

TRAVIS COUNTY
EMERGENCY SERVICES DISTRICT NO. 2

REGULAR MEETING MINUTES

AUGUST 10, 2023

The Board of Commissioners of Travis County Emergency Services District No. 2 held a meeting on Thursday, August 10, 2023, at 6:00 p.m. at the Travis County Emergency Services District No. 2 Headquarters located at 201 East Pecan Street, Pflugerville, Texas, for the following purposes.

Commissioners who attended via Zoom:

Rico Reyes

Commissioners who attended:

Mike Howe April Griffin Randy Reese Robert Turner

The following persons were also in attendance:

Nick Perkins	Mark Moellenberg	Sequina Allen	Victor Gonzalez	Jessica Frazier
Michael Anderson	Ashley Hackstock	Eddie Walker	Dr. Zimmerman	Zachary Allmon
Dillon Irwin	Michael Suby	Terrel Scruggs	Niel Ward	John Samaniego

1. THE MEETING *was called to order by Commissioner Turner at 6:02 p.m. and the minutes were recorded by mechanical means.* The meeting was held pursuant to a formal Notice of Meeting, which had been posted in accordance with the Texas Open Meetings Act at the Travis County Clerk's Office, in the offices of the Travis County Emergency Services District No. 2 Headquarters, and on the District's website at <https://www.pflugervillefire.org/board-of-commissioners-agenda/>.

PUBLIC COMMENT

2. PUBLIC COMMENT: *No public comment.*

SPECIAL RECOGNITION

3. CELEBRATE SPECIAL RECOGNITION OF PERSONNEL FOR EXCEPTIONAL PERFORMANCE.
 - *Letters of appreciation to Koetter Fire Protection*
 - *The Commission on Accreditation of Allied Health Education Programs (CAAHEP) accreditation to the - Paramedic program at Travis County Emergency Services District #2, Pflugerville, TX.*
 - *Present our Local 4137 Honor Guard and Color Guard plaque and letter of appreciation;*
 - *Recognize and congratulate TCESD No. 2 Basketball team for being the 2023 Texas Firefighters Summer Games Champions;*

CONSENT ITEMS

4. APPROVE MINUTES FROM THE JULY 13, 2023 MEETING;
5. APPROVE VARIOUS FY23 BUDGET AMENDMENTS AS PRESENTED;

REPORTS

6. COMMISSIONERS' REPORTS, RESPONSES TO INQUIRIES, INCLUDING;
 - COMMUNICATIONS WITH THE CITY COUNCIL OF PFLUGERVILLE PUBLIC SAFETY SUBCOMMITTEE;
 - DISTRICT PUBLIC RELATION COMMITTEE
 - TRAVIS COUNTY ESD COMMISSIONERS' COUNCIL REPORT;
7. RECEIVE REPORT FROM TREASURER AND CONSIDER TAKING RELATED ACTION INCLUDING:
 - A. APPROVAL OF MONTHLY BILLS AND INVOICES;
 - B. APPROVAL OR FINANCIAL REPORT, INCLUDING PROCESSING OF PAYROLL;
 - C. RECEIVE MONTHLY SALES TAX ANALYSIS REPORT;
 - D. QUARTERLY INVESTMENT REPORT;
 - E. APPROVAL OF PURCHASES FOR ITEMS INCLUDED IN THE DISTRICT'S APPROVED BUDGET;
8. RECEIVE MONTHLY REPORT FROM THE FIRE CHIEF REGARDING EMERGENCY OPERATIONS, RESPONSE TIMES, CALL VOLUME, TRAINING, MANAGEMENT ACTIVITIES AND PERSONNEL TO INCLUDE:
 - AN UPDATE ON THE DISTRICT'S EMS BILLING POLICY;
 - AN UPDATE ON THE DISTRICT'S PLANNING DEVELOPMENT;
 - AND CONSIDER TAKING ANY RELATED ACTION;

9. RECEIVE MONTHLY REPORT FROM THE DISTRICT’S LEGAL COUNSEL REGARDING PENDING LITIGATION MATTERS, CONTRACT ISSUES, AND LEGISLATIVE EFFORTS AND CONSIDER TAKING RELATED ACTION;
CAUSE NO. D-1-GN-23-000748; DAVID ROGERS, JENNIFER PAKENHAM, AND KRISTI POWELL, PLAINTIFFS V. TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 2 BOARD, DEFENDANT
10. RECEIVE REPORT FROM THE PFLUGERVILLE PROFESSIONAL FIREFIGHTER’S ASSOCIATION, LOCAL NO. 4137 AND CONSIDER TAKING RELATED ACTION;
No report.

DISCUSSION/ACTION ITEMS

11. DISCUSS AND CONSIDER STRATEGIC PLANNING FOR THE DISTRICT RELATED TO FINANCIAL AND OPERATIONAL PROJECTIONS, INCLUDING;
 - REVIEW OF PROJECTED GROWTH IN REVENUE, POPULATION, SERVICE DEMAND, AND IMPACT ON RESPONSE TIMES AND PROVISION OF SERVICE,
 - PRESENTING REPORTS FROM THE COMMISSIONERS CONSIDERING COMMUNITY INTERACTIONS AND RELATIONS,
 - AND TAKE ANY RELATED ACTION;
12. DISCUSS AND CONSIDER TAKING ACTION REGARDING THE 2023 TAX RATE, INCLUDING:
 - ESTABLISHING THE PROPOSED TAX RATE BY TAKING A RECORD VOTE;
 - SCHEDULING A PUBLIC HEARING AND A MEETING TO VOTE TO ADOPT TAX RATE;
 - AUTHORIZING THE PUBLICATION OF “NOTICE OF PUBLIC HEARING ON TAX INCREASE” IN THE AUSTIN AMERICAN-STATEMAN; AND
 - ACKNOWLEDGING AND APPROVING THE POSTING OF TAX RATE NOTICE AND “NOTICE OF PUBLIC HEARING ON TAX INCREASE” TO THE HOMEPAGE OF THE DISTRICT WEBSITE;
13. DISCUSS AND CONSIDER THE PROPOSED FISCAL YEAR 2024 BUDGET AND FEE SCHEDULE, AND TAKE ANY RELATED ACTION;
14. DISCUSS AND CONSIDER HEALTHCARE RENEWAL PRESENTATION FROM FROST AND TAKE ANY RELATED ACTION;
15. DISCUSS AND CONSIDER APPROVAL OF INCREASE OF CONTRACT AMOUNT WITH BRAUN & BUTLER FOR THE STATION 1 FIRE SPRINKLER PROJECT AND TAKE ANY RELATED ACTION;
16. DISCUSS AND CONSIDER THE PROPOSED PROVISION OF EMERGENCY MEDICAL SERVICES TO OTHER GOVERNMENTAL ENTITIES, COST ALLOCATION, AND TAKE ANY RELATED ACTION;

*The Board went into executive session at 7:58 PM.
The Board adjourned from the executive session at PM.*

Assistant Board Treasurer Robert Tuner adjourned the meeting at 9:01 p.m.
The next Board meeting is scheduled for September 13, 2023 at 6:00 p.m.

Respectfully Submitted By:

Sequina Allen
Board Recorder