

## TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 2

### REGULAR MEETING –JANUARY 13, 2022

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Notice is hereby given that a regular meeting of the Board of Commissioners of Travis County Emergency Services District No. 2 will be held on Thursday, January 13, 2022, at 6:00 p.m. at the Travis County Emergency Services District No. 2 Headquarters located at 201 East Pecan Street, Pflugerville, Texas, for the following purposes.

*Individual members of the public wishing to address the Board must register to speak at least 2 hours in advance of the Board Meeting by email to [info@pflugervillefire.org](mailto:info@pflugervillefire.org) or calling (512) 251-2801. Those individuals registered to speak must be at the meeting location at least 15 minutes prior to the start of a meeting to sign-in and prepare to speak. Individual members of the public wishing to submit written comments must submit them by email to [info@pflugervillefire.org](mailto:info@pflugervillefire.org) or calling (512) 251-2801 at least 2 hours in advance of the meeting. Individual members of the public may address the Board for a maximum of 3 minutes on any matter. Members of the public may collectively address the Board for a total of 30 minutes on any single matter. Individuals may address the Board once per item. No formal action, discussion, deliberation, or comment will be made for items not on this agenda.*

1. Call regular meeting to order;

#### PUBLIC COMMENT

2. **Public Comment:** *In accordance with the Texas Open Meetings Act, any response to a public comment that is made on an item that is not on the published final agenda will be limited to a statement of factual information or a statement of existing policy given in response to the public comment. Any deliberation or decision by the Board must be limited to a proposal to place the subject on a future agenda.*

#### SPECIAL RECOGNITION

3. Celebrate special recognition of personnel for exceptional performance;

#### CONSENT ITEMS

4. Approve minutes from the December 9, 2021, regular meeting, and December 20, 2021 special meeting;
5. Approve publication of Legal Notice of Address for District's administrative office;
6. Approve a FY 2022 budget amendment;
7. Approve the filing of the District's 2022 Annual Report with Department of Emergency Management;
8. Approve the filing of the District's 2022 Special Purpose District, Annual Public Information Report with the State of Texas Comptroller;

#### REPORTS

9. Commissioners' reports, responses to inquiries, including;
  - Communications with the City Council of Pflugerville Public Safety Subcommittee; (Griffin/Howe)
  - Travis County ESD Commissioners' Council report; (Bessner)
10. Receive report from treasurer and consider taking related action, including: (Howe)
  - a. Approval of monthly bills and invoices;
  - b. Approval of financial report, including processing of payroll;
  - c. Receive monthly sales tax analysis report;

11. Receive monthly report from the Fire Chief regarding emergency operations, response times, call volume, training, management activities and personnel to include:
  - an update on the District's EMS billing policy;
  - an update on the District's planning development;
  - and consider taking any related action;
12. Receive monthly report from the District's legal counsel regarding pending litigation matters, contract issues, and legislative efforts and consider taking related action;
13. Receive report from the Pflugerville Professional Firefighter's Association, Local No. 4137 and consider taking related action;

#### **DISCUSSION/ACTION ITEMS**

14. Discuss and consider approving Stations 7 and 8, including contracts for design services and a related budget amendment and, take any related action;
15. Discuss and consider the purchase of radios and equipment and take any related action;
16. Discuss and consider authorizing staff to select a vendor and negotiate a contract for a deployment analysis study and take related action;
17. Discuss and consider approving a contract in support of a community risk assessment and community risk plan and take related action;
18. Discuss and consider strategic planning for the District related to financial and operational projections, including:
  - review of projected growth in revenue, population, service demand, and impact on response times and provision of service;
  - presenting reports from the commissioners concerning community interactions and relations,
  - and take any related action;
19. Discuss and consider activity in support of operations combatting the COVID-19 pandemic, and take any related action;
20. Discuss and consider approving and accepting the oath of office for Commissioner Bessner, Commissioner Howe, and Commissioner Turner, and take any related action;
21. Discuss and consider the election of officers for the Board of Commissioners, and take any related action;
22. Adjourn the meeting.



Michael Bessner, President

Travis County Emergency Services District No. 2

*Posted on January 10, 2022 by 5:00 p.m. A packet containing all supportive documentation for this agenda is available for inspection at the Travis County ESD No. 2 headquarters between the hours of 9:00 a.m. and 4:00 p.m.*

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*he Board may retire to Executive Session any time between the meetings opening and adjournment for the purpose of consultation with legal counsel pursuant to Chapter 551.071 of the Texas Government Code and/or discussion of real estate acquisition pursuant to Chapter 551.072 of the Texas Government Code and/or personnel matters pursuant to Chapter 551.074 of the Texas Government Code. Action, if any, will be taken in open session.*