

## TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 2

### REGULAR MEETING – DECEMBER 9, 2021

---

---

Notice is hereby given that a regular meeting of the Board of Commissioners of Travis County Emergency Services District No. 2 will be held on Thursday, December 9, 2021 at 6:00 p.m. at the Travis County Emergency Services District No. 2 Headquarters located at 201 East Pecan Street, Pflugerville, Texas, for the following purposes.

*Individual members of the public wishing to address the Board must register to speak at least 2 hours in advance of the Board Meeting by email to [info@pflugervillefire.org](mailto:info@pflugervillefire.org) or calling (512) 251-2801. Those individuals registered to speak must be at the meeting location at least 15 minutes prior to the start of a meeting to sign-in and prepare to speak. Individual members of the public wishing to submit written comments must submit them by email to [info@pflugervillefire.org](mailto:info@pflugervillefire.org) or calling (512) 251-2801 at least 2 hours in advance of the meeting. Individual members of the public may address the Board for a maximum of 3 minutes on any matter. Members of the public may collectively address the Board for a total of 30 minutes on any single matter. Individuals may address the Board once per item. No formal action, discussion, deliberation, or comment will be made for items not on this agenda.*

1. Call regular meeting to order;

#### PUBLIC COMMENT

2. **Public Comment:** *In accordance with the Texas Open Meetings Act, any response to a public comment that is made on an item that is not on the published final agenda will be limited to a statement of factual information or a statement of existing policy given in response to the public comment. Any deliberation or decision by the Board must be limited to a proposal to place the subject on a future agenda.*

#### SPECIAL RECOGNITION

3. Celebrate special recognition of personnel for exceptional performance;

#### CONSENT ITEMS

4. Approve minutes from the November 11, 2021, regular meeting;

#### REPORTS

5. Commissioners' reports, responses to inquiries, including;
  - Communications with the City Council of Pflugerville Public Safety Subcommittee; (Griffin/Howe)
  - Travis County ESD Commissioners' Council report; (Bessner)
6. Receive report from treasurer and consider taking related action, including: (Howe)
  - a. Approval of monthly bills and invoices;
  - b. Approval of financial report, including processing of payroll;
  - c. Receive monthly sales tax analysis report;
7. Receive monthly report from the Fire Chief regarding emergency operations, response times, call volume, training, management activities and personnel to include:
  - a presentation of the EMS billing policy;
  - a presentation for strategic planning development;
  - and consider taking any related action;

8. Receive monthly report from the District's legal counsel regarding pending litigation matters, contract issues, and legislative efforts and consider taking related action;
9. Receive report from the Pflugerville Professional Firefighter's Association, Local No. 4137 and consider taking related action;

#### **DISCUSSION/ACTION ITEMS**

10. Discuss and consider approving an emergency medical services automatic aid agreement with the City of Austin and take any related action;
11. Discuss and consider approving a contract for Community Relations services and take any related action;
12. Discuss and consider approving the purchase of an audio visual system for the Conference and Education Center and take any related action;
13. Discuss and consider approving the Station 2 sprinkler contract and a related budget amendment and take any related action;
14. Discuss and consider strategic planning for the District related to financial and operational projections, including:
  - review of projected growth in revenue, population, service demand, and impact on response times and provision of service,
  - presenting reports from the commissioners concerning community interactions and relations,
  - and take any related action;
15. Discuss and consider activity in support of operations combatting the COVID-19 pandemic, and take any related action;
16. Adjourn the meeting.



Michael Bessner, President  
Travis County Emergency Services District No. 2

*Posted on December 6, 2021 by 5:00 p.m. A packet containing all supportive documentation for*

---

*The Board may retire to Executive Session any time between the meetings opening and adjournment for the purpose of consultation with legal counsel pursuant to Chapter 551.071 of the Texas Government Code and/or discussion of real estate acquisition pursuant to Chapter 551.072 of the Texas Government Code and/or personnel matters pursuant to Chapter 551.074 of the Texas Government Code. Action, if any, will be taken in open session.*