

TRAVIS COUNTY
EMERGENCY SERVICES DISTRICT NO. 2

REGULAR MEETING MINUTES

January 9, 2020

The Board of Commissioners of Travis County Emergency Services District No. 2 held a meeting on Thursday, January 9, 2020 at 6:00 p.m. at the Travis County Emergency Services District No. 2 Headquarters located at 201 East Pecan Street, Pflugerville, Texas, for the following purposes.

Commissioners who attended:

Mike Bessner Robert Turner April Griffin Mike Howe Rico Reyes via video conference

The following persons were also in attendance:

Ron Moellenberg Nick Perkins Rob Humphrey Jessica Frazier Victor Gonzalez
AJ Stacer JoAnn Haley

1. **THE MEETING** was called to order by Commissioner Bessner at 6:01 p.m. and the minutes were recorded by mechanical means. The meeting was held pursuant to a formal Notice of Meeting, which had been posted in accordance with the Texas Open Meetings Act at the Travis County Clerk's Office and in the offices of the Travis County Emergency Services District No. 2 Headquarters.
2. Public Comment: *There was no public comment; no action was taken on this item.*

SPECIAL RECOGNITION

3. Celebrate special recognition of personnel for exceptional performance: *There was no special recognition; no action was taken on this item*

CONSENT ITEMS

4. APPROVAL REGARDING DECEMBER 12, 2019 MINUTES and
5. APPROVAL REGARDING PUBLICATION OF LEGAL NOTICE OF ADDRESS FOR DISTRICT'S ADMINISTRATIVE OFFICE;
Commissioner Bessner asked if any consent items required discussion. There were none. Commissioner Bessner asked if there was any objection to the consent agenda. There was no objection. Commissioner Bessner then announced that the Consent Agenda was adopted and approved.

REPORTS

6. COMMISSIONERS REPORT, INCLUDING RESPONSES TO INQUIRIES: *Commissioner Bessner stated the Pflugerville Chamber of Commerce Awards Banquet is scheduled for January 30, 2020. He asked each Commissioners to let him know if they could attend this banquet.*

The next Travis County Emergency Services District Commissioners Council (ESDCC) meeting is scheduled for this Saturday. He asked the Fire Chief to let him know who would be attending the meeting.

7. **TREASURER'S REPORT:** *Commissioner Howe asked the Board if they had any questions on the checks written and the statement provided. No one had any questions regarding the checks. The Fire Chief stated the quarterly investment report will be presented at the next meeting. Accounting needed additional time to compile the report and all future reports will be published a month later. Commissioner Howe asked if the Sales Tax Report was from the new vendor. The Fire Chief replied "yes". A MOTION was made by Commissioner Howe to accept payment of bills and invoices, processing of payroll, financial report, and monthly sales tax analysis report. Commissioner Griffin made a SECOND to the motion; the motion carried.*

8. **REPORT FROM THE DISTRICT'S FIRE CHIEF;** Chief Moellenberg's report was included in the board packet;
 - *The Fire Chief stated he will be seeking approval from the Board regarding the Auto Aid agreement in the Discussion/Action Agenda. This document is pending legal review by John Carlton.*
 - *He discussed the Blue Card training that is being provided by Austin Fire Department. The Blue Card training defines best command practices for strategic and tactical emergency operations. He is aware that Austin would like to operate under their own "A-101" operation standards. Commissioner Reyes stated he had been contacted by AFD firefighters expressing their concern over moving from A-101 to Blue Card operating standards.*
 - *He discussed the District's Awards Banquet on Friday, January 31, 2020. This will be a busy week because the Chamber Award Banquet is the night before and the Education Foundation banquet the day after. He stated last year they were comfortably full and had approximately 270 people in attendance. This year there will be more people in attendance. This may be the last year they can hold the awards banquet at Pfluger Hall due to the number of people. Commissioner Howe asked how many people were expected to attend. Director Frazier stated she should have a final count by January 15th which is the deadline to RSVP.*
 - *Commissioner Howe commented about the excess of 10,000 alarms in 2019. He asked the Fire Chief how many other ESDs around the state respond to that many calls. The Fire Chief was not aware of another ESD responding to that many calls. He further stated, to put this into prospective that is 10,500 people that are having the worst day of their life, and the District has intervened. This does not account for a motor vehicle accident or a house fire where the District interfaces with many people at the scene. It is important to understand the impact of what this District offers to the community.*
 - *The Fire Chief discussed "Project Charm" and the challenge it will bring to water flow and fire protection. Commissioner Reyes asked what kind of special resources are needed. The Fire Chief stated the first resource strain is to prevention and construction and to make sure construction takes place in accordance with regulations. There will be a lot of plans review. The District has identified a budget source to pay for the extra time. This building will have robotics and another potential problem is battery storage. This building will have a fire suppression system that is designed to not let it get "out of control". Commissioner Griffin inquired as to the size of this building. Director Gonzalez stated it is 3 million square feet. The Fire Chief stated they are discussing when they drop a hose line from a fire truck to make entry into a large commercial structure, it is 200 feet of run. He is discussing if this adequate and how to meet the demand.*

9. **RECEIVE MONTHLY REPORT FROM THE DISTRICT'S ATTORNEY REGARDING PENDING LITIGATION MATTERS, CONTRACT ISSUES, AND LEGISLATIVE EFFORTS;** *there was not a monthly report from Attorney Carlton because he was not in attendance.*

10. REPORT FROM THE PFLUGERVILLE FIREFIGHTER'S PROFESSIONAL FIREFIGHTER'S ASSOCIATION, LOCAL #4137; *there was no representative from Local #4137;*

DISCUSSION/ACTION ITEMS

11. DISCUSS AND CONSIDER A RESOLUTION WITH FROST BANK TO BE DESIGNATED A DEPOSITORY FOR SAFEKEEPING OF SECURITIES FOR THE DISTRICT; *this item was tabled until next month. Director Frazier gave an update. The District moved their CD portfolio from Wells Fargo to Edward Jones. In the process of that move, there was a requirement in the Public Funds Investment Act identified as Delivery vs Payment (DVP). This requires a simultaneous exchange of District funds and the investment instrument being purchased. Frost Bank was identified as the bank that could facilitate the DVP requirement. There is a resolution which requires legal review by Attorney Carlton. It is also required by Frost Bank to open the necessary accounts.*
12. DISCUSS AND CONSIDER CHANGE TO AUTOMATIC AID INTERLOCAL AGREEMENT AND AUTHORIZE THE FIRE CHIEF TO SIGN; *the Fire Chief stated this agreement has been revised again based on action by Austin City Council. He asked the Board to authorize him to sign this agreement. What has changed from the version which the Board had seen before is that the Austin Fire Department (AFD) Association did not allow the Austin Fire Chief to run Operations without their input. On the second page, if there are any changes to the operational procedures in the attachments, they must go back to the authority that has jurisdiction, which is Austin City Council for AFD. The changes can then be made. In this agreement there is a provision to make changes if it has the agreement of 75% of the parties. So, if Austin chooses not to go forward, they could be left-out of auto aid as opposed to be a part of this agreement. Commissioner Howe asked who else has signed this agreement. The Fire Chief said no one else has signed this agreement. It will be brought to the ESDCC meeting this Saturday. Commissioner Griffin asked if this document had received legal review. The Fire Chief stated he sent the agreement along with the changes to Attorney Carlton. He is waiting for his review. Commissioner Turner stated we should be proud of this work. It is an auto-aid agreement that crosses county borders. A MOTION was made by Commissioner Turner to authorize the Fire Chief to sign this agreement pending legal review. Commissioner Howe made a SECOND to the motion; the motion carried.*
13. DISCUSS AND CONSIDER THE PURCHASE OF STRUCTURAL TURNOUT GEAR TO PROVIDE EVERY FIREFIGHTER WITH A SECOND SET OF GEAR AS A PART OF THE DISTRICT'S CANCER INITIATIVE. *The Fire Chief stated this is in accordance with the budget. The quotes were provided, and the total would be \$243,478.64. Commissioner Howe asked if they are under budget. The Fire Chief stated "yes". A MOTION was made by Commissioner Howe to purchase structural turnout gear for every firefighter. Commissioner Griffin made a SECOND to the motion; the motion carried.*

President Bessner adjourned the meeting at 6:36pm.
The next Board meeting was changed to February 11, 2020 at 6 p.m.