

TRAVIS COUNTY
EMERGENCY SERVICES DISTRICT NO. 2
REGULAR MEETING MINUTES

July 14, 2022

The Board of Commissioners of Travis County Emergency Services District No. 2 held a meeting on Thursday, July 14, 2022, at 6:00 p.m. at the Travis County Emergency Services District No. 2 Headquarters located at 201 East Pecan Street, Pflugerville, Texas, for the following purposes.

Commissioners who attended:

Mike Bessner Mike Howe Robert Turner

Commissioners who attended via Zoom: Rico Reyes

The following who attended via Zoom: John Carlton

The following persons were also in attendance:

Nick Perkins AJ Stacer Sequina Allen Brian Fairbanks Victor Gonzalez

Jessica Frazier Steve Normand Matt Leflow Dm Greer John Semead

Ricardo Martinez Amy Madison

1. THE MEETING *was called to order by Commissioner Bessner at 6:00 p.m. and the minutes were recorded by mechanical means.* The meeting was held pursuant to a formal Notice of Meeting, which had been posted in accordance with the Texas Open Meetings Act at the Travis County Clerk's Office, in the offices of the Travis County Emergency Services District No. 2 Headquarters, and on the District's website at <https://www.pflugervillefire.org/board-of-commissioners-agenda/>.

PUBLIC COMMENT

2. PUBLIC COMMENT: *No public Comment*

SPECIAL RECOGNITION

3. CELEBRATE SPECIAL RECOGNITION OF PERSONNEL FOR EXCEPTIONAL PERFORMANCE.
Firefighter Juan Ramirez promotion to Apparatus Specialist

CONSENT ITEMS

4. APPROVE MINUTES FROM THE JUNE 9, 2022 REGULAR MEETING;
5. APPROVE MINUTES FROM THE MAY 31, 2022 REGULAR MEETING;
Not received.
6. APPROVE VFIS INSURANCE CONTRACT PAYMENT;
Commissioner Howe moved and Commissioner Turner seconded to approve the minutes from the June 9th regular meeting and the VFIS Insurance Contract Payment.

REPORTS

7. COMMISSIONERS' REPORTS, RESPONSES TO INQUIRIES, INCLUDING;
 - COMMUNICATIONS WITH THE CITY COUNCIL OF PFLUGERVILLE PUBLIC SAFETY SUBCOMMITTEE; (GRIFFIN/BESSNER)
Commissioner Bessner discussed committee meetings.
 - DISTRICT PUBLIC RELATION COMMITTEE (HOWE/GRIFFIN)
Commissioner Howe discussed a future EMS study with the city's public safety committee.
 - TRAVIS COUNTY ESD COMMISSIONERS' COUNCIL REPORT; (BESSNER)
8. RECEIVE REPORT FROM TREASURER AND CONSIDER TAKING RELATED ACTION INCLUDING APPROVAL OF MONTHLY BILLS AND INVOICES;
Commissioner Howe overviewed the financial report and shared the current balance sheet, cash balances, and fund allocation. Sales tax is up 25%. He noted the variances are leveling out and sales tax will go down. He discussed payroll and noted the difference for the extra payroll for cadets moving to shift and the June 30th payroll was approved for \$10,798 higher.
- A. APPROVAL OR FINANCIAL REPORT, INCLUDING PROCESSING OF PAYROLL;
- B. RECEIVE MONTHLY SLAES TAX ANALYSIS REPORT
- C. RECEIVE MONTHLY SALES TAX ANALYSIS REPORT;
- D. APPROVAL OF PURCHASES FOR ITEMS INCLUDED IN THE DISTRICT'S APPROVED BUDGET;
Commissioner Howe moved and Commissioner Reyes seconded approval of the Financial Report including bills and processing, payroll, and the approval of purchases of wildland gear and protective equipment for a total of \$287,425.16.
9. RECEIVE MONTHLY REPORT FROM THE FIRE CHIEF REGARDING EMERGENCY OPERATIONS, RESPONSE TIMES, CALL VOLUME, TRAINING, MANAGEMENT ACTIVITIES AND PERSONNEL TO INCLUDE:
 - AN UPDATE ON THE DISTRICT'S EMS BILLING POLICY;
 - AN UPDATE ON THE DISTRICT'S PLANNING DEVELOPMENT;
 - AND CONSIDER TAKING ANY RELATED ACTION;
Chief Perkins reported on the recent wildfires east of the district and no houses were lost. He noted they are in extreme times of fire danger with the drought and high heat. He shared they are outpacing 2011 in terms of heat and hazards and are prepping for August heat. He discussed the 38-40% positivity rate with Covid and deaths/hospitalizations remain low. Station 8 has a fire sprinkler system, and construction on Station 7 is ongoing. Cadet graduation is on July 21st at 5 pm. He highlighted starting the hiring process for the next class with over 400 applicants. July 22 and July 23 is the planning conference. The information for the planning conference is forthcoming. Commissioner Turner asked if there were concerns for the supply chain for another round of COVID. Chief Perkins shared that the crisis is

through medication. on. with Dextrose and diabetic emergencies, but equipment and PPE are in good shape. Chief Perkins shared that with a high fire danger rating, expenses will be higher due to overtime costs and are looking at a temporary adjustment with deployments,

10. RECEIVE MONTHLY REPORT FROM THE DISTRICT'S LEGAL COUNSEL REGARDING PENDING LITIGATION MATTERS, CONTRACT ISSUES, AND LEGISLATIVE EFFORTS AND CONSIDER TAKING RELATED ACTION;

John Carlton noted the contracts issues are ongoing.

11. RECEIVE REPORT FROM THE PFLUGERVILLE PROFESSIONAL FIREFIGHTER' S ASSOCIATION, LOCAL NO. 4137 AND CONSIDER TAKING RELATED ACTION;

No report.

12. RECEIVE REPORT FROM CORE CONSTRUCTION, MARTINEZ ARCHITECTS AND BSW ARCHITECTS REGARDING STATION 7 AND THE TRAINING FIELD PROJECT AND CONSIDER TAKING RELATED ACTION;

Martinez Architects and Core Construction discussed design, market fluctuations, and strategies to alleviate the current market conditions. The main idea is to continue access to the site. The group discussed their preliminary logistics plan with regard to the ambulance operation plan and traffic flow pattern and will continue to do drone flyers throughout the process for construction progression. He provided an estimate for the budget. Currently, they are in the construction document phase and it is expected to hold with a potential market escalation report. Material lead times will take the longest, and it is good to order early, especially regarding fire props with a wait time as high as 30 weeks. They gave a market update, going over challenges including the Russia/Ukraine War, Inflation, and Supply Chain. Commissioner asked why lumber costs were going down. They shared that lumber is trying to level off. Commissioner Reyes asked about the process of warping lumber as many aren't using dry lumber. For this project, there will not be wood framing. He shared the escalation rate could cause an increase in the construction cost of up to 1.5 million dollars, with the worst-case scenario of \$23,824,102. Finally, they discussed the current plan for reducing the cost. They plan to do a singular G&P approval and commence procurement to order materials, which could cause the end date to slide until August 19th, 2024. He suggested controlling an Early Release package. With these options, the completion date could be in June rather than in August. The cost risk is because the market is volatile. Chief Perkins recommends this option and likes their plan. Chief Perkins discussed the benefits of training and allowing for growth in an organization. No action was taken

The Board went into Executive Session pursuant to Chapter 551.071 of the Texas Government Code for the purpose of consultation with legal counsel at 6:57 pm. The Board re-convened from Executive Session at 8:09 pm; no action was taken during Executive Session.

The BOC adjourned into executive session at 6:57 PM. And moved to item 18

DISCUSSION/ACTION ITEMS

13. DISCUSS AND CONSIDER STRATEGIC PLANNING FOR THE DISTRICT RELATED TO FINANCIAL AND OPERATIONAL PROJECTIONS, INCLUDING;

- REVIEW OF PROJECTED GROWTH IN REVENUE, POPULATION, SERVICE DEMAND, AND IMPACT ON RESPONSE TIMES AND PROVISION OF SERVICE,
- PRESENTING REPORTS FROM THE COMMISSIONERS CONDERING COMMUNITY INTERACTIONS AND RELATIONS,
- AND TAKE ANY RELATED ACTION;

The Board went into Executive Session pursuant to Chapter 551.07 of the Texas Government Code for the purpose of consultation with legal counsel at 7:55 pm. The Board re-convened from Executive Session at 8:31pm; no action was taken during Executive Session. no action was taken during Executive Session.

14. DISCUSS AND CONSIDER APPROVING CITY OF PFLUGERVILLE WATER, WASTEWATER, ROAD IMPACT FEES, AND TAKE ANY RELATED ACTION;

Chief Perkins discussed the impact fees from the city. Water/wastewater fees are \$108,367 and Roadway fees are at 16,896 for a total of 124264.22 in impact fees for Station 6.

Commissioner Howe moved and Commissioner Reyes seconded to approve payment to the city of Pflugerville for impact fees.

15. DISCUSS AND CONSIDER APPROVING GENERATOR PROJECT AT THE ADMINISTRATION AND CENTRAL SUPPLY BUILDINGS AND TAKE ANY RELATED ACTION;

Chief Perkins shared the generator was only designed to power certain rooms in the building to give full circulation to the district for a total cost of \$201,897 with BJ Electric. The requested action is to authorize staff to negotiate a contract with BJ Electric and approve 184,897 for the replacement of the generator at central supply for two buildings.

Commissioner Reyes asked if Chief Perkins is confident this is a reasonable price for this contract. Chief Perkins shared they bid the project for two vendors and felt they had the competitive edge with BJ and were familiar with their work.

Commissioner Howe moved and Commissioner Bessner and Commissioner Turner seconded to authorize the contract negotiation.

16. DISCUSS AND CONSIDER APPROVING ADMINISTRATION BUILDING AUDIO-VISUAL CONTRACT, AND TAKE ANY RELATED ACTION; .

Chief Perkins shared that their existing equipment is almost 10 years old with increasing technical difficulties. He noted they have had successful projects in the past with Felix Media Solutions for a quote of \$87,676 for the AV system upgrade. While the budget was for 60,000, they are prepared to pay the increased price due to the market situation.

Commissioner Howe moved and Commissioner Turner seconded approval for the AV improvements to the building. The motion passed.

17. DISCUSS AND CONSIDER APPROVING STATION 2 SPRINKLER COST INCREASE, AND TAKE ANY RELATED ACTION;

Chief Perkins shared they were awarded a FEMA grant for fire suppression at Station 2 in 2020 but was extended due to COVID. They were awarded \$100,000 by the grant and Chief Perkins recapped previous approvals of costs. They identified an additional cost in addition to the City of Austin. Currelty,

*they are asking for an additional \$30,444 for the City of Austin and related fees, inspection fees, to Braun and Butler contract. The new cost of the project is now estimated 394,160.
Commissioner Howe moved and Commissioner Reyes seconded the approval. The motion passed.*

18. DISCUSS AND CONSIDER A PROPOSAL FOR A SALES TAX REBATE, AND TAKE ANY RELATED ACTION;

The Board went into Executive Session pursuant to Chapter 551.07 of the Texas Government Code for the purpose of consultation with legal counsel at 6:57 pm. The Board re-convened from Executive Session at 7:40 pm; no action was taken during Executive Session.

19. DISCUSS AND CONSIDER ACTIVITY IN SUPPORT OF OPERATIONS COMBATTING THE COVID-19 PANDEMIC, AND TAKE ANY RELATED ACTION;

No update.

20. DISCUSS AND CONSIDER THE PROPOSED PROVISION OF EMERGENCY MEDICAL SERVICES TO OTHER GOVERNMENTAL ENTITIES, COST ALLOCATION, AND TAKE ANY RELATED ACTIONS;

Chief Perkins shared there is a meeting with Travis County officials to discuss the ILA next week including performance measures. No action taken.

The Board of Commissioner return to item 13.

The Board went into Executive Session pursuant to Chapter 551.07 of the Texas Government Code for the purpose of consultation with legal counsel at 7:55 pm. The Board re-convened from Executive Session at 8:31pm; no action was taken during Executive Session. no action was taken during Executive Session.

President Bessner adjourned the meeting at 8:32 p.m.

The next Board meeting is scheduled for August 8 2022 at 6:00 p.m.

Respectfully Submitted By:

Sequina Allen
Board Recorder