

TRAVIS COUNTY
EMERGENCY SERVICES DISTRICT NO. 2
REGULAR MEETING MINUTES

February 21, 2023

The Board of Commissioners of Travis County Emergency Services District No. 2 held a meeting on Thursday, February 21, 2023, at 6:00 p.m. at the Travis County Emergency Services District No. 2 Headquarters located at 201 East Pecan Street, Pflugerville, Texas, for the following purposes.

Commissioners who attended:

April Griffin Mike Howe Robert Turner Randy Reese

Commissioners who attended via video conference: Rico Reyes

Guest Speaker who attended via video conference: Ed King

The following persons were also in attendance:

Nick Perkins Mark Moellenberg Sequina Allen Brian Fairbanks AJ Stacer

Jessica Frazier Glen Smith John Carlton Brandon Barkley Dr. Zimmerman

1. THE MEETING *was called to order by Commissioner Griffin at 6:00 p.m. and the minutes were recorded by mechanical means.* The meeting was held pursuant to a formal Notice of Meeting, which had been posted in accordance with the Texas Open Meetings Act at the Travis County Clerk's Office, in the offices of the Travis County Emergency Services District No. 2 Headquarters, and on the District's website at <https://www.pflugervillefire.org/board-of-commissioners-agenda/>.

PUBLIC COMMENT

2. PUBLIC COMMENT:

SPECIAL RECOGNITION

3. CELEBRATE SPECIAL RECOGNITION OF PERSONNEL FOR EXCEPTIONAL PERFORMANCE.

No recognition at this time.

CONSENT ITEMS

4. APPROVE MINUTES FROM THE JANUARY 12, 2023 MEETING AND JANUARY 17, 2023 SPECIAL MEETING;
5. APPROVE A RESOLUTION FOR THE DISPOSITION OF SALVAGE AND SURPLUS PROPERTY ITEMS;
6. APPROVE RECORD DESTRUCTION LIST BASED ON THE DISTRICT'S RECORD RETENTION SCHEDULE FROM THE TEXAS STATE LIBRARY AND ARCHIVES COMMISSION;
7. APPROVE INVOICE FOR ANNUAL FIREFIGHTER PHYSICALS;
8. APPROVE FILING OF SPECIAL PURPOSE DISTRICT FINANCIAL AND TAX REPORT WITH TEXAS COMPTROLLER;
Commissioner Howe moved and Commissioner Turner seconded to approve the consent items. The motion passed unanimously.

REPORTS

9. COMMISSIONERS' REPORTS, RESPONSES TO INQUIRIES, INCLUDING;
 - COMMUNICATIONS WITH THE CITY COUNCIL OF PFLUGERVILLE PUBLIC SAFETY SUBCOMMITTEE; (GRIFFIN) *No report.*
 - DISTRICT PUBLIC RELATION COMMITTEE (HOWE/GRIFFIN) *No report.*
 - TRAVIS COUNTY ESD COMMISSIONERS' COUNCIL REPORT;
Commissioner Howe shared there is a commissioner's council meeting on March 4th.
10. RECEIVE REPORT FROM TREASURER AND CONSIDER TAKING RELATED ACTION INCLUDING:
 - A. APPROVAL OF MONTHLY BILLS AND INVOICES;
 - B. APPROVAL OR FINANCIAL REPORT, INCLUDING PROCESSING OF PAYROLL;
 - C. RECEIVE MONTHLY SALES TAX ANALYSIS REPORT;
 - D. APPROVAL OF QUARTERLY INVESTMENT REPORT;
 - E. APPROVAL OF PURCHASES FOR ITEMS INCLUDED IN THE DISTRICT'S APPROVED BUDGET;
Commissioner Howe shared that property value and sales tax is going down. He discussed payroll, taxes, and comp with cash balances.
Commissioner Reyes moved and Commissioner Reese seconded to approve the treasurer's report. The motion passed unanimously.
Ms. Frazier discussed the cash reserve level and the \$3.5 million "rainy day fund." She discussed the importance of using cash and discussed the collective bargaining agreement and market performance. She discussed having a specific cash balance if markets decline. She discussed options for increased sales tax revenues for their reserves when property tax goes down. Ed King gave his presentation and discussed

the finances.

Commissioner Howe asked about making the funds more flexible rather than into a capital projects fund. Ms. Frazier encouraged the commissioners into looking at budgets and preliminary forecasting. The Commissioners can present recommendations next month.

11. RECEIVE MONTHLY REPORT FROM THE FIRE CHIEF REGARDING EMERGENCY OPERATIONS, RESPONSE TIMES, CALL VOLUME, TRAINING, MANAGEMENT ACTIVITIES AND PERSONNEL TO INCLUDE:

- AN UPDATE ON THE DISTRICT'S EMS BILLING POLICY;
- AN UPDATE ON THE DISTRICT'S PLANNING DEVELOPMENT;
- AND CONSIDER TAKING ANY RELATED ACTION;

Chief Perkins shared there was an increase in call volume during the winter storm. They needed to use generators at some point during the storm and were able to continue full operation. He discussed the safety issue concerning an electric shock on an EMS Acadian product with Allegiance. The command staff spent a day at the Capitol. Commissioner Griffin shared there needed to be discussion on providing high quality services.

Dr. Zimmerman discussed cardiac arrest and discussed public perceptions and EMS best practices for helping these patients survive. He noted the emergency personnel train often and in high risk/fidelity situations. He discussed the Sentanyl event where a patient died in the care of an EMS provider. A 911 call was made for a patient who fell and was in an uncooperative condition. EMS arrived on the scene with police and the patient walked to the ambulance. In summary, an inexperienced paramedic attempted to perform an invasive procedure in order to control the airway and did not follow procedures.

Credentials for operating this equipment include classroom instruction, showcasing skills, scenario-based training, and 20-30 supervised shifts and is different from the private ambulance systems.

Commissioner Howe asked who holds the agency accountable. Dr. Zimmerman replied that the State issues the licenses, but the State looks at these instances with an administrative point of view. There has not been a direct conversation with the City of Pflugerville. Due to the sensitive nature of medical information, it will be difficult to have this conversation. They are in the process of communicating with Allegiance.

Commissioner Howe remarked that the privatization of EMS services adds complications.

Chief Perkins added there is not much they can do due to the different skillsets. They remain in an unfair position when they are not the lead provider.

Commissioner Turner asked about how ESD 2 is helping the crew and ensuring they are recovering.

12. RECEIVE MONTHLY REPORT FROM THE DISTRICT'S LEGAL COUNSEL REGARDING PENDING LITIGATION MATTERS, CONTRACT ISSUES, AND LEGISLATIVE EFFORTS AND CONSIDER TAKING RELATED ACTION;

- CAUSE NO. D-1-GN-23-000748; DAVID ROGERS, JENNIFER PAKENHAM, AND KRISTI POWELL, PLAINTIFFS V. TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 2 BOARD, DEFENDANT

This topic will be discussed in closed session.

13. RECEIVE REPORT FROM THE PFLUGERVILLE PROFESSIONAL FIREFIGHTER' S ASSOCIATION, LOCAL NO. 4137 AND CONSIDER TAKING RELATED ACTION;

No report.

DISCUSSION/ACTION ITEMS

14. DISCUSS AND CONSIDER STRATEGIC PLANNING FOR THE DISTRICT RELATED TO FINANCIAL AND OPERATIONAL PROJECTIONS, INCLUDING;

- REVIEW OF PROJECTED GROWTH IN REVENUE, POPULATION, SERVICE DEMAND, AND IMPACT ON RESPONSE TIMES AND PROVISION OF SERVICE,
- PRESENTING REPORTS FROM THE COMMISSIONERS CONSIDERING COMMUNITY INTERACTIONS AND RELATIONS,
- AND TAKE ANY RELATED ACTION;

No report.

15. DISCUSS AND CONSIDER PURCHASE AND INSTALLATION OF KNOX EKEY EQUIPMENT;

Chief Perkins shared the Knox box allows access to emergency buildings after hours and is important for community operations. Their district has never permanently lost a key. The digital key is more secure with cloud-based technology and can update new systems and audit more frequently. They are asking for authorization to purchase and install 1,200 E-Lock Core units, 35 Secure units, 5 Key Defender units, and 40 EP's to allow the Department to equip vehicles with the keys NTE \$523,063 and is included in the FY23 budget.

Commissioner Howe asked what would happen during an internet outage. The keys are imprinted, and can operate without power/internet. The risk of internet outages is very low.

Commissioner Griffin asked how long the process will take. It will take 6 months for the core change outs using a contractor.

Commissioner Howe moved and Commissioner Reyes seconded to approve the motion. The motion passed unanimously.

16. DISCUSS AND CONSIDER STATION 6 CONTRACT WORK FOR ELECTRICAL WIRING AND BADGE ACCESS SYSTEM AND TAKE ANY RELATED ACTION;

Chief Perkins shared this includes Ethernet, door access, and cameras. Total cost is \$47,659. JC Comm's Ethernet is \$16,889 and BryComm's camera and surveillance cost is \$28,312 with annual fee of \$2,400 for data storage.

Commissioner Reese moved and Commissioner Turner seconded to approve the contract work. The motion passed unanimously.

17. DISCUSS AND CONSIDER ACTIVITY IN SUPPORT OF OPERATIONS COMBATTING THE COVID-19 PANDEMIC, AND TAKE ANY RELATED ACTION;

No updates were given.

18. DISCUSS AND CONSIDER THE PROPOSED PROVISION OF EMERGENCY MEDICAL SERVICES TO OTHER GOVERNMENTAL ENTITIES, COST ALLOCATION, AND TAKE ANY RELATED ACTION;

Chief Perkins continues to meet with ESD 17. They need to move Medic 251 to a 24-hour unit. They anticipate increase costs in budgets for next year.

*The Board of Commissioners moved into Executive Session to receive advice from attorney at 7:28 p.m.
The Board returned from Executive Session at 8:26 p.m. No action was taken.*

Commissioner Griffin adjourned the meeting at 8:27 p.m.
The next Board meeting is scheduled for March 9, 2023 at 6:00 p.m.

Respectfully Submitted By:
Sequina Allen
Board Recorder