



*Travis County Emergency Services*

*District No. 2*

***Fiscal Year 2021***

*Approved Budget*

*September 10, 2020*



## TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 2

### Mission

*Travis County Emergency Services District No. 2's mission is to provide public safety services to the community.*

We are committed to the preservation of life and property, in that order. We will meet those needs by being a high performing fire department that educates the community, administers the fire code, prepares for and responds to incidents involving Emergency Medical Services, Fire, Hazardous Materials, Water Rescues, Trench Rescues, Confined Space Rescues, High and Low Angle Rescues, Building Collapses, Transportation Accidents, Unsafe Conditions, and Public Assistance.

### Vision

*We serve and protect health and safety and strive to enhance the quality of life. We are recognized as the Fire Department that goes above and beyond, providing superior levels of traditional and innovative services.*

Our vision outlines what our organization will be in the future. It is a beacon for planning for the future as we continue to meet demands of our constituency. We will maximize commonly accepted methodologies to go beyond traditionally accepted practices to better serve our community.

### Motto

"Because We Care", our core values, ethics and commitment to excellence are on display in all we do.



Information about the Travis County Emergency Services District No. 2 fiscal year 2020 Budget is available online at [www.pflugervillefire.org](http://www.pflugervillefire.org)

For more information about the budget you may contact the Finance Section at (512) 251-2801 or visit the Administration Building at 203 E. Pecan Street, Pflugerville, TX 78660



## **TRAVIS COUNTY COMMISSIONERS COURT**

Sam Biscoe, County Judge

Jeff Travillion, Precinct One

Brigid Shea, Precinct Two

Gerald Daughtery, Precinct Three

Margaret Gomez, Precinct Four

## **TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 2 BOARD OF COMMISSIONERS**

Michael Bessner, President

Rico Reyes, Vice President

Michael Howe, Treasurer

April Griffin, Assistant Treasurer

Robert Turner, Secretary

## **TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 2 MANAGEMENT**

Ronald Moellenberg, Fire Chief

Nicholas Perkins, Assistant Fire Chief

Jessica Frazier, Finance Director

Victor Gonzalez, Logistics Director

Robert Humphrey, Human Resources Director

## **TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 2 MEDICAL DIRECTOR**

Dr. Michael Zimmerman



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## TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 2

### Governance Background

The Travis County Commissioners Court is the governing body of Travis County. The Commissioners Court consists of the elected County Judge and four elected precinct Commissioners. The four precinct Commissioners traditionally represent their constituents on all precinct-specific issues before the Court. Other duties include nominating individuals for appointment to the boards of Emergency Services Districts located in their precincts.

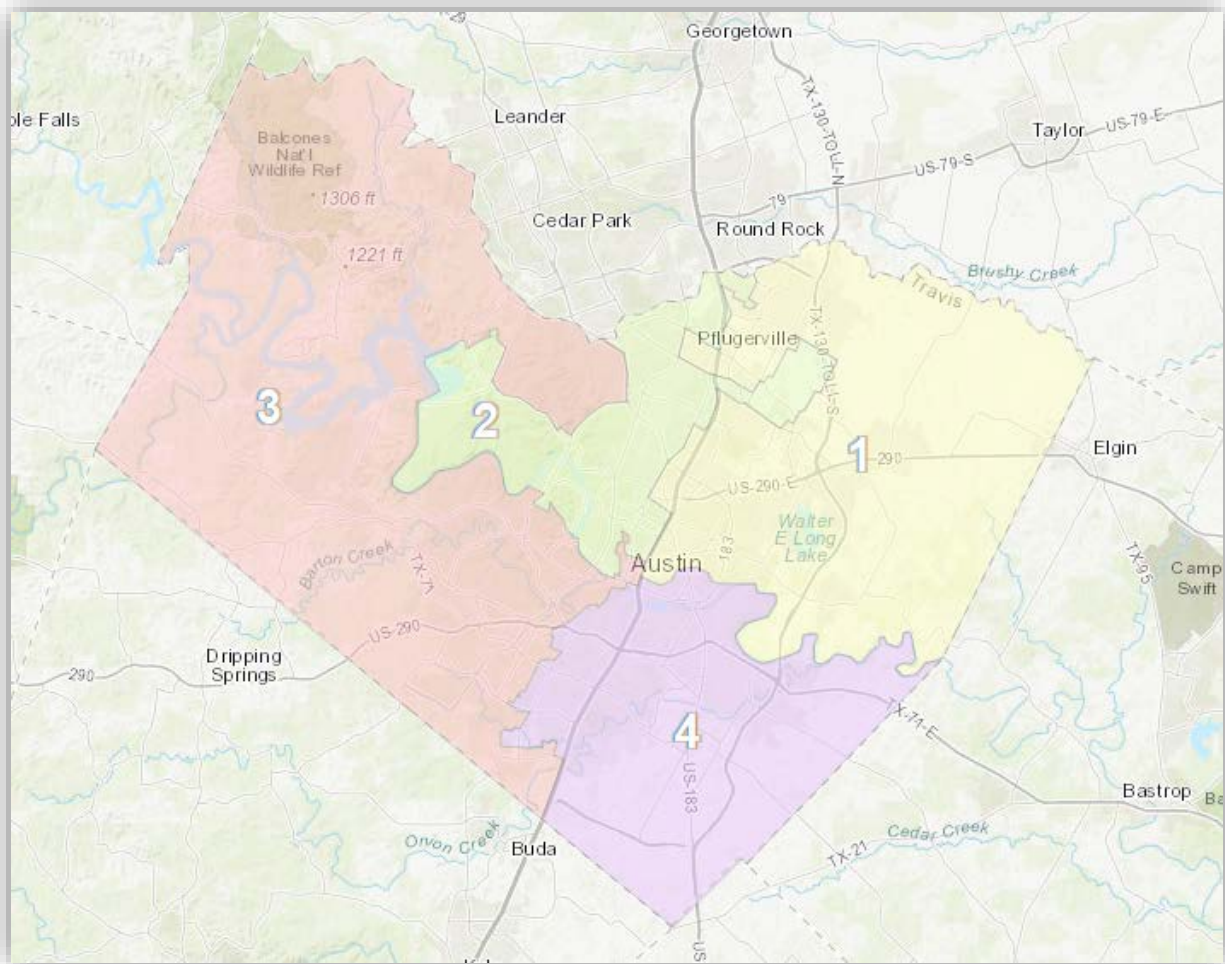


Figure 1 - Travis County Precincts

Source: <https://www.traviscountytexas.gov/maps/gis-comm-pct>





## TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 2

### Governance Background (continued)

An Emergency Services District (ESD) is a political subdivision of the State of Texas. There are 16 ESDs in Travis County. ESDs are subject to the provisions in the Texas Health and Safety code Chapter 775. ESDs have the authority to levy ad valorem (property) tax.

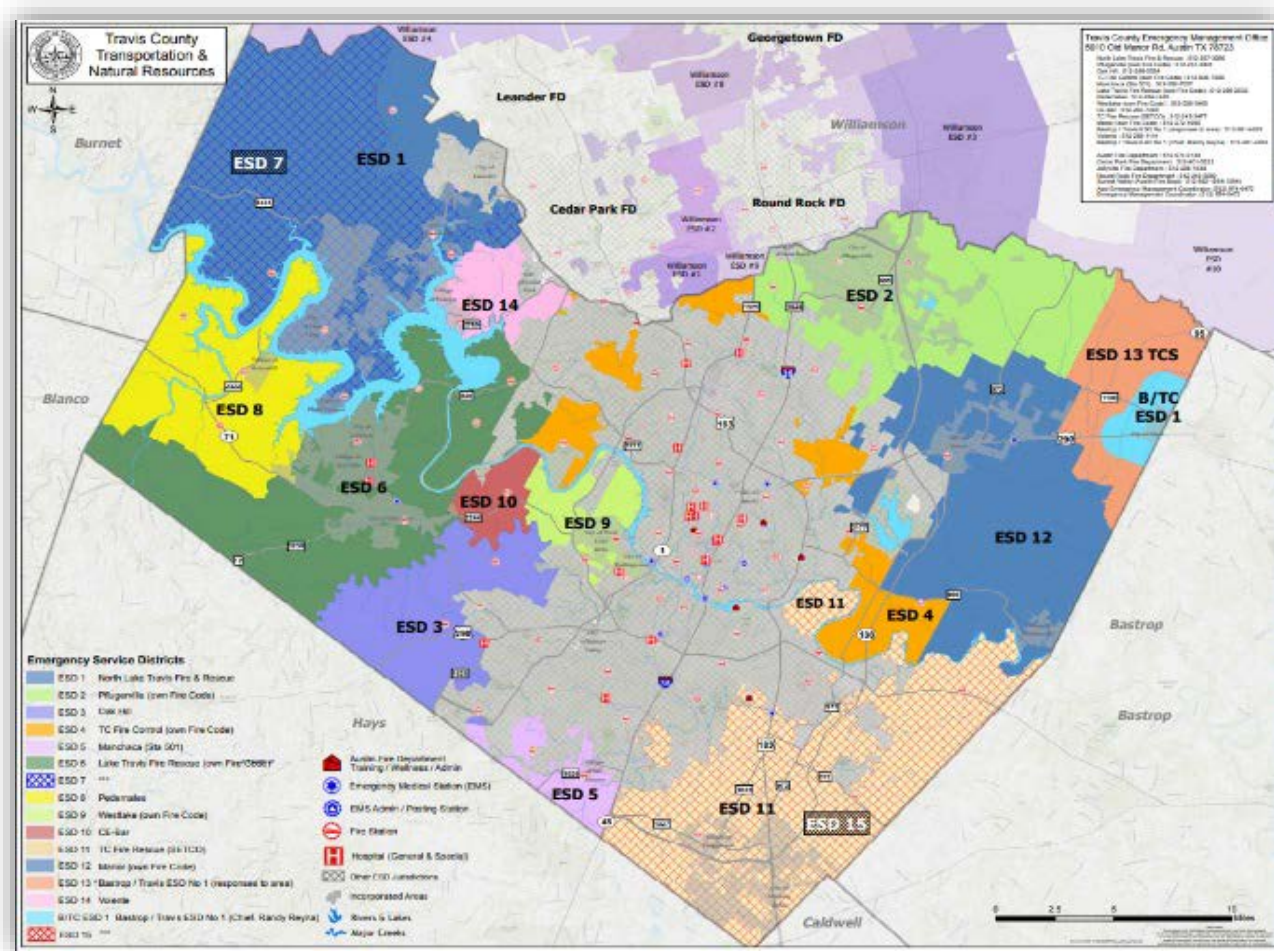


Figure 2- Travis County Emergency Services Districts

The  
Texas

Source: [https://www.traviscountytexas.gov/images/maps/ESD\\_map.pdf](https://www.traviscountytexas.gov/images/maps/ESD_map.pdf)

Constitution states that ESDs may tax up to a max of \$0.10 per \$100 of property valuation (a home certified at \$100,000 will help fund the ESD by \$100 a year). The ESD's creation documents establish the District's initial tax rate limit. ESDs may also collect sales tax, provided an election is held and voters approve this power. In Texas, 8.25% is the maximum allowed sales tax rate. The state collects 6.25%, leaving 2% available to eligible local jurisdictions, including ESDs. An ESD may collect anywhere from 0.125% to 2% of the local sales tax rate depending on availability and subject to voter approval.



## TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 2

### Governance Background (continued)

The Travis County Commissioners' Court appoints five members to the Travis County Emergency Services District Number 2 (TCESD2) Board of Commissioners who govern the operations of TCESD2. They are appointed to staggered two-year terms, represent a cross-section of the TCESD2 and meet on a regular basis to determine administrative policy and perform financial oversight.



Rico Reyes  
Board Vice President



Michael Bessner  
Board President



Mike Howe  
Board Treasurer



Robert Turner  
Board Secretary



April Griffin  
Board Assistant Treasurer

The TCESD2 Board of Commissioners appoints the District's Fire Chief. He/she is authorized to organize and direct the operations in an efficient and effective manner. The current Fire Chief is Ronald Moellenberg and he has been employed as the Fire chief since 1986.



Ronald G. Moellenberg  
Fire Chief

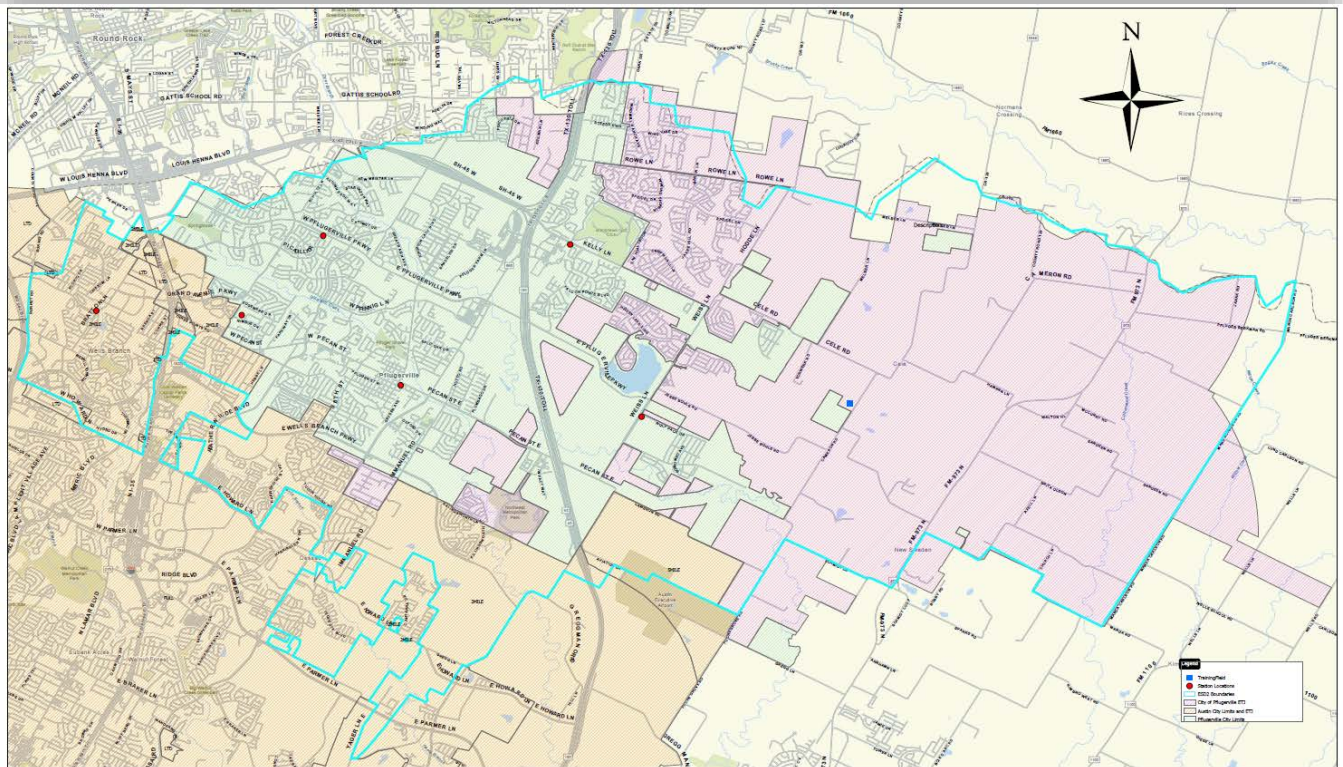




## TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 2

### Service Area

TCESD2 was created according to Chapter 775 of the Texas Health and Safety Code. TCESD2 provides fire prevention, fire suppression and emergency medical services to an estimated population of more than 139,000 residents in an area of about 75 square miles in northeast Travis County. It was created in 1992 when local property owners voted to convert an existing rural fire prevention district to the current emergency services district.



<https://www.pflugervillefire.org/district-map/>

The service area is roughly bounded by Farm-to-Market Road 1325 in the West, the Travis-Williamson County line on the North, Manda Carlson Road and Cameron Road on the East, and Yager Lane, Dessau Road and Howard Lane on the South. The City of Pflugerville lies within the boundaries of the District and there are two large municipal utility districts included, Wells Branch and Northtown.





## TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 2

### Organizational Information

#### History of the Department

Before there was a formal fire department in Pflugerville, the local merchants took care of business by keeping fire buckets under the porch of Steger's Store which was located at the present-day corner of Pecan and First Street. Whenever there was a fire, someone would sound an alarm by firing a shotgun in the middle of the street and citizens gathered with fire buckets to form a bucket brigade to extinguish fires.

As the community grew and Central Texas was experiencing the historic drought of the 1950s, concerned citizens canvassed their neighbors seeking donations to purchase a fire truck. In 1955, the Pflugerville Volunteer Fire Department was formally chartered, and a fire truck was purchased for \$4,000. On the day the truck was delivered volunteer firefighters had to respond to a building fire. In October 1955, the Volunteer Fire Department purchased the land where the local men's shooting and bowling club "Schuetzen Kegel Verein" was located for just \$10.

After the Schuetzen Kegel Verein was razed, some of the timbers were used in the construction of the first fire station that became known as the Fire Hall. Fire Hall was built close to Pecan Street where the Fire Administration Building currently stands. Many community group gatherings, sock hops, birthday parties and the annual Firemen's Bar-B-Que were held at the Fire Hall. To the rear of the Fire Hall property a little league baseball field was built, and the Volunteer Firefighters sponsored Little League Baseball Teams and kept the field ready for use.

The Fire Hall was dedicated in 1956 with the hope that "...the equipment housed...may not be needed, but at the same time it is the purpose and the desire of the Fire Department to stand ready at any and all times to make use of this equipment to the saving of property and of...lives" (excerpt from the actual dedication ceremony.)

The night of July 21, 1971 was a pivotal historic moment for the Pflugerville Volunteer Fire Department when a structure fire burned in downtown Pflugerville destroying an entire block. Inadequate water supply was an instrumental threat in efforts to combat the fire. The incident resulted in the Department realizing that their equipment was not sufficient to respond adequately and began initiatives to improve firefighting capability.

In 1985, Pflugerville Volunteer Firefighters led an effort to form a rural fire prevention district to address increased service demands because of the rapid growth and development in the Pflugerville area.



*Figure 3 – Main Street Pflugerville July 21, 1971*



## TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 2

### History of the Department (continued)

Travis County Rural Fire Prevention District (RFPD) No. 3 became a reality in August 1985 with voters overwhelming support thus providing a stable funding source for fire protection. The RFPD was supported with a 3-cent tax limit on each \$100 of appraised property value.

Growth in the community continued and demand for services steadily increased. In an effort to more adequately support the Department, a vote was called to convert the RFPD to an Emergency Services District. Travis County Emergency Services District Number 2 (TCESD2) became a reality on January 18, 1992. The voter-approved legislation allowed for the creation of the current TCESD2 and a new limit of 10-cents property tax per \$100 of appraised value.

Late in 1992 TCESD2 assumed responsibility for equipment and assets from the Volunteer Fire Department. Volunteer staff also became employees of the District. This move created a governmental umbrella of operations for fire and emergency services.

In 1996 the TCESD2 received voter approval for the sale of bonds that were used to acquire much needed emergency equipment and begin construction of facilities. The bond sales allowed the District to build Fire Station 3 on Kelly Lane; Fire Station 4 on Pflugerville Parkway; relocate Fire Station 2 on Thermal Drive and build the present Fire Station 2 on Bratton Lane; and, replace the old fire station on Pecan Street with the current Central Fire Station (Station 1). The Training Field located on Cameron Rd. was also included in the facility construction funded by the bond sale which all concluded in 1999 with the completion of the new Central Fire Station.

When the District assumed responsibility for employees in 1992, there were only two full-time employees, the Fire Chief and an Administrative Assistant. The firefighting force was mostly comprised of volunteers and a handful of part-time firefighters who also worked for other fire departments in the area. The first three full-time firefighters were hired in April 1996, then in February 1998 an additional 12 firefighters were hired.

Since that time the service demand and required staffing continued to grow. The District has since replaced all volunteer and part-time staff with full-time career firefighters who also are certified as EMTs or Paramedics and added support staff. In 2018 there were a total of 131 authorized firefighter positions and 21 civilian employees. During fiscal year 2018 the District assumed full responsibility for the provision of emergency ambulance services. Previously that service was provided by Austin-Travis County EMS via a contract with Travis County, but that contract only provided two full-time ambulances to be stationed in TCESD2.



Figure 4 – TCESD2 Paramedics



## TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 2

### History of the Department (continued)

Whenever those units were busy or not available, other units from across the County were relied upon. Because of increased service demand and increasing growth and development in the service area, the District was compelled to act. Initially it was planned that the District would augment the existing system and grow service gradually. However, a rapid escalation of the expansion plan became necessary when Austin-Travis County EMS removed its two ambulances in response to changes in their contract with Travis County. In 2017 the District stepped up its plan and began operating four ambulances along with paramedic squads as staffing levels permitted. A fifth ambulance was added in 2020.

In 2020 the District delivers its services using the resources housed in its five fire stations. This includes one or more of the five engine companies with 4 persons each; one quint (aerial) with 4 persons; 5 ambulances (with 2 persons with at least one of which is credentialed as Firefighter/Paramedic); and, 2 paramedic squads (when staffing levels allow). Appropriate command, accountability, and safety personnel are also dispatched as needed.

In 1998 there were 2,327 emergency incidents. By the end of 2020 it is estimated that the District will have responded to more than 10,000 emergency incidents with the majority (70%) of those being emergency medical in nature. This represents more than a 300% increase in service demand.

Two additional fire stations have been planned for Fiscal Year 2021. Fire Station #6 is estimated to be completed in late 2021 and Fire Station 7 is in initial planning phases.



*Figure 5 – TCESD2 Fire and EMS Operations Section Command Staff with Chief Moellenberg and AC Perkins*



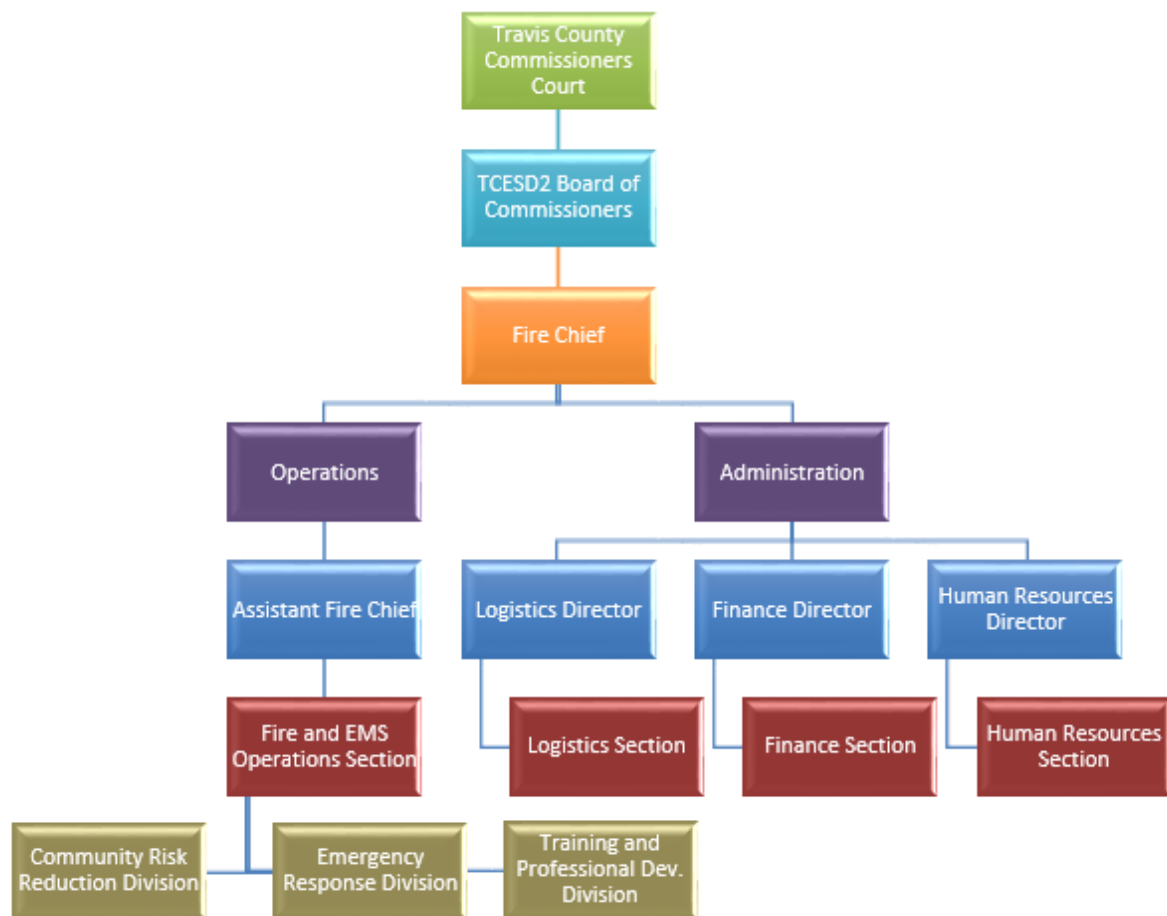
## TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 2

### Organizational Information (continued)

#### Department Operations

TCESD2, also referred to as the Pflugerville Fire Department, and “The District”, has a great responsibility in providing fire suppression, fire prevention, and first response emergency medical care covering approximately 75 square miles with staff and equipment working out of four fire stations ready 24 hours a day. TCESD2 has 4 sections: Fire and EMS Operations, Finance, Human Resources, and Logistics.

#### TCESD2 Functional Organization Chart



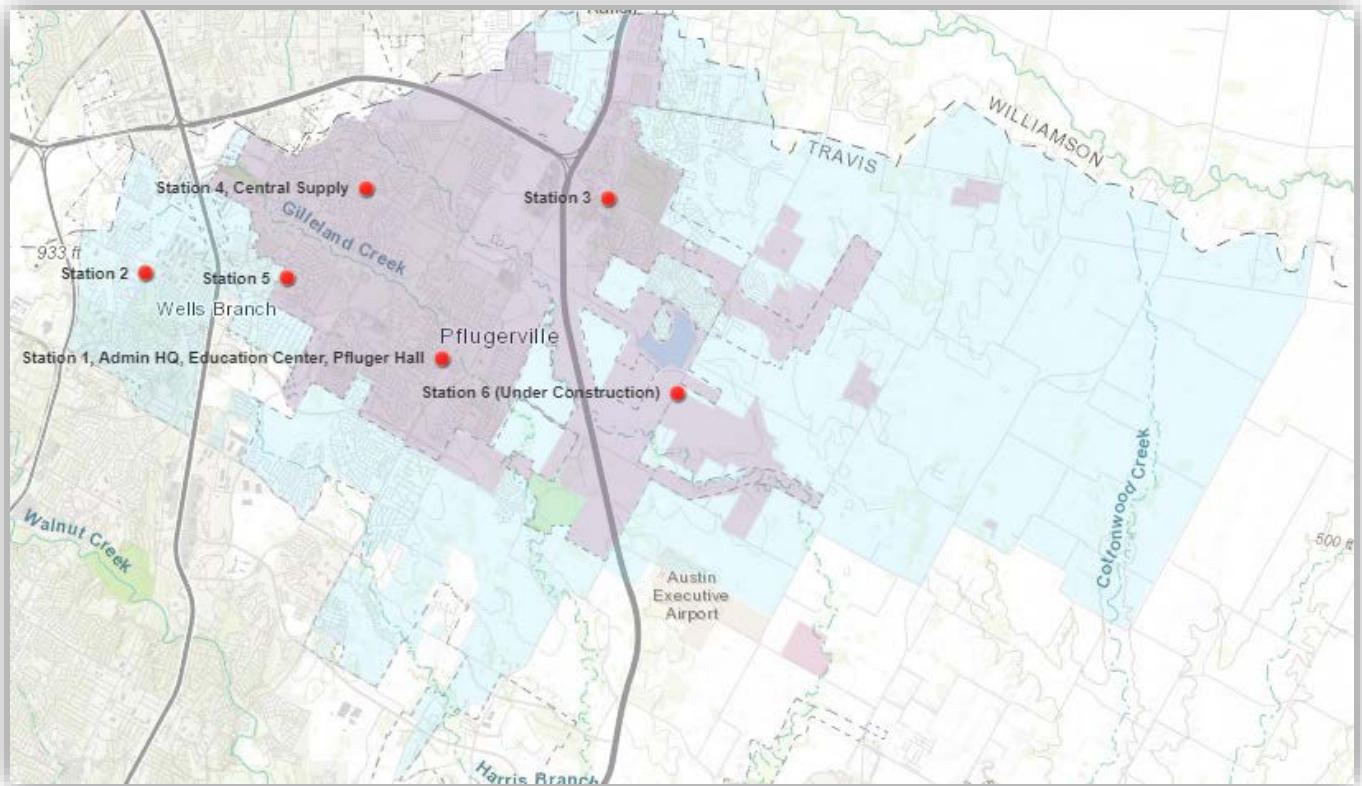
See appendix for detailed chain of command organizational chart.





## TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 2

### Fire Stations and Facilities



#### Fire Stations

- Fire Station #1 – 203 E Pecan Street, Pflugerville, TX 78660
- Fire Station #2 – 15300 Bratton Lane, Austin, TX 78728
- Fire Station #3 - 2301 Kelly Lane, Pflugerville, TX 78660
- Fire Station #4 – 911 Pflugerville Parkway, Pflugerville, TX 78660
- Fire Station #5 – 1541 W. Pflugerville Loop, Pflugerville, TX 78660
- Fire Station #6 (planning phase) – Weiss Lane, Pflugerville, TX 78660

#### Facilities

- Administration Building – 201 E Pecan Street, Pflugerville, TX 78660
- Conference and Education Center (CEC) – 201B E Pecan Street, Pflugerville, TX 78660
- Pfluger Hall – 203B E Pecan Street, Pflugerville, TX
- Training Field - 18412 Cameron Road, Street, Manor, TX 78653
- Central Supply Facility- 911B Pflugerville Parkway, Pflugerville, TX 78660



## TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 2

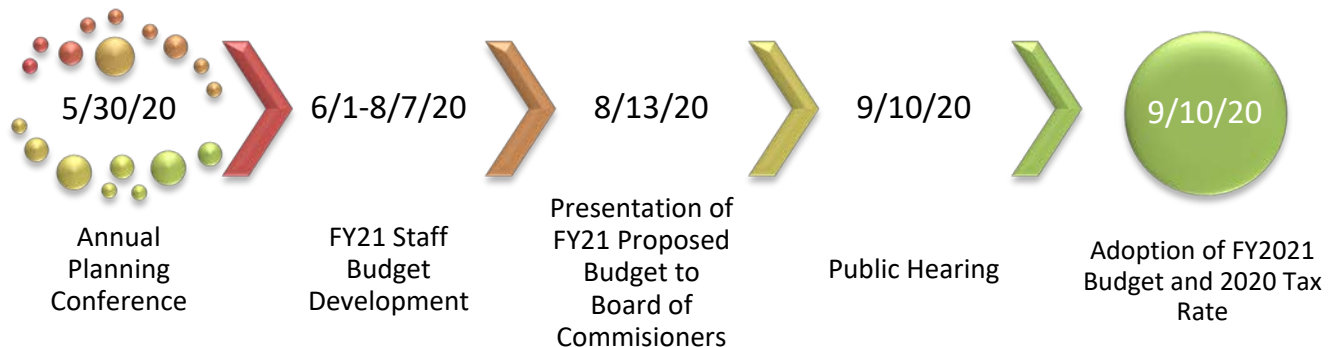
### Budget Development Process

The TCESD2 budget process is formally initiated with the Planning Conference which is an annual retreat of the District's executive team and the Board of Commissioners. The purpose of the retreat is to discuss the upcoming fiscal year budget and the related goals and priorities from the Strategic Plan.

The Planning Conference held in May 2020 included an update from the Fire Chief, a presentation regarding the District's Standard of Cover Analysis and confirmation of strategic priorities. A five-year financial forecast was presented regarding implementation of the District's Strategic Plan goals and objectives and the Commissioners provided their feedback and direction which helps form the FY21 Approved Budget.

Throughout July and August 2020, the TCESD2 staff developed and finalized the proposed unit budgets. Once the staff complete their review, the rest of the budget cycle leans heavily on the Board of Commissioners' review and input from the public. Requirements to set the property tax rate varies depending on the rate approved, but typically include at least one public hearing.

### Budget Development Calendar



### Budget Amendment Process

Budget amendments are permitted once the fiscal year budget has been approved by the Board of Commissioners throughout the fiscal year. The budget is approved at a fund summary category level by the Board of Commissioners. Amendments to the Approved Budget that would require movement of funds between fund summary categories must be reviewed and approved by the Board of Commissioners at publicly held meetings. Amendments to the Approved Budget that include line-item changes that are within budget units must be reviewed and approved by the Finance Director and the Fire Chief.



## TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 2

### Fiscal Year 2021 Budget Significant Changes

#### Operating Budget (General, Facility and Grant Funds)

##### Revenue

The FY21 Approved Budget revenue is projected to increase just under \$200,000 or 0.6% from the FY20 Amended Budget. Significant items include:

Total taxable property value increased by 15%. Property tax revenue at a 100% collection rate would equate to an increase of \$1.76 million above the FY20 Amended Budget, but the revenue has been conservatively projected at a 95% collection rate due to economic uncertainties which is a \$335,000 or 2.6% increase from FY20.

Sales tax revenue growth is relatively unknown at the point of budget proposal, so the revenue has been conservatively projected for FY21 at the same amount as the FY20 Amended Budget.

Emergency Medical Services (EMS) revenue is projected to increase from FY20 to FY21 by 3% due to the District area population growth and call volume increases.

Other revenue items include grant revenue that will decrease slightly as we near the end of the FY16 SAFER grant performance period and start mid fiscal year FY21 with the FY18 SAFER grant new hire process; facilities use revenue has been eliminated for the education building rental and interest income has significantly decreased due to low interest rates.

##### Expenditures

The FY21 Budget expenditures are projected to decrease \$875,000 or 2.8% from the FY20 Amended Budget. Significant items include:

Budget managers focused on cutting expenses in all areas. Two new FTEs are included in the authorization request for FY21 to support the Department reorganization, but funding has not been included as personnel savings from other FTEs is expected to cover the costs.

#### Capital Budget (Capital Fund)

The FY21 Capital Budget includes expenditures for the continuation of construction projects for New Fire Station #6 and the Training Field Repair and Improvement projects with debt financing for the construction projects with payments to begin in FY21. Also included for FY21 are two engine refurbishments, two ambulances (one replacement one new), a new brush truck and related equipment for all listed equipment.



## TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 2

### Staffing

	FY20 Amended	FY21 Approved
<b>ADMINISTRATION</b>		
Fire Chief	1	1
Finance	5	5
Human Resources	4	4
Logistics	9	9
<b>Administration Total</b>	<b>19</b>	<b>19</b>
<b>OPERATIONS</b>		
Assistant Fire Chief	1	1
Deputy Assistant Fire Chief	0	2
Battalion Chief	4	4
Captain - CO / Safety / FTO	11	11
Lieutenant - CO / AO/ RRO	16	16
EMS Field Trainer	3	3
Apparatus Specialist	18	18
Firefighter	108	108
HS Academy Coordinator	1	1
EMS Ed Coordinator	1	1
EMS QM Coordinator	1	1
Fleet & Equip Coordinator	1	1
Health & Fit Coordinator	1	1
<b>Operations Total</b>	<b>166</b>	<b>168</b>
<b>COMMUNITY RISK REDUCTION</b>		
Manager	1	1
Fire Inspector	4	4
Public Educator	2	2
<b>Community Risk Red. Total</b>	<b>7</b>	<b>7</b>
<b>TOTAL DEPARTMENT FTE</b>	<b>192</b>	<b>194</b>





## TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 2

### Fund Level Budget Information

The accounting for the District all rolls up to the General Fund for auditing and financial statement purposes, but for functional reporting purposes there are four sub-funds that are actively utilized within the District: General fund, Facilities fund, Grants fund and Capital Projects fund.

- The General fund is utilized for most of the District's operational budget expenses for daily functions and services.
- The Facilities fund accounts for the revenue and expenses related to the operation of Pfluger Hall.
- The Grants fund for FY21 is being utilized to track revenue and expenses related to the FY19 FEMA FP&S grant the District received.
- The Capital Projects fund contains capital project revenue and expenditures for large projects such as construction of new facilities, large improvements/renovations, and the purchase of vehicles and large equipment. Most of the capital projects are funded through debt financing, but some are funded with cash which is transferred to the Capital Projects fund from the General Fund.



## TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 2

### General Fund Budget Summary

FTEs	175	192	192	192	194
GENERAL FUND	FY19 Actual	FY20 Approved Budget	FY20 Amended Budget	FY 20 End of Year Estimate	FY21 Approved Budget
BEGINNING BALANCE (Unrestricted)	\$ 14,753,737	\$ 7,916,911		\$ 11,078,133	\$ 12,658,416
<b>Sources of Funds</b>					
Property Taxes - ESD2	\$ 11,972,234	\$ 12,868,482	\$ 12,868,482	\$ 13,027,705	\$ 13,204,044
Sales Tax	\$ 12,289,261	\$ 12,831,917	\$ 12,831,917	\$ 12,752,868	\$ 12,831,917
Fire & EMS Revenue	\$ 1,940,145	\$ 2,000,000	\$ 2,000,000	\$ 2,000,000	\$ 2,060,000
Grant Revenue	\$ 732,267	\$ 300,000	\$ 588,540	\$ 658,000	\$ 555,731
Other Revenue	\$ 789,560	\$ 342,876	\$ 342,876	\$ 704,193	\$ 272,079
<b>TOTAL SOURCES OF FUNDS</b>	<b>\$ 27,723,467</b>	<b>\$ 28,343,275</b>	<b>\$ 28,631,815</b>	<b>\$ 29,142,766</b>	<b>\$ 28,923,771</b>
<b>Uses of Funds</b>					
<b>Operating Budget</b>					
Salaries and Benefits	\$ 16,933,126	\$ 20,867,319	\$ 20,867,319	\$ 18,090,493	\$ 20,745,696
Operations	\$ 2,227,212	\$ 3,316,651	\$ 3,504,451	\$ 3,257,100	\$ 3,088,304
General and Administrative	\$ 2,067,163	\$ 2,935,808	\$ 2,935,808	\$ 2,561,477	\$ 3,085,427
Community Risk Reduction	\$ 57,334	\$ 157,559	\$ 157,559	\$ 43,112	\$ 132,258
<b>Total Operating Budget</b>	<b>\$ 21,284,835</b>	<b>\$ 27,277,337</b>	<b>\$ 27,465,137</b>	<b>\$ 23,952,182</b>	<b>\$ 27,051,685</b>
<b>Capital Project Funding</b>					
Debt Service Payments	\$ 2,319,186	\$ 2,587,741	\$ 2,587,741	\$ 2,568,804	\$ 2,449,613
Loan Proceeds to CAP	\$ 5,734,152	\$ -	\$ -	\$ -	\$ -
Capital Projects - Improvements	\$ 1,102,622	\$ 405,000	\$ 405,000	\$ 274,274	\$ 435,001
Capital Projects - Vehicle Equipment	\$ 804,117	\$ 1,369,827	\$ 1,369,827	\$ 593,146	\$ 618,573
Capital Projects - Other	\$ -	\$ 55,658	\$ 55,658	\$ 167,638	\$ 2,000
<b>Total Capital Funding</b>	<b>\$ 9,960,076</b>	<b>\$ 4,418,226</b>	<b>\$ 4,418,226</b>	<b>\$ 3,603,862</b>	<b>\$ 3,505,187</b>
<b>TOTAL USES OF FUNDS</b>	<b>\$ 31,244,911</b>	<b>\$ 31,695,563</b>	<b>\$ 31,883,363</b>	<b>\$ 27,556,044</b>	<b>\$ 30,556,872</b>
Other Sources/uses of Funds	\$ 17,350	\$ (9,568)	\$ (9,568)	\$ (6,439)	\$ (3,129)
<b>ENDING BALANCE (Unrestricted)</b>	<b>\$ 11,249,643</b>	<b>\$ 4,555,055</b>		<b>\$ 12,658,416</b>	<b>\$ 11,022,185</b>
Restricted Balance	\$ 3,500,000	\$ 3,577,875		\$ 3,629,845	\$ 3,631,543
<b>Ending bal w/CD Portfolio</b>	<b>\$ 14,749,643</b>	<b>\$ 8,132,930</b>		<b>\$ 16,288,261</b>	<b>\$ 14,653,729</b>



## TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 2

### General Fund Budget Expense Detail

GENERAL FUND	FY20 Amended Budget	FY20 End of Year Estimate	FY21 Approved Budget	% Change From FY20 to FY21
<b>Salaries &amp; Benefits</b>	<b>\$ 20,867,319</b>	<b>\$ 18,090,493</b>	<b>\$ 20,745,696</b>	<b>-1%</b>
5000 Payroll Expenses	\$ 16,963,862	\$ 14,583,129	\$ 16,840,291	
5100 Employee Benefits	\$ 3,903,457	\$ 3,507,364	\$ 3,905,405	
<b>Operations</b>	<b>\$ 3,504,451</b>	<b>\$ 3,257,100</b>	<b>\$ 3,088,304</b>	<b>-12%</b>
5170 Wellness Program	\$ 423,878	\$ 420,019	\$ 247,190	
5200 Supply & Material Mgmt	\$ 560,682	\$ 544,350	\$ 574,122	
5310 Systems & Equipment Maintenance	\$ 58,118	\$ 57,243	\$ 55,900	
5340 Communication Systems	\$ 15,000	\$ 6,000	\$ 15,000	
5350 Communication Fees	\$ 54,000	\$ 50,000	\$ 58,698	
5400 Fleet Operations	\$ 156,000	\$ 107,059	\$ 158,300	
5500 Fleet Maintenance	\$ 363,165	\$ 369,818	\$ 384,002	
5610 SCBA and Structural PPE	\$ 502,953	\$ 404,214	\$ 411,338	
5620 PPE Testing and Maintenance	\$ 62,000	\$ 62,000	\$ 55,000	
5630 Wildland and Water PPE	\$ 92,114	\$ 97,510	\$ 139,859	
5640 Uniforms	\$ 193,714	\$ 193,714	\$ 229,714	
5810 Training Conference & CEU	\$ 192,705	\$ 192,705	\$ 142,125	
5820 Training Manuals & Books	\$ 28,405	\$ 32,531	\$ 29,517	
5830 Training Equipment	\$ 146,552	\$ 146,552	\$ 89,200	
5840 Training Supplies	\$ 47,200	\$ 47,200	\$ 34,400	
5850 Training Travel	\$ 62,055	\$ 31,000	\$ 29,500	
5860 Misc. Training	\$ 6,700	\$ 6,700	\$ 6,700	
5880 Certifications	\$ 44,840	\$ 44,840	\$ 58,000	
6100 Dues & Subscriptions	\$ 70,195	\$ 70,195	\$ 107,340	
6640 Other Professional Services	\$ 133,450	\$ 133,450	\$ 78,450	
7600 Non Capital Expense	\$ 290,725	\$ 240,000	\$ 183,950	
<b>General and Administrative</b>	<b>\$ 2,935,808</b>	<b>\$ 2,561,477</b>	<b>\$ 3,085,427</b>	<b>5%</b>
5200 Supply & Material Mgmt	\$ 84,700	\$ 79,300	\$ 98,435	
5310 Systems & Equipment Maintenance	\$ 63,500	\$ 53,500	\$ 67,300	
5340 Communication Systems	\$ 102,500	\$ 85,500	\$ 112,750	
5350 Communication Fees	\$ 206,200	\$ 206,200	\$ 278,370	
5400 Fleet Operations	\$ 5,000	\$ 3,000	\$ 5,500	
5500 Fleet Maintenance	\$ 12,250	\$ 2,468	\$ 12,560	
5640 Uniforms	\$ 2,620	\$ 2,500	\$ 3,160	
5700 Recruiting & Retention	\$ 109,106	\$ 67,759	\$ 116,191	
5810 Training Conference & CEU	\$ 10,860	\$ 3,803	\$ 12,872	
5820 Training Manuals & Books	\$ 750	\$ 47	\$ 300	
5850 Training Travel	\$ 15,139	\$ 2,630	\$ 21,380	



## TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 2

### General Fund Budget Expense Detail (continued)

GENERAL FUND	FY20 Amended Budget	FY20 End of Year Estimate	FY21 Approved Budget	% Change From FY20 to FY21
6100 Dues & Subscriptions	\$ 108,241	\$ 86,870	\$ 81,986	
6200 Administrative Services	\$ 269,284	\$ 220,070	\$ 246,303	
6310 Commissioners	\$ 9,240	\$ 6,525	\$ 17,900	
6320 Commissioners - Travel	\$ 8,200	\$ 2,634	\$ 9,325	
6360 Staff - General Business Travel	\$ 15,470	\$ 1,000	\$ 16,850	
6610 Legal Counsel	\$ 146,800	\$ 84,000	\$ 158,000	
6620 Financial Services	\$ 620,113	\$ 617,211	\$ 564,113	
6640 Other Professional Services	\$ 519,590	\$ 464,593	\$ 631,940	
6710 Utilities	\$ 267,795	\$ 263,834	\$ 270,473	
6750 Maintenance	\$ 213,450	\$ 182,181	\$ 161,537	
6770 Services	\$ 79,500	\$ 81,850	\$ 84,153	
7600 Non Capital Expense	\$ 65,500	\$ 44,002	\$ 114,031	
<b>Community Risk Reduction</b>	<b>\$ 157,559</b>	<b>\$ 43,112</b>	<b>\$ 132,258</b>	<b>-16%</b>
5200 Supply & Material Mgmt	\$ 500	\$ 102	\$ 500	
5400 Fleet Operations	\$ 2,500	\$ 2,500	\$ 2,000	
5500 Fleet Maintenance	\$ 13,050	\$ 2,800	\$ 14,050	
5610 SCBA and Structural PPE	\$ -	\$ -	\$ -	
5640 Uniforms	\$ 4,900	\$ 3,500	\$ 4,900	
5810 Training Conference & CEU	\$ 9,655	\$ 3,500	\$ 14,100	
5820 Training Manuals & Books	\$ 500	\$ 300	\$ 1,000	
5830 Training Equipment	\$ -	\$ -	\$ -	
5840 Training Supplies	\$ 250	\$ -	\$ 500	
5850 Training Travel	\$ 13,584	\$ 1,045	\$ 25,648	
5880 Certifications	\$ 2,950	\$ 1,500	\$ 6,260	
5900 Public Education	\$ 52,050	\$ 12,920	\$ 41,000	
6100 Dues & Subscriptions	\$ 12,595	\$ 12,595	\$ 9,775	
6640 Other Professional Services	\$ 45,025	\$ 2,350	\$ 12,525	
7600 Non Capital Expense	\$ -	\$ -	\$ -	
<b>Debt Service</b>	<b>\$ 2,587,741</b>	<b>\$ 2,568,804</b>	<b>\$ 2,449,613</b>	<b>-5%</b>
7310 Lease/Loan Principal Payments	\$ 1,431,167	\$ 1,431,565	\$ 1,280,476	
7360 Lease/Loan Interest Payments	\$ 1,156,574	\$ 1,137,239	\$ 1,169,137	
<b>Transfers To/From Funds</b>	<b>\$ 1,830,485</b>	<b>\$ 1,035,058</b>	<b>\$ 1,055,574</b>	<b>-42%</b>
8920 Transfer out	\$ 1,840,053	\$ 1,022,894	\$ 1,053,573	
<b>Grand Total</b>	<b>\$ 31,883,363</b>	<b>\$ 27,556,044</b>	<b>\$ 30,556,873</b>	<b>-4%</b>





## TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 2

### Grants Fund Budget Summary

GRANTS FUND - FEMA FP&S Grant	FY19 Actual	FY20 Approved	FY20 Amended	FY20 End of Year	FY21 Approved
Beginning Balance	\$ -	\$ -		\$ -	\$ -
Revenue	\$ -	\$ -	\$ 200,930	\$ 64,394	\$ 136,942
Expense	\$ -	\$ -	\$ 200,930	\$ 64,394	\$ 136,942
<b>Revenue - Expense</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
Ending balance	\$ -	\$ -		\$ -	\$ -

### Grants Fund Budget Expense Detail

GRANTS FUND	FY20 Amended Budget	FY20 End of Year Estimate	FY21 Approved Budget	% Change From FY20 to FY21
<b>FP&amp;S Grant Expense</b>	<b>\$ 200,930</b>	<b>\$ 64,394</b>	<b>\$ 136,942</b>	<b>-32%</b>
5000 Payroll Expenses	\$ 56,570	\$ 22,768	\$ 33,909	
5100 Employee Benefits	\$ 10,694	\$ 6,332	\$ 4,661	
5900 Public Education	\$ 108,012	\$ 19,578	\$ 88,434	
6200 Administrative Services	\$ 5,904	\$ -	\$ 5,904	
6620 Financial Services	\$ 3,750	\$ -	\$ 3,750	
6640 Other Professional Services	\$ 16,000	\$ 15,716	\$ 284	
<b>Grand Total</b>	<b>\$ 200,930</b>	<b>\$ 64,394</b>	<b>\$ 136,942</b>	<b>-32%</b>



## TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 2

### Facilities Fund Budget Summary

FACILITIES FUND - Pfluger Hall	FY19 Actual	FY20 Approved Budget	FY20 Amended Budget	FY20 End of Year Estimate	FY21 Approved Budget
Beginning Balance	\$ 340,564	\$ 352,648		\$ 356,732	\$ 200,703
Revenue	\$ 122,321	\$ 120,200	\$ 120,200	\$ 45,800	\$ 61,161
Expense	\$ 106,153	\$ 419,342	\$ 419,342	\$ 201,825	\$ 150,100
<b>Revenue - Expense</b>	<b>\$ 16,168</b>	<b>\$ (299,142)</b>	<b>\$ (299,142)</b>	<b>\$ (156,025)</b>	<b>\$ (88,940)</b>
Ending balance	\$ 356,732	\$ 53,506		\$ 200,707	\$ 111,764

### Facilities Fund Expense Detail

FACILITIES FUND	FY20 Amended Budget	FY20 End of Year Estimate	FY21 Approved Budget	% Change From FY20 to FY21
<b>FAC General and Admin</b>	<b>\$ 109,342</b>	<b>\$ 45,716</b>	<b>\$ 105,100</b>	<b>-4%</b>
5200 Supply & Material Mgmt	\$ 1,800	\$ 800	\$ 2,400	
5700 Recruiting & Retention	\$ 1,800	\$ 588	\$ -	
6200 Administrative Services	\$ 2,390	\$ 2,620	\$ 4,150	
6630 Public Relations	\$ 200	\$ -	\$ 200	
6710 Utilities	\$ 15,902	\$ 13,046	\$ 16,750	
6750 Maintenance	\$ 15,500	\$ 8,150	\$ 15,500	
6770 Services	\$ 45,750	\$ 20,512	\$ 40,100	
6999 Management Expense	\$ 25,000	\$ -	\$ 25,000	
7600 Non Capital Expense	\$ 1,000	\$ -	\$ 1,000	
<b>FAC Capital Projects</b>	<b>\$ 310,000</b>	<b>\$ 156,109</b>	<b>\$ 45,000</b>	<b>-85%</b>
7530 Improvements	\$ 310,000	\$ 156,109	\$ 45,000	
<b>Grand Total</b>	<b>\$ 419,342</b>	<b>\$ 201,825</b>	<b>\$ 150,100</b>	<b>-64%</b>

FAC Improvements for FY20: \$250,000 drainage work; \$60,000 for Fire Suppression Sprinklers.



PAC Improvements for FY21: \$30,000 for Pfluger Hall Roof Repairs and \$15,000 to recoat the parking lot.

## TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 2

### Capital Projects Fund Budget Summary

Capital Projects Fund	FY19 Actual	FY20 Approved Budget	FY20 Amended Budget	FY20 End of Year Estimate	FY21 Approved Budget
<b>BEGINNING BALANCE</b>	\$ -	\$ 3,021,073		\$ 2,047,585	\$ -
<b>Sources of Funds</b>					
Transfer from Gen Fund	\$ 1,906,738	\$ 1,830,485	\$ 1,830,485	\$ 1,035,098	\$ 1,055,573
Proceeds from Loans	\$ 1,766,347	\$ 9,109,229	\$ 9,109,229	\$ 3,194,829	\$ 7,495,902
Interest Income	\$ 98,892	\$ -	\$ -	\$ 24,888	\$ -
Miscellaneous	\$ 5,734,152	\$ -	\$ -	\$ -	\$ (150,726)
<b>TOTAL SOURCES OF FUNDS</b>	<b>\$ 9,506,129</b>	<b>\$ 10,939,714</b>	<b>\$ 10,939,714</b>	<b>\$ 4,254,816</b>	<b>\$ 8,400,749</b>
<b>Uses of Funds</b>					
General & Administrative	\$ 10,206	\$ 1,000	\$ 1,000	\$ 2,039	\$ 2,000
Vehicles and Equipment	\$ 2,467,601	\$ 4,445,409	\$ 4,445,409	\$ 2,445,134	\$ 2,034,791
Improvements	\$ 799,672	\$ 405,000	\$ 405,000	\$ 274,274	\$ 435,000
Buildings	\$ 4,181,063	\$ 7,074,006	\$ 7,074,006	\$ 3,580,954	\$ 5,928,958
<b>TOTAL USES OF FUNDS</b>	<b>7,458,543</b>	<b>11,925,414</b>	<b>11,925,414</b>	<b>6,302,401</b>	<b>8,400,749</b>
Sources - Uses	\$ 2,047,585	\$ (985,701)	\$ (985,701)	\$ (2,047,585)	\$ -
<b>ENDING BALANCE</b>	<b>\$ 2,047,585</b>	<b>\$ 2,035,372</b>		<b>\$ -</b>	<b>\$ -</b>



## TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 2

### Capital Projects Fund Expense Detail

#### Travis County ESD No. 2 Approved Capital Spending Plan

Capital Fund Spending Plan Components	FY20 Amended Budget	FY20 End of Year Estimate	FY21 Approved Budget
Bank Fees	\$ 1,000	\$ 2,039	\$ 2,000
Construction of C Rec. and S05	\$ 3,175,730	\$ 3,430,954	\$ -
Construction of Station 6	\$ 3,185,893	\$ 150,000	\$ 5,202,327
Training Field Updates and Construction	\$ 712,383	\$ -	\$ 726,631
FY19 Capital Equip and Vehicles	\$ 1,633,493	\$ 125,286	\$ 87,773
FY19 Capital Improvements	\$ 290,000	\$ 220,774	\$ -
FY20 Capital Equip and Vehicles	\$ 2,811,916	\$ 2,319,848	\$ 128,000
FY20 Capital Improvements	\$ 115,000	\$ 53,500	\$ 90,000
Forecast Vehicles			\$ -
Construction of Station 7			\$ -
FY21 Capital Improvements			\$ 345,000
New Ambulance S06			\$ 344,509
Ambulance replace VIN802			\$ 344,509
Engine Refurbishment VIN812			\$ 435,000
Engine Refurbishment VIN456			\$ 435,000
Brush Truck Addition			\$ 260,000
<b>TOTAL</b>	<b>\$ 11,925,414</b>	<b>\$ 6,302,401</b>	<b>\$ 8,400,749</b>

#### Travis County ESD No. 2 Capital Project Appropriations

	FY20 Amended Budget	FY20 End of Year Estimate	FY21 Approved Budget
Appropriations	\$ 3,889,050		\$ 2,228,500
Appropriation Balance	\$ 7,070,629	\$12,693,642	\$ 6,521,393





## TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 2

### APPENDIX



# TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 2

## Appendix A – Fee Schedule

Fee Category	Description	FY20 Amended Fee	Measure	FY21 Approved Fee	Measure
Open records	Request for Incident Report or Public Record	\$ 2.00	Per record request	\$ 2.00	Per record request
<b>EMS Transport Charges</b>					
	ALS 2 Travis County	\$ 966.00		\$ 966.00	
	ALS 2 Half Charge Travis County	\$ 615.00		\$ 615.00	
	ALS ER Half Charge Travis County	\$ 515.00		\$ 515.00	
	ALS ER Travis County	\$ 901.00		\$ 901.00	
	ALS NON ER Travis County	\$ 901.00		\$ 901.00	
	BLS ER Half Charge Travis County	\$ 415.50		\$ 415.50	
	BLSER Travis County	\$ 831.00		\$ 831.00	
	BLS Non ER Travis County	\$ 831.00		\$ 831.00	
	Mileage Half Charge Travis County	\$ 6.75		\$ 6.75	
	Mileage Travis County	\$ 13.50		\$ 13.50	
<b>Emergency Response</b>					
False Alarms	First false alarm within a rolling 12 months			No Charge	
	Second false alarm within a rolling 12 months			No Charge	
	Third false alarm within a rolling 12 months			No Charge	
	Fourth false alarm within a rolling 12 months - Single Family Residential	New FY21		\$ 50.00	
	Fifth and after false alarm within a rolling 12 months - Single Family Residential	New FY21		\$ 100.00	
	Fourth false alarm within a rolling 12 months - All others	New FY21		\$ 400.00	
	Fifth and after false alarm within a rolling 12 months - All others	New FY21		\$ 500.00	
<b>Fire Inspection*</b>					
	Open Burning Permit Fee	\$ 50.00		\$ 50.00	
	Adoption/Foster Care Fire Inspection Fee	\$ 50.00		\$ 50.00	
	Requested Fire Inspection Fee	\$ 100.00		\$ 100.00	
	Fire Re-inspection Fee	\$ 100.00	Per inspection	\$ 100.00	Per inspection
	After Hours Fire Inspection Fee or Standby Fee	\$ 100.00	per hour with 2 hour minimum	\$ 100.00	per hour with 2 hour minimum
*Fire Inspection fees apply to Travis County ESD No. 2 District boundaries exclusive of the City of Pflugerville city limits					
<b>Development Services*</b>					
Building Plan Reviews	Building Plan Review Fee	\$100 plus \$0.10 per square foot		\$150 plus \$0.15 per square foot	
	Building Shell Plan Review Fee	\$100 plus \$0.05 per square foot		\$150 plus \$0.10 per square foot	
	Building Finish Out or Remodel Plan Review Fee	\$100 plus \$0.05 per square foot		\$150 plus \$0.10 per square foot	
	Subdivision Plan Review Fee	\$ 100.00	per section or phase	\$ 150.00	per section or phase
	Commercial Site Plan Review Fee	\$ 200.00	per section or phase	\$ 300.00	per section or phase
	Special Project Plan Review Fee	\$ 200.00		\$ 300.00	



## TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 2

### Appendix A – Fee Schedule (continued)

Fee Category	Description	FY20 Amended Fee	Measure	FY21 Approved Fee	Measure
Fire System Permit Fees	Fire Alarm System Permit Fee	\$200 plus \$0.50 per device quantity over 100	per building	\$300 plus \$0.75 per device quantity over 100	per building
	Fire Sprinkler Permit Fee	\$ 400.00	per riser	\$ 600.00	per riser
	Fire Standpipe Permit Fee	\$ 100.00	per riser	\$ 150.00	per riser
	Fire Pump Permit Fee	\$ 250.00		\$ 375.00	
	Fire System Acceptance Test Fee (for fewer than 20 heads. If more than 20 heads must do Fire Sprinkler Permit)	\$ 100.00	per test	\$ 150.00	per test
	Automatic Extinguishing System Permit	\$ 200.00	per system	\$ 300.00	per system
	Access Control Gate Permit Fee	\$ 100.00		\$ 150.00	
Miscellaneous Permit Fees	Hazardous Materials Tank Installation Permit Fee	\$ 250.00		\$ 375.00	
	High-Piled Storage Permit Fee	\$ 250.00		\$ 375.00	
	Paint and Powder Coating Operations Permit Fee	\$ 250.00		\$ 375.00	
	Special Event Permit Fee	\$ 200.00		\$ 300.00	
	Tent or Membrane Structure Permit Fee	\$ 100.00		\$ 150.00	
*Development Services fees apply to Travis County ESD No. 2 District boundaries exclusive of the City of Pflugerville city limits					
<b>Conference and Education Center (CEC)</b>					
	CEC Classroom Deposit	\$ 100.00	per classroom	\$ 100.00	per classroom
	Rental fee for 1 Classroom - 1st hour	\$ 75.00	for first hour	\$ 75.00	for first hour
	Rental fee for 1 Classroom - Additional Hours	\$ 50.00	each additional hour	\$ 50.00	each additional hour
	Rental fee for 2 Classrooms - 1st hour	\$ 125.00	for first hour	\$ 125.00	for first hour
	Rental fee for 2 Classrooms - Additional Hours	\$ 75.00	each additional hour	\$ 75.00	each additional hour
	Rental fee for 3 Classrooms - 1st hour	\$ 150.00	for first hour	\$ 150.00	for first hour
	Rental fee for 3 Classrooms - Additional Hours	\$ 100.00	each additional hour	\$ 100.00	each additional hour
	Audio-visual usage fee	\$ 250.00	per day	\$ 250.00	per day
<b>Pfluger Hall</b>					
	Weekday (excludes Friday) Rental Deposit	\$ 250.00	per event	\$ 250.00	per event
	Any Day Rental Base Fee - first 4 hours	\$ 1,000.00	for first 4 hours	\$ 1,000.00	for first 4 hours
	Any Day Rental Base Fee - each additional hour	\$ 250.00	per hour	\$ 250.00	per hour
	Friday, Saturday or Sunday Rental Deposit	\$ 500.00	per event	\$ 500.00	per event
	Friday, Saturday or Sunday Rental Base Fee - entire day (includes security fee)	\$ 3,500.00	per event	\$ 3,500.00	per event
	Security Fee - required if alcohol is served	\$ 100.00	per hour	\$ 100.00	per hour
	Table rental Fee	\$ 10.00	per table	\$ 10.00	per table
	Cancellation Fee (with at least 60 days notice)	\$ 100.00	per event	\$ 100.00	per event
	Weekday (excludes Friday) Rental Cancellation fee (with less than 60 days notice)	\$ 250.00	per event	\$ 250.00	per event
	Friday, Saturday, or Sunday Cancellation fee (with less than 60 days notice)	\$ 500.00	per event	\$ 500.00	per event
	Facility repair or cleaning	actual cost		actual cost	
	Audio-visual usage fee	\$ 250.00	per day	\$ 250.00	per day



## TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 2

### Appendix B – Certificate for Resolution Adopting the Budget

#### CERTIFICATE FOR RESOLUTION

THE STATE OF TEXAS                   §  
   §  
COUNTY OF TRAVIS                   §

The undersigned officer of the Board of Commissioners ("Board") of Travis County Emergency Services District No. 2 hereby certifies as follows:

1. The Board of Commissioners of Travis County Emergency Services District No. 2 ("District") convened in session on the 10<sup>th</sup> day of September, 2020, at Travis County Emergency Services District No. 2 Headquarters located at 201 East Pecan Street, Pflugerville, Texas and via Zoom, and the following officers and members of the Board:

Michael Bessner	-	President
Rico Reyes	-	Vice President
Robert Turner	-	Secretary
Mike Howe	-	Treasurer
April Griffin	-	Assistant Treasurer

were present, except Commissioner(s) n/a, thus constituting a quorum. Among other business, a:

#### RESOLUTION ADOPTING BUDGET

was introduced for the consideration of the Board. It was then moved and seconded that the Resolution Adopting Budget ("Resolution") be adopted, and, after discussion, the motion prevailed and carried by majority vote.

2. A true, full and correct copy of the Resolution adopted at the meeting described above is attached to this certificate. The Resolution has been recorded in the District's minutes of the meeting. The persons named in the paragraph above are the duly chosen, qualified and acting officers and members of the Board as indicated in paragraph 1. Each of the officers and members of the Board was notified officially and personally, in advance, of the time, place and purpose of the Board meeting and that the Resolution would be introduced and considered for adoption at the meeting. Each of the officers and members consented, in advance, to holding the meeting for such purpose. The meeting was open to the public as required by law, and public notice of the time, place and subject of the meeting was given as required by Chapter 551 of the Government Code.

SIGNED AND SEALED the 14 day of September 2020.

(SEAL)

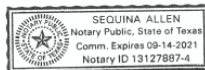
  
Robert Turner, Secretary  
Board of Commissioners

THE STATE OF TEXAS                   §  
   §  
COUNTY OF TRAVIS                   §

This instrument was acknowledged before me on September 14, 2020, by Robert Turner, Secretary, of the Board of Commissioners of Travis County Emergency Services District No. 2, on behalf of the District.

  
Notary Public Signature

(SEAL)





## TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 2

### Appendix C – Resolution Adopting the Budget

#### RESOLUTION ADOPTING BUDGET

THE STATE OF TEXAS       §  
  §  
COUNTY OF TRAVIS       §

BE IT RESOLVED BY THE BOARD OF EMERGENCY SERVICES COMMISSIONERS OF TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 2 THAT:

WHEREAS, the Board of Emergency Services Commissioners of Travis County Emergency Services District No. 2 ("District") has projected the operating expenses and revenues for the District for the period of October 1, 2020 through September 30, 2021;

NOW, THEREFORE, KNOW ALL PERSONS BY THESE PRESENTS:

Section 1. The Board of Commissioners wishes to adopt this Resolution and the District's operating budget. The Operating Budget attached hereto as Exhibit "A" is part of this Resolution.

Section 2. The Secretary of the Board of Commissioners is directed to file a copy of this Resolution Adopting Budget in the official records of the District.

ADOPTED this 10<sup>th</sup> day of September, 2020.

(SEAL)

TRAVIS COUNTY EMERGENCY SERVICES  
DISTRICT NO. 2

Michael Bessner, President  
Board of Commissioners

ATTEST:

Robert Turner, Secretary  
Board of Commissioners





## TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 2

### Appendix D – Certificate for Order Levying Taxes

#### CERTIFICATE FOR ORDER

THE STATE OF TEXAS     §  
                                     §  
COUNTY OF TRAVIS     §

The undersigned officer of the Board of Commissioners ("Board") of Travis County Emergency Services District No. 2 hereby certifies as follows:

1. The Board of Travis County Emergency Services District No. 2 ("District") convened in session on the 10<sup>th</sup> day of September, 2020, at Travis County Emergency Services District No. 2 Headquarters located at 201 East Pecan Street, Pflugerville, Texas and via Zoom, and the following officers and members of the Board:

Michael Bessner	-	President
Rico Reyes	-	Vice President
Robert Turner	-	Secretary
Mike Howe	-	Treasurer
April Griffin	-	Assistant Treasurer

were present, except Commissioner(s) n/a, thus constituting a quorum. Among other business, an:

#### ORDER LEVYING TAXES

was introduced for the consideration of the Board. It was then moved and seconded that the Order Levying Taxes ("Order") be adopted, and, after discussion, the motion prevailed and carried by majority vote.

2. A true, full and correct copy of the Order adopted at the meeting described above is attached to this certificate. The Order has been recorded in the District's minutes of the meeting. The persons named in the paragraph above are the duly chosen, qualified and acting officers and members of the Board as indicated in paragraph 1. Each of the officers and members of the Board was notified officially and personally, in advance, of the time, place and purpose of the Board meeting and that the Order would be introduced and considered for adoption at the meeting. Each of the officers and members consented, in advance, to holding the meeting for such purpose. The meeting was open to the public as required by law, and public notice of the time, place and subject of the meeting was given as required by Chapter 551 of the Government Code.

SIGNED AND SEALED the 14 day of September 2020.

(SEAL)

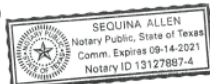
  
Robert Turner, Secretary  
Board of Commissioners

THE STATE OF TEXAS     §  
                                     §  
COUNTY OF TRAVIS     §

This instrument was acknowledged before me on September 14, 2020, by Robert Turner, Secretary, of the Board of Commissioners of Travis County Emergency Services District No. 2, on behalf of the District.

  
Notary Public Signature

(SEAL)





## TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 2

### Appendix E – Order Levying Tax

#### ORDER LEVYING TAXES

THE STATE OF TEXAS       \$  
  \$  
COUNTY OF TRAVIS       \$

WHEREAS, the appraisal roll of Travis County Emergency Services District No. 2 (the "District") for 2020 has been prepared and certified by the appraiser for the District and submitted to the District's tax assessor/collector; and

WHEREAS, the District's tax assessor/collector has submitted the certified appraisal roll for the District, dated July 25, 2020, showing \$1,867,414,246.00 to be the total appraised, assessed and taxable value of all property and the total taxable value of new property, to the Board of Emergency Services Commissioners of the District; and

WHEREAS, based upon the certified appraisal roll, the employee or officer designated by the Board of Emergency Services Commissioners of the District has calculated a tax rate to be levied for 2020 sufficient to provide tax revenues to meet the District's obligations;

NOW, THEREFORE, BE IT ORDERED BY THE BOARD OF EMERGENCY SERVICES COMMISSIONERS OF TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 2 THAT:

Section 1. The District has previously adopted a budget for the upcoming fiscal year, which will be funded from the revenues generated by the tax rate established in this Order Levying Taxes.

Section 2. There is levied an ad valorem tax of \$0.10000 on each \$100.00 of taxable property within the District to provide funds for maintenance and operating purposes. THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE. THE TAX RATE WILL EFFECTIVELY BE RAISED BY 0.81 PERCENT AND WILL RAISE TAXES FOR MAINTENANCE AND OPERATIONS ON A \$100,000 HOME BY APPROXIMATELY \$0.80.

Section 3. The District has no debt supported by ad valorem taxes and no tax rate for debt service.

Section 4. All taxes collected pursuant to this levy, after paying costs of levying, assessing and collecting the taxes, will be used for paying costs of providing emergency services and organization and administrative expenses, including legal fees, and for paying principal of and interest on bonds, warrants, certificates of obligation or other lawfully authorized evidences of indebtedness issued or assumed by the District.

Section 5. The Travis County Tax Assessor/Collector is authorized to assess and collect the taxes of the District employing the above tax rate.

Section 6. The taxes levied by this Order are due presently and will be delinquent if not paid by January 31, 2021.

Section 7. This Order Levying Taxes is effective from and after its adoption.

ADOPTED the 10<sup>th</sup> day of September 2020.

TRAVIS COUNTY EMERGENCY SERVICES  
DISTRICT NO. 2

  
Michael Bessner, President  
Board of Commissioners

ATTEST:

  
Robert Turner, Secretary  
Board of Commissioners

