

TRAVIS COUNTY
EMERGENCY SERVICES DISTRICT NO. 2

REGULAR MEETING MINUTES

NOVEMBER 09, 2023

The Board of Commissioners of Travis County Emergency Services District No. 2 held a meeting on Thursday November 9, 2023, at 6:00 p.m. at the Travis County Emergency Services District No. 2 Headquarters located at 201 East Pecan Street, Pflugerville, Texas, for the following purposes.

Commissioners who attended: Randy Reese Robert Turner Mike Howe

April Grffin

The following persons were also in attendance:

Nick Perkins Mark Moellenberg Sequina Allen Amanda Bartlett Jessica Frazier

John Carlton

PUBLIC COMMENT

1. THE MEETING *was called to order by Board Vice President Commissioner Griffin at 6:05 p.m. and the minutes were recorded by mechanical means.* The meeting was held pursuant to a formal Notice of Meeting, which had been posted in accordance with the Texas Open Meetings Act at the Travis County Clerk's Office, in the offices of the Travis County Emergency Services District No. 2 Headquarters, and on the District's website at <https://www.pflugervillefire.org/board-of-commissioners-agenda/>.

PUBLIC COMMENT

2. PUBLIC COMMENT: *No public comment.*

SPECIAL RECOGNITION

3. CELEBRATE SPECIAL RECOGNITION OF PERSONNEL FOR EXCEPTIONAL PERFORMANCE.

CONSENT ITEMS

4. APPROVE MINUTES FROM THE SEPTEMBER 10, 2023 MEETING AND OCTOBER 12, 2023;
5. APPROVE A RESOLUTION FOR THE DISPOSITION OF SALVAGE AND SURPLUS PROPERTY ITEMS;
6. APPROVAL OF BUDGET AMENDMENTS;
7. APPROVE THE MAXWELL LOCKE & RITTER ENGAGEMENT LETTER FOR THE FY23 FINANCIAL AUDIT;
8. REIMBURSEMENT RESOLUTION FOR AMBULANCE PURCHASE;
Commissioner Turner moved and Commissioner Howe seconded to approve the consent items. The motion passed unanimously.

REPORTS

9. COMMISSIONERS' REPORTS, RESPONSES TO INQUIRIES, INCLUDING;
 - COMMUNICATIONS WITH THE CITY COUNCIL OF PFLUGERVILLE PUBLIC SAFETY SUBCOMMITTEE;
 - DISTRICT PUBLIC RELATION COMMITTEE
 - TRAVIS COUNTY ESD COMMISSIONERS' COUNCIL REPORT;*Commissioner Turner shared that \$5 million was made available for communications equipment for Travis County, headed by Chuck Brothers. He mentioned that the wildfire coalition met this week, and that the wildfire plan will be refreshed with additional funds invested to make facilities more resilient. He discussed a plan for Travis County to purchase an evacuation system and discussed a hazardous material response plan. The EMS interlocal is coming to the court with a 11.5% cost increase, partially due to the Community Healthcare expansion in Travis County. He also discussed businesses enforcing the fire code. He noted that Chuck Brothers supports the county's enforcing the fire code.*
10. RECEIVE REPORT FROM TREASURER AND CONSIDER TAKING RELATED ACTION INCLUDING:
 - A. APPROVAL OF MONTHLY BILLS AND INVOICES;
 - B. APPROVAL OR FINANCIAL REPORT, INCLUDING PROCESSING OF PAYROLL;
 - C. RECEIVE MONTHLY SALES TAX ANALYSIS REPORT;
 - D. QUARTERLY INVESTMENT REPORT;
 - E. APPROVAL OF PURCHASES FOR ITEMS INCLUDED IN THE DISTRICT'S APPROVED BUDGET;*Commissioner Howe introduced the payroll payments of \$1.14 million and another for \$1.1 million for the second week of November. He discussed the sales tax increase from October and added that it is down 10% now. He also shared the detailed investment report.
Commissioner Howe moved and Commissioner Reese seconded to approve the treasurer's report.*

11. RECEIVE MONTHLY REPORT FROM THE FIRE CHIEF REGARDING EMERGENCY OPERATIONS, RESPONSE TIMES, CALL VOLUME, TRAINING, MANAGEMENT ACTIVITIES AND PERSONNEL TO INCLUDE:

- AN UPDATE ON THE DISTRICT'S EMS BILLING POLICY;
- AN UPDATE ON THE DISTRICT'S PLANNING DEVELOPMENT;
- AND CONSIDER TAKING ANY RELATED ACTION;

Chief Perkins reported on a meeting with the ESD school district and congress sessions. Chief Perkins also discussed the opening of Station 6. He discussed an item in the letter of intent to consider opening Article 18, and has paid for additional final data due to the windfall of sales tax this month. The commissioners discussed the tenured employees and noted that retaining these workers is paramount. He discussed the Austin EMS proposal for a 115% increase, and shared that the ESDs produced a letter noting the labor was expensive but wanted a better explanation of the increased costs. They met last month despite this occurring 1.5 years ago. Austin EMS has a new collective bargaining agreement and are looking at a 200% cost increase. They discussed alternative ways of dispatch. Commissioner Griffin asked about a time frame. Chief Perkins figured this would be a year-to-year contract. He shared a spreadsheet of the current ESDs alarm handling time frame due to the situation with Austin EMS. He added there is no agreement yet with the City of Austin. There is no timeline yet for the ILA medical oversight agreement. The commissioners discussed their disagreements with these measures by the city of Austin.

12. RECEIVE MONTHLY REPORT FROM THE DISTRICT'S LEGAL COUNSEL REGARDING PENDING LITIGATION MATTERS, CONTRACT ISSUES, AND LEGISLATIVE EFFORTS AND CONSIDER TAKING RELATED ACTION;
CAUSE NO. D-1-GN-23-000748; DAVID ROGERS, JENNIFER PAKENHAM, AND KRISTI POWELL, PLAINTIFFS V. TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 2 BOARD, DEFENDANT;

Mr. Carlton added they will discuss this in the executive session.

13. RECEIVE REPORT FROM THE PFLUGERVILLE PROFESSIONAL FIREFIGHTER'S ASSOCIATION, LOCAL NO. 4137 AND CONSIDER TAKING RELATED ACTION;

No report.

DISCUSSION/ACTION ITEMS

14. DISCUSS AND CONSIDER PURCHASE OF RADIOS, RELATED EQUIPMENT, AND TAKE ANY RELATED ACTIONS;

The Emergency communication program includes replacing old radios to communicate. FY 24 budget includes these radios and components for a total cost of \$109,300.17.

Commissioner Turner moved and Commissioner Reese seconded to approve the purchase. The motion passed unanimously.

15. DISCUSS AND CONSIDER WORKERS' COMPENSATION ADMINISTRATION SERVICES AND TAKE ANY RELATED ACTION;

This item will be discussed at a different meeting.

16. DISCUSS AND CONSIDER STRATEGIC PLANNING FOR THE DISTRICT RELATED TO FINANCIAL AND OPERATIONAL PROJECTIONS, INCLUDING:

- REVIEW OF PROJECTED GROWTH IN REVENUE, POPULATION, SERVICE DEMAND, AND IMPACT ON RESPONSE TIMES AND PROVISION OF SERVICE;
- PRESENTING REPORTS FROM THE COMMISSIONERS CONCERNING COMMUNITY INTERACTIONS AND RELATIONS,
- AND TAKE ANY RELATED ACTION;

No report.

17. DISCUSS AND CONSIDER THE PROPOSED PROVISION OF EMERGENCY MEDICAL SERVICES TO OTHER GOVERNMENTAL ENTITIES, COST ALLOCATION, AND TAKE ANY RELATED ACTION;

No Report.

18. DISCUSS AND CONSIDER ANNUAL FIRE CHIEF EVALUATION AND TAKE ANY RELATED ACTION;

This item will be discussed in the executive session.

The Board went into executive session at 6:47 PM.

The Board adjourned from the executive session at 9:52 PM.

Commissioner Turner moved and Commissioner Reese seconded that ESD 2 approve the fire chief's compensation as discussed in executive session. The motion passed unanimously.

Vice President adjourned the meeting at 9:54 p.m.

The next Board meeting is scheduled for December 14, 2023 at 6:00 p.m.

Respectfully Submitted By:

Sequina Allen
Board Recorder