



Travis County Emergency Services

District No. 2

Fiscal Year 2023

Approved Budget

September 9, 2022



TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 2

Mission

The District's mission is to provide public safety services to the community.

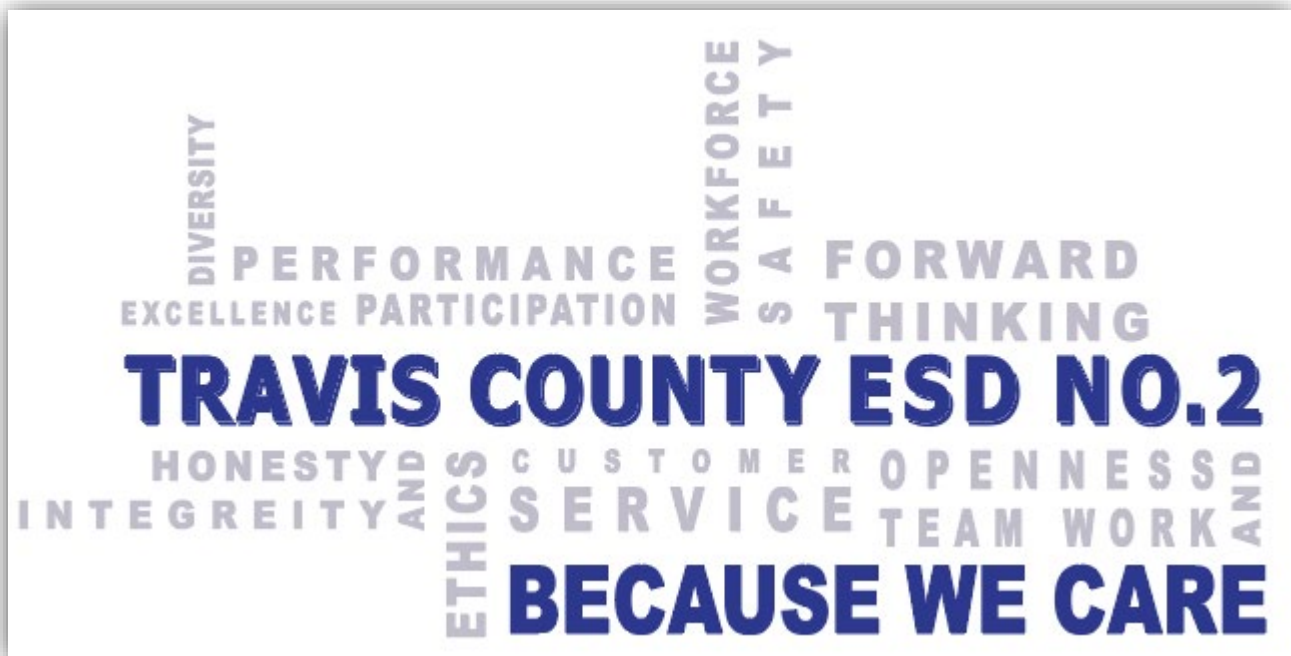
We are committed to the preservation of life and property in that order. We will meet those needs by being a high-performing fire department that educates the community, administers the fire code, prepares for and responds to incidents involving Emergency Medical Services, Fire, Hazardous Materials, Water Rescues, Trench Rescues, Confined-Space Rescues, High- and Low-Angle Rescues, Building Collapses, Transportation Accidents, Unsafe Conditions, and Public Assistance.

Vision

We serve and protect health and safety and strive to enhance the quality of life. We are recognized as the Fire Department that goes above and beyond, providing superior levels of traditional and innovative service.

An organization's vision statement should be an affirmation of the organizations mission statement but should also articulate how the organization intends to progress in the future. The vision statement should provide how the organization will meet future challenges or changes in service delivery.

Core Values



Information about the Travis County Emergency Services District No. 2 fiscal year 2023 Budget is available online at www.pflugervillefire.org

For more information about the budget, please contact the Finance Section at (512) 251-2801 or visit the Administration Building at 201 E. Pecan Street, Pflugerville, TX 78660



TRAVIS COUNTY COMMISSIONERS COURT

Andy Brown, County Judge

Jeff Travillion, Precinct One

Brigid Shea, Precinct Two

Ann Howard, Precinct Three

Margaret Gómez, Precinct Four

TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 2 BOARD OF COMMISSIONERS

Michael Bessner, President

Rico Reyes, Vice President

Michael Howe, Treasurer

April Griffin, Assistant Treasurer

Robert Turner, Secretary

TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 2 MANAGEMENT

Nicholas Perkins, Fire Chief

Mark Moellenberg, Assistant Fire Chief

AJ Stacer, Assistant Fire Chief

Dan Berger, Assistant Fire Chief

Michael Anderson, Deputy Assistant Fire Chief

Jessica Frazier, Finance Director

Victor Gonzalez, IT/Special Projects Director

Glen Smith, Logistics Director

TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 2 MEDICAL DIRECTOR

Dr. Michael Zimmerman



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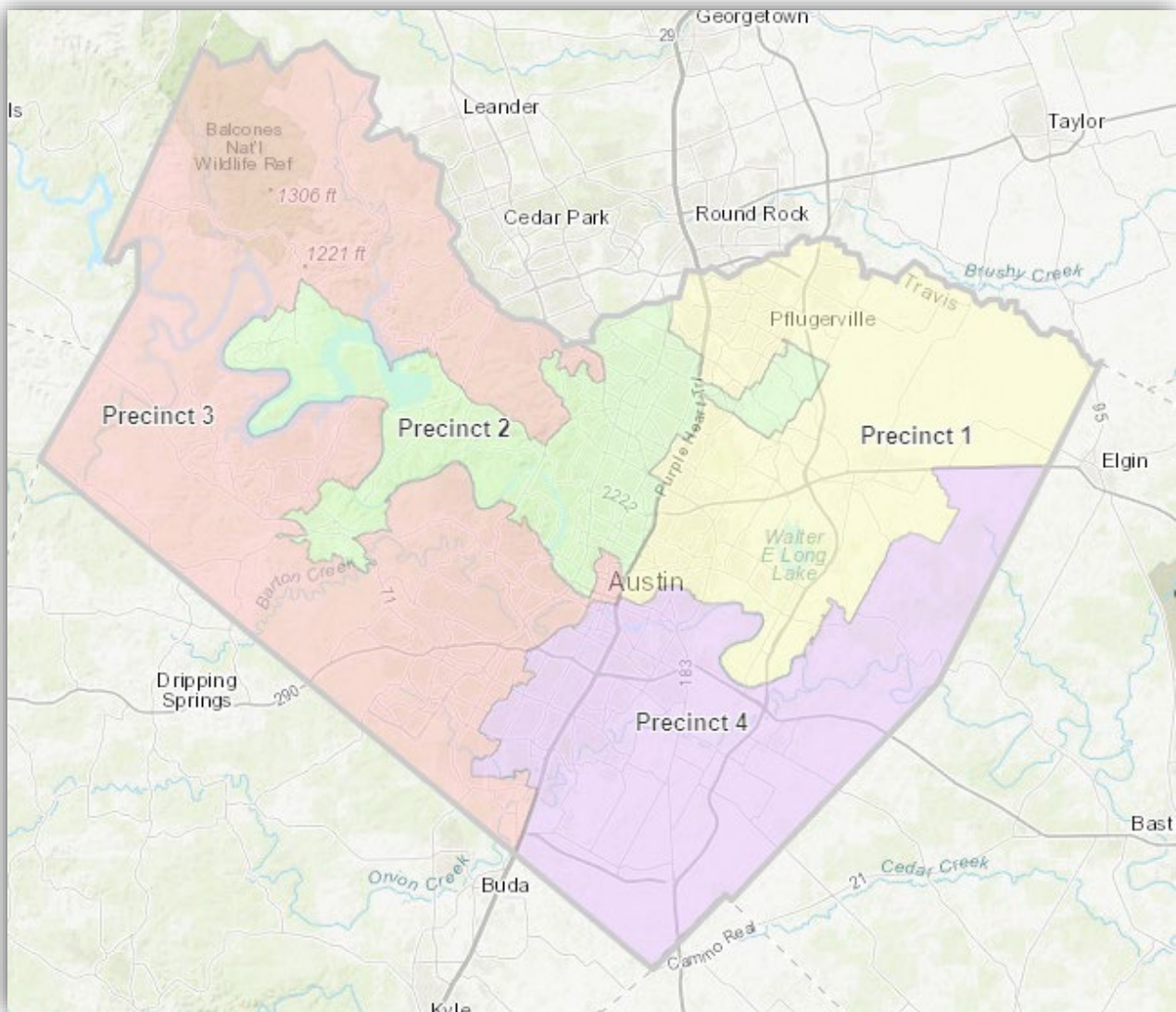
Grass Fire - Summer 2022



TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 2

Governance Background

The Travis County Commissioners Court is the governing body of Travis County. The Commissioners Court consists of the elected County Judge and four elected precinct Commissioners. The four precinct Commissioners traditionally represent their constituents on all precinct-specific issues before the Court. Other duties include nominating individuals for appointment to the boards of Emergency Services Districts located in their precincts.



Travis County Precincts

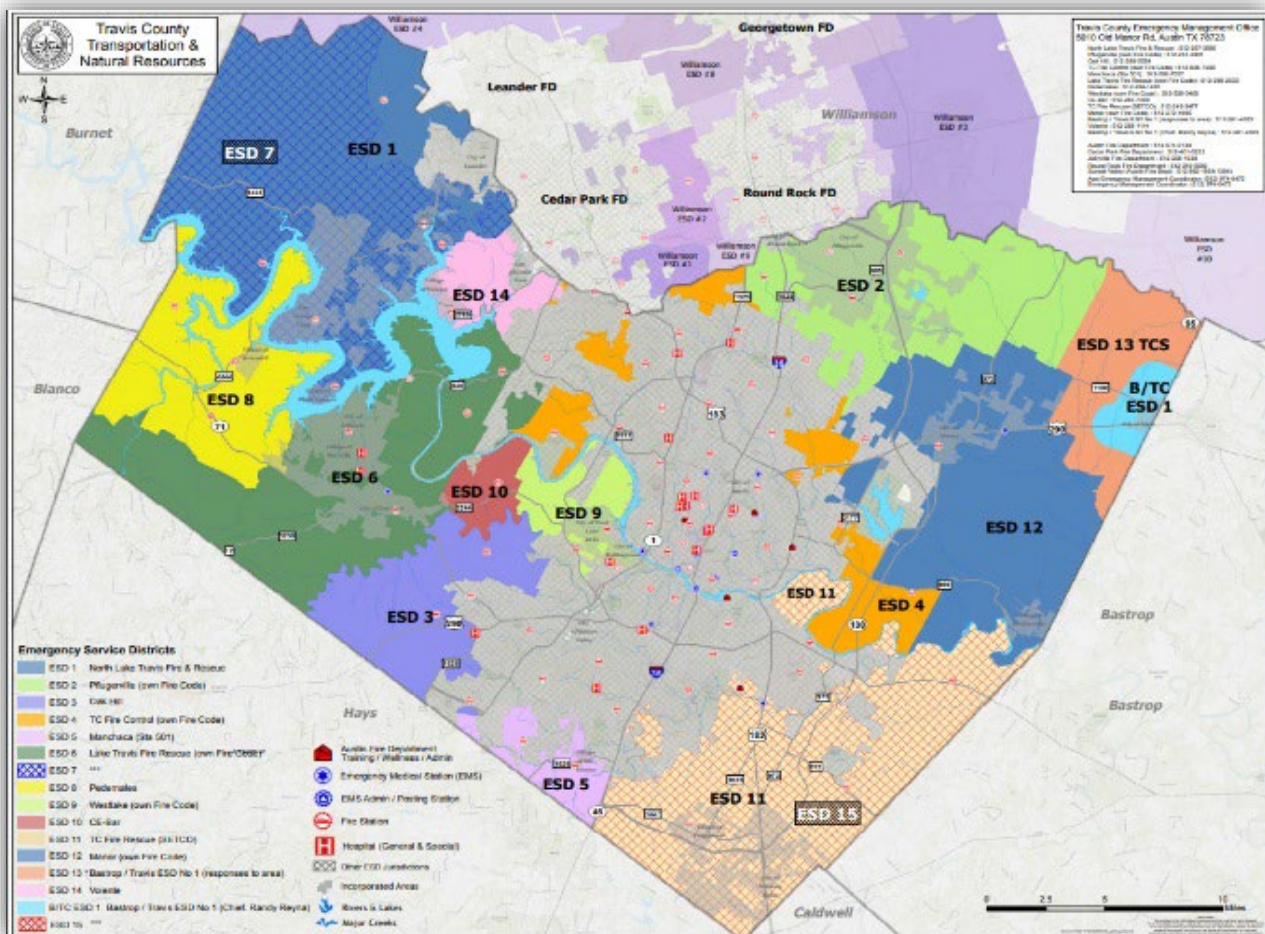
Source: <https://www.traviscountytexas.gov/maps/>



TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 2

Governance Background (continued)

An Emergency Services District (ESD) is a political subdivision of the State of Texas. There are 17 ESDs in Travis County. ESDs are subject to the provisions in the Texas Health and Safety code Chapter 775. ESDs have the authority to levy ad valorem (property) tax.



Travis County Emergency Services Districts

Source: https://www.traviscountytexas.gov/images/maps/ESD_map.pdf

The Texas Constitution states that ESDs may tax up to a max of \$0.10 per \$100 of property valuation (a home certified at \$100,000 will help fund the ESD by \$100 a year). The ESD's creation documents establish the District's initial tax rate limit. ESDs may also collect sales tax, provided an election is held and voters approve this power. In Texas, 8.25% is the maximum allowed sales tax rate. The state collects 6.25%, leaving 2% available to eligible local jurisdictions, including ESDs. An ESD may collect anywhere from 0.125% to 2% of the local sales tax rate depending on availability and subject to voter approval.



TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 2

Governance Background (continued)

The Travis County Commissioners' Court appoints five members to the Travis County Emergency Services District Number 2 (TCESD2) Board of Commissioners who govern the operations of TCESD2. They are appointed to staggered two-year terms, represent a cross-section of the TCESD2 constituency and meet on a regular basis to determine administrative policy and perform financial oversight.

TCESD2 Board of Commissioners as of 9/30/22



Rico Reyes
Board Vice President



Mike Bessner
Board President



Mike Howe
Board Treasurer



Robert Turner
Board Secretary



April Griffin
Board Assistant Treasurer

The TCESD2 Board of Commissioners appoint the District's Fire Chief. They are authorized to organize and direct the department's operations in an efficient and effective manner. The current Fire Chief is Nick Perkins.



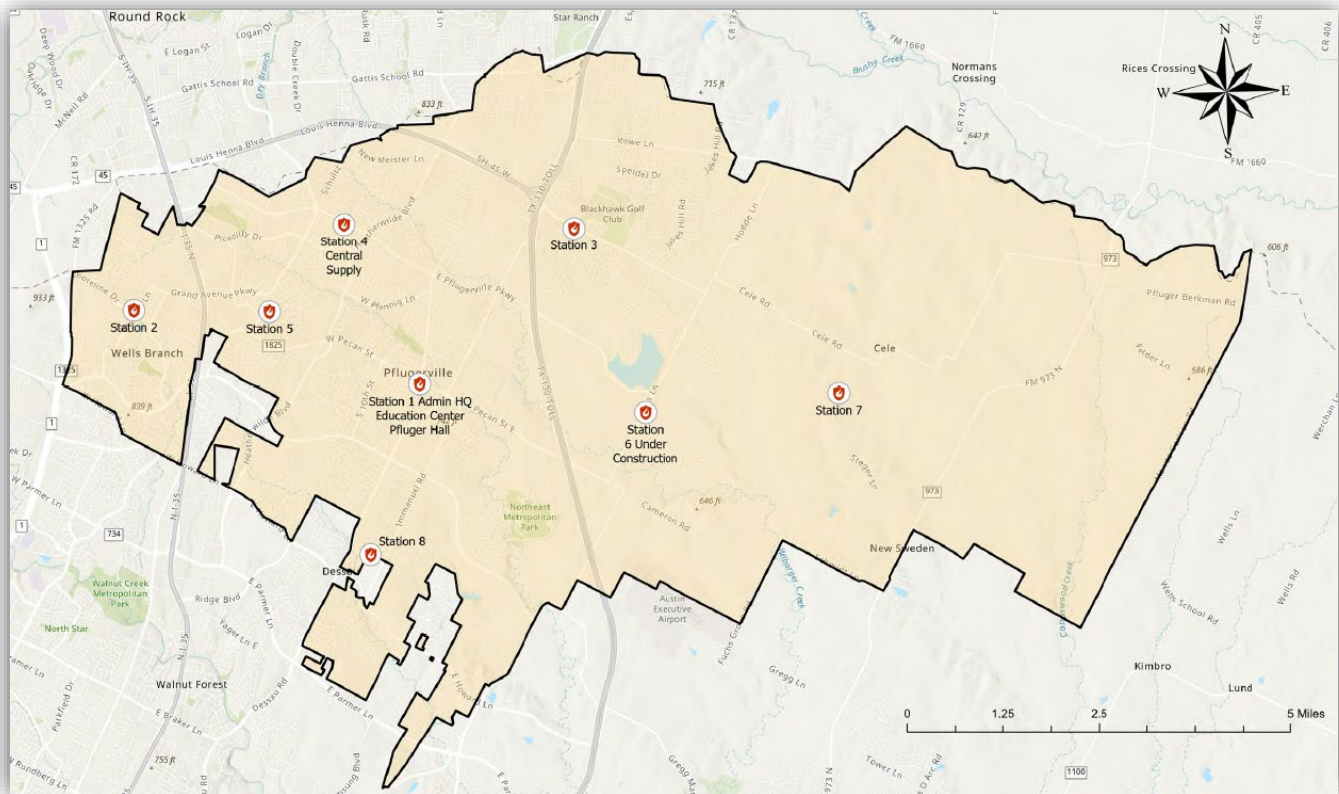
Nick Perkins
Fire Chief



TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 2

Service Area

Travis County ESD No. 2 /Pflugerville Fire Department is the busiest Emergency Services District (ESD) in the county with a great responsibility in providing fire suppression, fire prevention, and first response emergency medical care. Covering 77 square miles, we have personnel and equipment working out of seven fire stations with career firefighters ready 24 hours a day to serve the nearly 160,000 residents within the District.



TCESD2 Service Area

<https://www.pflugervillefire.org/district-map/>

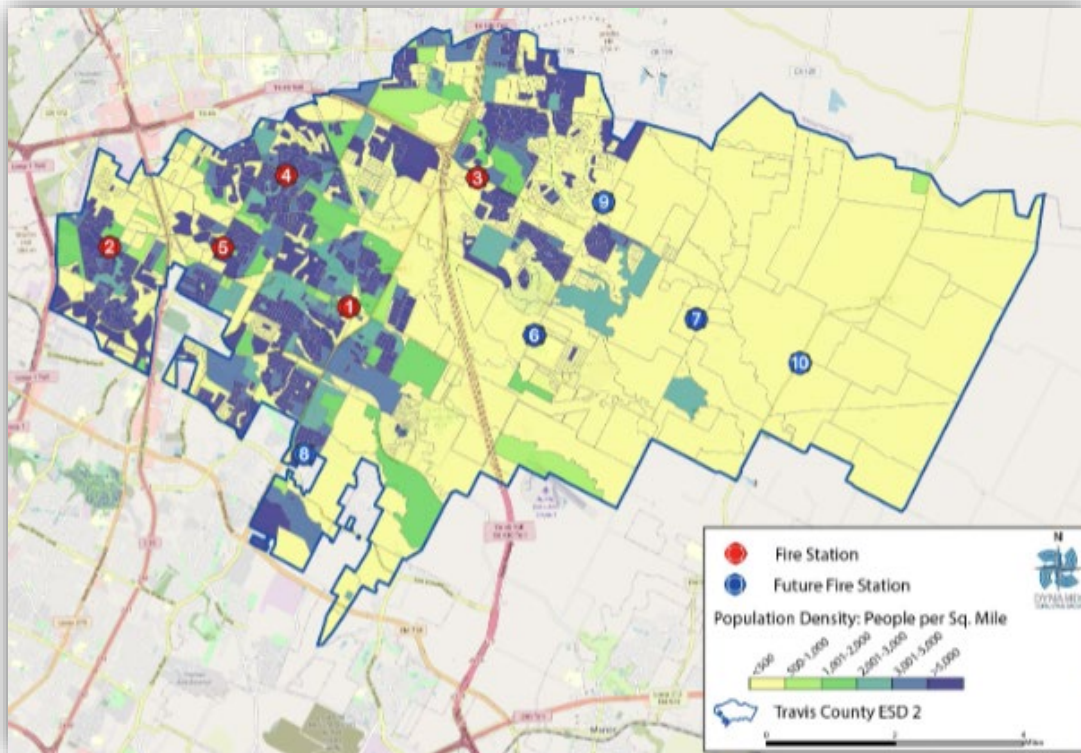
The District's densest areas of population, considered to be "urban" or "metro" by Commission on Fire Accreditation International (CFAI) criteria, is toward the west, south and center of the jurisdiction. The northern area of the District meets the CFAI criteria for "suburban," and the eastern area is predominantly "rural" with plentiful farm fields, livestock and large undeveloped swaths of land. The undeveloped portions of land in the eastern area of the jurisdiction are expected to be fully developed over the next 50 years.



TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 2

Community Information

About 1/3 of the District is located within the City of Pflugerville, and the other 2/3 is unincorporated Travis County. The city of Pflugerville (which is entirely contained within District boundaries) more than tripled in population in the past two decades, from 19,500 residents in the year 2000 to over an estimated 70,000 in 2022. According to a May 2018 U.S. Census report on population estimates, Pflugerville was the third fastest growing city in the nation from 2016 to 2017. The City of Austin, which is adjacent to the District, appeared on a U.S. Census report as experiencing the 12th largest population increase in the United States from 2016 to 2017.



2022 Population Density

The 2022 overall population density of TCESD2 is 1,934 people per square mile. The community is diverse in income with a median household income of \$89,104 and 7% of households living below the poverty level. The population in ESD2 are largely well educated with 92% of residents being high school graduates and 40% have a college degree. The population consists of approximately 25% children (18 year of age or less) and 8% age 65 or older with the remainder adults between 18 and 65 years of age. Some of the largest employers in the area include: Pflugerville Independent School District, Amazon, City of Pflugerville, Walmart, Brandt, Mtech, Curative, Cash Construction Company, Costco, Flextronics, Target Stores, Inc, Home Depot, USA, Inc, H. E. Butt Grocery Company, Baylor Scott & White Medical Center, Avant Technologies, Living Spaces, Harte Hanks, Hewlett Packard and Farmers Insurance. The unemployment rate in Pflugerville is 4.8% when compared to the national average of 3.6%. The type of employment is largely (71%) white collar, 16% blue collar and the remainder in the service industry.



TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 2

Message from the Fire Chief

Board of Commissioners,

I am pleased to present the TCESD2 Budget for fiscal year 2023 (FY23). The budget development was guided by the goals outlined in the 10-year Master and Strategic Plan that was adopted by the Board this year. I am proud to report that this budget will address the continuation and implementation of programs related to the Board's goals and objectives.

Demand for our services continues to increase, we face funding limitations, growing scrutiny on tax dollars both at the local and State level and an increasing frequency of disasters. From the COVID-19 pandemic response to combating historic winter storms and wildfires, emergency services remain an expensive endeavor for a community, but are a necessary and essential service so a community can withstand these events to prevent and minimize loss of life and protect critical infrastructure. These events show how critical it is for the District to maintain focus on its emergency preparedness both in response capability, and financial planning so it can weather these events and maintain high-quality services for the community into the foreseeable future. The Budget presented includes measures to address these challenges and incorporate forward thinking to ensure we continue to protect the growing community we are so honored to serve.

The safety of our employees has been and will continue as our highest priority and one of the District's guiding principles. A large part of the FY23 Budget is driven by this focus as we need to ensure there are sufficient staffing to respond quickly and safely to all calls for help. There are 41 new full-time equivalents (FTEs) that will allow the District to create a second battalion, add two new engine companies, increase EMS QA support, address increased demand for plan reviews and add a second assistant chief position needed as the organization continues to grow. The Budget includes funding for protective gear and equipment not only for additional personnel, but also replacement of existing gear and equipment to reduce potential exposure of personnel to carcinogens.

Another strategic focus has been on the enhancement of emergency medical services. During fiscal year 2022 (FY22), the District placed a new Station into service at the Crystal Bend Drive site to support the contract with TCESD17 to provide Ambulance service in that area. The addition of telehealth services has also been implemented this year, which brings physician level care to emergency scenes.

The FY23 Budget includes funding to enhance training opportunities for future firefighters and firefighter/paramedics. Included are continuation of the High School Firefighting and Emergency Medical Technician (EMT) programs; District Paramedic Training Program and the District's Cadet Academy. This is intended to address future employee needs and supplements a prior trained workforce within the community. Our Strategic Plan Objective to be innovative with service delivery options has driven these efforts.

Construction of Fire Station #6 and planning for construction of Fire Station #7 in FY23 will place TCESD2 in a much better position for reducing response times and improved standards of coverage. The District is also identifying locations for new stations in the rapidly developing eastern portion of the District and funding is included for this purpose in the Capital Budget.



TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 2

Message from the Chief (continued)

While much attention is focused on accomplishments in accordance with the District's Strategic Plan we cannot overlook the commitment to maintain our organizational stability. Costs for salaries and benefits are increasing as the District has increased pay to maintain pace with market salaries due to increased inflation and increased demand for emergency workers which are in short supply. Our neighboring departments have increased their starting salary by almost 25% in most cases. The FY23 Budget addresses increased costs of service with respect to personnel, equipment maintenance and service, and not so often considered issues like fluctuations in fuel costs.

Looking to the future, the District must be postured to accommodate our changing community. Not only does the increase in growth and development drive demand for service, but there is also a changing expectation for services. For one, affordable health care has directly and indirectly driven a greater demand for emergency medical care.

Today, public demands for fire and rescue service have changed from what was once considered a simple issue of "putting wet stuff on red stuff." Hazardous materials, construction methodologies, and population densities along with special need populations all place a greater burden on the District's preparedness. TCESD2 will need to be proactive with its Community Risk Assessment, analyze the information and prepare to reactively respond. In doing so, the District will be able to make better utilization of its resources and develop intelligent budget priorities that are relevant to long term strategic planning.

It is with much gratitude and appreciation for our community that I want to express our sincerest thanks to the community we serve for your ongoing support. I am privileged to have the opportunity to work with an amazing team of talented professionals who ensure that the District's rich history of service and the embodiment of our motto continues, "Because We Care."

With Highest Regard,

Nick Perkins
Fire Chief



TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 2

Organizational Information

History of the Department

Before there was a formal fire department in Pflugerville, the local merchants took care of business by keeping fire buckets under the porch of Steger's Store which was located at the present-day corner of Pecan and First Street. Whenever there was a fire, someone would sound an alarm by firing a shotgun in the middle of the street and citizens gathered with fire buckets to form a bucket brigade to extinguish fires.

As the community grew and Central Texas was experiencing the historic drought of the 1950s, concerned citizens canvassed their neighbors seeking donations to purchase a fire truck. In 1955, the Pflugerville Volunteer Fire Department was formally chartered, and a fire truck was purchased for \$4,000. On the day the truck was delivered volunteer firefighters had to respond to a building fire. In October 1955, the Volunteer Fire Department purchased the land where the local men's shooting and bowling club "Schuetzen Kegel Verein" was located for just \$10.

After the Schuetzen Kegel Verein was razed, some of the timbers were used in the construction of the first fire station that became known as the Fire Hall. Fire Hall was built close to Pecan Street where the Fire Administration Building currently stands. Many community group gatherings, sock hops, birthday parties and the annual Firemen's Bar-B-Que were held at the Fire Hall. To the rear of the Fire Hall property a little league baseball field was built, and the Volunteer Firefighters sponsored Little League Baseball Teams and kept the field ready for use.

The Fire Hall was dedicated in 1956 with the hope that "...the equipment housed...may not be needed, but at the same time it is the purpose and the desire of the Fire Department to stand ready at any and all times to make use of this equipment to the saving of property and of...lives" (excerpt from the actual dedication ceremony.)

The night of July 21, 1971 was a pivotal historic moment for the Pflugerville Volunteer Fire Department when a structure fire burned in downtown Pflugerville destroying an entire block. Inadequate water supply was an instrumental threat in efforts to combat the fire. The incident resulted in the Department realizing that their equipment was not sufficient to respond adequately and began initiatives to improve firefighting capability.

In 1985, Pflugerville Volunteer Firefighters led an effort to form a rural fire prevention district to address increased service demands because of the rapid growth and development in the Pflugerville area.



Main Street Pflugerville July 21, 1971



TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 2

History of the Department (continued)

Travis County Rural Fire Prevention District (RFPD) No. 3 became a reality in August 1985 with voters overwhelming support thus providing a stable funding source for fire protection. The RFPD was supported with a 3-cent tax limit on each \$100 of appraised property value.

Growth in the community continued and demand for services steadily increased. In an effort to more adequately support the Department, a vote was called to convert the RFPD to an Emergency Services District. Travis County Emergency Services District Number 2 (TCESD2) became a reality on January 18, 1992. The voter-approved legislation allowed for the creation of the current TCESD2 and a new limit of 10-cents property tax per \$100 of appraised value.

Late in 1992 TCESD2 assumed responsibility for equipment and assets from the Volunteer Fire Department. Volunteer staff also became employees of the District. This move created a governmental umbrella of operations for fire and emergency services.

In 1996 the TCESD2 received voter approval for the sale of bonds that were used to acquire much needed emergency equipment and begin construction of facilities. The bond sales allowed the District to build Fire Station 3 on Kelly Lane; Fire Station 4 on Pflugerville Parkway; relocate Fire Station 2 on Thermal Drive and build the present Fire Station 2 on Bratton Lane; and, replace the old fire station on Pecan Street with the current Central Fire Station (Station 1). The Training Field located on Cameron Rd. was also included in the facility construction funded by the bond sale which all concluded in 1999 with the completion of the new Central Fire Station.

When the District assumed responsibility for employees in 1992, there were only two full-time employees, the Fire Chief and an Administrative Assistant. The firefighting force was mostly comprised of volunteers and a handful of part-time firefighters who also worked for other fire departments in the area. The first three full-time firefighters were hired in April 1996, then in February 1998 an additional 12 firefighters were hired.

Since that time the service demand and required staffing continued to grow. The District has since replaced all volunteer and part-time staff with full-time career firefighters who also are certified as EMTs or Paramedics and added support staff. In 2018 the District assumed full responsibility for the provision of emergency ambulance services. Previously that service was provided by Austin-Travis County EMS via a contract with Travis County, but that contract only provided two full-time ambulances to be stationed in TCESD2. TCESD2 was experiencing growing response times by those units and because of increased service demand and increasing growth and development in the service area, the District was compelled to act.



TCESD2 Paramedics



TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 2

History of the Department (continued)

The District plan was to augment the existing system with two ambulances, however, a rapid escalation of the expansion plan became necessary when a decision was made to relocate the Austin-Travis County EMS ambulances out of the TCESD2 service area in 2017. That decision was not made by TCESD2 officials. The District began operating four ambulances along with paramedic squads (as staffing levels permitted) to meet the demand and needs of the community and a fifth ambulance was added in 2020. The District began to see the strain on their budget due to the increased cost of providing Ambulance services and alerted its constituents to the issue. A petition with over 4,600 signatures was submitted to the Travis County Commissioners Court to create an overlay Emergency Services District to provide dedicated funding for the Ambulance service and a vote was called and approved by voters in May 2021 creating the new Travis County ESD No. 17 in the Austin ETJ portion of the TCESD2 service area. TCESD17 contracts with TCESD2 to provide ambulance service in their service area. Subsequently, the City of Pflugerville chose to begin utilizing a for-profit ambulance service in its city boundaries and Travis County contracted with TCESD2 to provide ambulance service in the remaining TCESD2 service area.

In 1998 there were 2,327 emergency incidents. By the end of 2022 the District responded to more than 12,900 calls for help, the majority (68%) of those being medical in nature. To address the increased need for ALS deployment, the District established Station #7 and Station #8 which deploy ALS ambulances and/or Squads. The District needed a fast solution to the growing demand so temporary buildings were established for these sites until the permanent buildings can be constructed. In 2022 the District delivers its services using the resources housed in its 7 fire stations. This includes one or more of the four engine companies with 4 persons each; one quint (aerial) with 4 persons; 4 ambulances (with 2 persons with at least one of which is credentialed as Firefighter/Paramedic); and, 3 full and one part-time paramedic squad (when staffing levels allow). Appropriate command, accountability, and safety personnel are also dispatched as needed.



House Fire December 2021



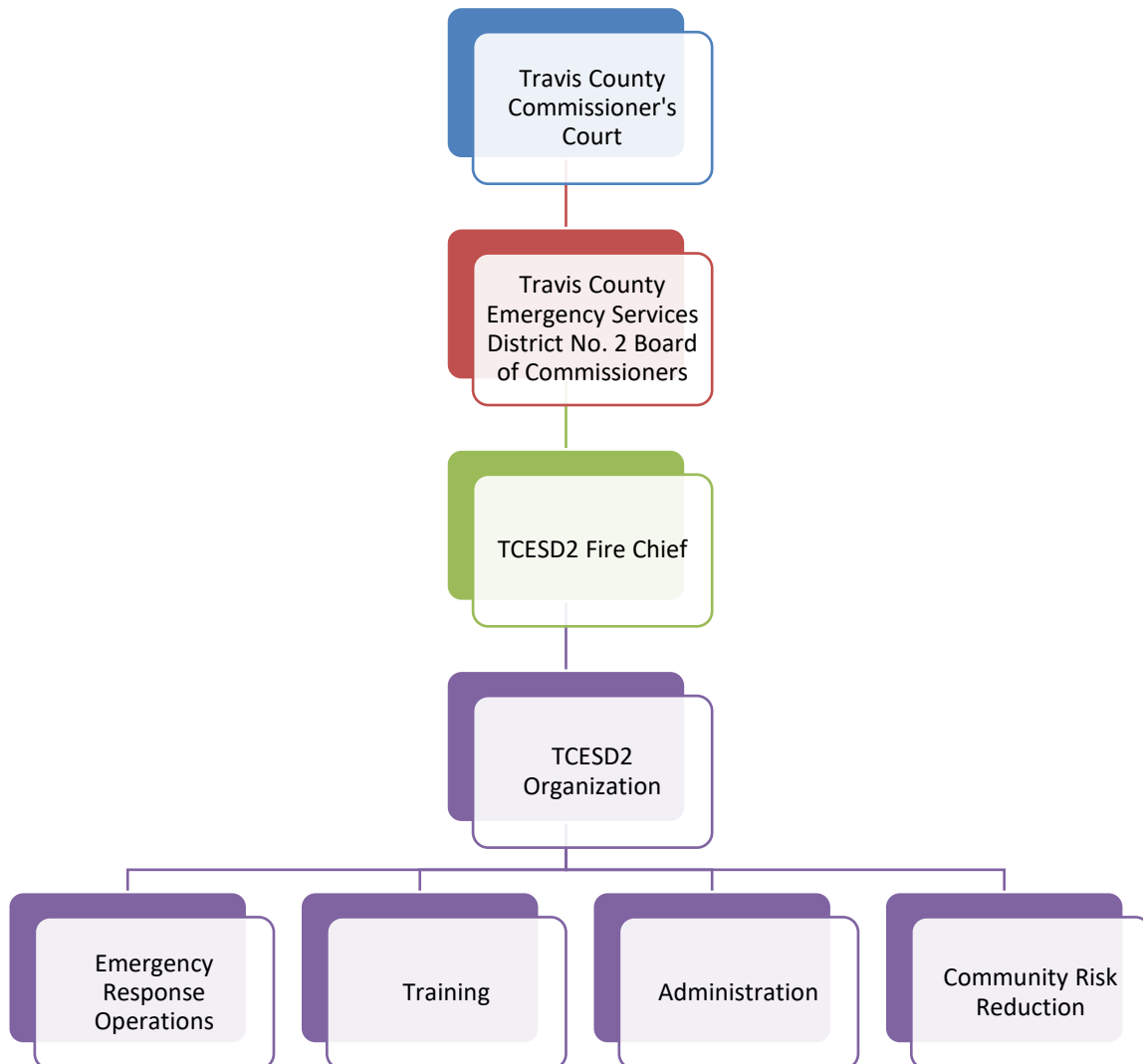
TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 2

Organizational Information

Department Operations

TCESD2, also referred to as the Pflugerville Fire Department, and “The District”, has a great responsibility in providing fire suppression, fire prevention, and first response emergency medical care covering approximately 75 square miles with staff and equipment working out of six fire stations ready 24 hours a day. TCESD2 has 4 sections: Emergency Response Operations, Training, Community Risk Reduction, and Administration.

TCESD2 Functional Organization Chart

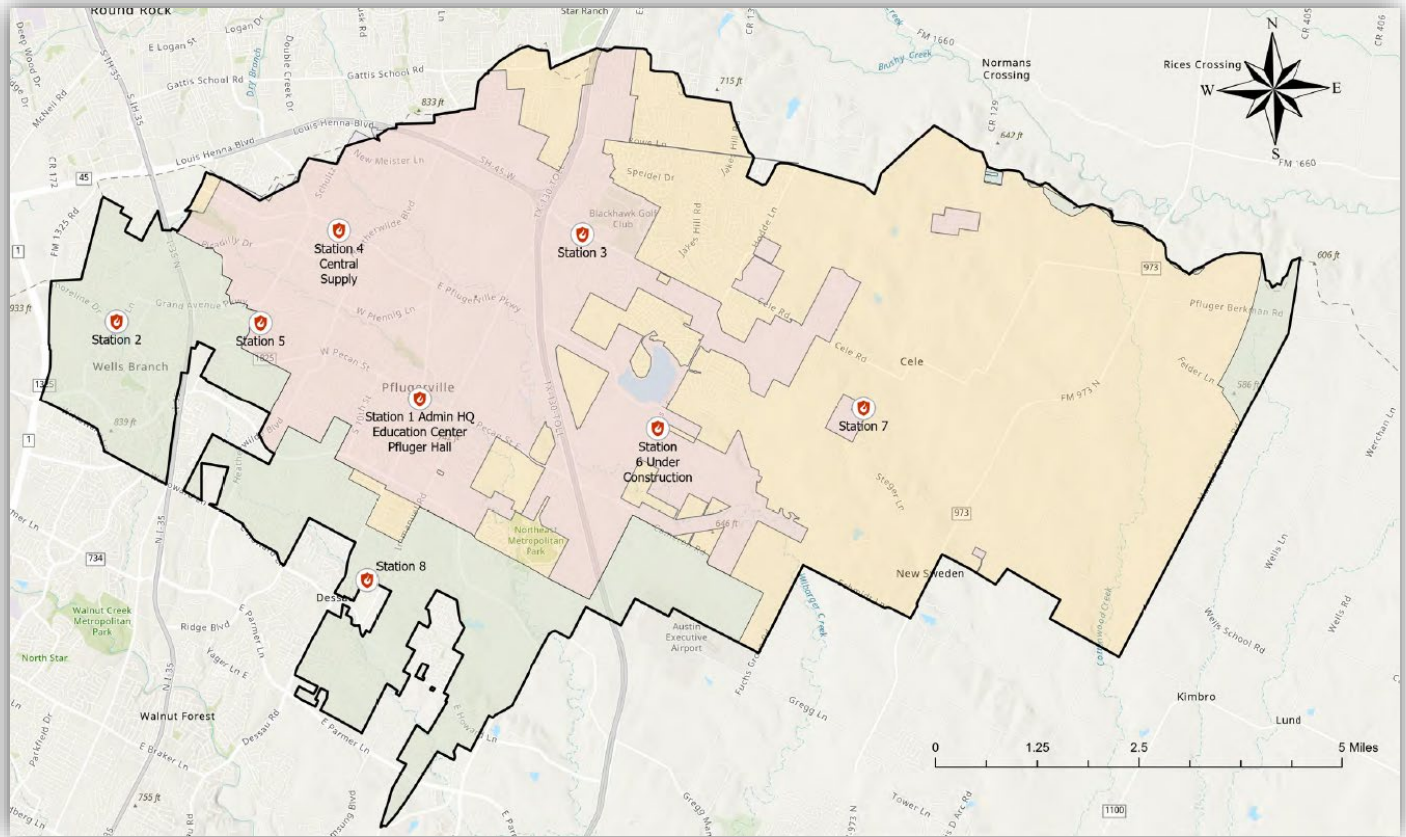


Please see appendix for detailed chain of command organizational chart



TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 2

Fire Stations and Facilities



Fire Stations

Fire Station #1 – 203 E Pecan Street, Pflugerville, TX 78660

Fire Station #2 – 15300 Bratton Lane, Austin, TX 78728

Fire Station #3 - 2301 Kelly Lane, Pflugerville, TX 78660

Fire Station #4 – 911 Pflugerville Parkway, Pflugerville, TX 78660

Fire Station #5 – 1541 W. Pflugerville Loop, Pflugerville, TX 78660

Fire Station #6 - (*construction phase*) – Weiss Lane, Pflugerville, TX 78660

Fire Station #7 temporary building – 18412 Cameron Road, Street, Manor, TX 78653 - *opened 10/17/22*

Fire Station #8 temporary building – 2021 Crystal Bend Dr, Pflugerville, TX 78660 - *opened 8/1/22*

Facilities

Administration Building – 201 E Pecan Street, Pflugerville, TX 78660

Conference and Education Center (CEC) – 201B E Pecan Street, Pflugerville, TX 78660

Pfluger Hall – 203B E Pecan Street, Pflugerville, TX

Training Field - 18412 Cameron Road, Street, Manor, TX 78653

Central Supply Facility - 911B Pflugerville Parkway, Pflugerville, TX 78660



TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 2

Organizational Priorities

TCESD2 assists its residents and visitors to the area every day on what is often described as the “worst day of their lives”. TCESD2 is responsible for protecting the lives and property of the community and doesn’t take that responsibility on lightly. Being prepared at all times with the proper equipment, appropriately trained personnel, and stations in the right locations are critical to accomplishing the Department’s mission to serve.

The District has a number of organizational priorities that guide planning and operations and they include:



Employee Safety

Ensuring and increasing Employee safety is the highest priority for the Executive Team and the Board of Commissioners. Safety is difficult to quantify, but the overall goal is for everyone to go home in the same or better condition than when they arrived for work. Safety issues for TCESD2 include: exposure to hazardous or extreme weather environments and potential related health conditions such as cancer and heart disease, mental and physical fatigue. A major expense in operations is personal protective equipment (PPE) for the support of the safety goal. PPE includes the day-to-day uniforms, bunker gear necessary for engaging in firefighting, self-contained breathing apparatus (SCBA), gear specifically for water rescues, and related tools and supplies. The goal for managing PPE is to comply with all federal, state, and local laws, best practices, policies of the organization and to exceed meet or exceed National Fire Protection Association (NFPA) standards for the selection, maintenance and replacement of PPE.

TCESD2 also has a comprehensive physical fitness program to maintain firefighter fitness and an extensive annual physical that includes extensive examinations, testing, x-rays, CPET, cancer screenings, laboratory analysis, behavioral assessments and consultation directly with doctors on individualized results and follow-up on any findings.



TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 2

Organizational Priorities (continued)

Organizational Stability

Organizational stability is the key to sustaining quality service and long-term success. The Strategic Plan focused on three main components of stability for TCESD2: Financial, Operational, and Logistical.

Financial Stability – ensuring that the District has financial resources available for day-to-day operations, maintains sufficient reserve funds and is prepared for varying economic environments. Planning and budgetary forecasting is the backbone of achieving financial stability.

Operational Stability – ensuring that the District has established structure, policy, and process and is prepared for any event.

Logistical Stability – The logistics of running a 24-hour a day, 365-day a year operation can be complicated so the District has focused on hardening all facilities and equipment for any potential extreme weather challenge, ensuring backstock of critical supplies in the event of supply shortages, and strategically deploying facilities and emergency response staff.

Innovative Service Delivery Methods

The Fire Chief strives to have “the right people on the right equipment doing the right job with the right training.” His goal is to ensure the organization is “right-sized.” TCESD2 takes pride in their ability to embrace change and shift operations to enhance efficiency and effectiveness. The District is consistently focused on innovation specifically in the field of emergency medical services. Another area of focus for the District is hiring and recruiting as the growth of the area has created an ever-increasing need for additional, qualified, operational staff.

It has been difficult for the District to identify qualified candidates that are prepared and credentialed to become probationary first year firefighters and EMTs. One reason for this challenge is the current economic climate and resulting difficult hiring market – there are more jobs available than there are candidates to fill them. The District has implemented multiple new training and hiring programs to create and fill the pipeline with candidates needed for the District and the Central Texas area as a whole.

Comprehensive Standard of Coverage

The Commission on Fire Accreditation International defines Standards of Response Coverage as “those written policies and procedures that establish the distribution and concentration of fixed and mobile resources of an organization.” The key to success is ensuring that resources (staff and equipment) are ready and available and located strategically throughout the District related to known risks. The District has commissioned updated Standard of Cover analysis to ensure that as the District grows in size and call volume increases, facilities are where the need to be for the best utilization of apparatus and staffing, and reducing response time.

The District’s detailed Standard of Cover Analysis is summarized in the performance measures section of this document and the full analysis can be found on the TCESD2 website at this web address:

<https://tcesd2.maps.arcgis.com/apps/MapSeries/index.html?appid=83a8db9d55b943d29d7265a32573d758>



TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 2

Strategic Plan Development Process

The District firmly believes that the success of any organization can be achieved through proper planning. The District regularly engages in strategic planning and goal setting and FY22 was no different. The District adopted its prior Strategic Plan in 2010 and it outlined the goals and objectives for the District in the years 2011 to 2020. The actions of the District during that time were focused on the organizational priorities of employee safety, organizational stability and achievement of the District's mission. Many of these actions are permanent programs and policies that continue in the District today. The District began developing its next Strategic plan in 2021 and it was completed in July 2022. The District already had a strategic plan in place, yet the current effort is to work toward achieving accreditation from the Center for Public Safety Excellence (CPSE), Commission on Fire Accreditation International (CFAI).

Creating strategic plans can be a time-consuming process so the District determined the most efficient course of action was to hire a consultant to facilitate the process and the consultant selection was accomplished through a competitive solicitation/Request for Proposal (RFP) bid. The District hired Public Consulting Group (PCG) to facilitate the planning process, document and compile the results in a professional report.

The process to develop the strategic plan included the District's Board of Commissioners, District leadership, leadership from the labor association, personnel from the department who oversee/manage major programs (Fleet, Facilities, PPE/SCBA etc.), and PCG Consulting/project management team.

Core to the strategic plan development was performing a Strengths, Challenges, Opportunities, and Threats (SCOT) analysis. The SCOT analysis was completed in two formats: through an in-person session that was held with community stakeholders and through an online survey of the District's staff and the general public was distributed.

Four working groups were established as a result of the SCOT analysis: Administrative, Human Capital, Operations, and Facilities & Apparatus and the groups created goals based on the focus areas that are assigned to them. The goals built upon the organization's guiding principles: Employee Safety, Financial Stability, and Mission Achievement. The Strategic Plan Steering Working Group reviewed and consolidated the working group's goals into the final Organizational Strategic and Master Goals (found on the next page). These goals are divided into two phases, the first phase encompasses goals and objectives to be completed during years one through five of the plan. The second phase will encompass those goals and objectives to be completed during years six through ten of the plan and became the Master Plan.

The goals listed on the next page are the high-level goals that are achieved with success in multiple related sub-goals. The District is in the beginning phases of implementing each as the timelines established in the Strategic and Master Plan identify. To learn more about these goals and view the District's full Strategic and Master Plan please visit the District's website.

Please view the District's full Strategic and Master Plan here:

https://www.pflugervillefire.org/wp-content/uploads/TCESD2_Strategic_and_Master_Plan-Final.pdf



TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 2

Organizational Strategic and Master Goals

Administrative Strategic Goals

1. Establish a culture of excellence.
2. Increase internal and external engagement.
3. Maintain and continue to achieve external validation of organizational programs, practices, and processes.
4. Continue to improve internal business programs and practices.

Operations Strategic Goals

1. Ensure the District has an innovative and comprehensive fleet program to meet the needs of our community and our mission as we grow and move forward.
2. Establish guidelines and practices to ensure our facilities meet the needs of the mission, end user, and community.

Human Capital Strategic Goals

1. Establishment and introduction to the culture of excellence.
2. Maintain good faith management labor relations and mutual interest-based bargaining.
3. Maintain a competitive pay and benefits package.
4. Maintain and enhance recruitment and retention practices and programs to fill vacancies and add talented and diverse people to the organization.
5. Establish realistic utilization benchmarks and triggers for companies and identify opportunities to streamline daily processes, add resources where needed, and look for efficiencies.
6. Improve regular and timely recognition of awards and achievements, place on dashboards, invite BOC members and council members.
7. Maintain and enhance social support opportunities, mental health awareness, and resources available.

Facilities and Apparatus Strategic Goals

1. Efficiently and effectively deploy EMS and Fire resources across the District based upon evidence-based strategies to meet service delivery objectives.
2. Sustain and enhance our first response and transport EMS system.
3. Increase community accessibility to the District's EMS mission.
4. Sustain, promote, and reflect a District culture of safety, preparedness, and excellence acknowledge and implemented by all crew members.

Please view the District's full Strategic and Master Plan here:

https://www.pflugervillefire.org/wp-content/uploads/TCESD2_Strategic_and_Master_Plan-Final.pdf



TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 2

Performance Measures

TCESD2 responds to multiple different types of call for help, but the most commonly known types of calls for help are fire and medical related emergencies. A common misconception is that fire departments only respond to fires, but many departments including TCESD2 respond to both. TCESD2 operates based on a Fire-based EMS model which means that ESD2 responds to both fire and medical related calls and they can do that so seamlessly because every certified firefighter is also a certified EMT or Paramedic. That means that all of our emergency responders have the training and skills to respond to every type of call whether it be medical or fire in nature. That is one of the major sources of the efficiency in TCESD2. The District responds to medical emergencies with their fire trucks and firefighters and this is referred to as EMS first response.

Responding to emergencies as quickly and safely as possible is core to the District's mission and organizational priorities. When a member of the community dials 9-1-1 because they are having an emergency they want the District's firefighters and all necessary equipment to arrive immediately. There are multiple factors included in the calculation of "Response Time" including the time the caller is on the phone with the dispatcher providing information about the emergency, the time it takes to alert the appropriate location and emergency responders, the time it takes for the emergency responders to get their equipment and get in their vehicles, and lastly the time it takes to travel to the emergency location. Response time increases due to several factors: Increased call volume, call concurrency, increased traffic congestion, expansion of population into previously vacant areas at a greater distance from resources, and more.

Fire Response Including EMS First Response

Total Response time for Fire response includes the total time it takes from the time the 9-1-1 call is answered to the time a District Fire unit arrives on scene.

Single Engine Company Fire and First Response (in minutes and seconds)

90% of the time, units arrived on scene in less than:

	2020 Actual	2021 Actual	2022 Estimate	2023 Goal
Urban	8:01	9:33	9:25	8:00
Suburban	9:02	11:42	10:23	9:00
Rural	11:12	13:58	11:23	12:00

The FY23 goal for response time decrease requires that the District decrease the amount of time within their control which includes the firefighters gathering needed equipment, getting into the response vehicles and travel time to the emergency location. One increasingly common factor that can contribute to extended response times when all



TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 2

Performance Measures (continued)

controllable inputs are at peak efficiency is call concurrence which requires response from a station that is not the closest to the emergency. Call concurrence occurs when multiple emergencies occur in the same geographic area and the closest units are already responding to an emergency so the next closest response location responds.

Emergency Medical Services Provided from Ambulances

Total Response time for EMS includes the total time it takes from the time the 911 call is answered to the time a District EMS unit arrives on scene. It is important to note that call taking and Dispatched is handled through the City of Austin's Dispatch center and the District has a limited amount of control in this area. This metric is the most important to the resident as the time from dialing 911 to receiving help is typically their measure of success. The District utilizes this measure and holds its importance at the highest level.

Total EMS (Ambulance) Response Time - Phone Pickup to 1st Arrived

90% of the time, units arrived on scene in less than:

	<i>2020 Actual</i>	<i>2021 Actual</i>	<i>2022 Estimate</i>	<i>2023 Goal</i>
<i>Urban P1-P4</i>	12:18	12:10	14:05	12:00
<i>Suburban P1-P4</i>	12:02	12:15	16:32	13:00
<i>Rural P1-P4</i>	16:16	16:51	17:16	15:00

The District's goal for FY23 is to reduce response time for all calls. In order to decrease response time, the District has included the following items in the FY23 Approved Budget:

- Construction and staffing of Fire Stations 6, 7 and 8. These fire stations are located in high growth areas of the District or in areas of concentrated call volume.
- The District is also adding 38 new Operational firefighter staff positions to add a second Battalion and add two new firefighter staffed engine companies to respond to the increasing number of emergency calls.



TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 2

Performance Measures (continued)

TCESD2 has multiple fire prevention types of programs and equational campaigns, but ultimately has limited control on the number of calls that they receive. Tracking the number of calls and response is important for planning and deployment purposes and as the population continues to grow the number of calls will increase as well.

The District received over 12,000 calls for help in 2022. Each call received by TCESD2 requires a different disposition of resources to respond to the emergency appropriately: One call could result in multiple “responses” which references the number of staffed vehicles that are sent to a call. If a call requires a fire truck, ambulance and squad, that would be one call with three responses. The data in the table below totals the total number of calls by type and the table following is the total number of responses to those calls.

Call Volume

	2020 Actual	2021 Actual	2022 Actual	2023 Projection
Fire Calls	2,295	2,794	2,637	2,700
Medical Calls	7,301	8,744	8,822	8,930
Other Calls	142	172	175	180
Outside TCESD2	519	599	472	500
Cancelled	688	1,001	836	950
Total	10,945	13,310	12,942	13,260

Total Responses

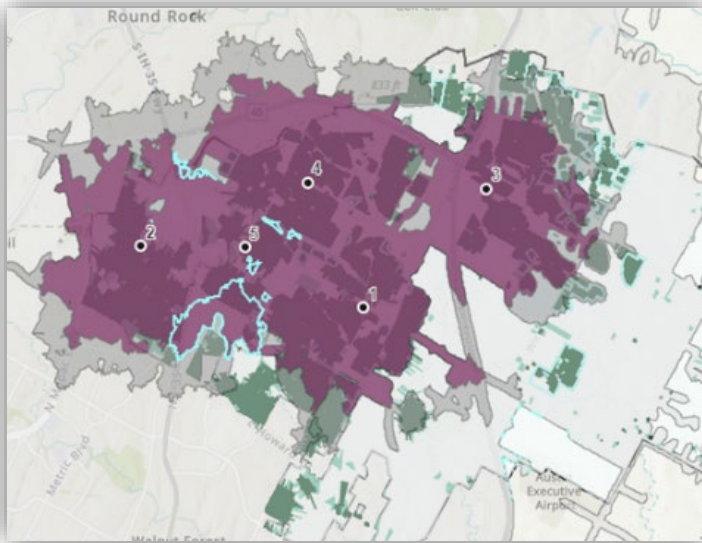
	2020 Actual	2021 Actual	2022 Estimate	2023 Projection
Total Fire Responses	10,945	13,315	12,387	12,500
Total EMS Responses	10,225	11,801	7,714	8,500



TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 2

Standard of Cover Analysis Snapshot

As call volume increases, the need for additional response units increases as well. The District commissioned a standard of cover analysis to determine the impact of adding additional stations on response time. The initial analysis was completed prior to the completion of fire station 5. The Dark maroon shaded portion is the area able to be reached within a 6.5-minute travel time, the light gray shaded area represents the 7.5-minute travel time, and the light maroon shaded area is the 12.5-minute travel time. The dark black border represents the TCESD2 service area.



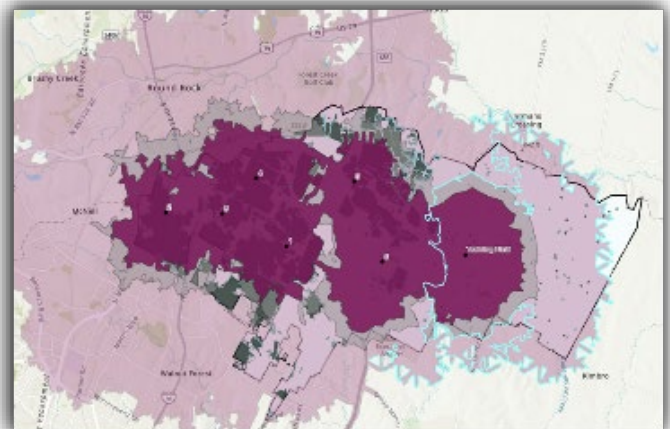
Station 5 was opened in 2020 and increased the District's ability to respond to the Southern portion of the District more quickly. Reference the areas outlined in light teal in the map to the left.

As the population of the District continues to grow, additional resources are needed. Construction of new residential and commercial buildings is occurring very heavily in the eastern portion of the District so the analysis shows the need for additional resources in that area of the District's boundaries. Construction of Fire Station 6 on Weiss Lane began in June 2022 and a temporary fire station

site for Fire Station 7 was opened in October 2022.

The map to the right depicts the expected travel time coverage once Station 6 on Weiss Lane and Station 7 at the Training Field location are complete and in service. The impact of these two new stations will allow the District to respond to calls in this area more quickly. Reference the areas in light teal in the map below to identify the improvement in travel time with the two new stations.

The full analysis can be found on the District's website:
<https://tcesd2.maps.arcgis.com/home/index.html>





TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 2

Community Risk Reduction

The District completed its initial Community Risk Assessment (CRA) in 2018 and is in the process of updating the assessment for 2022. The purpose of the CRA is to identify the fire and life safety challenges facing the community and develop strategies to mitigate those risks. The District is responsible for ensuring that resources are available to respond to emergencies when needed and an area of risk identified in the CRA was Districts' response to repeated "false alarms" that are often triggered by malfunctioning alarm systems. These alarms didn't represent a true emergency and caused a diversion of resources potentially needed to respond to a true emergency. The District implemented a false alarm fee in FY21 with the goal to decrease repeated false alarms caused by faulty systems and this has had the desired effect.

The CRA also identified risk factors related to residential housing. Housing age and type are large factors in identifying areas of high risk. Older homes, manufactured homes and apartments represented the highest risk factors and the District developed a plan to ensure that these homes had working smoke and carbon monoxide alarms. The District applied for and was awarded multiple FEMA Fire Protection & Safety grants to provide funding for this effort. In the first grant program 3,146 smoke alarms were installed by firefighters and the second program, still in progress, has allowed firefighters to install over 2,700 alarms.

The District's full Community Risk Assessment can be found on the District's website:

<https://www.pflugervillefire.org/community-risk-reduction/>



Firefighter Smoke Alarm Installation 2022



TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 2

Statement of Entity-Wide Long-Term Financial Policies

The District's financial policies establish a foundation for the fiscal strength and stability of TCESD2. These policies guide the Board of Commissioners and Executive Team as they make fiscal decisions regarding resource allocations and annual appropriations. Fiscal principles assure sound stewardship of taxpayer dollars as they guide the District in the planning of expenditures, revenues and funding arrangements for public services and ensure budget flexibility and structural stability to weather economic cycles. The financial condition of the District must be maintained at the highest level to assure resources are available to meet the community's ever-changing needs and these principles reflect the District's commitment to continued fiscal strength. TCESD2 has established financial policies and they are reviewed and updated every year as a part of the Budget approval process.

The District has established policies in the following areas: fund balance, grants, debt, long-term financial planning, budget revenue, expenditures and capital projects, and EMS billing. The District holds an overall conservative view on its finances as it is a stand-alone governmental entity and there isn't another entity designated to save them in the event of financial calamity. The conservative approach is best illustrated in the forecasting policy which directs that revenue forecasts should be set slightly below historical trends. Each year the District must present a balanced budget. A structurally balanced budget means that current revenue, which does not include the General Fund beginning balance, will be sufficient to support current expenditures.

TCESD2 is currently in compliance with all financial policies. The District's full financial policy document can be viewed here: <https://www.pflugervillefire.org/wp-content/uploads/2021/11/TCESD2-Principals-of-Sound-Financial-Management.pdf>

Long-Range Financial Forecasting

The District is growing at an unprecedented rate. The long-range approach for the District is focused on continuing to grow its facilities and staffing at a responsible rate while maintaining quality and control over operations, which is a difficult balance to maintain. At the current level of demand the District would be best served with nine total fire stations (with appropriate staff and equipment) and the FY23 Budget includes plans for continued construction of the sixth fire station, beginning construction on the 7th and a land purchase to start planning for the next station. Each year the first step in the annual budget process is to create a five-year financial forecast to illustrate the financial impacts of decision made today and future plans. The long-range forecasting follows a conservative model similar to budget where increases in property and sales tax revenue are conservatively increased to reflect the economic projections for property values and sales tax activity of the region.

The District is aware that achieving goals such as reducing response time require the addition of staff and possibly facilities as well, which cannot be done quickly so the long-range forecasts are key to ensuring financial resources are sufficient and in place in order to achieve our strategic goals. The focus of the future will be based on the rate of growth and correlating demands for service on the District. The District's future plans are drafted with the information from a detailed analysis of call volume and response locations and projections based on future development. Variables such as housing type, population density and traffic patterns must be considered when evaluating locations for future fire stations and for improving efficiencies at current fire stations.



TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 2

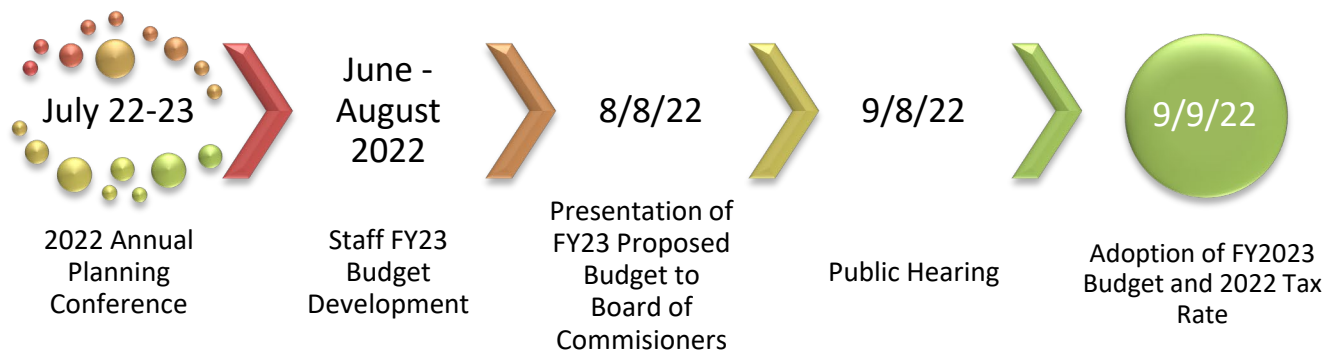
Budget Development Process

The TCESD2 budget process is formally initiated with the Planning Conference which is an annual retreat of the District's executive team and the Board of Commissioners. The purpose of the retreat is to discuss the upcoming fiscal year budget and the related goals and priorities from the Strategic Plan.

The Planning Conference held in July 2022 included a presentation regarding the District's Standard of Cover Analysis for emergency medical services and a five-year financial forecast was presented regarding implementation of the District's Strategic Plan goals and objectives. The Board also invited community stakeholders to provide input on the future of the department and emergency medical services.

Throughout July and August 2022, the TCESD2 staff developed and finalized the proposed unit budgets. Once the staff complete their review, the rest of the budget cycle leans heavily on the Board of Commissioners' review and input from the public. Legal requirements to set the property tax rate varies depending on the rate approved, but typically include at least one public hearing. All Board meetings include a dedicated public comments agenda item, and the public can provide their input to the budget in this forum or directly to Board members via email. The Board must adopt the budget by September 30th of each year and must also adopt the tax rate at that time as well.

Budget Development Calendar



The FY23 Proposed Budget and 2022 tax rate were approved and adopted as presented on September 8, 2022.

Budget Amendment Process

Budget amendments are permitted once the fiscal year budget has been approved by the Board of Commissioners throughout the fiscal year. The budget is approved at a fund summary category level by the Board of Commissioners. Amendments to the Approved Budget that would require movement of funds between fund summary categories must be reviewed and approved by the Board of Commissioners at publicly held meetings. Amendments to the Approved Budget that include line-item changes that are within budget units must be reviewed and approved by the Finance Director and the Fire Chief.



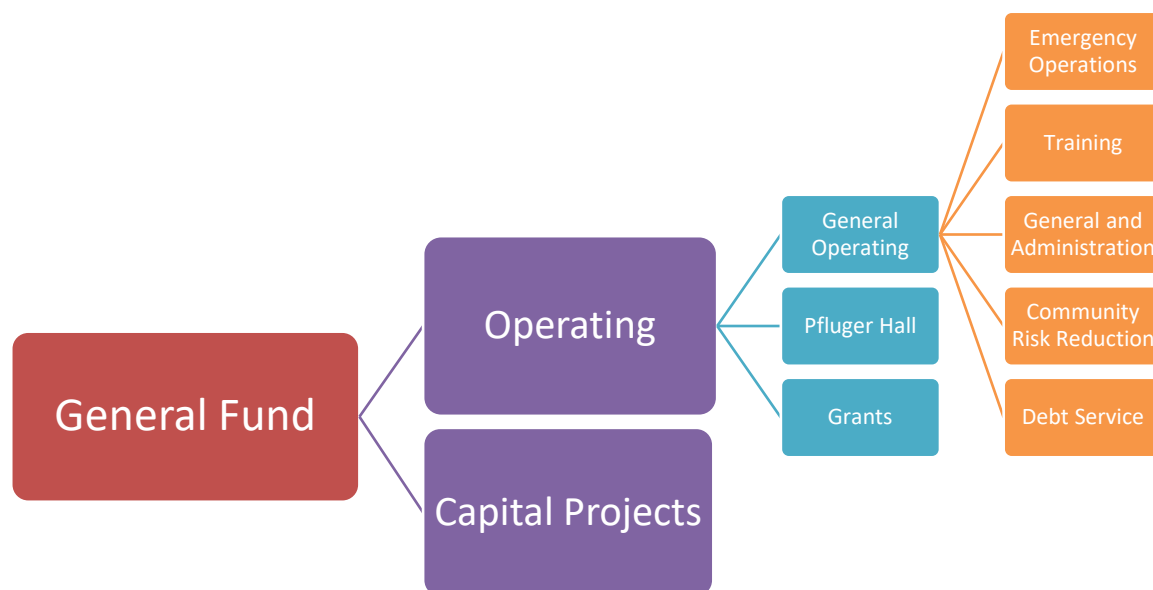
TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 2

Fund Level Budget Information

The District only has one governmental fund: the General Fund. For Budgeting purposes there are four sub-funds that are actively utilized within the District: General Operating, Pfluger Hall, Grants, and Capital Projects. The basis of budgeting used is the same as the basis of accounting used for everyday operations and that is modified accrual. The audited financial statements display modified accrual basis with adjustments shown to convert to the full-accrual basis. The operating budget is appropriated for one year only. Capital project appropriations are authorized for multi-year projects and exist until exhausted or the project is completed.

- General Operating (GEN) is utilized for most of the District's operational budget expenses for daily functions and services and includes cash transfers to other funds. This sub-fund has a number of budget divisions including Operations, Training, General & Administration, Community Risk Reduction and Debt Service.
- Pfluger Hall (FAC) accounts for the revenue and expenses related to the operation of Pfluger Hall.
- Grants (G03) for FY23 is being utilized to track revenue and expenses related to the District's FEMA Fire Protection & Safety grant.
- Capital Projects (CAP) contains capital project revenue and expenditures for capital projects such as construction of new facilities, improvements/renovations, and the purchase of vehicles and large equipment. Capital projects are funded through a mix of debt and cash funding. Cash funding transferred to the Capital Projects sub-fund from the General Fund is reflected as Revenue in CAP and expense in GEN.

The following pages will contain following Budget information categorized into either Operating or Capital. The Operating budget includes the General Operating, Pfluger Hall and Grants as they contain expenses for the daily operations of the department. The Capital budget will reflect the capital project activities and include the full cash outlay, loan proceeds revenue, and cash funding for all capital projects.





TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 2

FY23 Budget Overview

The FY23 Operating budget includes the revenue and expenditures to continue the current level operations and continue to expand to respond to increased growth and demand for services.

Revenue for the District is projected for property tax revenue at an \$0.08 per \$100 property valuation and sales tax is budgeted at a projected 15% above the FY22 end of year estimate amount. Revenue from the two ALS contracts is included as is transport billing revenue.

There are an additional 41 new full-time equivalents (FTEs) that will allow the District to create a second battalion, add two new engine companies, increase EMS QA support, address increased demand for plan reviews and add a second Assistant Fire Chief position needed as the organization continues to grow.

Costs for salaries and benefits are increasing as the District has increased pay to maintain pace with market salaries due to increased inflation and increased demand for emergency workers which are in short supply. Our neighboring departments have increased the starting salary by almost 25% in most cases. The cost to continue the cadet program is also included for two class cycles in FY23.

Other significant cost increases previously discussed include the cost for replacement and new structural gear and PPE for firefighters. Adding FTE positions increased this budget and supply chain price increases compounded the expense. There is also a significant cost for a new Enterprise Resource Planning System that will replace the current accounting system that is over ten years old and potentially also the HR, payroll and other systems will be integrated. Implementation is estimated at \$300k with annual fees of at least \$50,000.

Funds are included to support the District's current debt obligations as well as the two new loans that were finalized this year to fund the Station 6 construction project and purchase of a new Aerial.

The capital budget includes continuing costs for the construction of Station 6, the continued planning and construction initiation of Station 7 and the Training Field, and funds to purchase land for a future station site. These projects will all be funded with debt that will be acquired as the projects move forward. Vehicles included in the budget include 2 new engines, an ambulance, command vehicles as well as the replacement of the squad vehicles with required four-wheel drive as a part of the lesson-learned from Winter storm Uri.

The budget illustrations to follow are at the overall department view and then broken down between the operational budget and the capital projects budget. The operational budget views show the day-to-day expenses of the department and the capital projects view shows the large capital projects. The reason for this is that the operational budget is most reflective of the use of the revenue and cash flow for the year as most of the capital projects are multi-year and funded with debt so they net to zero.



TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 2

Total General Fund Budget

\$ in Millions

	FY21 Actual	FY22 Amended Budget	FY22 End of Year Estimate	FY23 Approved Budget
Total Beginning Balance	\$19.6	\$21.5	\$26.5	\$38.3
Revenue	\$36.1	\$45.0	\$47.0	\$50.8
Expenditures	\$29.8	\$38.3	\$35.2	\$57.7
Total Ending Balance	\$25.9	\$28.2	\$38.3	\$31.3
Restricted Reserves	\$3.5	\$3.5	\$3.5	\$3.5
Reserve Requirement (90 days of Operating)	\$6.9	\$7.3	\$7.3	\$10.1

The beginning fund balance is the balance of cash remaining from the prior year's budget. The amount used for the FY23 Proposed budget beginning balance is the FY22 End of Year Estimate ending balance. The ending balance in this view includes capital project funds from loan proceeds held in escrow as well as funds carried forward for items purchased in FY22 with delayed arrival to FY23. The FY23 ending fund balance is expected to decline significantly as the capital project for these funds will be nearly completed and funds utilized.

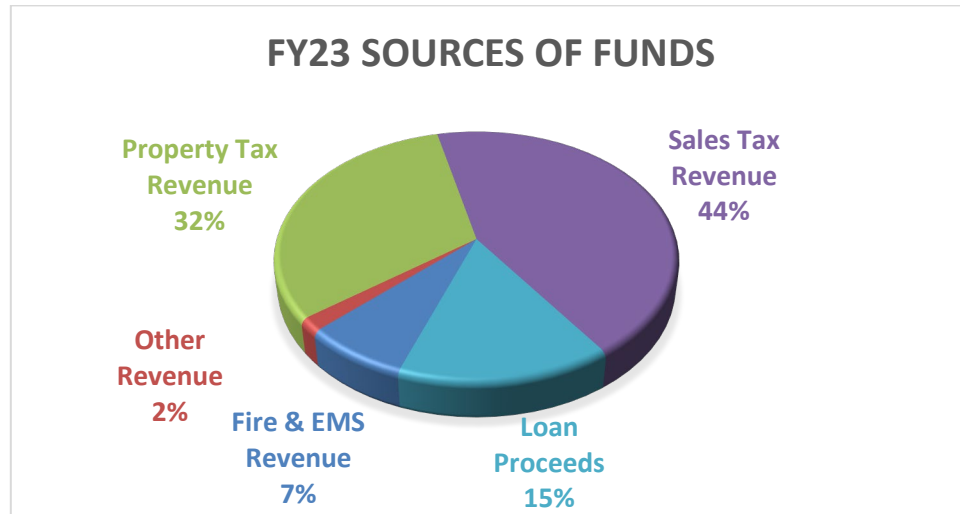
The District has a \$3.5 million dedicated rainy day fund for the Board to utilize in case of times of economic uncertainty or other designated use. The District also has a 90-day cash reserve financial policy that mandates 90-days of operational budget requirements which excludes debt payments and capital projects. The current fund balance exceeds the 90-day reserve requirement and the Board is reviewing the cash reserve policies to ensure best practices for reserves are implemented. Other ESDs in the area have reserves at varying levels, some up to 365-days of operating.



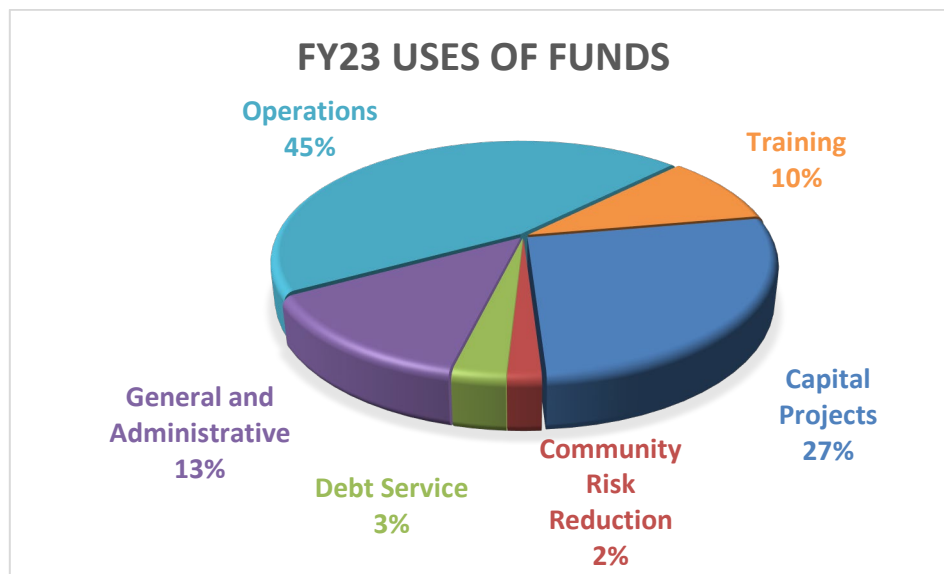
TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 2

Fiscal Year 2023 Approved Budget Sources and Uses of Funds

General Fund revenue for operational needs is composed predominately of property and sales tax. Capital projects are funded predominately from loan proceeds. Revenue from grants, ambulance services provided, plan inspection and review fees, Fire Marshal services, and other miscellaneous revenue sources are also collected. The total FY23 General Fund Revenue Budget is \$50.8 million.



General Fund Expenditures include staff salaries and benefits, day-to-day expenditures for facilities including utilities and maintenance, Fire, EMS and office-type supplies, equipment and tools, debt service payments, and capital project outlay. The total FY23 General Fund Expense Budget is \$57.7 million.



The remainder of this budget document illustrates the General Fund FY23 Approved budget separated into the Operating Budget and Capital Budget.



TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 2

Fiscal Year 2023 Approved Operating Budget Significant Changes

Operating Budget (General Operating, Pfluger Hall and Grants)

Revenue

The FY23 Approved Budget revenue is projected to increase \$6.5 million or 18% from the FY22 Amended Budget. Significant items include:

Total taxable value of property in the District increased 276% from 2021 to 2022 due to increases to the valuation of existing property as well as additions of valuation of new properties constructed. The FY23 Approved Budget Property tax revenue increased by \$1.9 million or 14% with a tax rate of \$0.08 per \$100 valuation compared to FY22 Amended Budget revenue.

Sales tax revenue has been extremely volatile since March 2020 so the FY22 Proposed Budget amount was set extremely conservatively at the same level as the FY21 amount and subsequently amended in FY22 to reflect actual receipts. The FY23 Sales tax revenue Budget is \$2.9 million or 15% higher than FY22 Amended Budget amount.

Fire and Emergency Medical Services (EMS) revenue is projected to increase from FY22 to FY23 by \$1.4 million or 58% due to EMS fee increases and contract revenue from ALS services provided in the TCESD17 and Pflugerville ETJ areas.

Expenditures

The FY23 Approved Budget operating expenditures are projected to increase \$11.8 million or 38% from the FY22 Amended Budget. Significant items include:

The District is adding 41 new full-time equivalent (FTE) positions in FY23. All but 2 of those positions are funded for only half of the year as the District's hiring process is lengthy and qualified candidates will not be available immediately on October 1st to fill the firefighter positions. The total cost in the FY23 budget for these FTE expenses is \$2.5 million. In addition to salaries and benefits, when operational positions are added it also increases the budget for PPE, equipment, annual physicals and supplies.

The market wage for positions in the Central Texas area has increased significantly and the District has adjusted their pay levels accordingly. Pay increases were awarded as a result of the Collective Bargaining Agreement for sworn positions and market adjustments for civilian employees contributed to an increase in the payroll budget of \$3 million. Further, hiring of vacant firefighters positions due to the completion of the first cadet class allowed the District the fully budget for the full year for those positions adding another \$2.1 million to the payroll budget.

The District has seen a significant increase in the cost of PPE, so this area of the budget is increasing significantly for that purpose and due to supply chain issues the expense for many items ordered in FY22 will be received, paid and expensed in FY23.

Please note that in FY21 all staff salaries and benefits were posted to a "Salaries and benefits" budget division. In FY22 these expenses were allocated to the business unit for which the employee was assigned. The budget data has been allocated to each unit for FY21 to allow for an apples-to-apples comparison of budget from FY21 through FY23.



TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 2

Operating Budget Summary

Travis County ESD No. 2 Proposed Operating Budget					
9/5/2022					
Total Authorized FTEs	194	214	289	289	330
	FY21 Actual	FY22 Approved Budget	FY22 Amended Budget*	FY22 End of Year Estimate as of 9/5/22	FY23 Approved Budget
BEGINNING BALANCE	\$ 19,572,031	\$ 21,463,996	\$ 21,463,996	\$ 26,725,055	\$ 34,425,510
Sources of Funds					0.0800
Property Taxes - ESD2	\$ 14,082,688	\$ 14,125,471	\$ 14,125,471	\$ 14,287,101	\$ 16,051,713
Sales Tax	\$ 16,696,852	\$ 15,031,514	\$ 19,376,880	\$ 19,376,880	\$ 22,283,412
Fire & EMS Revenue	\$ 2,569,930	\$ 2,421,800	\$ 2,421,800	\$ 3,558,350	\$ 3,816,213
Grant Revenue	\$ 1,266,693	\$ 166,509	\$ 90,909	\$ 110,909	\$ 175,909
Other Revenue	\$ 1,044,897	\$ 226,759	\$ 226,759	\$ 892,493	\$ 687,320
Pflugers Hall Revenue	\$ 25,770	\$ 50,500	\$ 50,500	\$ 54,350	\$ -
FP&S Grant Revenue	\$ 80,070	\$ -	\$ 107,525	\$ 82,398	\$ -
TOTAL SOURCES OF FUNDS	\$ 35,766,900	\$ 32,022,553	\$ 36,399,844	\$ 38,362,481	\$ 43,014,567
Uses of Funds				15%	
Operating Budget					
Salaries and Benefits	\$ 18,430,794	\$ 21,807,779	\$ -	\$ -	\$ -
Operations	\$ 2,175,289	\$ 3,296,140	\$ 17,084,246	\$ 16,102,962	\$ 26,248,554
Training	\$ -		\$ 4,616,683	\$ 3,815,932	\$ 5,613,907
General and Administrative	\$ 2,552,716	\$ 3,316,219	\$ 6,159,053	\$ 5,991,617	\$ 7,542,284
Community Risk Reduction	\$ 25,283	\$ 151,557	\$ 941,713	\$ 920,282	\$ 1,080,629
Pflugers Hall Expense	\$ 84,012	\$ 143,471	\$ 143,471	\$ 81,680	\$ 80,985
FP&S Grant Program Exp	\$ 86,009	\$ -	\$ 107,525	\$ 82,398	\$ -
Total Operating Budget	\$ 23,354,103	\$ 28,715,166	\$ 29,052,691	\$ 26,994,871	\$ 40,566,359
Capital Project Funding					
Debt Service Payments	\$ 3,926,951	\$ 1,475,507	\$ 1,475,507	\$ 1,479,757	\$ 1,710,055
Capital Projects - Imp		\$ 940,200	\$ 1,658,200	\$ 1,041,735	\$ 1,383,243
Capital Projects - Veh/Eq		\$ 1,500,507	\$ 1,500,507	\$ 1,200,663	\$ 2,893,905
Capital Projects - Other	\$ 1,694,626	\$ 2,000	\$ 2,000	\$ -	\$ -
Total Capital Funding	\$ 5,621,577	\$ 3,918,214	\$ 4,636,214	\$ 3,722,155	\$ 5,987,203
TOTAL USES OF FUNDS	\$ 28,975,680	\$ 32,633,380	\$ 33,688,905	\$ 30,717,026	\$ 46,553,562
Other Sources/uses of Funds	\$ 361,804	\$ 225,787	\$ 225,787	\$ 55,000	\$ -
Sources - Uses	\$ 7,153,024	\$ (385,040)	\$ 2,936,726	\$ 7,700,455	\$ (3,538,995)
ENDING BALANCE (Total)	\$ 26,725,055	\$ 21,078,956	\$ 24,400,722	\$ 34,425,510	\$ 30,886,514
Restricted Balance	\$ 3,500,000	\$ 3,500,000	\$ 3,500,000	\$ 3,500,000	\$ 3,500,000
Reserve Requirement (3 mo. Operating)	\$ 6,916,517	\$ 7,178,792	\$ 7,263,173	\$ 7,263,173	\$ 10,141,590
Over/(Under) Restricted & Reserve		\$ 10,400,165	\$ 13,637,550	\$ 23,662,337	\$ 17,244,925
Debt/Exp Level	16.8%		5.1%	5.5%	4.2%



TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 2

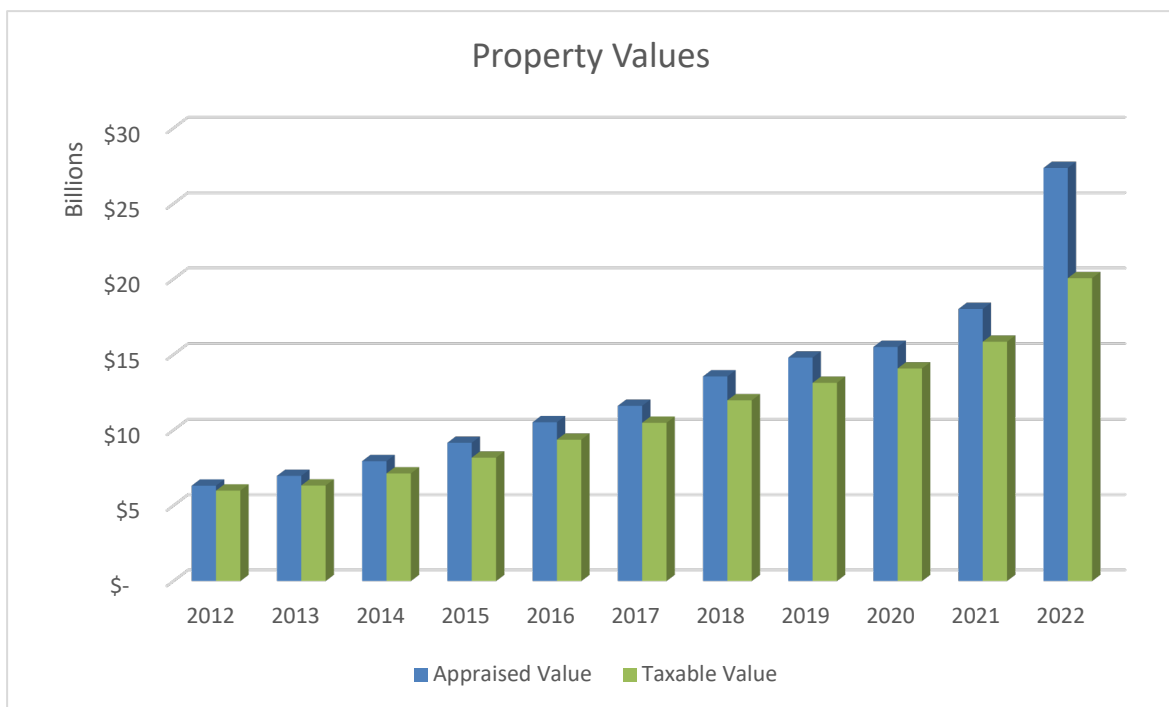
General Fund Revenue

Property Tax Revenue

One of the major sources of tax revenue for TCESD2 is Property Tax revenue. The District is permitted a maximum tax rate of \$0.10 per \$100 valuation per State law. The District is required to calculate a few different tax rates in preparation for the public notice required for setting property tax rates:

The No-New-Revenue tax rate is the rate for the 2022 tax year that would result in the same amount of revenue in FY23 based on the new valuation of homes that existed in 2021; the voter-approval tax rate is the rate at which an entity receives 3.5% more revenue above the 2021 tax year on homes that existed in 2021. Any rate above the voter-approval rate requires that the entity call an election and gain approval by the voters.

	2021	2022
Adopted Property Tax Rate	\$0.0900	\$0.0800
No-New-Revenue Tax Rate	\$0.0920	\$0.0736
Voter-approval Tax Rate	\$0.0979	\$0.0840



The FY22 End of Year Estimate for property tax revenue (which includes penalties, interest and prior year tax collections) is \$14.3 million and the FY23 Budget is \$16.1 million. The projected tax revenue for FY23's Budget is based on the 2022 certified tax roll valuation provided by the Travis Central Appraisal District's office multiplied by the Board of Commissioners approved tax rate of \$0.08 per \$100 property valuation and a 100% collection rate assumption.

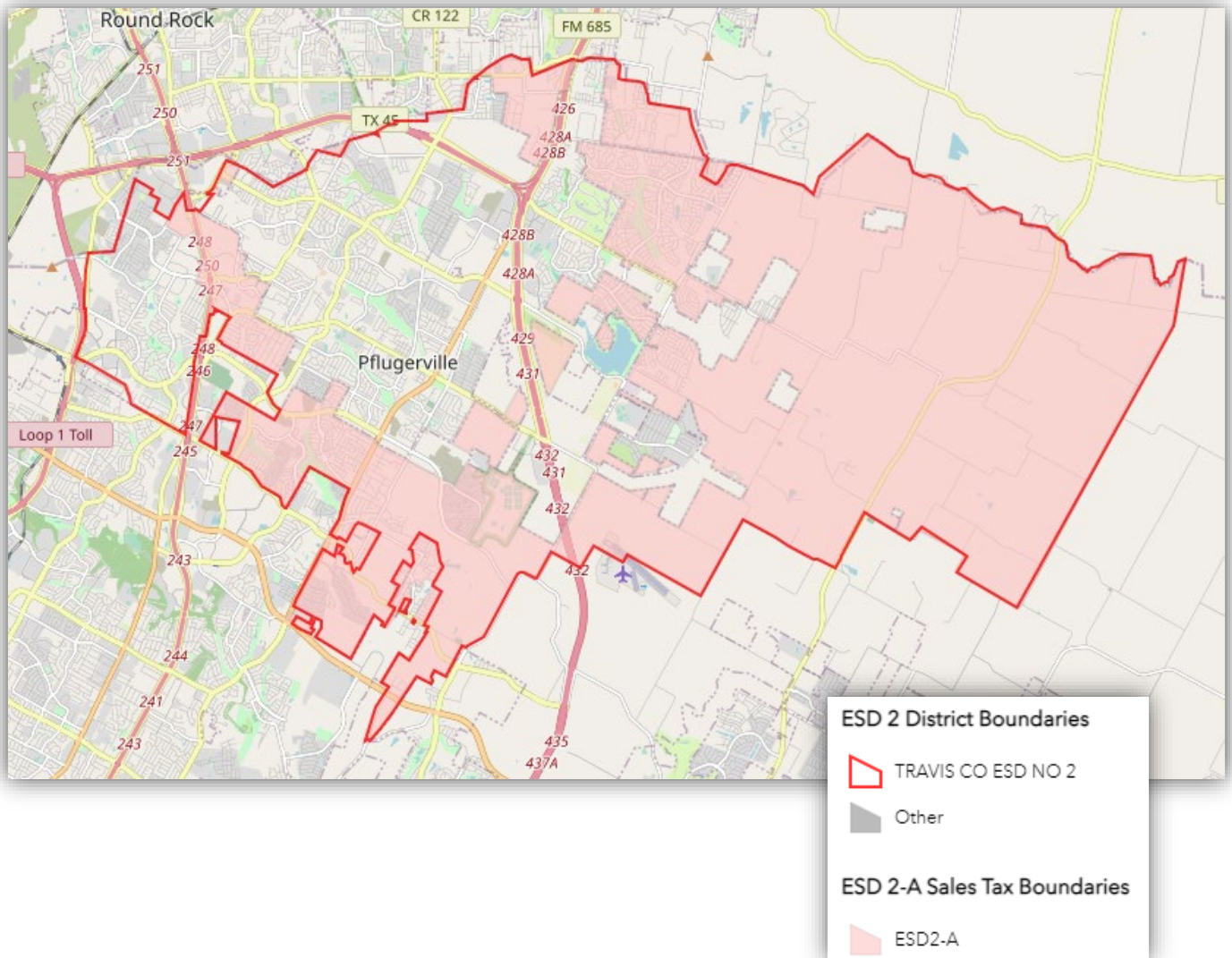


TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 2

General Fund Revenue

Sales Tax Revenue

The other major source of tax revenue for TCESD2 is Sales Tax revenue. The District has two collection areas – District 2 and District 2A. Taxing District 2 includes the entire District boundaries including the area within the Pflugerville city limits and 2A covers just the areas outside of the Pflugerville city limits and outside the Wells Branch Library District. When the Comptroller remits/reports the revenue to ESD2 it reports it slightly differently. The $\frac{1}{2}\%$ sales tax collected by entities in taxing District 2 that are within the Pflugerville city limits and Wells Branch Library District are reported as “2”. The amount reported for “2A” includes the $\frac{1}{2}\%$ for Taxing District 2 and the $\frac{1}{2}\%$ for Taxing District 2A for the entities that are in both taxing Districts (but, outside of Pflugerville city limits and Wells Branch Library District).

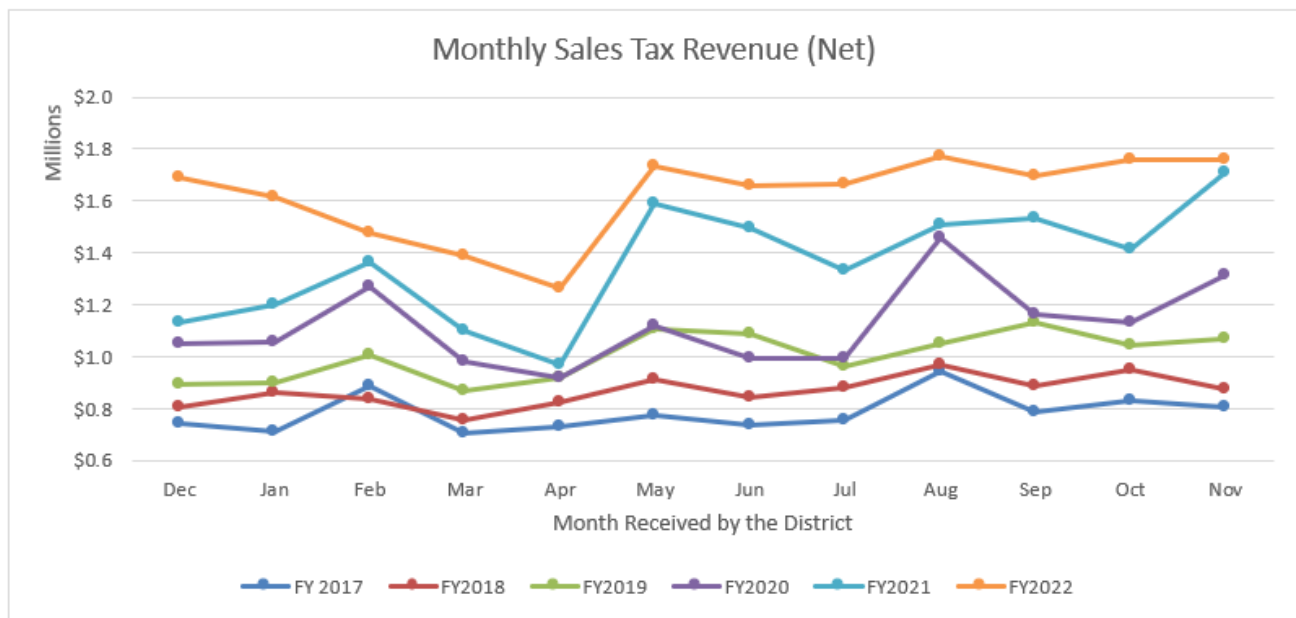




TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 2

Sales Tax Revenue (continued)

The FY22 Budgeted sales tax was \$19.4 million and the FY23 budgeted revenue for sales tax is \$22.3 million which represents a projected 15% increase in sales tax revenue. Sales tax revenues have been erratic since the COVID-19 pandemic began. The District's financial policies require a conservative approach to forecasting revenue and fiscal years 21 and 22 were extremely conservatively forecasted due to the volatility shown in the preceding periods. The District forecasted the FY23 sales tax revenue slightly below the average 5-year increase of 16% at 15%.



Fire and EMS Revenue

The District began providing ambulance service in January 2017 with one ambulance and increased through the years to a high of 5 ambulances in FY20. As discussed previously, the District is only providing services in a portion of its District so ambulance billing revenue has decreased, however, the District is receiving contracted payments from TCESD17 and Travis County which allows the District dedicated funding for provision of ambulance services. The FY23 Budget for Fire and EMS Revenue of \$3.8 million is nearly 58% higher than the FY22 Amended budget of \$2.4 million. The revenue amounts budgeted for Ambulance billing revenue are gross as the District contracts with a billing company to perform billing and accounts receivable services and receives a payment for their service that is accounted for in the expenditures section.



TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 2

General Fund Revenue (continued)

Other Revenue

Other revenue is the default category for the smaller sources of revenue the District receives. This includes revenue from public information request fees, grants, community risk reduction fees, facilities rental and management fees, bank and investment account interest, revenue for Fire Marshal services, and other miscellaneous revenue received by the District.

Fire Marshal Revenue

TCESD2 has an interlocal agreement with the City of Pflugerville to perform Fire Marshal services on their behalf. The Community Risk Reduction Division performs inspections and reviews plans for compliance with the City's fire codes. The FY22 end of year estimate is \$243,309 which represents the annual payment billed and received from the City of Pflugerville. FY23 budgeted revenue is set at \$200,000 which represents a 119% increase from the FY22 Amended Budget amount of \$92,000 as construction continues to move at a rapid pace the District is receiving more plans for review.

Development Services Revenue

The Community Risk Reduction (CRR) Division performs construction plan review services and building inspections for compliance with fire code requirements and fees are assessed for these services. This Division also performs inspections for various event types and potential fire hazards with related service fees. The FY22 End of Year Estimate and FY23 Budget projections for these services is set conservatively at \$358,000 and \$350,000 respectively.

Grants

The District has been fortunate to receive multiple grants from FEMA over the past few years. FEMA has an Assistance to Firefighter's grant (AFG) program that provides funding for hiring, buying equipment, training, physicals, and more. Another FEMA program, Fire Protection and Safety allows funding for smoke alarm installations and the District has been awarded that grant two times. Grant revenue for FY23 is reduced for the SAFER hiring grant that funds 15 positions as it moves into the third year and only provides a 35% reimbursement rate for firefighter salary and benefits down from 75%.

Other Miscellaneous Revenue

Other miscellaneous revenue is received from public information request fees, interest from checking and investment accounts, and proceeds from the sale of surplus assets. The FY22 End of Year Estimate for these items totals \$5,526



TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 2

Staffing Totals

	FY21 Approved	FY22 Approved	FY22 Amended	FY23 Approved
OPERATIONS				
Operations and Training				
Fire Chief	1	1	1	1
Assistant Fire Chief	1	1	1	2
Deputy Asst. Fire Chief	2	2	2	2
Battalion Chief	3	3	3	6
Captain - CO / Safety / FTO	11	11	11	11
Lieutenant - CO / AO/ RRO	16	16	16	19
Apparatus Specialist	18	24	24	24
Firefighter	108	118	118	150
EMS QM Coordinator	1	1	1	2
Emergency Operations	161	177	177	217
Battalion Chief	1	1	1	1
Paramedic Instructor		1	1	1
Paramedic Students		6	6	6
HS Academy Coordinator	1	1	1	1
EMS Ed Coordinator	1	1	1	1
Fire Cadets		0	75	75
Health & Fit Coordinator	1	1	1	1
Training	4	11	86	86
OPERATIONS TOTAL	165	188	263	303
Community Risk Reduction	7	5	5	6
ADMINISTRATION				
Finance	5	7	7	7
Human Resources	4	2	2	2
Special Projects/IT		3	3	3
Logistics	10	6	6	6
Office Management		3	3	3
ADMINISTRATION TOTAL	19	21	21	21
TOTAL AUTHORIZED FTE	191	214	289	330



TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 2

Staffing Information

All Staff in the District are accounted for and budgeted in the General fund. The overall full-time equivalent (FTE) authorization requested in the FY23 Budget is 330, an increase of 41 FTEs above FY22. New positions include: one Plans Reviewer Inspector in the Community Risk Reduction Division, one EMS quality assurance position in Operations, an additional Assistant Fire Chief position and 38 Firefighter positions in the Fire and EMS Operations Section. The increase in staffing aligns with multiple District priorities including employee safety, organizational stability, enhanced level of EMS, and comprehensive standard of coverage. The increase in volume and demand for emergency response drives the compounding need for additional employees.

The salary and benefit expense for each employee is budgeted within their reporting section as listed in the chart on the previous page. There are 217 Emergency Operations staff, 86 total in the Training section which includes the 75 cadet program positions, 6 in Community Risk Reduction and the remaining 21 in Administration. Expenditures for compensation and benefits are the largest component of the General Fund Budget.

The District is starting its first year of a new three-year collective bargaining agreement with the Pflugerville Professional Firefighters Association Local 4137 that was finalized in FY22 and is effective from October 1, 2022 through September 30, 2025. The agreement increased starting the base pay for all firefighters and allowed TCESD2 to offer wages to stay in line with wages across the area.

The District started a Fire Cadet Academy in FY22 and the cadets are paid employees of the District and receive full benefits during the program. There are 75 FTES designated for the cadet academy and all are funded only for a portion of the year for the program and based on expected attrition throughout the 6-month program with the expectation that the program start with 50 cadets and end with 25 candidates as some will leave the program throughout and some will be eliminated for not meeting the required benchmarks. Additional expenditures in this category are due to the cadet academy having two cycles compared to one in FY22.



Cadet Training Class 2022

Compensation expenditures for non-sworn positions in FY23 are projected to market adjustments in FY22 and to and increases related to annual performance reviews in FY23.

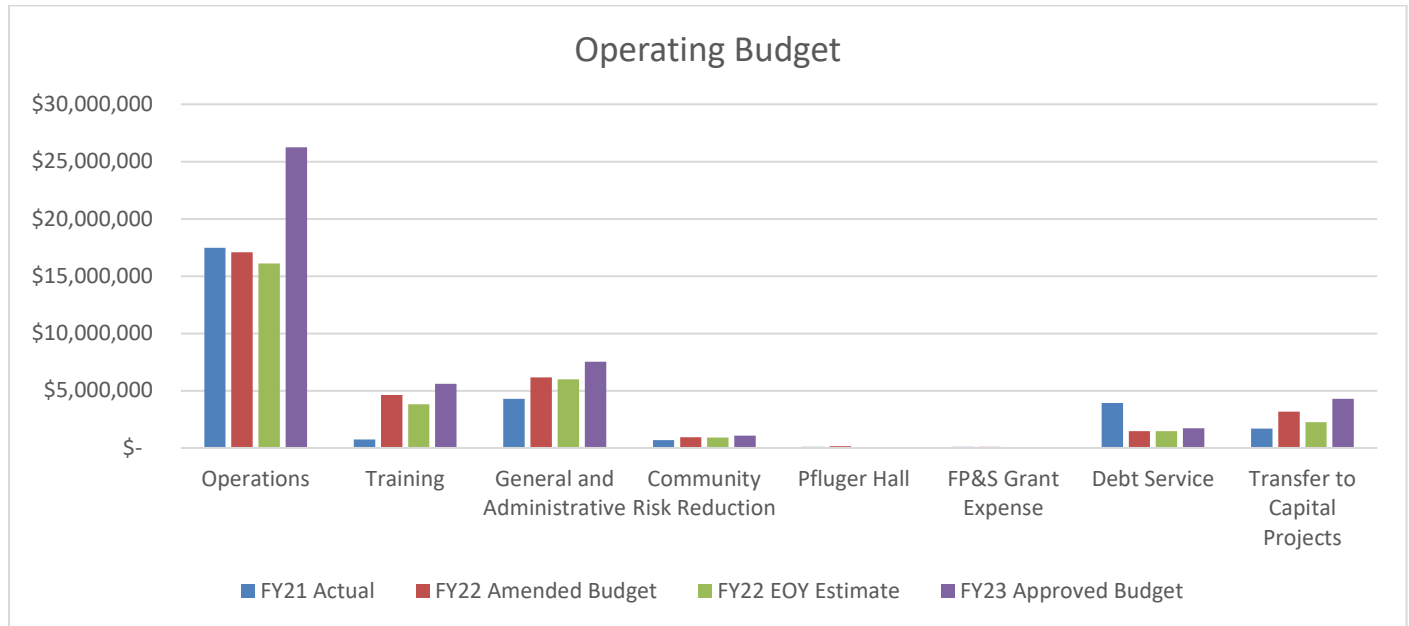
The FY23 benefit expense for FY23 includes the District's expense for the premiums for each employee who participates in the medical, dental and basic life and AD&D insurance programs and half of employee dependent's medical and dental premiums. All other voluntary benefit program premiums are paid by the employee which include vision, supplemental life, and legal services. Employees continue to have access to an Employee Assistance Program which is covered by the District.



TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 2

General Operating Expenditures

General Operating Budget expenditures represent the “Operating” budget for the District. The expenditures include all staff compensation and benefits, day-to-day expenditures for facilities including utilities and maintenance, Fire, EMS and office-type supplies, equipment and tools, debt service payments, and transfers to the capital projects budget. The total FY23 Approved General Operations Budget is \$46.6 million.



Fire Summer 2022

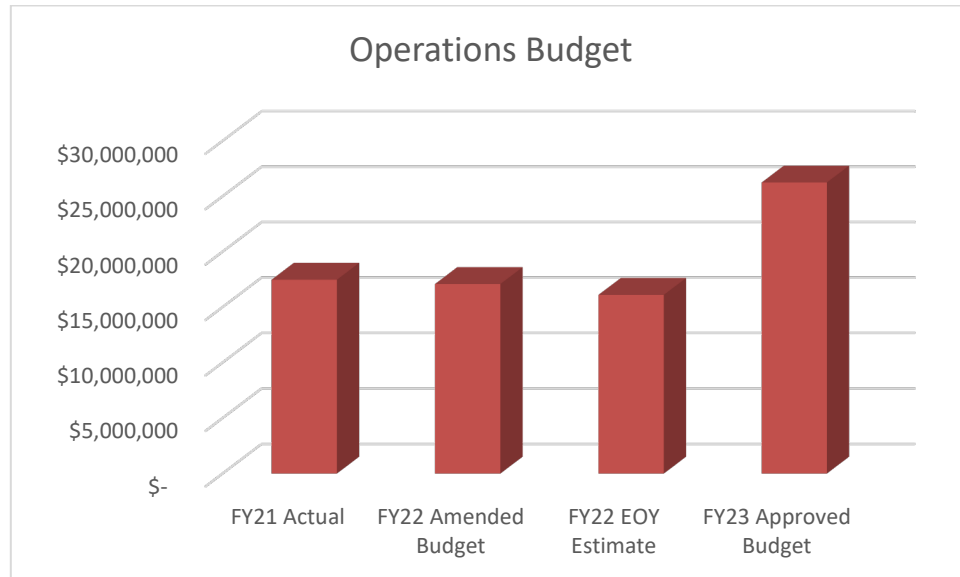


TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 2

General Operating Expenditures (continued)

Emergency Response Operations Division

Fire and EMS Operations is the largest Division in TCESD2 and is responsible for providing the core function of the District.



The Fire and EMS Operations Section is managed by the Operations Section Assistant Fire Chief and includes the following divisions: Operations Emergency Response (Operations) and Training. The Operations Division has 3 24-hour shifts with a Battalion Chief commanding each shift. The Training Division is managed by the Training Battalion Chief. Fire and EMS Operations contains a total of 177 FTEs in FY22 with an additional 39 FTEs added in the FY23 Approved Budget, 38 firefighter positions and one EMS quality Assurance FTE.



Summer 2022 Fire

Emergency response represents the most visible aspect of the District's mission. A major consideration in the delivery of effective emergency services is the timeframe, or emergency response time, in which these services are delivered. Emergency response time is defined as the elapsed time from the moment a call is placed until the first unit arrives on scene.

There are multiple programs within the Emergency Response Division. There are service-focused programs such as Fire Suppression and Emergency Medical Service and product-focused programs that work to ensure that employees have the proper, functioning, and safe equipment, supplies, vehicles and tools, including: PPE, SCBA, Fleet management, Emergency Communications and Minimum Equipment.



TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 2

General Operating Expenditures (continued)

Emergency Response Operations Division (continued)

Fire Suppression - The first objective is stopping the escalation of a fire. Typically, this includes search and rescue for victims, confining the fire to the room of origin, and limiting the heat and smoke damage to the immediate area of the room of origin.

The first arriving engine company initiates search/rescue and fire attack operations. The second arriving engine company provides a back-up line and/or a Rapid Intervention Crew (RIC), and water supply. The first arriving ladder company provides ventilation and loss control measures as necessary.

An effective fire force is comprised of a minimum of seventeen staff deployed via engine companies, ladder/ladder tender(s), rescue unit(s) and battalion chief(s). Upon notification of a “working fire”, additional personnel will be automatically dispatched via engine companies, ladder trucks, and various other vehicles. This response is comprised of twenty-two staff.

Emergency Medical Service - The objective of Emergency Medical Services is to stop the escalation of a medical emergency within the capabilities of the effective response force. Specifically, this includes assessment of patients and prioritizing care to minimize death and disability. This also includes successful intervention in life-threatening emergencies, stabilizing patients to prevent additional suffering, and providing basic and/or advanced life support and transportation to a treatment facility as necessary. A District priority is to continue to facilitate an EMS Training Program which provides a large portion of the re-certification training requirements in-house thus reducing offsite travel costs. In-house Paramedic and recertification processes meet the standards as established by the State of Texas.



TCESD2 Firefighters in the Fire Station #1 Bay

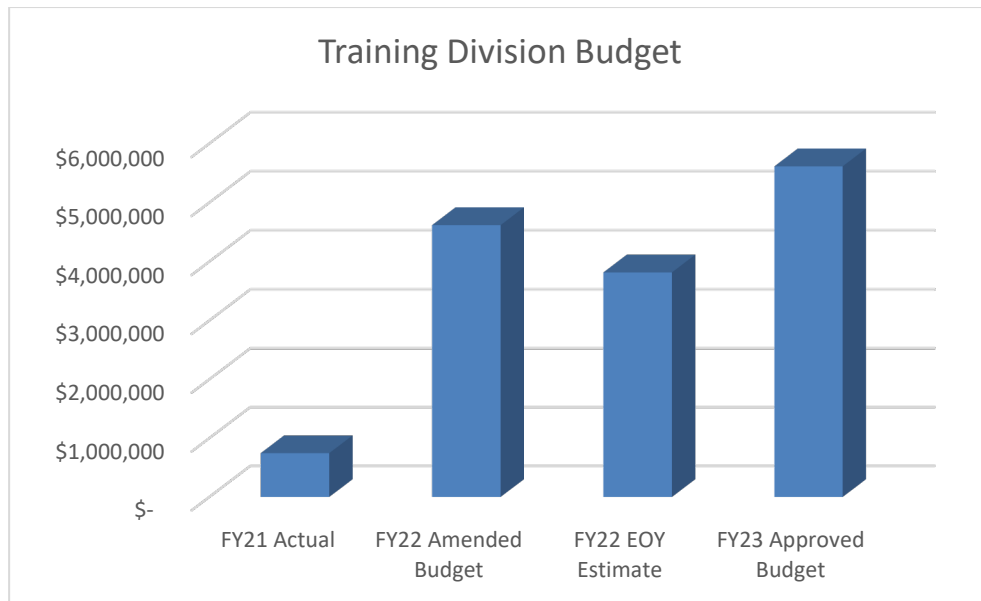


TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 2

General Fund Expenditures (continued)

Training Division

The primary focus of this Division is to provide ongoing training for emergency response employees. The Occupational Health and Safety Program is also contained in this division. The FY23 Training budget includes 86 FTEs.



Training and Professional Development - Continuing education is required by local, state, and federal regulations and standards (including Department of State Health and Human Services, National Fire Protection Association (NFPA) Standards Volume 10, OSHA Regulations 29 CFR 1910, the Texas Commission on Fire Protection, and Austin/Travis County Automatic-Aid Agreement). This Division coordinates continuing education and instruction on any new organizational procedures and guidelines.

The Training Division's responsibility, and its associated efforts, is to provide employees with the best possible preparatory knowledge, skills, and abilities to do their jobs in the safest manner, while subsequently establishing the Pflugerville Fire Department as a recognized ESD on the safe, efficient, and effective delivery of all-hazards emergency response training. Furthermore, the safety and effectiveness of our employees and emergency scene operations is enhanced through the provision of diverse training programs being developed in accordance with established federal, state, and local requirements as well as the ISO Fire Suppression Rating Schedule, the ISFSI Training Self-Assessment, Texas Chiefs Best Practices, and CFAI Fire and Emergency Services Self-Assessment Manual.



TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 2

General Fund Expenditures (continued)

Training Division (continued)

The Occupational Health and Safety Program exists to ensure employees can perform the high-risk job-essential tasks of firefighting safely and efficiently. Goals for this program include developing criteria to ensure employees maintain a high level of fitness to combat the stresses of the job and to maintain longevity for a full career and retirement. The program consists of the following components:

- NFPA 1582 Medical Physicals (pre-employment and annually thereafter) for each sworn employee. Conducted and overseen by the District's Occupational Physician.
- NFPA 1583 Health Related Fitness Program which is executed and overseen by the District's Health and Fitness Coordinator who provides coordination for both the training and development of current employees, as well as providing an active role in the recruitment of new District employees.
- Behavioral Health Resources to combat the mental stresses of the job. The District contracts with a clinical psychologist to train employees and is available to employees in their time of need. Facility safety upgrades and maintenance. Evaluation of facilities for hazards to ensure employees are not hurt or injured while living and working in District facilities.

Cadet Academy Program - The District started a Cadet Academy Program in FY22 in response to large vacancies and lack of qualified candidates in the area. The Cadets that are accepted into the program are full time employees of the District who receive pay and benefits while they train and continue through the program. The District completed the first class of the new academy in October 2022 and was able to fill many vacancies from this class of graduates. The biggest advantage of this program for the District is it allows a more diverse candidate pool and helps fulfill the District's goal of having it's workforce reflect the diversity of the community in which it serves. Seventy-five of the 86 FTEs in the Training Division are reserved for the Cadet program. The plan for the Academy is to start with up to 50 candidates that have passed various testing and other requirements to end with at least 25 certified firefighter/EMTs to then be hired into the District's firefighter positions. The Cadet FTE positions are only partially funded for the year as many will remain vacant purposely until the next class begins.



Cadet Class 31

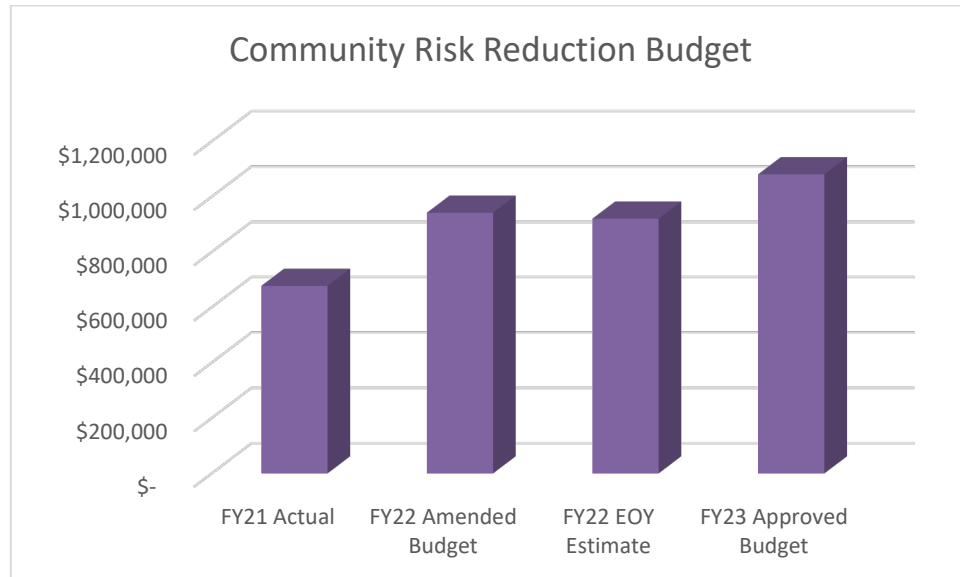


TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 2

General Fund Expenditures (continued)

Community Risk Reduction Division

The Community Risk Reduction (CRR) Section is managed by an Assistant Chief who reports to the Fire Chief. The FY23 CRR budget includes 5 FTEs with 1 new additional FTE in the FY23 Budget.



The CRR mission is to reduce the frequency and magnitude of fires and emergency incidents through cost-effective, service-oriented fire prevention programs. Equally important to this mission is the fire and life safety education component. The Division is responsible for annual fire and safety inspections and fire code enforcement; plans review (to include the issuance of construction permits associated with both new structures and renovations); fire investigation support; planning and development of District resources to include potential annexations; community fire and life safety education, community/media relations, and disaster preparedness.



TCESD2 Open House April 2022

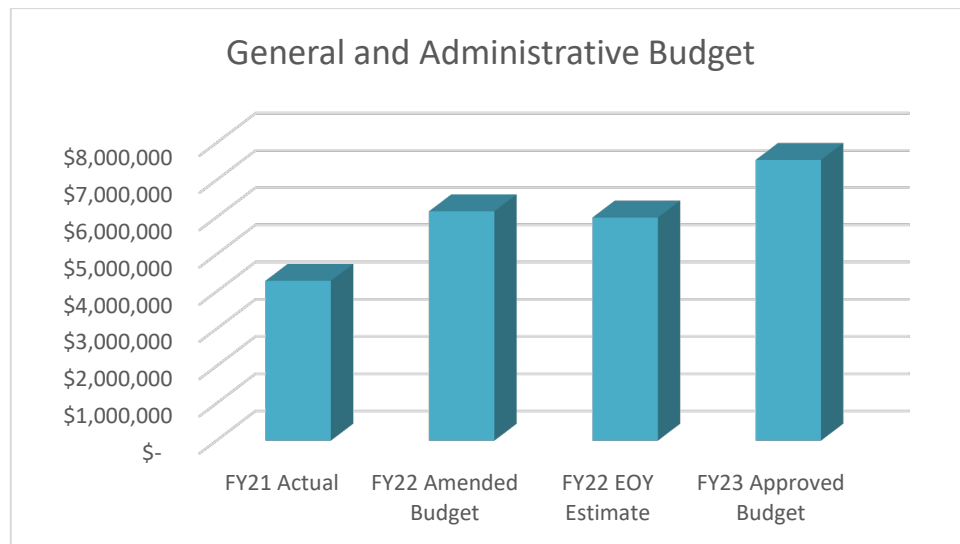


TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 2

General Fund Expenditures (continued)

General and Administration Division

The General and Administration budget includes the Fire Chief and Assistant Fire Chiefs, the Finance Section, HR Division, Logistics Division, IT/Special Projects Division, and the Front Desk Division. The FY23 Administration budget includes 21 FTEs with an additional FTE added in FY23 for a new Assistant Fire Chief position.



The HR Division is responsible to provide support, guidance and effective communication with all employees through proactive relations, benefits management, recruitment, hiring, and risk management.

The Front Desk Division is managed by the Office Manager and provides support to each individual District Commissioner and their collective activity as Board members which includes managing all Board meetings and related documentation. Front Desk is also responsible for purchasing, public information requests, coordinating training and travel for the department, managing the admin building front desk and all visitors and coordinating documentation and needs from all divisions.

The Logistics section is managed by the Logistics Director and includes the following responsibilities: facilities maintenance, receiving, and fleet management. This section contains a total of 5 FTEs. The Logistics Section partners with other sections of the organization to provide strategic support in pursuit of the District's mission by leveraging personnel, vendors, and budget for the operations and maintenance of District assets, infrastructure, and logistical support, including, but not limited to: maintenance and repairs for all District facilities and PPE.

The IT/Special Projects area is managed by the IT Director and provides the following services: managing IT infrastructure including local and wide area networks, software and websites; managing mobility assets including cell phones and tablets/laptops; project management – capital projects; and operational metrics reporting;

The Finance Section is responsible for fund accounting which includes accounts payable and receivable, reconciliation of medical billing, accounting entries, financial reporting, budget development, monitoring and reporting, payroll and the annual audit. The Finance Section also manages Debt Service Payments and Transfer to Capital Projects. This Section is managed by the Finance Director and contains a total of 7 FTEs that perform cross-functional duties.



TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 2

General Fund Expenditures (continued)

Debt Service

TCESD2's Debt service payments for FY23 includes ongoing payments for existing bank-secured debt as well as \$464,733 for payments beginning in FY23 for a \$7 million loan that was secured to finance the construction of Fire Station #6 and \$172,780 annual payment for a \$1.47 million Loan for the purchase of a new Aerial. Debt service payments to finance FY23 Capital projects that will be secured in FY23 and payments will not begin until FY24. The District's financial policies on debt require that debt service payments for the year shall not exceed 15% of operational expenditures. Debt levels for each fiscal year can be found at the bottom of the operational fund summary on page 34. The District doesn't currently have any outstanding bonds.

TCESD2 Outstanding Debt as of 9/30/22

Purpose for funds	Station 5 & Central Supply Facility	Station 5 & Central Supply Facility	2019 Ferrara Quint	(2) Ferrara 20 MVP Pumpers	Frazer Ambulance	Station 6 Construction	22 Pierce Aerial
Loan Number	8244	8740	8839	9163	9177	9840	9950
Loan Initiation Date	7/3/2018	8/22/2019	10/22/2019	8/11/2020	8/12/2020	3/1/2022	5/26/2022
Loan Maturity Date	7/3/2038	8/22/2039	10/22/2027	8/1/2029	8/1/2023	3/4/2042	5/26/2032
Original Loan Amount	\$6,100,000	\$1,750,000	\$1,342,842	\$1,550,754	\$301,234	\$7,070,000	\$1,473,851
Outstanding Principal balance as of 9/30/22	\$5,250,156	\$1,561,722	\$1,032,912	\$1,234,207	\$102,628	\$7,070,000	\$1,473,851
Interest Rate	4.215%	3.645%	2.73%	2.44%	2.35%	2.76%	3.00%
Outstanding Interest balance as of 9/30/22	\$2,073,743	\$560,686	\$100,909	\$123,361	\$2,412	\$2,224,663	\$253,952
Total Principal and Interest to pay obligation in full as of 9/30/22	\$7,323,899	\$2,122,408	\$1,133,821	\$1,357,568	\$105,040	\$9,294,663	\$1,727,803
Loan Secured by Ad Valorem Tax Pledge?	No	No	No	No	No	No	No
Annual Payments	\$457,744	\$124,875	\$188,970	\$193,938	\$105,040	\$464,733	\$172,780



TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 2

General Fund Expenditures (continued)

Capital Project Funding

Capital outlay expenditures are accounted for out of the Capital projects fund. Total transfer to the Capital fund budget for FY23 is \$4.28 million for cash purchases of vehicles, equipment and improvements to District Facilities.

Please refer to the Capital Improvements Project section for more detailed information.



Engine 211 Push-In Ceremony November 2021



TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 2

Operating Expense Detail

Operating Expense Category	FY21 Actual	FY22 Amended Budget	FY22 EOY Estimate	FY23 Approved Budget
5000 Payroll Expenses	\$ 15,081,578	\$ 17,569,525	\$ 16,136,810	\$ 25,469,794
5100 Employee Benefits	\$ 3,401,910	\$ 4,517,358	\$ 4,456,655	\$ 6,210,211
5170 Wellness Program	\$ 384,233	\$ 149,916	\$ 206,475	\$ 357,820
5200 Supply & Material Mgmt	\$ 520,216	\$ 722,654	\$ 418,714	\$ 566,750
5310 Systems & Equipment Maintenance	\$ 82,965	\$ 98,798	\$ 171,444	\$ 255,792
5340 Communications Systems	\$ 110,137	\$ 120,250	\$ 89,377	\$ 111,500
5350 Dispatch and Access Fees	\$ 254,407	\$ 289,615	\$ 284,151	\$ 335,995
5400 Fleet Operations	\$ 144,456	\$ 165,700	\$ 191,975	\$ 291,536
5500 Fleet Maintenance	\$ 314,843	\$ 425,492	\$ 295,300	\$ 374,378
5600 PPE/Uniform	\$ 460,597	\$ 1,077,563	\$ 1,082,340	\$ 1,850,678
5700 Recruiting & Retention	\$ 35,495	\$ 99,744	\$ 52,171	\$ 54,070
5800 Training Program	\$ 172,021	\$ 435,487	\$ 434,386	\$ 513,895
5900 Public Education/Outreach	\$ 42,583	\$ 85,922	\$ 69,970	\$ 22,910
6100 Dues & Subscriptions	\$ 157,322	\$ 328,528	\$ 332,170	\$ 812,806
6200 Administrative Services	\$ 209,557	\$ 288,572	\$ 296,270	\$ 346,457
6310 Commissioners	\$ 11,671	\$ 15,925	\$ 14,556	\$ 25,525
6320 Commissioners - Travel	\$ 5,133	\$ 9,775	\$ 2,198	\$ 9,775
6360 Staff - General Business Travel	\$ 9,429	\$ 17,880	\$ 3,844	\$ 16,600
6610 Legal Counsel	\$ 161,229	\$ 169,700	\$ 182,007	\$ 220,500
6620 Financial Services	\$ 535,282	\$ 687,184	\$ 585,518	\$ 646,234
6640 Other Professional Services	\$ 599,459	\$ 831,725	\$ 888,072	\$ 1,163,120
6710 Utilities	\$ 232,376	\$ 245,812	\$ 245,540	\$ 290,688
6750 Maintenance	\$ 119,824	\$ 132,650	\$ 193,519	\$ 148,250
6770 Services	\$ 108,489	\$ 126,916	\$ 92,090	\$ 95,665
6999 Management Expense	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000
7310 Lease/Loan Principal Payments	\$ 3,373,177	\$ 1,103,175	\$ 1,107,446	\$ 1,130,778
7320 Lease/Loan Interest Payments	\$ 553,774	\$ 372,332	\$ 372,311	\$ 579,277
7600 Non Capital Equipment	\$ 153,167	\$ 270,500	\$ 243,318	\$ 350,410
Cash Funded Capital Projects	\$ 1,715,349	\$ 3,305,207	\$ 2,243,398	\$ 4,277,148
Grand Total	\$ 28,975,680	\$ 33,688,905	\$ 30,717,026	\$ 46,553,562



TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 2

Capital Projects

The Capital Improvement Projects (CIP) sub-fund is used to account for the acquisition of capital assets such as engines and apparatus as well and the construction of facilities or major facility improvements. Capital assets are generally those with an expense in excess of \$5,000, result in an asset, and that asset has an estimated useful life of 3 years or longer. The balances in the CIP Fund remain with the projects they were appropriated for and are carried forward to future fiscal years due to multi-year project timelines. The CIP fund is typically funded through loan proceeds or cash transfers from the General Fund.

Each year during the District's five-year forecast period, facilities and equipment needs are analyzed from data tracked and collected by the fleet operations staff and operations staff. The District has a projected vehicle replacement plan that tracks all fire trucks, ambulances, support vehicles etc. and plans their "Front-Line" life and "Reserve" life and this is utilized to forecast expenditures, debt payments, cash needs, etc. for the expected life/use of each vehicle. Some vehicles end up lasting longer than expected and some don't so the plan is constantly updated and revised based on actual experience.

Most of the larger capital expenditures are funded with debt. The long term implication of the loan terms is included in the five-year forecast and tracked on a separate debt tracking file. These amounts are included for all capital project spending and placed in the applicable fiscal year through the life of the loan payments. A full list of the District's loans can be found in the Debt Service section of the Operating Budget on page 48.



Emergency Response in February 2021 During Winter Storm Uri



TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 2

Capital Projects Fund Budget Summary

Travis County ESD No. 2 CAP Fund Summary as of 9/8/22

Capital Projects Fund	FY21 Actual	FY22 Proposed Budget	FY22 Amended Budget*	FY22 End of Year Estimate	FY23 Approved Budget
BEGINNING BALANCE	\$ 20,674	\$ 563		\$ (205,455)	\$ 3,858,770
Sources of Funds					
Transfer from Gen Fund	\$ 1,471,028	\$ 2,442,707	\$ 3,188,071	\$ 2,275,099	\$ 4,277,148
Proceeds from Loans	\$ -	\$ 11,004,291	\$ 8,543,851	\$ 8,543,851	\$ 7,759,617
Interest Income	\$ 128	\$ -	\$ -	\$ 1,810	\$ -
Miscellaneous	\$ (2,658)	\$ (225,787)	\$ (225,787)	\$ -	\$ -
TOTAL SOURCES OF FUNDS	\$ 1,468,498	\$ 13,221,211	\$ 11,506,135	\$ 10,820,760	\$ 12,036,765
Uses of Funds					
General & Administrative	\$ -	\$ 2,000	\$ 2,000	\$ -	\$ -
Vehicles and Equipment	\$ 1,253,018	\$ 2,965,507	\$ 3,528,017	\$ 2,675,978	\$ 4,853,522
Improvements	\$ 135,410	\$ 940,230	\$ 563,545	\$ 446,703	\$ 1,113,243
Buildings	\$ 306,199	\$ 9,314,037	\$ 4,318,000	\$ 3,633,854	\$ 9,503,776
TOTAL USES OF FUNDS	\$ 1,694,627	\$ 13,221,774	\$ 8,411,562	\$ 6,756,535	\$ 15,470,541
Sources - Uses	\$ (226,129)	\$ (563)	\$ 3,094,573	\$ 4,064,225	\$ (3,433,776)
ENDING BALANCE	\$ (205,455)	\$ 0		\$ 3,858,770	\$ 424,994

*Amended budget amount includes budget amendments on Board agenda for 9/8/22



TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 2

Capital Projects Fund Expense Detail

Travis County ESD No. 2 Capital Project Appropriations as of 9/8/22

	FY21 Actual	FY22 Proposed Budget	FY22 Amended Budget	FY22 End of Year Estimate	FY23 Approved Budget
Spending Plan (cash flow, project schedule)	\$ 1,694,627	\$ 13,221,774	\$ 8,411,562	\$ 6,756,535	\$ 15,470,541
Appropriations	\$ 2,228,500	\$ 5,350,834	\$ 5,637,198		\$ 27,370,661
Appropriation Balance	\$ 7,372,942	\$ (497,997)	\$ 4,598,579	\$ 6,253,605	\$ 18,153,725
Funding Plan					
Cash	\$ 1,471,028	\$ 2,442,707	\$ 3,188,071	\$ 2,275,099	\$ 4,277,148
Interest Income	\$ 128	\$ -	\$ -	\$ 1,810	\$ -
Debt (Amount funded, NOT payment)	\$ -	\$ 11,004,291	\$ 8,543,851	\$ 8,543,851	\$ 7,759,617
Other - transfer to/from GEN	\$ (2,658)	\$ (225,787)	\$ (225,787)	\$ -	\$ -
Total	\$ 1,468,498	\$ 13,221,211	\$ 11,506,135	\$ 10,820,760	\$ 12,036,765
Funding Balance	\$ (205,455)	\$ (206,017)		\$ 3,858,771	\$ 424,995
Capital Fund Spending Plan Components	FY21 Actual	FY22 Proposed Budget	FY22 Amended Budget	FY22 End of Year Estimate	FY23 Approved Budget
Bank Fees		\$ 2,000	\$ 2,000	\$ -	\$ -
Construction of C Rec. and S05	\$ -		\$ -	\$ -	
Construction of Station 6	\$ 220,011	\$ 7,097,036	\$ 3,000,000	\$ 2,506,822	\$ 6,119,970
Training Field Updates and Construction	\$ 86,188	\$ 2,217,001	\$ 400,000	\$ 400,000	\$ 1,370,443
FY19 Capital Equip and Vehicles	\$ 37,280	\$ 47,403	\$ 47,403	\$ -	\$ -
FY19 Capital Improvements	\$ 3,000	\$ -	\$ -	\$ -	\$ -
FY20 Capital Equip and Vehicles	\$ 374,728	\$ -	\$ -	\$ -	\$ -
FY20 Capital Improvements	\$ 73,480	\$ -	\$ -	\$ -	\$ -
Forecast Vehicles					\$ -
Construction of Station 7	\$ -	\$ -	\$ 559,000	\$ 385,081	\$ 1,263,363
FY21 Capital Improvements	\$ 58,930	\$ 450,000	\$ 200,000	\$ 319,916	\$ -
New Ambulance S06	\$ 68,681	\$ 20,595	\$ 276,975	\$ 258,854	\$ -
Ambulance replace VIN802	\$ 68,681	\$ 24,223	\$ 280,603	\$ 257,854	\$ -
Engine Refurbishment VIN812	\$ 159,420	\$ 224,577	\$ 224,577	\$ 238,138	\$ -
Engine Refurbishment VIN456	\$ 430,048	\$ -	\$ -	\$ 15,719	\$ -
Brush Truck Addition	\$ 54,693	\$ 214,309	\$ 214,309	\$ 206,678	\$ -
FY22 Capital Improvements		\$ 490,230	\$ 363,545	\$ 126,787	\$ 843,243
Ops items to CAP	\$ 59,486	\$ -	\$ 49,750	\$ 49,750	\$ -
New Aerial: Rep VIN#224		\$ 1,690,000	\$ 1,690,000	\$ 1,555,990	\$ 142,861
New Ambulance: Repl VIN#690		\$ 354,400	\$ 354,400	\$ -	\$ -
FY22 and 23 Squad and Command		\$ 310,000	\$ 310,000	\$ 42,995	\$ 1,190,967
Repurp Eng for Roadway Safety		\$ 80,000	\$ 80,000	\$ 50,000	\$ -
Engine Addition Station 5?					\$ 1,223,482
Engine Addition Station 8?					\$ 1,223,482
Station 8		\$ -	\$ 359,000	\$ 341,951	\$ -
Fire Equipment					\$ 756,713
Ambulance replacement					\$ 316,017
FY23 Improvements					\$ 270,000
Station 9					\$ 750,000
TOTAL	\$ 1,694,627	\$ 13,221,774	\$ 8,411,562	\$ 6,756,535	\$ 15,470,541



TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 2

Capital Improvement Projects

Construction of Fire Station #6

TCESD2 began planning for Fire Station #6 in FY18 along with the construction of Fire Station #5. Since the District knew that 2 additional stations would be constructed in the near term, they requested plans for Stations 5 and 6 at the same time with nearly identical designs to save money. The plans for Station #6 were moving forward in FY20 when the COVID-19 pandemic occurred and the project was paused. Plans began moving forward again in FY21 and construction

finally began in FY22. The total outlay budgeted for FY23 is \$6.1 million with \$2.5 million having already been spent inception to date. The total cost of Station 6 is estimated to be \$9.1 million. \$7.8 million was appropriated in prior budgets so an additional \$1.3 million appropriation was included in the FY23 Approved Budget. The project is estimated to be completed toward the end of calendar year 2023.



Fire Station #6 Groundbreaking Ceremony

Construction of Fire Station #7 and Training Field Expansion



Training Field Aerial View

The District owns a large parcel of land located at 18412 Cameron Road in Manor, Texas that is utilized for training. The "Training Field" as it is called, is in much overdue need of improvements, additional components and repair of existing components. The Training Field currently has a multi-story drill tower that has burn rooms attached, a 6,000 square foot building that serves partially as a warehouse and partially as a training course, concrete pads and a looped driveway that surrounds the drill tower and building areas, a covered pavilion area, propane-fueled live-fire props, above ground water tanks, a shed and a carport. Plans for expanding the training facilities

began in FY19 with design work beginning with a phased construction approach in mind. During the planning it was discovered that cost efficiencies could be gained by consolidating the project to one phase and building a fire station on the same site, which coincides with the need for a response facility in that area of the District that is continuing to grow due to construction of residential and commercial facilities in the area.



TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 2

Capital Improvement Projects (continued)

Training Field Expansion

New items included in the update include a concrete driving course, indoor Candidate Physical Ability Test (CPAT) area, indoor classroom facility, two-story clean burning (class b fueled) live fire building and props, local replica structure simulators and a leadership reaction course. The total outlay budgeted for the Training Field Project for FY23 is \$1.4 million with \$460,000 having already been spent inception to date. The total cost of the Training Field Project is estimated to be \$18.4 million and it is still in the pre-construction phase so the project will continue through FY24 at least. \$5.6 million was appropriated in prior budgets so an additional \$10.3 million appropriation was included in the FY23 Approved Budget.



Digital Rendering of Training Field and Fire Station #7 Project Upon Completion

Fire Station #7

A fire station is being planned for construction on the front side of the Training Field property on Cameron Road. In FY22 a manufactured home building was purchased and placed on the Cameron Road site to begin operating as a temporary facility for fire station #7. \$241,000 was spent to place this temporary facility into service.

Meanwhile, the planning for the construction of the permanent Fire Station continues in FY23 and the total cost of the project is estimated to be \$9.5 million and it is still in the pre-construction phase so the project will continue through FY24 at least. \$1.5 capital outlay is included in the FY23 Approved Budget and 9.5 million appropriation was included as well as funding had not yet been appropriated for this project.



TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 2

Capital Improvement Projects (continued)

Other FY23 Facility Related Capital Projects

The District is planning for their next fire station so \$750,000 was included in the FY23 Approved Budget for purchase of land in the eastern portion of the District.

Each year the District identifies facility improvement and repair needs throughout the District's facilities and \$1.1 million was included in the FY23 Approved Budget for the following projects:

New generator for the Administration Building: \$189,000 Budget for FY23 which includes the expense to repurpose the current Administration Building generator to be used at the Central Supply Facility.

Enclosure and temperature control for the mezzanine area of the Central Supply Facility: \$120,000 Budget for FY23.

Board Room and Conference and Education Center Audio Visual System Updates: \$175,000 budget for FY23.

Station 1 Fire Sprinkler System Installation: \$360,000 Budget for FY23. The project also has a FEMA grant funding for \$90,000 of the expense.

Facility Improvements/Repairs: \$270,000 FY23 Approved Budget. This project includes painting, bay floor repairs, and renovating bathrooms at various stations.

Vehicle and Equipment Capital Projects

The FY23 Capital budget for vehicles includes the continued expense for equipping an Aerial ordered in FY22 and other vehicles ordered/purchased in FY22 that are expected to arrive in FY23. New items for FY23 include the following:

New Aerial equipment – The Aerial was ordered and pre-paid in FY22 to receive a prepay discount and is expected to arrive in FY23. FY23 Approved Budget \$142,861 for continued purchase of equipment.

Two New Engines – FY23 Approved Budget \$2.4 million.

New UTV– FY23 Approved Budget \$25,000.

Ambulance Replacement– FY23 Amended Budget \$316,017 for the ambulance and related equipment.

New and Replacement Squad, Battalion and Command Vehicles - A need identified after 2021's Winter Storm Uri was for District response and some support vehicles to have four-wheel drive functionality. The FY23 Amended budget includes \$1.2 million for new and replacement Squad, Battalion and Command vehicles with four-wheel drive. This budget also includes all related equipment.

Facilities maintenance Support Vehicle Replacement – FY23 Budget \$62,000. This vehicle purchase has been postponed to provide funding for other projects that have market price increases above budgeted amounts.

The District is upgrading its Knox equipment and \$756,000 was included in the FY23 Budget for the Knox eKey equipment and installation.

The FY23 Approved Budget also includes \$175,000 for training simulators and equipment and \$50,000 for a drone.



APPENDIX



TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 2

Appendix A – Fee Schedule

Fee Category	Description	FY22 Approved Fee	Measure	FY23 Approved Fee	Measure	Change
Open records	Request for Incident Report or Public Record	\$ 2.00	Per record request	\$ 2.00	Per record request	
Late Fees	Invoices unpaid after 30 days of invoice date	(Prime rate + 1%)/365	Unpaid balance per day	(Prime rate + 1%)/365	Unpaid balance per day	
EMS Transport Charges						
	Advanced Life Support (ALS) 2 Transport	\$ 1,076.00		\$ 1,700.00		\$ 624.00
	Advanced Life Support (ALS) 2 Half Charge	\$ 615.00		\$ 850.00		\$ 235.00
	Advanced Life Support (ALS) 1 Transport	\$ 1,011.00		\$ 1,400.00		\$ 389.00
	Advanced Life Support (ALS) 1 Half Charge	\$ 515.00		\$ 700.00		\$ 185.00
	Non-Emergency Advanced Life Support Transport	\$ 901.00		\$ 1,400.00		\$ 499.00
	Basic Life Support (BLS) Transport	\$ 941.00		\$ 1,200.00		\$ 259.00
	Basic Life Support (BLS) Half Charge	\$ 415.50		\$ 600.00		\$ 184.50
	Non-Emergency Basic Life Support Transport	\$ 831.00		\$ 1,100.00		\$ 269.00
	Transport Mileage	\$ 13.50		\$ 24.00		\$ 10.50
	Transport Mileage Half Charge	\$ 6.75		\$ 12.00		\$ 5.25
	ALS Disposable Supplies	\$ 350.00		\$ 400.00		\$ 50.00
	BLS Disposable Supplies	\$ 250.00		\$ 300.00		\$ 50.00
	Oxygen	\$ 119.00		\$ 125.00		\$ 6.00
	Treatment, no transport	\$ 150.00		\$ 175.00		\$ 25.00
Emergency Response						
False Alarms	First false alarm within a rolling 12 months	No Charge		No Charge		
	Second false alarm within a rolling 12 months	No Charge		No Charge		
	Third false alarm within a rolling 12 months	No Charge		No Charge		
	Fourth false alarm within a rolling 12 months - Single Family Residential	\$ 50.00		\$ 50.00		
	Fifth and after false alarm within a rolling 12 months - Single Family Residential	\$ 100.00		\$ 100.00		
	Fourth false alarm within a rolling 12 months - All others	\$ 400.00		\$ 400.00		
	Fifth and after false alarm within a rolling 12 months - All others	\$ 500.00		\$ 500.00		

Fee Category	Description	FY22 Approved Fee	Measure	FY23 Approved Fee	Measure	Change
Fire Inspection*						
	Open Burning Permit Fee	\$ 50.00		\$ 50.00		
	Adoption/Foster Care Fire Inspection Fee	\$ 50.00		\$ 50.00		
	Requested Fire Inspection Fee	\$ 100.00		\$ 100.00		
	Fire Re-inspection Fee	\$ 100.00	Per inspection	\$ 100.00	Per inspection	
	After Hours Fire Inspection Fee or Standby Fee	\$ 100.00	per hour with 2 hour minimum	\$ 100.00	per hour with 2 hour minimum	
*Fire Inspection fees apply to Travis County ESD No. 2 District boundaries exclusive of the Pflugerville city limits						
Development Services*						
Building Plan Reviews	Building Plan Review Fee	\$150 plus \$0.15 per square foot		\$150 plus \$0.15 per square foot		
	Building Shell Plan Review Fee	\$150 plus \$0.10 per square foot		\$150 plus \$0.10 per square foot		
	Building Finish Out or Remodel Plan Review Fee	\$150 plus \$0.10 per square foot		\$150 plus \$0.10 per square foot		
	Subdivision Plan Review Fee	\$ 150.00	per section or phase	\$ 150.00	per section or phase	
	Commercial Site Plan Review Fee	\$ 300.00	per section or phase	\$ 300.00	per section or phase	
	Special Project Plan Review Fee	\$ 300.00		\$ 300.00		
	Plan Resubmittal Fee	\$ 100.00	Per project, per review after the 3rd	\$ 100.00	Per project, per review after the 3rd	
	Emergency Responder Radio Coverage Plan Review Fee	\$ 300.00		\$ 300.00		



TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 2

Appendix A – Fee Schedule (continued)

Fee Category	Description	FY22 Approved Fee	Measure	FY23 Approved Fee	Measure	Change
Fire System Permit Fees	Fire Alarm System Permit Fee	\$300 plus \$0.75 per device quantity over 100	per building	\$300 plus \$0.75 per device quantity over 100	per building	
	Fire Sprinkler Permit Fee	\$ 600.00	per riser	\$ 600.00	per riser	
	Fire Standpipe Permit Fee	\$ 150.00	per riser	\$ 150.00	per riser	
	Fire Pump Permit Fee	\$ 375.00		\$ 375.00		
	Fire System Acceptance Test Fee (for fewer than 20 heads. If more than 20 heads must do Fire Sprinkler Permit)	\$ 150.00	per test	\$ 150.00	per test	
	Automatic Extinguishing System Permit	\$ 300.00	per system	\$ 300.00	per system	
Miscellaneous Permit Fees	Access Control Gate Permit Fee	\$ 150.00		\$ 150.00		
	Hazardous Materials Tank Installation Permit Fee	\$ 375.00		\$ 375.00		
	High-Piled Storage Permit Fee	\$ 375.00		\$ 375.00		
	Paint and Powder Coating Operations Permit Fee	\$ 375.00		\$ 375.00		
	Special Event Permit Fee	\$ 300.00		\$ 300.00		
	Tent or Membrane Structure Permit Fee	\$ 150.00		\$ 150.00		
*Development Services fees apply to Travis County ESD No. 2 District boundaries exclusive of the City of Pflugerville city limits						
Conference and Education Center (CEC)						
	CEC Classroom Deposit	\$ 100.00	per classroom	\$ 100.00	per classroom	
	Rental fee for 1 Classroom - 1st hour	\$ 75.00	for first hour	\$ 75.00	for first hour	
	Rental fee for 1 Classroom - Additional Hours	\$ 50.00	each additional hour	\$ 50.00	each additional hour	
	Rental fee for 2 Classrooms - 1st hour	\$ 125.00	for first hour	\$ 125.00	for first hour	
	Rental fee for 2 Classrooms - Additional Hours	\$ 75.00	each additional hour	\$ 75.00	each additional hour	
	Rental fee for 3 Classrooms - 1st hour	\$ 150.00	for first hour	\$ 150.00	for first hour	
	Rental fee for 3 Classrooms - Additional Hours	\$ 100.00	each additional hour	\$ 100.00	each additional hour	
	Audio-visual usage fee	\$ 250.00	per day	\$ 250.00	per day	

Fee Category	Description	FY22 Approved Fee	Measure	FY23 Approved Fee	Measure	Change
Pfluger Hall						
	Weekday (excludes Friday) Rental Deposit	\$ 250.00	per event	\$ 250.00	per event	
	Any Day Rental Base Fee - first 4 hours	\$ 1,000.00	for first 4 hours	\$ 1,000.00	for first 4 hours	
	Any Day Rental Base Fee - each additional hour	\$ 250.00	per hour	\$ 250.00	per hour	
	Friday, Saturday or Sunday Rental Deposit	\$ 500.00	per event	\$ 500.00	per event	
	Friday, Saturday or Sunday Rental Base Fee - entire day (Includes security fee)	\$ 3,500.00	per event	\$ 3,500.00	per event	
	Security Fee - required if alcohol is served	\$ 100.00	per hour	\$ 120.00	per hour	\$ 20.00
	Table rental Fee	\$ 10.00	per table	\$ 10.00	per table	
	Cancellation Fee (with at least 60 days notice)	\$ 100.00	per event	\$ 100.00	per event	
	Weekday (excludes Friday) Rental Cancellation fee (with less than 60 days notice)	\$ 250.00	per event	\$ 250.00	per event	
	Friday, Saturday, or Sunday Cancellation fee (with less than 60 days notice)	\$ 500.00	per event	\$ 500.00	per event	
	Facility repair or cleaning	actual cost		actual cost		
	Audio-visual usage fee	\$ 250.00	per day	\$ 250.00	per day	



TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 2

Appendix B – Certificate for Resolution Adopting the Budget

CERTIFICATE FOR RESOLUTION

THE STATE OF TEXAS §
 §
COUNTY OF TRAVIS §

The undersigned officer of the Board of Commissioners ("Board") of Travis County Emergency Services District No. 2 hereby certifies as follows:

1. The Board of Commissioners of Travis County Emergency Services District No. 2 ("District") convened in regular session on the 9th day of September, 2021, at Travis County Emergency Services District No. 2 Headquarters, 201 East Pecan Street, Pflugerville, Texas, and the following officers and members of the Board:

Michael Bessner	-	President
Rico Reyes	-	Vice President
Robert Turner	-	Secretary
Mike Howe	-	Treasurer
April Griffin	-	Assistant Treasurer

were present, except Commissioner(s) n/a, thus constituting a quorum. Among other business, a:

RESOLUTION ADOPTING BUDGET

was introduced for the consideration of the Board. It was then moved and seconded that the Resolution Adopting Budget ("Resolution") be adopted, and, after discussion, the motion prevailed and carried by majority vote.

2. A true, full and correct copy of the Resolution adopted at the meeting described above is attached to this certificate. The Resolution has been recorded in the District's minutes of the meeting. The persons named in the paragraph above are the duly chosen, qualified and acting officers and members of the Board as indicated in paragraph 1. Each of the officers and members of the Board was notified officially and personally, in advance, of the time, place and purpose of the Board meeting and that the Resolution would be introduced and considered for adoption at the meeting. Each of the officers and members consented, in advance, to holding the meeting for such purpose. The meeting was open to the public as required by law, and public notice of the time, place and subject of the meeting was given as required by Chapter 551 of the Government Code.

SIGNED AND SEALED the 9 day of September 2021.



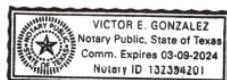
THE STATE OF TEXAS §
COUNTY OF TRAVIS §

Robert Turner
Robert Turner, Secretary
Board of Commissioners

This instrument was acknowledged before me on September 9, 2021, by Robert Turner, Secretary, of the Board of Commissioners of Travis County Emergency Services District No. 2, on behalf of the District.

Victor E. Gonzalez
Notary Public Signature

(SEAL)





TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 2

Appendix C – Resolution Adopting the Budget

RESOLUTION ADOPTING BUDGET

THE STATE OF TEXAS §
 §
COUNTY OF TRAVIS §

BE IT RESOLVED BY THE BOARD OF EMERGENCY SERVICES COMMISSIONERS OF TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 2 THAT:

WHEREAS, the Board of Emergency Services Commissioners of Travis County Emergency Services District No. 2 ("District") has projected the operating expenses and revenues for the District for the period of October 1, 2022 through September 30, 2023;

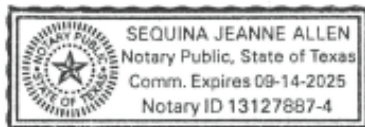
NOW, THEREFORE, KNOW ALL PERSONS BY THESE PRESENTS:

Section 1. The Board of Commissioners wishes to adopt this Resolution and the District's operating budget. The Operating Budget attached hereto as Exhibit "A" is part of this Resolution.

Section 2. The Secretary of the Board of Commissioners is directed to file a copy of this Resolution Adopting Budget in the official records of the District.

ADOPTED this 8th day of September 2022.

(SEAL)



TRAVIS COUNTY EMERGENCY SERVICES
DISTRICT NO. 2

Michael Bessner, President
Board of Commissioners

ATTEST:

Robert Turner, Secretary
Board of Commissioners



TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 2

Appendix D – Certificate for Order Levying Taxes

CERTIFICATE FOR ORDER

THE STATE OF TEXAS §
 §
 COUNTY OF TRAVIS §

The undersigned officer of the Board of Commissioners ("Board") of Travis County Emergency Services District No. 2 hereby certifies as follows:

1. The Board of Travis County Emergency Services District No. 2 ("District") convened in regular session on the 8th day of September 2022, at District Headquarters, 201 East Pecan Street, Pflugerville, Texas, and the following officers and members of the Board:

Michael Bessner	-	President
Rico Reyes	-	Vice President
Robert Turner	-	Secretary
Mike Howe	-	Treasurer
April Griffin	-	Asst. Treasurer

were present, except Commissioner(s) n/a, thus constituting a quorum. Among other business, an:

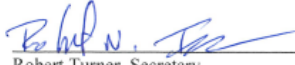
ORDER LEVYING TAXES

was introduced for the consideration of the Board. It was then moved and seconded that the Order Levying Taxes ("Order") be adopted, and, after discussion, the motion prevailed and carried by majority vote.

2. A true, full and correct copy of the Order adopted at the meeting described above is attached to this certificate. The Order has been recorded in the District's minutes of the meeting. The persons named in the paragraph above are the duly chosen, qualified and acting officers and members of the Board as indicated in paragraph 1. Each of the officers and members of the Board was notified officially and personally, in advance, of the time, place and purpose of the Board meeting and that the Order would be introduced and considered for adoption at the meeting. Each of the officers and members consented, in advance, to holding the meeting for such purpose. The meeting was open to the public as required by law, and public notice of the time, place and subject of the meeting was given as required by Chapter 551 of the Government Code.


SIGNED AND SEALED the 8 day of September 2022.

(SEAL)


 Robert Turner, Secretary
 Board of Commissioners

THE STATE OF TEXAS §
 §
 COUNTY OF TRAVIS §

This instrument was acknowledged before me on September 8, 2022, by Robert Turner, Secretary, of the Board of Commissioners of Travis County Emergency Services District No. 2, on behalf of the District.


 Notary Public Signature

(SEAL)

SEQUINA JEANNE ALLEN
 Notary Public, State of Texas
 Comm. Expires 09-14-2025
 Notary ID 13127887-4



TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 2

Appendix E – Order Levying Tax

ORDER LEVYING TAXES

THE STATE OF TEXAS §
 §
COUNTY OF TRAVIS §

WHEREAS, the appraisal roll of Travis County Emergency Services District No. 2 (the "District") for 2022 has been prepared and certified by the appraiser for the District and submitted to the District's tax assessor/collector; and

WHEREAS, the District's tax assessor/collector has submitted the certified appraisal roll for the District, dated July 22, 2022, showing \$18,475,361,154 to be the total appraised, assessed and taxable value of all property and the total taxable value of new property, to the Board of Emergency Services Commissioners of the District; and

WHEREAS, based upon the certified appraisal roll, the employee or officer designated by the Board of Emergency Services Commissioners of the District has calculated a tax rate to be levied for 2022 sufficient to provide tax revenues to meet the District's obligations;

NOW, THEREFORE, BE IT ORDERED BY THE BOARD OF EMERGENCY SERVICES COMMISSIONERS OF TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 2 THAT:

Section 1. The District has previously adopted a budget for the upcoming fiscal year, which will be funded from the revenues generated by the tax rate established in this Order Levying Taxes.

Section 2. There is levied an ad valorem tax of \$0.0800 on each \$100.00 of taxable property within the District to provide funds for maintenance and operating purposes. THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE. THE TAX RATE WILL EFFECTIVELY BE RAISED BY 8.67 PERCENT AND WILL RAISE TAXES FOR MAINTENANCE AND OPERATIONS ON A \$100,000 HOME BY APPROXIMATELY \$6.38.

Section 3. The District has no debt supported by ad valorem taxes and no tax rate for debt service.

Section 4. All taxes collected pursuant to this levy, after paying costs of levying, assessing and collecting the taxes, will be used for paying costs of providing emergency services and organization and administrative expenses, including legal fees, and for paying principal of and interest on bonds, warrants, certificates of obligation or other lawfully authorized evidences of indebtedness issued or assumed by the District.

Section 5. The Travis County Tax Assessor/Collector is authorized to assess and collect the taxes of the District employing the above tax rate.

Section 6. The taxes levied by this Order are due presently and will be delinquent if not paid by January 31, 2023.

Section 7. This Order Levying Taxes is effective from and after its adoption.

ADOPTED the 8th day of September 2022.

TRAVIS COUNTY EMERGENCY SERVICES
DISTRICT NO. 2


Michael Bessner, President
Board of Commissioners

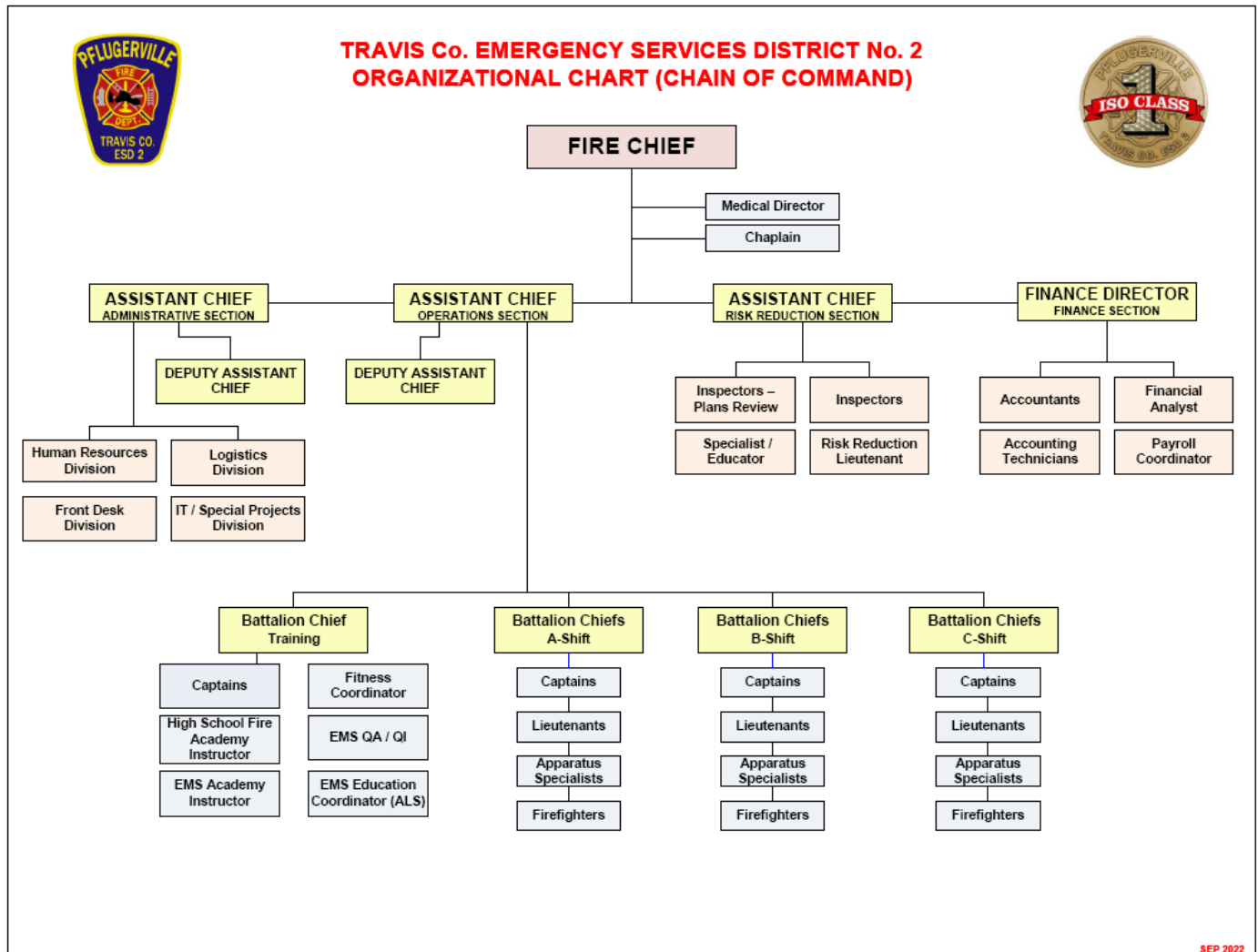
ATTEST:


Robert Turner, Secretary
Board of Commissioners



TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 2

Appendix F – Chain of Command Organization Chart



SEP 2022



TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 2

Appendix G - Glossary

Appropriation – the method by which the Board of commissioners authorizes the spending of District funds. The operating budget is appropriated for one year only. Capital project appropriations are authorized for multi-year projects and exist until exhausted or the project is completed.

Approved Budget – the budget as initially approved by the Board.

Amended Budget – the final budget amount including all amendments approved throughout the fiscal year.

Beginning Balance – the balance of cash remaining from the prior years budget.

Budget Amendment – revision to the current year’s budget approved by the Fire Chief or the Board as required by District policy.

Capital Expenditures/Capital Outlay - Expenditures that typically exceed \$5,000 in total, result in an asset, and the life of the asset will exceed 2 years.

Urban - a population density of greater than 1,000 people per square mile.

Suburban – a population density between 500 to 1,000 people per square mile.

Rural - a population density less than 500 people per square mile.

CPAT – Candidate Physical Ability Test: The International Association of Fire Fighters and International Association of Fire Chief Joint Labor Management Wellness Fitness Task Force (WFI Task Force) developed the Candidate Physical Ability Test Program to provide fire departments with a tool that would enable them to select inherently physically capable individuals to be trained as fire fighters.

EMS First Response - The District responds to medical emergencies with their fire trucks and firefighters. All firefighters at TCESD2 are also certified EMTs or Paramedics which allow them to provide assistance to patients in medical emergencies.

Ending Balance – the projected or actual balance of cash at the end of the fiscal year.

FTE - Full-Time Equivalent. This is an authorized position for a full-time employee equivalent to a 40-hour per week administrative position or a 120-hour per pay cycle firefighter position.

Fund balance refers to the cash balance remaining in a fund at the end of a period. The Fund balance is calculated by taking the beginning balance of the fund, adding all revenue and subtracting all expenses.

FY – Fiscal Year. October 1 to September 30 is the Fiscal year for TCESD2. The year designation for each fiscal year is the year the period ends, so October 1, 2022 to September 30, 2023 is fiscal year 2023.

FY22 End of Year Estimate – Estimation of FY22 actual end of year revenue or expenditures utilized to calculate the ending balances and FY22 budget needs.

Modified Accrual – Basis of accounting where revenues are recognized when they are both measurable and available and expenditures are recognized as soon as a liability is incurred regardless of the flow of cash.

TCESD2 – Travis County Emergency Services District Number Two – also known as the Pflugerville Fire Department. Also referred to as “The District” or “The Department” throughout the document.



TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 2

Appendix H - Acronyms

CEC – Conference and Education Center

CIP – Capital Improvement Projects

CFAI – Commission on Fire Accreditation International

EMS – Emergency Medical Services

EMT - Emergency Medical Technician

ESD – Emergency Services District

FY23 – Fiscal Year 2023

GAAP – Generally Accepted Accounting Principles

GASB – Governmental Accounting Standards Board

ISFSI – International Society of Fire Service Instructors

ISO – Insurance Services Office

NFPA – National Fire Protection Association

PPE – Personal Protective Equipment

RFPD - Rural Fire Prevention District

SCBA – Self-Contained Breathing Apparatus

SCOT – Strengths, Challenges, Opportunities, and Threats

SMART – Specific, Measurable, Achievable, Realistic and Timely

Travis County Emergency Services District No. 2