TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 2

WORK SESSION MINUTES

JULY 8-10, 2021

The Board of Commissioners of Travis County Emergency Services District No. 2 held a work session meeting on Thursday, July 8, 2021 at 6:00 p.m. and continuing on Friday, July 9, 2021 at 9:00 a.m. and on Saturday, July 10, 2021 at 9:00 a.m. at the Courtyard by Marriott New Braunfels River Village, 750 Interstate Highway 35 North, New Braunfels, Texas, in the Guadalupe Room, for the following purposes:

Commissioner who attended:

Mike Bessner	Mike Howe	Rico Reyes	April Griffin	Robert Turner

The following persons were also in attendance:

Vicky Linsalata	Mitchell Jones	Ron Moellenberg	Nick Perkins	Mark Moellenberg
Rob Humphrey	Jessica Frazier	Victor Gonzalez	Michael Anderson	Trevor Stokes
AJ Stacer	Heath Doyle	Chuck Brotherton	Doug Weiss	Josh Stubblefield
Ed King	John Carlton	Jeremy Meglasson	Mike Rainey	Dan Berger
Alina Coffman	Charley Hurley	Steven Blocker	Wendy Duncan	Caitlin Brown
Barbara Rush	David Kilventon	Cesar Ruiz		

1. THE MEETING *was called to order by President Bessner at 9:01 am on July 9.* The meeting was held pursuant to a formal Notice of Meeting, which had been posted in accordance with the Texas Open Meetings Act at the Travis County Clerk's Office and in the offices of the Travis County Emergency Services District No. 2 Headquarters.

2. CONDUCT WORK SESSION TO DISCUSS AND REVIEW THE DISTRICT'S STRATEGIC PLAN RELATED TO FINANCIAL AND OPERATIONAL PROJECTIONS WITH THE DISTRICT'S MANAGEMENT TEAM, INCLUDING PROJECTED GROWTH IN REVENUE, EXPENSES, POPULATION, SERVICE DEMAND, AND IMPACT ON RESPONSE TIMES AND PROVISION OF SERVICE AND DISCUSS ANY UPDATES TO THE DISTRICT'S PRIORITIES. NO ACTION WAS TAKEN AT THE WORK SESSION ON ITEMS DISCUSSED;

   a. *Fire Chief made an introduction to the meeting and set goals for the conference.*
   b. *The Deputy Assistant Fire Chief introduced speakers for July 9.*
   c. *Director Jessica Frazier presented an updated financial forecast and impact to operations*
      i. *Ed King presented options for capital loans and the options available to ESD under the statute.*
      ii. *Director Jessica Frazier reviewed the revenue limits under 2019 Senate Bill 2.*

      iii. *Director Jessica Frazier reviewed the budget planning process and the District's investment & financial policy.*

      iv. *Commissioner Reyes asked for the background info on ambulance cost collection rates.*

      v. *Director Jessica Frazier reviewed the 5-year forecast.*

  d. *Mike Rainey presented the latest EMS SOC data and analysis.*

  e. *Break for Lunch 12:15 to 1:16 pm*

  f. *Community Partner engagement:*

      i. *Additional Attendees: Zac Glowczwski, Scott Kerwood, Evon Perrina (Community Cares), Blake Clampffer, Jason Smith, Amy Madison*

      ii. *Chief Stacer reviewed sample community EMS cases & challenges.*

      iii. *Charley Hurley facilitated SWOT analysis of ESD2 by community partners.*

  g. *Break: 2:50 to 3:00 pm*

  h. *City of Pflugerville engagement:*

      i. *Additional Attendees: Mike Heath and Sereniah Breland*

      ii. *Charley Hurley facilitated SWOT analysis of ESD2 relationship with COP.*

  i. *Recess 5:11 pm*

  j. *Reconvene ESD2 at 9:00 am on July 10*

  k. *Josh Stubblefield presented an Association update and 2020 review.*

      i. *Presented life of a firefighter in the District.*

      ii. *Commissioner Reyes asked for the average run time for ATCEMS (utilization rate)*

      iii. *Josh reviewed the actions of the members in 2020.*

      iv. *Commissioners expressed deep appreciation for the firefighter commitment.*

  l. *Break out session - Fire Chief met with Commissioners in closed session.*

  m. *Nick Perkins reviewed the EMS FY21 budget and allocation of cost to ESD17, COP and County*

  n. *Nick Perkins reviewed the policy decision points that the Commissioners will need to consider in future public meetings.*

  o. *Chief wrapped up the conference with comments and thanks.*

3. ADJOURN THE MEETING – *President Bessner adjourned the meeting at 12:11 pm on July 10.*

The next Board meeting is schedule for July 15, 2021 at 6:00 pm

Respectfully Submitted By:

Rob Humphrey
Board Recorder