

TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 2

REGULAR MEETING – MAY 13, 2021

Notice is hereby given that a regular meeting of the Board of Commissioners of Travis County Emergency Services District No. 2 will be held on Thursday, May 13, 2021 at 6:00 p.m. at the Travis County Emergency Services District No. 2 Headquarters located at 201 East Pecan Street, Pflugerville, Texas, for the following purposes.

Due to the state of emergency and/or local disaster caused by the COVID-19 pandemic, the Board of Commissioners of Travis County Emergency Services District No. 2 may hold its meeting via telephone conference call because of the difficulty and risks of convening a quorum in one location. If initiated, the call will be broadcast at the meeting location and recorded as required by the Texas Open Meetings Act. A public member signed up to speak at this meeting may do so via the internet at www.zoom.us/join and entering meeting ID **831-848-643. To view the meeting live via the internet go to <https://www.pflugervillefire.org/board-meeting-live-stream/>.**

Individual members of the public wishing to address the Board at a meeting held over telephone/video conference must register to speak at least 2 hours in advance of the Board Meeting by email to info@pflugervillefire.org or calling (512) 251-2801. For telephone/video conference meetings, those individuals must be on the phone line or logged into the video conference at least 15 minutes prior to the start of a meeting to sign-in and prepare to speak. Individual members of the public wishing to submit written comments must submit them by email to info@pflugervillefire.org or calling (512) 251-2801 at least 2 hours in advance of the meeting. Individual members of the public may address the Board for a maximum of 3 minutes on any matter. Members of the public may collectively address the Board for a total of 30 minutes on any single matter. Individuals may address the Board once per item. No formal action, discussion, deliberation, or comment will be made for items not on this agenda.

1. Call regular meeting to order;

PUBLIC COMMENT

2. Public Comment: In accordance with the Texas Open Meetings Act, any response to a public comment that is made on an item that is not on the published final agenda will be limited to a statement of factual information or a statement of existing policy given in response to the public comment. Any deliberation or decision by the Board must be limited to a proposal to place the subject on a future agenda.

SPECIAL RECOGNITION

3. Celebrate special recognition of personnel for exceptional performance.
 - Koetter Fire Protection of Austin – assisted with the District’s staff fire protection systems training

CONSENT ITEMS

4. Approve minutes from the April 8, 2021 regular meeting and the minutes from the April 19, 2021 special meeting;
5. Approve changes to the 401(a) and 457(b) deferred compensation plan documents required by the Internal Revenue Service;
6. Approve the destruction of listed records based on the District’s Record Retention Schedule from the Texas State Library and Archives Commission;

7. Approve fiscal year 2021 budget amendments;

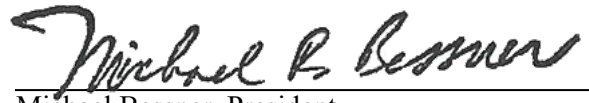
REPORTS

8. Commissioners' reports, including responses to inquiries;
9. Receive report from treasurer and consider taking related action, including:
 - a. Approval of monthly bills and invoices;
 - b. Approval of financial report, including processing of payroll;
 - c. Receive monthly sales tax analysis report;
 - d. Approval of the quarterly investment report;
10. Receive monthly report from the Fire Chief regarding emergency operations, response times, call volume, training, management activities and personnel and consider taking related action;
11. Receive monthly report from the District's legal counsel regarding pending litigation matters, contract issues, and legislative efforts and consider taking related action;
12. Receive report from the Pflugerville Professional Firefighter's Association, Local No. 4137 and consider taking related action;

DISCUSSION/ACTION ITEMS

13. Discuss and consider accepting the fiscal year 2020 audit, and take any related action;
14. Discuss and consider a professional services contract to provide Community Relations support and take any related action;
15. Discuss and consider approving a contract for a Training Field architect, and take any related action;
16. Discuss and consider approving a contract for the Station 2 sprinkler system and a related budget amendment, and take any related action;
17. Discuss and consider a contract with Public Consulting Group for administrative services, and take any related action;
18. Discuss and consider approving the purchase of self-contained breathing apparatus, and take any related action;
19. Discuss and consider the Travis County ESD No. 17 election results, and take any related action;
20. Discuss and consider strategic planning for the District related to financial and operational projections, including:
 - reviewing projected growth in revenue, population, service demand, and impact on response times and provision of service,
 - presenting reports from the Commissioners concerning community interactions and relations,
 - and take any related action;
21. Discuss and consider activity in support of operations combatting the COVID-19 pandemic, and take any related action;
22. Discuss and consider returning to in-person meeting; and take any related action;
23. Adjourn the meeting.

Posted on May 10, 2021 by 5:00 p.m. A packet containing all supportive documentation for this agenda is available for inspection at the Travis County ESD No. 2 headquarters between the hours of 9:00 a.m. and 4:00 p.m.

A handwritten signature in black ink that reads "Michael B Bessner". The signature is written in a cursive style with a large initial "M".

Michael Bessner, President

Travis County Emergency Services District No. 2

The Board may retire to Executive Session any time between the meetings opening and adjournment for the purpose of consultation with legal counsel pursuant to Chapter 551.071 of the Texas Government Code and/or discussion of real estate acquisition pursuant to Chapter 551.072 of the Texas Government Code and/or personnel matters pursuant to Chapter 551.074 of the Texas Government Code. Action, if any, will be taken in open session.