

TRAVIS COUNTY
EMERGENCY SERVICES DISTRICT NO. 2

REGULAR MEETING MINUTES

JANUARY 12, 2023

The Board of Commissioners of Travis County Emergency Services District No. 2 held a meeting on Thursday, January 12, 2023, at 6:00 p.m. at the Travis County Emergency Services District No. 2 Headquarters located at 201 East Pecan Street, Pflugerville, Texas, for the following purposes.

Commissioners who attended:

Rico Reyes Mike Howe Robert Turner April Griffin Randy Reese

The following persons were also in attendance:

Nick Perkins	Mark Moellenberg	Sequina Allen	Brian Fairbanks	AJ Stacer
Jessica Frazier	Josh Stubblefield	John Carlton	Michael Anderson	Tevor Stokes
Alejandro Murdondo	Nicholas Brindle	Kevin Wells	Michael Hernandez	Ross Tajon
Wesley Harris	Austin Barron	Colin Boswer	Tiffany Rale	Chad Long
Tim Ybarra	Nathan Mitchell	Johnthan Carroll	Brian O’Faolain	Pepper Long
Aaron Segura	Christian Harking	Drew Dilworth	James Pursell	Eric Dalazar
Amy Hensen	Kendal Tolly	Jeremiah Harlow	Edmunds Frank	

1. THE MEETING *was called to order by Commissioner Bessner at 6:00 p.m. and the minutes were recorded by mechanical means.* The meeting was held pursuant to a formal Notice of Meeting, which had been posted in accordance with the Texas Open Meetings Act at the Travis County Clerk’s Office, in the offices of the Travis County Emergency Services District No. 2 Headquarters, and on

the District's website at <https://www.pflugervillefire.org/board-of-commissioners-agenda/>.

PUBLIC COMMENT

2. PUBLIC COMMENT: *Ronald Cumminghan and Tervor Stokes gave their public comments*

SPECIAL RECOGNITION

3. CELEBRATE SPECIAL RECOGNITION OF PERSONNEL FOR EXCEPTIONAL PERFORMANCE.

Chantell Herrea

Chris Wolff

CONSENT ITEMS

4. APPROVE MINUTES FROM THE DECEMBER 8, 2022 REGULAR MEETING,
Commissioner Howe moved and Commissioner Turner seconded to approve the minutes. The motion passed unanimously.
5. APPROVE THE WATER IMPACT AND ENGINEERING FEES PAYMENT OF \$48,500 TO MANVILLE WATER CORP FOR THE TRAINING FIELD PROJECT;
These fees are standard for the construction of Station 7. Commissioner Turner moved and Commissioner Griffin seconded to approve the payment. The motion passed unanimously.
6. APPROVE RENEWAL OF TREASURER'S BOND;
Commissioner Howe moved and Commissioner Reese seconded Turner to approve the treasurer's bond.

REPORTS

7. COMMISSIONERS' REPORTS, RESPONSES TO INQUIRIES, INCLUDING;
 - COMMUNICATIONS WITH THE CITY COUNCIL OF PFLUGERVILLE PUBLIC SAFETY SUBCOMMITTEE; (GRIFFIN)
No report was given.
 - DISTRICT PUBLIC RELATION COMMITTEE (HOWE/GRIFFIN)
Routine calls.
 - TRAVIS COUNTY ESD COMMISSIONERS' COUNCIL REPORT;
President Reyes shared about the extremist movements in the community and wants to listen, yet the special interest group is a power move against public safety.
8. RECEIVE REPORT FROM TREASURER AND CONSIDER TAKING RELATED ACTION INCLUDING APPROVAL OF MONTHLY BILLS AND INVOICES;
 - A. APPROVAL OR FINANCIAL REPORT, INCLUDING PROCESSING OF PAYROLL;
 - B. RECEIVE MONTHLY SLAES TAX ANALYSIS REPORT
 - C. RECEIVE MONTHLY SALES TAX ANALYSIS REPORT;
 - D. APPROVAL OF PURCHASES FOR ITEMS INCLUDED IN THE DISTRICT'S APPROVED

BUDGET;

Commissioner Howe shared sales tax has dropped. Commissioner Howe moved and Commissioner Reese seconded to approve the financial report. The motion passed unanimously.

Ms. Frazier discussed increasing the cash reserves to 180 days. She shared they have \$1.5 million from ESD 17. Chief Perkins shared that Ed Banks recommended that ESD 2 raise the reserves.

9. RECEIVE MONTHLY REPORT FROM THE FIRE CHIEF REGARDING EMERGENCY OPERATIONS, RESPONSE TIMES, CALL VOLUME, TRAINING, MANAGEMENT ACTIVITIES AND PERSONNEL TO INCLUDE:

- AN UPDATE ON THE DISTRICT'S EMS BILLING POLICY;
- AN UPDATE ON THE DISTRICT'S PLANNING DEVELOPMENT;
- AND CONSIDER TAKING ANY RELATED ACTION;

Chief Perkins discussed COVID-19 impacts and impacts from the winter freeze on Dec 23rd-24th; most impacts were broken water pipes. They have received a financial transparency award. He mentioned they were considered the most efficient EMS service in the Central Texas Area. Commissioner Howe discussed tax services as a city entity. They continue to monitor operations, and he mentioned a patient safety incident that resulted in death. Finally, he discussed the Dec 16th petition to defund the fire department. January 27th is the awards ceremony for the fire department.

10. RECEIVE MONTHLY REPORT FROM THE DISTRICT'S LEGAL COUNSEL REGARDING PENDING LITIGATION MATTERS, CONTRACT ISSUES, AND LEGISLATIVE EFFORTS AND CONSIDER TAKING RELATED ACTION;

The legislative session has begun. There is no pending litigation at this time.

11. RECEIVE REPORT FROM THE PFLUGERVILLE PROFESSIONAL FIREFIGHTER'S ASSOCIATION, LOCAL NO. 4137 AND CONSIDER TAKING RELATED ACTION;

The association discussed the KBA petition that seeks to defund the Fire Department. The signatures were obtained by misinformation and lies about what the petition meant. It is not about what is best for their citizens. He encouraged the commissioners to try and stop the petition. President Reyes emphasized that he stands with the firefighters.

DISCUSSION/ACTION ITEMS

12. DISCUSS AND CONSIDER STRATEGIC PLANNING FOR THE DISTRICT RELATED TO FINANCIAL AND OPERATIONAL PROJECTIONS, INCLUDING;

- REVIEW OF PROJECTED GROWTH IN REVENUE, POPULATION, SERVICE DEMAND, AND IMPACT ON RESPONSE TIMES AND PROVISION OF SERVICE,
- PRESENTING REPORTS FROM THE COMMISSIONERS CONSIDERING COMMUNITY INTERACTIONS AND RELATIONS,
- AND TAKE ANY RELATED ACTION;

Chief Perkins discussed growth and expansion and will be ready for the next meeting.

13. REVIEW TRAINING REQUIREMENTS AND COMPLIANCE STATUS FOR EACH COMMISSIONER;

The Safety conference is February 4th-6th. Commissioner needs to have a certain amount of hours of training required every two years. Safe-D conference is a good way to obtain training hours a commissioner will need.

14. DISCUSS AND CONSIDER ADOPTION OF RESOLUTION TO ESTABLISH RULES REGARDING RECORDING OF OPEN MEETINGS BY PERSONS IN ATTENDANCE;
*The meetings can be recorded from a designated space.
Commissioner Griffin moved and Commissioner Howe seconded to adopt the resolution. The motion passed unanimously.*
15. DISCUSS AND CONSIDER A REIMBURSEMENT RESOLUTION FOR THE PURCHASE OF TWO ENGINES AND TAKE ANY RELATED ACTION;
Chief Perkins shared that supply chain shortages make these purchases difficult. This resolution would allow them to use cash to get the items quicker. Commissioner Howe moved and Commissioner Reese seconded to approve the resolution. The motion passed unanimously
16. DISCUSS AND CONSIDER A CONTRACT FOR UNIFORM PURCHASES AND TAKE ANY RELATED ACTION;
*Chief Perkins shared that their uniforms are increasing in price. The total price for this contract is \$386,400, where \$328,000 was included in the budget, \$144,000 was a collective bargaining agreement, and the rest is for the cadets. This is a 2-year contract.
Commissioner Howe moved and Commissioner Griffin seconded to approve the contract. The motion passed unanimously.*
17. DISCUSS AND CONSIDER APPROVING A LETTER FROM THE BOARD OF COMMISSIONERS TO SAFE-D ASKING FOR LEGISLATIVE SUPPORT TO MAINTAIN EMERGENCY SERVICE LEVELS AND FUNDING TO DO SO FOR EMERGENCY SERVICES DISTRICTS' AND TAKE ANY RELATED ACTION;.
It was tabled until the next meeting.
18. DISCUSS AND CONSIDER PURCHASE OF LAND AND TAKE ANY RELATED ACTION;
Will discuss in Executive session.
19. DISCUSS AND CONSIDER ACTIVITY IN SUPPORT OF OPERATIONS COMBATTING THE COVID-19 PANDEMIC, AND TAKE ANY RELATED ACTION;
No updates was given.
20. DISCUSS AND CONSIDER ACTION REGARDING THE PETITION SUBMITTED ON DECEMBER 16, 2022 AND TAKE ANY RELATED ACTION;
Will discuss in Executive session.
21. DISCUSS AND CONSIDER THE PROPOSED PROVISION OF EMERGENCY MEDICAL SERVICES TO OTHER GOVERNMENTAL ENTITIES, COST ALLOCATION, AND TAKE ANY RELATED ACTION;

Executive Session to receive discuss personel matter with the District's attorney regarding matters on the agenda.

At 7:09 p.m., The Board went into Executive session for the purpose of discussing personnel matters (Section 551.074);

At 8:58 p.m., Commissioner Reyes reconvened the Board in open meeting, and stated that no action was taken in Executive Session.

Commissioner Turner moved and Commissioner Griffin seconded to discuss the legal council on Item 10 in concurrence with the petition that was submitted and ask that the board schedule a meeting on January 17th to discuss the results from the attorney and the council.

President Reyes adjourned the meeting at 9:00 p.m.

The next Board meeting is scheduled for February 21, 2023 at 6:00 p.m.

Respectfully Submitted By:

Sequina Allen
Board Recorder