

TRAVIS COUNTY
EMERGENCY SERVICES DISTRICT NO. 2

REGULAR MEETING MINUTES

DECEMBER 14, 2023

The Board of Commissioners of Travis County Emergency Services District No. 2 held a meeting on Thursday December 14, 2023, at 6:00 p.m. at the Travis County Emergency Services District No. 2 Headquarters located at 201 East Pecan Street, Pflugerville, Texas, for the following purposes.

Commissioners who attended: Randy Reese Robert Turner Mike Howe
April Grffin

The following persons were also in attendance via Zoom: Rico Reyes

The following persons were also in attendance:

AJ Stacer	Mark Moellenberg	Sequina Allen	Amanda Bartlett	Jessica Frazier
John Carlton	Timothy Wallace	Axcel Garcia	Sam Pidaini	Maggie Pidani
Malina Pidani	Amy Madsen	Greg Madsen	Rita Omrani	Lindsay Madsen
Jake Madsen	Eliot Madsen	Sophie Madsen	Ed King	Michael Anderson

Victor Gonzalez

PUBLIC COMMENT

1. THE MEETING *was called to order by Board Vice President Commissioner Griffin at 6:00 p.m. and the minutes were recorded by mechanical means.* The meeting was held pursuant to a formal Notice of Meeting, which had been posted in accordance with the Texas Open Meetings Act at the Travis County Clerk's Office, in the offices of the Travis County Emergency Services District No. 2 Headquarters, and on the District's website at <https://www.pflugervillefire.org/board-of-commissioners-agenda/>.

PUBLIC COMMENT

2. PUBLIC COMMENT: *No public comment.*

SPECIAL RECOGNITION

3. CELEBRATE SPECIAL RECOGNITION OF PERSONNEL FOR EXCEPTIONAL PERFORMANCE.
 - *Special recognition to the District for renewal of the Debt Obligations Transparency Star Award*
 - *Special recognition to the Risk Reduction Team for receiving the Texas Fire Marshal's Award*
 - *Amy Hansen promotion to Apparatus Specialist*
 - *Nathan Mitchell promotion to Apparatus Specialist*
 - *Justin Sebesta promotion to Apparatus Specialist*
 - *Alejandro Piedrahita promotion to Lieutenant*
 - *Marcus Kieschnick promotion to Lieutenant*
 - *Joshua Tiemann promotion to Lieutenant*
 - *Greg Madsen promotion to Lieutenant*
 - *Saman Pidani promotion to Lieutenant*

CONSENT ITEMS

4. APPROVE MINUTES FROM THE NOVEMBER 9, 2023 AND JULY 22-23 WORK SESSION MINUTES;
5. APPROVE A RESOLUTION FOR THE DISPOSITION OF SALVAGE AND SURPLUS PROPERTY ITEMS;
6. 6. APPROVE A REIMBURSEMENT RESOLUTION FOR THE STATION 7 AND TRAINING FACILITY PROJECTS;
7. APPROVE PUBLICATION NOTICE OF THE DISTRICT'S NOTICE OF ADMINISTRATIVE OFFICE;
8. 8. APPROVE SUBMISSION OF ANNUAL REPORT TO THE DIVISION OF EMERGENCY MANAGEMENT THROUGH SAFE-D WEBSITE;
Commissioner Howe moved and Commissioner Reese seconded to approve the consent items. The motion passed unanimously.

REPORTS

9. COMMISSIONERS' REPORTS, RESPONSES TO INQUIRIES, INCLUDING;
 - COMMUNICATIONS WITH THE CITY COUNCIL OF PFLUGERVILLE PUBLIC SAFETY SUBCOMMITTEE;
 - DISTRICT PUBLIC RELATION COMMITTEE
 - TRAVIS COUNTY ESD COMMISSIONERS' COUNCIL REPORT;
No Reports

10. RECEIVE REPORT FROM TREASURER AND CONSIDER TAKING RELATED ACTION INCLUDING:
- A. APPROVAL OF MONTHLY BILLS AND INVOICES;
 - B. APPROVAL OR FINANCIAL REPORT, INCLUDING PROCESSING OF PAYROLL;
 - C. RECEIVE MONTHLY SALES TAX ANALYSIS REPORT;
 - D. APPROVAL OF PURCHASES FOR ITEMS INCLUDED IN THE DISTRICT'S APPROVED BUDGET;

Commissioner Howe discussed the sales tax 10% decrease and noted a 1.9% increase in sales tax for the year. He discussed the payroll process needing approval for \$1.3 million.

Commissioner Howe moved and Commissioner Reyes seconded to approve the treasurer's report. The motion passed unanimously.

11. RECEIVE MONTHLY REPORT FROM THE FIRE CHIEF REGARDING EMERGENCY OPERATIONS, RESPONSE TIMES, CALL VOLUME, TRAINING, MANAGEMENT ACTIVITIES AND PERSONNEL TO INCLUDE:
- AN UPDATE ON THE DISTRICT'S EMS BILLING POLICY;
 - AN UPDATE ON THE DISTRICT'S PLANNING DEVELOPMENT;
 - AND CONSIDER TAKING ANY RELATED ACTION;

Assistant Chief Moellenberg shared that they received a signed copy of the ambulance ILA and discussed the C4 situation with Austin EMS, noting it has no update. The Austin chief has been meeting with each of the ESDs individually and discussed using Austin using private means for ambulances. He shared they had a C4 call in an unincorporated area in ESD 17, and an Austin EMS ambulance was sent instead. Overall, they do not understand why their call was not routed to their district for a call that was open for 2 hours. Commissioner Howe emphasized they will need to start getting answers.

12. RECEIVE MONTHLY REPORT FROM THE DISTRICT'S LEGAL COUNSEL REGARDING PENDING LITIGATION MATTERS, CONTRACT ISSUES, AND LEGISLATIVE EFFORTS AND CONSIDER TAKING RELATED ACTION;
- CAUSE NO. D-1-GN-23-000748; DAVID ROGERS, JENNIFER PAKENHAM, AND KRISTI POWELL, PLAINTIFFS V. TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 2 BOARD, DEFENDANT;

MR. CARLTON ADDED THEY WILL DISCUSS THIS IN THE EXECUTIVE SESSION.

13. RECEIVE REPORT FROM THE PFLUGERVILLE PROFESSIONAL FIREFIGHTER'S ASSOCIATION, LOCAL NO. 4137 AND CONSIDER TAKING RELATED ACTION;
- NO REPORT.*

DISCUSSION/ACTION ITEMS

14. DISCUSS AND CONSIDER WORKERS' COMPENSATION ADMINISTRATION SERVICES AND TAKE ANY RELATED ACTION;

15. DISCUSS AND CONSIDER A LOAN FOR CAPITAL PROJECTS AND TAKE ANY RELATED ACTION;

Mr. Key presented on a loan for capital projects and discussed a recommendation after visiting 9 banks. The projects require \$6.1 million in funds, and the loan from Capital One had the lowest rates and best terms overall. Interest is 4.75% and initial cost is \$65,000.00 with government and issuance fees. He discussed partial prepayment plans. He noted that the sales tax issues are affecting the market for their loans and noted that the investors realize that the sales tax creates turbulence for financing the ESD. Ms. Frazier added that raising taxes in a tax pledge will be able to fund the loan payments with property tax and defend against the sales tax issue. \$1.6 million will be applied to Station 6; \$600,000.00 will be applied towards the median cut; and the remaining funds will be designated for the Station 7 training project. Commissioner Howe moved and Commissioner Turner seconded to approve the loan. The motion passed unanimously.

16. DISCUSS AND CONSIDER THE PURCHASE OF A SELF-CONTAINED BREATHING APPARATUS (SCBA) AND TAKE ANY RELATED ACTION;

Assistant Chief Moellenberg discussed the various parts needed to outfit the engine apparatus and discussed equipment changes effective in 2018. The vendors are made by Heat and Safety Equipment, LLC. The total cost is \$390,257.94. The cost is expected to increase by 10% in January. Commissioner Howe shared there is a discount from the list price; AC Moellenberg explained that the manufacturer is able to negotiate the price. Commissioner Howe moved and Commissioner Reese seconded to approve the purchase.

17. DISCUSS AND CONSIDER THE PURCHASE OF A FACILITIES MAINTENANCE SUPPORT VEHICLE AND TAKE ANY RELATED ACTION;

Assistant Chief Moellenberg discussed the purchase of the vehicle and noted delivery time is 24 months. The cost is NTE \$73,000.00 as listed in the FY budget. Commissioner Turner moved and Commissioner Howe seconded to approve the purchase of a facilities maintenance support vehicle. The motion passed unanimously.

18. DISCUSS AND CONSIDER THE PURCHASE AND REIMBURSEMENT OF RADIOS AND RADIO EQUIPMENT AND TAKE ANY RELATED ACTION;

Assistant Chief Moellenberg shared this was a request of Austin EMS and needs to broaden the encryption to other agencies to meet national standards. This will require the ESD to provide updated software. The grant funds for this project will be distributed in FY24 after the ESD presents an ILA and include savings of \$224,000.00 if the EDO is made before Dec 26, 2023. The total cost is \$702,098.21 through Motorola Solutions. This purchase was not included in the FY24 budget. A budget amendment is included to cover the funds provided by the county.

Commissioner Howe moved and Commissioner Turner seconded to approve the purchase and reimbursement of the radio equipment.

19. DISCUSS AND CONSIDER THE PURCHASE OF MOTOROLA BODY CAMERAS AND TAKE ANY RELATED ACTION;

Assistant Chief Moellenberg discussed needing body cameras and the deployment of the cameras. This is included in the cost of the program. The cost is 20 body cameras and 5 years of cloud-based video management software for a total of \$103,000.00. The vendor is Motorola Solutions. The total cost for FY 24 was \$6,872.00.

Commissioner Griffin asked if they are one of the first agencies to use the cameras. AC Moellenberg added they are early in the implementation. Company officers on the fire trucks and paramedics on ambulances will wear them. AC Moellenberg shared that there is some hesitancy in acceptance of the cameras, but there will be eventual acceptance. Commissioner Howe asked if there are records in place. He answered that with cloud-based software, storage will be more reliable. Commissioner Turner asked about the legal policies concerning subpoenas.

Commissioner Turner moved and Commissioner Reese seconded to approve the purchase of Motorola body cameras. The motion passed unanimously.

20. DISCUSS AND CONSIDER STRATEGIC PLANNING FOR THE DISTRICT RELATED TO FINANCIAL AND OPERATIONAL PROJECTIONS, INCLUDING:

- REVIEW OF PROJECTED GROWTH IN REVENUE, POPULATION, SERVICE DEMAND, AND IMPACT ON RESPONSE TIMES AND PROVISION OF SERVICE;
- PRESENTING REPORTS FROM THE COMMISSIONERS CONCERNING COMMUNITY INTERACTIONS AND RELATIONS,
- AND TAKE ANY RELATED ACTION;

NO REPORT.

21. DISCUSS AND CONSIDER RESOLUTION FOR AUTHORIZING PAYMENT OF FEES OF OFFICE AND REIMBURSEMENT OF EXPENSES AND TAKE ANY RELATED ACTION;

Mr. Carlton discussed the compensation for what the legislature approved. The annual cap stays the same, but the per-meeting cap is 220 more, effective today.

Commissioner Howe moved and Commissioner Turner seconded. The motion passed unanimously

22. DISCUSS AND CONSIDER ADDITIONAL GENERAL CONDITION FEES FOR THE STATION 7 AND TRAINING FACILITIES PROJECT AND TAKE ANY RELATED ACTION;

Item will be discussed in executive session.

23. DISCUSS AND CONSIDER THE PROPOSED PROVISION OF EMERGENCY MEDICAL SERVICES TO OTHER GOVERNMENTAL ENTITIES, COST ALLOCATION, AND TAKE ANY RELATED ACTION;

No Report.

This item will be discussed in the executive session.

The Board went into executive session at 7:07 PM.

The Board adjourned from the executive session at 8:14 PM.

Vice President adjourned the meeting at 8:14 p.m.

The next Board meeting is scheduled for January 11, 2024 at 6:00 p.m.

Respectfully Submitted By:

Sequina Allen
Board Recorder