

TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 2

REGULAR MEETING – SEPTEMBER 9, 2021

Notice is hereby given that a regular meeting of the Board of Commissioners of Travis County Emergency Services District No. 2 will be held on Thursday, September 9, 2021 at 6:00 p.m. at the Travis County Emergency Services District No. 2 Headquarters located at 201 East Pecan Street, Pflugerville, Texas, for the following purposes.

Individual members of the public wishing to address the Board must register to speak at least 2 hours in advance of the Board Meeting by email to info@pflugervillefire.org or calling (512) 251-2801. Those individuals registered to speak must be at the meeting location at least 15 minutes prior to the start of a meeting to sign-in and prepare to speak. Individual members of the public wishing to submit written comments must submit them by email to info@pflugervillefire.org or calling (512) 251-2801 at least 2 hours in advance of the meeting. Individual members of the public may address the Board for a maximum of 3 minutes on any matter. Members of the public may collectively address the Board for a total of 30 minutes on any single matter. Individuals may address the Board once per item. No formal action, discussion, deliberation, or comment will be made for items not on this agenda.

1. Call regular meeting to order;

PUBLIC COMMENT

2. **Public Comment:** *In accordance with the Texas Open Meetings Act, any response to a public comment that is made on an item that is not on the published final agenda will be limited to a statement of factual information or a statement of existing policy given in response to the public comment. Any deliberation or decision by the Board must be limited to a proposal to place the subject on a future agenda.*

SPECIAL RECOGNITION

3. Celebrate special recognition of personnel for exceptional performance.
 - Certificates of Achievement – Battalion Chief Doyle, Lieutenant Lucas, Firefighter Wells, Apparatus Specialist Travis
 - Letters of Promotion – Deputy Chief Mark Moellenberg, Deputy Chief Stacer, Battalion Chief Barkley, Battalion Chief Thompson, Captain Segura, Captain Harlow, Lieutenant Meglasson, Lieutenant Brown, Apparatus Specialist Tiemann, and Apparatus Specialist Dilworth
 - Announcement of the new Fire Chief
 - Certificate of Proclamation – Fire Chief Moellenberg

CONSENT ITEMS

4. Approve minutes from the August 9, 2021 regular meeting, and the August 26, 2021 special meeting;
5. Approve fiscal year 2021 budget amendments as presented;
6. Approve an administrative amendment to the Travis County ESD No. 17 interlocal agreement;

REPORTS

7. Commissioners' reports, responses to inquiries, including:
 - Communications with the City Council of Pflugerville Public Safety Subcommittee; (Griffin/Howe)
 - Travis County ESD Commissioners' Council report; (Bessner)
8. Receive report from treasurer and consider taking related action, including: (Howe)
 - a. Approval of monthly bills and invoices;
 - b. Approval of financial report, including processing of payroll;

- c. Receive monthly sales tax analysis report;
9. Receive monthly report from the Fire Chief regarding emergency operations, response times, call volume, training, management activities and personnel and consider taking related action;
10. Receive monthly report from the District's legal counsel regarding pending litigation matters, contract issues, and legislative efforts and consider taking related action;
11. Receive report from the Pflugerville Professional Firefighter's Association, Local No. 4137 and consider taking related action;

DISCUSSION/ACTION ITEMS

12. Discuss and consider approving an extended lease for the use of Pfluger Hall by the Austin Christian Fellowship of India; and take any related action;
13. Discuss and consider approving a drainage easement on the Station 6 property, and take any related action;
14. Discuss and consider approving a wastewater easement on the Station 6 property, and take any related action;
15. Discuss and consider accepting a Fire Prevention & Safety grant from the Federal Emergency Management Agency, and take any related action;
16. Discuss and consider approving a contract with Public Sector Personnel Consultants and a Memorandum of Understanding with the project participants in support of the Regional Fire Service Salary Survey, and take any related action;
17. Discuss and consider the provision of emergency medical services in fiscal year 2022 to other governmental entities, and take any related action;
18. Discuss and consider strategic planning for the District related to financial and operational projections, including:
 - response to the City of Pflugerville commissioned AP Triton report,
 - reviewing projected growth in revenue, population, service demand, and impact on response times and provision of service,
 - presenting reports from the commissioners concerning community interactions and relations,
 - and take any related action;
19. Discuss and consider taking action regarding the fiscal year 2022 budget for the period October 1, 2021 to September 30, 2022, including:
 - District financial policies
 - Fee schedule
 - Full-time Equivalent (FTE) authorizations
 - Operating Budget
 - Capital Budget and appropriations
20. Take a record vote on the District's 2021 tax rate, including:
 - adopting an Order Levying Taxes;
 - authorizing filing the Order with the Travis County Tax Assessor/Collector;
 - or authorizing the date, time and place of the meeting to vote on the tax rate;

21. Authorize posting of statement regarding the adopted 2021 tax rate to home page of District's website;
22. Discuss and consider activity in support of operations combatting the COVID-19 pandemic, and take any related action;
23. Adjourn the meeting.



Michael Bessner, President
Travis County Emergency Services District No. 2

Posted on September 3, 2021 by 6:00 p.m. A packet containing all supportive documentation for this agenda is available for inspection at the Travis County ESD No. 2 headquarters between the hours of 9:00 a.m. and 4:00 p.m.

The Board may retire to Executive Session any time between the meetings opening and adjournment for the purpose of consultation with legal counsel pursuant to Chapter 551.071 of the Texas Government Code and/or discussion of real estate acquisition pursuant to Chapter 551.072 of the Texas Government Code and/or personnel matters pursuant to Chapter 551.074 of the Texas Government Code. Action, if any, will be taken in open session.