District staff to gather information and to evaluate current and future needs as it pertains to fire stations and personnel/apparatus deployment.
3. Conduct an operational efficiency evaluation and analysis of existing fire stations including the impact of the addition of station 5 and station 6 as proposed.
4. Identify recommended future fire station locations and a phasing plan for station development/construction based on but not limited to:
 - a. Land use
 - b. Population
 - c. Density
 - d. Physical or other barriers
 - e. Future residential and commercial development
 - f. Transportation infrastructure
 - g. Consideration for area flooding
 - h. Apparatus and equipment deployment
5. Integration of the District's fire training facility as a potential fire station location.
6. Prepare draft report for review and comment by District leadership before drafting final report.
7. Provide 10 copies of the final report.
8. Present final report to District leadership and District Board of Commissioners.

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Required Meetings

The consultant shall propose a meeting schedule based on the aforementioned scope of work. The District, at a minimum, anticipates the following meetings (either in person or electronic):

1. Project kickoff meeting with District leadership to review scope of work, allowing all parties the opportunity to present data and information requests.
2. Current and planned facility inspection/review.
3. Stakeholder meeting (SWOT pertaining to current and planned facilities)
4. Meeting with District leadership to review preliminary results and to make corrections or adjustments before drafting final report.
5. Meeting to convey findings and results to District leadership.

Responses

Firms responding must deliver the following:

1. A letter outlining the firm's background and experience in this work.
2. A project outline detailing the strategy you will use for completing the project.
3. A statement identifying in detail the items your study will include, referencing by number the aforementioned scope of work.
4. The name(s) and professional backgrounds of the individuals to be assigned to this project.
5. The name of the lead consultant/project manager who will be doing the majority of the work.
6. A meeting outline listing number and type (in person or electronic) of meetings included, the purpose, and with whom those meetings would be held.
7. A timeline for project completion.
8. A list of additional recommended study options
9. Recommendation of other areas or item(s) not listed in the study scope that would be beneficial to the outcome of this study.