

TRAVIS COUNTY
EMERGENCY SERVICES DISTRICT NO. 2
REGULAR MEETING MINUTES

June 10, 2021

The Board of Commissioners of Travis County Emergency Services District No. 2 held a meeting on Thursday, June 10, 2021 at 6:00 p.m. at the Travis County Emergency Services District No. 2 Headquarters located at 201 East Pecan Street, Pflugerville, Texas, for the following purposes.

Commissioners who attended via video conference:

Mike Bessner Mike Howe Robert Turner April Griffin Rico Reyes

The following persons were also in attendance via video conference:

Ron Moellenberg Rob Humphrey John Carlton Jessica Frazier Victor Gonzalez
Grayson McDaniel Ed King

1. THE MEETING *was called to order by Commissioner Bessner at 6:00 p.m. and the minutes were recorded by mechanical means.* The meeting was held pursuant to a formal Notice of Meeting, which had been posted in accordance with the Texas Open Meetings Act at the Travis County Clerk's Office and in the offices of the Travis County Emergency Services District No. 2 Headquarters.

PUBLIC COMMENT

2. PUBLIC COMMENT: *Anthony Nguyen- 19905 Tree Sap Way, Round Rock*

SPECIAL RECOGNITION

3. CELEBRATE SPECIAL RECOGNITION OF PERSONNEL FOR EXCEPTIONAL PERFORMANCE:
 - *Firefighter/Paramedic Chris Wolff – Promotion to Apparatus Specialist*

CONSENT ITEMS

4. APPROVE MEETING MINUTES FROM THE MAY 13, 2021 REGULAR MEETING.
5. APPROVE FY 2021 BUDGET AMENDMENTS AS PRESENTED;

A MOTION was made by Commissioner Howe to approve the consent agenda, Commissioner Griffin made a SECOND to the motion; the motion carried.

REPORTS

6. COMMISSIONERS REPORT, INCLUDING RESPONSES TO INQUIRIES, INCLUDING:
 - a. COMMUNICATIONS WITH THE CITY COUNCIL OF PFLUGERVILLE PUBLIC SAFETY SUBCOMMITTEE; *Commissioner Griffin and Commissioner Howe initiated a meeting with Council Members Metayer and Weiss to collaborate and discuss next steps with the creation of ESD 17. Commissioner Griffin extended an invitation to the council members to the upcoming planning conference.*
 - b. COMMISSIONER TRAINING AND CERTIFICATION REPORT; *Director Humphrey presented a report reflecting the State's training requirement and the number of current hours each Commissioner maintains. Commissioner Reyes was congratulated for attaining Certified Commissioner status with the State Association of Fire and Emergency Districts.*
 - c. UPCOMING SAFE-D CONFERENCE AND ATTENDANCE; SEPTEMBER 16-18, 2021; *All commissioners except for Commissioner Turner plan to attend.*
 - d. TRAVIS COUNTY ESD COMMISSIONERS' COUNCIL REPORT; *Commissioner Griffin briefly recapped the meeting.*
7. TREASURER'S REPORT: *Commissioner Howe explained the increase in sales tax was seen across the State due to people coming out of isolation and spending more than usual. The increase is expected to slow down soon. Commissioner Reyes inquired about an \$11,000 check for Danny Huckaby to which the Fire Chief explained. A MOTION was made by Commissioner Howe to accept payment of bills and invoices, processing of payroll, financial report, and monthly sales tax analysis report. Commissioner Reyes made a SECOND to the motion; the motion carried.*
8. REPORT FROM THE DISTRICT'S FIRE CHIEF; Chief Moellenberg's report was included in the board packet;
 - *The Fire Chief reported call volumes continue to increase.*
 - *The Fire Chief reminded the Commissioners to visit the District's website for up-to-date reporting with response times.*
 - *The District has stayed below the trend line for ILI (Influenza Like Illness) cases for the last several weeks and anticipate that to continue.*
 - *To date, the District has expended \$487,000 in unreimbursed expenses in relation to the COVID pandemic.*
 - *The District is slowly recovering from storm Uri and is starting to see payments from insurance claims.*
 - *Civilian staff are being brought back into the office.*
 - *The Fire Chief reports the District is still working with the City on permits for Station 6. Commissioner Howe inquired if the District had put a dollar amount to what the delays are costing the department.*
 - *The District toured the Training Field with the design architect and engineer for long term strategic planning.*
9. RECEIVE MONTHLY REPORT FROM THE DISTRICT'S LEGAL COUNSEL REGARDING PENDING LITIGATION MATTERS, CONTRACT ISSUES, AND LEGISLATIVE EFFORTS AND CONSIDER TAKING RELATED ACTION; *Attorney Carlton reported the legislative session ended. He reported virtual board meetings are still allowed but will need to be monitored meeting by meeting to make sure the rules do not change. Although the Governor imposed a mandate that local government cannot mandate masks, it does not apply to on-duty personnel when running calls. Commissioner Turner asked about a bill in relation to ESD's starting community paramedicine, Attorney Carlton explained that it did not pass. Attorney Carlton discussed federal funds that were going to be dispersed to the State and who the ESD should talk to see how the District can potentially receive a portion of the funds.*

10. RECEIVE REPORT FROM THE PFLUGERVILLE FIREFIGHTER'S PROFESSIONAL FIREFIGHTER'S ASSOCIATION, LOCAL #4137 AND CONSIDER TAKING RELATED ACTION; *No representative was present.*

DISCUSSION/ACTION ITEMS

11. DISCUSS AND CONSIDER APPROVING A MUNICIPAL ADVISORY AGREEMENT AND AN ANCILLARY SERVICES AGREEMENT WITH GOVERNMENT CAPITAL, AND TAKE ANY RELATED ACTION; *The Fire Chief requested to be allowed to engage with Government Capital as another financial advisor. Ed King from Government Capital addressed the board explaining what services he can provide and the purpose of the agreement. Commissioner Griffin clarified that if the District moves forward with the agreement, Government Capital would become more than just a financial entity by researching and making sure the District is prudent in the way we finance capital projects and equipment. Commissioner Griffin also asked Ed to expand on his comments in relation to issuing bonds and whether they may or may not be favorable for the long term. Commissioner Howe commented on the challenges of having a ten cent cap. A MOTION was made by Commissioner Howe allowing the District to negotiate and execute a contract with Government Capital, pending legal review. Commissioner Griffin made a SECOND to the motion; the motion carried.*
12. DISCUSS AND CONSIDER APPROVING A PROFESSIONAL SERVICES CONTRACT TO PROVIDE STRATEGIC PLANNING SUPPORT, AND TAKE ANY RELATED ACTION; *The Fire Chief asked the Board to authorize staff to negotiate and execute a contract with Public Consulting Group (PCG) not to exceed \$88,000. Commissioner Griffin asked how much was allocated for this fiscal year. Finance Director Jessica Frazier stated she believes there is \$50,000 allocated this year but was going to double check. A MOTION was made by Commissioner Griffin to authorize staff to negotiate and execute a contract with PCG to perform the project for a cost not to exceed \$88,000 total over the next two years but not to exceed the budgeted remaining amount for this fiscal year. Commissioner Reyes made a SECOND to the motion; the motion carried.*
13. DISCUSS AND CONSIDER APPROVING A MEMORANDUM OF UNDERSTANDING IN SUPPORT OF THE 2020 ASSISTANCE TO FIREFIGHTERS REGIONAL GRANT, AND TAKE ANY RELATED ACTION; *The Fire Chief asked the Board to approve the memorandum of understanding with the other entities included in the grant. This is round two of an already existing process. A MOTION was made by Commissioner Reyes, Commissioner Turner made a SECOND to the motion; the motion carried.*
14. DISCUSS AND CONSIDER APPROVING A PURCHASE OF NEW RADIO SETS, AND TAKE ANY RELATED ACTION; *The Fire Chief asked the Board to approve the purchase of handheld radios and other necessary components from Motorola Solutions for a total of \$89,632.15 as a part of the budget approved this year. A MOTION was made by Commissioner Griffin, Commissioner Reyes made a SECOND to the motion; the motion carried.*
15. DISCUSS AND CONSIDER ADOPTION OF THE TAX AND BUDGET PLANNING CALENDAR FOR 2021, AND TAKE ANY RELATED ACTION;
- Public comment:*
- *Anthony Nguyen – 19905 Tree Sap Way, Round Rock*
 - *Melody Ryan – 1012 Ripley Castle Cove, Pflugerville*
- Attorney Carlton noted one of the dates on the calendar is incorrect and will be updated. He reminded the Board that attending the meetings in August are important and that is when tax rates will be decided. Commissioner Griffin asked about the schedule. Attorney Carlton discussed the schedule and regulations surrounding it. The Board agreed to change the schedule to have a regular meeting on July 15, 2021, move the special meeting from July 22, 2021 to July 29, 2021, have a special meeting on August 9, 2021 and eliminate the regular meeting on August 12, 2021. A MOTION was made by Commissioner Reyes, Commissioner Howe made a SECOND to the motion; the motion carried.*

16. DISCUSS AND CONSIDER STRATEGIC PLANNING FOR THE DISTRICT RELATED TO FINANCIAL AND OPERATIONAL PROJECTIONS, INCLUDING:
- REVIEWING PROJECTED GROWTH IN REVENUE, POPULATION, SERVICE DEMAND, AND IMPACT ON RESPONSE TIMES AND PROVISION OF SERVICE,
 - PRESENTING REPORTS FROM THE COMMISSIONERS CONCERNING COMMUNITY INTERACTIONS AND RELATIONS,
 - AND TAKE ANY RELATED ACTION;

Public comment:

- *Anthony Nguyen – 19905 Tree Sap Way, Round Rock*
- *Melody Ryan – 1012 Ripley Castle Cove, Pflugerville*

No action was taken on this item.

17. DISCUSS AND CONSIDER ACTIVITY IN SUPPORT OF OPERATIONS COMBATTING THE COVID-19 PANDEMIC, AND TAKE ANY RELATED ACTION; *No action was taken on this item.*

President Bessner adjourned the meeting at 7:22 p.m.
The next Board meeting is scheduled for July 15, 2021 at 6:00 p.m.

Respectfully Submitted By:

Rob Humphrey
Board Recorder