

## TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 2

### REGULAR MEETING –DECEMBER 8, 2022

Notice is hereby given that a regular meeting of the Board of Commissioners of Travis County Emergency Services District No. 2 will be held on Thursday, December 8, 2022, at 6:00 p.m. at the Travis County Emergency Services District No. 2 Headquarters located at 201 East Pecan Street, Pflugerville, Texas, for the following purposes.

*Individual members of the public wishing to address the Board must register to speak at least 2 hours in advance of the Board Meeting by email to [info@pflugervillefire.org](mailto:info@pflugervillefire.org) or calling (512) 251-2801. Those individuals registered to speak must be at the meeting location at least 15 minutes prior to the start of a meeting to sign-in and prepare to speak. Individual members of the public wishing to submit written comments must submit them by email to [info@pflugervillefire.org](mailto:info@pflugervillefire.org) or calling (512) 251-2801 at least 2 hours in advance of the meeting. Individual members of the public may address the Board for a maximum of 3 minutes on any matter. Members of the public may collectively address the Board for a total of 30 minutes on any single matter. Individuals may address the Board once per item. No formal action, discussion, deliberation, or comment will be made for items not on this agenda.*

#### PUBLIC COMMENT

1. Call regular meeting to order;
2. **Public Comment:** *In accordance with the Texas Open Meetings Act, any response to a public comment that is made on an item that is not on the published final agenda will be limited to a statement of factual information or a statement of existing policy given in response to the public comment. Any deliberation or decision by the Board must be limited to a proposal to place the subject on a future agenda.*

#### SPECIAL RECOGNITION

3. Celebrate special recognition of personnel for exceptional performance;

#### CONSENT ITEMS

4. Approve minutes from the November 10, 2022 meeting;
5. Approve publication of Legal Notice of address for District's Administrative office;
6. Approve the filing of the District's 2022 Annual Report with Department of Emergency Management;
7. Approve the purchase of computers and IT equipment;

#### REPORTS

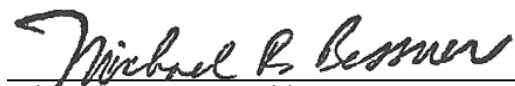
8. Commissioners' reports, responses to inquiries, including:
  - Communications with the City Council of Pflugerville, Public Safety Subcommittee; (Griffin/Bessner)
  - District Public Relations Committee; (Howe/Griffin)
  - Travis County ESD Commissioners' Council report; (Bessner)

9. Receive report from treasurer and consider taking related action, including: (Howe)
  - a. Approval of monthly bills and invoices;
  - b. Approval of financial report, including processing of payroll;
  - c. Receive monthly sales tax analysis report;
  - d. Approval of purchases for items included in the District's approved budget;
  
10. Receive monthly report from the Fire Chief regarding emergency operations related to fire suppression and EMS, response times, call volume, personnel staffing and training, management activities, communications and public information activities, including:
  - an update on the District's EMS billing policy;
  - an update on the District's planning development;
  - and consider taking any related action;
  
11. Receive monthly report from the District's legal counsel regarding pending litigation matters, contract issues, and legislative efforts and consider taking related action;
  
12. Receive report from the Pflugerville Professional Firefighter's Association, Local No. 4137 and consider taking related action;

#### **DISCUSSION/ACTION ITEMS**

13. Discuss and consider strategic planning for the District related to financial and operational projections, including:
  - review of projected growth in revenue, population, service demand, and impact on response times and provision of service;
  - presenting reports from the commissioners concerning community interactions and relations,
  - and take any related action;
  
14. Discuss and consider the purchase of self-contained breathing apparatus (SCBA) cylinder fill station and take any related action;
  
15. Discuss and consider a contract for uniform purchases and take any related action;
  
16. Discuss and consider financing for land purchase and take any related action;
  
17. Discuss and consider authorizing the purchase of two 2023 Engine Fire Apparatus and related equipment and take any related action;
  
18. Discuss and consider the District's investment policy and take any related action;
  
19. Discuss and consider a contract for installing a fire sprinkler system at Station 1 and take any related action;

20. Discuss and consider adopting a resolution regarding the District's cooperative efforts related to funding emergency services and economic development.
21. Discuss and consider approving a letter from the Board of Commissioners to SAFE-D asking for legislative support to maintain emergency service levels and funding to do so for Emergency Services Districts' and take any related action;
22. Discuss and consider activity in support of operations combatting the COVID-19 pandemic, and take any related action;
23. Discuss and consider the proposed provision of emergency medical services to other governmental entities, cost allocation, and take any related action;
24. Discuss and consider approving and accepting the oath of office for Commissioner Reese and take any related action;
25. Discuss and consider the election of officers for the Board of Commissioners, and take any related action;
26. Adjourn the meeting.



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Michael Bessner, President  
Travis County Emergency Services District No. 2

*Posted on December 05, 2022, by 5:00 p.m. A packet containing all supportive documentation for this agenda is available for inspection at the Travis County ESD No. 2 headquarters between the hours of 9:00 a.m. and 4:00 p.m.*

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*The Board may retire to Executive Session any time between the meetings opening and adjournment for the purpose of consultation with legal counsel pursuant to Chapter 551.071 of the Texas Government Code and/or discussion of real estate acquisition pursuant to Chapter 551.072 of the Texas Government Code and/or personnel matters pursuant to Chapter 551.074 of the Texas Government Code. Action, if any, will be taken in open session.*