

TRAVIS COUNTY
EMERGENCY SERVICES DISTRICT NO. 2
REGULAR MEETING MINUTES

JANUARY 11, 2024

The Board of Commissioners of Travis County Emergency Services District No. 2 held a meeting on Thursday December 14, 2023, at 6:00 p.m. at the Travis County Emergency Services District No. 2 Headquarters located at 201 East Pecan Street, Pflugerville, Texas, for the following purposes.

Commissioners who attended: Randy Reese Robert Turner Mike Howe
April Grffin

The following persons were also in attendance via Zoom: Rico Reyes

The following persons were also in attendance:

Mark Moellenberg John Carlton Sequina Allen Amanda Bartlett Jessica Frazier

PUBLIC COMMENT

1. THE MEETING *was called to order by Board Treasurer Commissioner Howe at 6:00 p.m. and the minutes were recorded by mechanical means.* The meeting was held pursuant to a formal Notice of Meeting, which had been posted in accordance with the Texas Open Meetings Act at the Travis County Clerk’s Office, in the offices of the Travis County Emergency Services District No. 2 Headquarters, and on the District’s website at <https://www.pflugervillefire.org/board-of-commissioners-agenda/>.

PUBLIC COMMENT

2. PUBLIC COMMENT: *No public comment.*

SPECIAL RECOGNITION

3. CELEBRATE SPECIAL RECOGNITION OF PERSONNEL FOR EXCEPTIONAL PERFORMANCE.
 - *William McAllister promotion to Apparatus Specialist*
 - *Susan Bauer promotion to Apparatus Specialist*
 - *Peyton Perrier promotion to Apparatus Specialist*

CONSENT ITEMS

4. APPROVE REGULAR MEETING MINUTES FROM THE DECEMBER 14, 2023;
5. APPROVE A RESOLUTION FOR THE DISPOSITION OF SALVAGE AND SURPLUS PROPERTY ITEMS;
Commissioner Turner moved and Commissioner Reese seconded to approve the consent items. The motion passed unanimously.

REPORTS

6. COMMISSIONERS' REPORTS, RESPONSES TO INQUIRIES, INCLUDING;
 - COMMUNICATIONS WITH THE CITY COUNCIL OF PFLUGERVILLE PUBLIC SAFETY SUBCOMMITTEE;
 - DISTRICT PUBLIC RELATION COMMITTEE
 - TRAVIS COUNTY ESD COMMISSIONERS' COUNCIL REPORT;
No Reports
7. RECEIVE REPORT FROM TREASURER AND CONSIDER TAKING RELATED ACTION INCLUDING:
 - A. APPROVAL OF MONTHLY BILLS AND INVOICES;
 - B. APPROVAL OR FINANCIAL REPORT, INCLUDING PROCESSING OF PAYROLL;
 - C. RECEIVE MONTHLY SALES TAX ANALYSIS REPORT;
 - D. APPROVAL OF PURCHASES FOR ITEMS INCLUDED IN THE DISTRICT'S APPROVED BUDGET;
Commissioner Howe introduced the series of checks and discussed the payroll amounts and noted the taxes are slightly different. He added that sales tax was down 1% in December, and is up 5% in January. He shared the list of items to include in the District's budget.
Commissioner Howe moved and Commissioner Reese seconded to approve the treasurer's report. The motion passed unanimously.
8. RECEIVE MONTHLY REPORT FROM THE FIRE CHIEF REGARDING EMERGENCY OPERATIONS, RESPONSE TIMES, CALL VOLUME, TRAINING, MANAGEMENT ACTIVITIES AND PERSONNEL TO INCLUDE:
 - AN UPDATE ON THE DISTRICT'S EMS BILLING POLICY;
 - AN UPDATE ON THE DISTRICT'S PLANNING DEVELOPMENT;
 - AND CONSIDER TAKING ANY RELATED ACTION;
Chief Perkins shared they made changes to the workflow on Core issues and will go over the project with Martinez in February. The timeline is January 2025, and he added that specialists can be brought in every month or every other month. He noted that they have seen continued growth and reminded them of the

multifamily project underway in the 78660 zip code. He added they will need to prepare for the growth from the apartment complexes. Chief Perkins discussed that it will be important to learn the number of apartment residents in the city. They are monitoring winter weather coming in. He added they are in the process of applying for an EPA grant to reduce wildfire vulnerability. Their involvement will be adding the fire data and also assisting with community outreach and potential pre- and post- inspection of the homes. The county's goal is to start in February. Most federal grants are seen in 6-8 months' time.

There is currently no change in the dispatch delay. Chief Perkins shared about an odd encounter by needing to deliver information by ambulance to a pediatric patient at midnight and noted it was out of their purview and one of the most expensive ways to deliver information.

The next meeting with the ESD chiefs will likely be with the county commissioners.

Tellis is running that allows the district to communicate with Austin EMS. He discussed challenges with different billing types and Ambulance transport. He also discussed Joe Chacon being instated as Director of Emergency Services for Travis County.

The awards banquet will be Saturday morning on January 27th. Congressman Paul may attend. Feb 17 is the ISD gala. Safety will come Feb 22-24. He emphasized the school district has given them the permanent site of Station 8. They discussed the board drafting a resolution or a letter of appreciation for the next meeting.

9. RECEIVE MONTHLY REPORT FROM THE DISTRICT'S LEGAL COUNSEL REGARDING PENDING LITIGATION MATTERS, CONTRACT ISSUES, AND LEGISLATIVE EFFORTS AND CONSIDER TAKING RELATED ACTION;
CAUSE NO. D-1-GN-23-000748; DAVID ROGERS, JENNIFER PAKENHAM, AND KRISTI POWELL, PLAINTIFFS V. TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 2 BOARD, DEFENDANT;

Mr. Carlton shared they can discuss litigation in closed session.

10. RECEIVE REPORT FROM THE PFLUGERVILLE PROFESSIONAL FIREFIGHTER'S ASSOCIATION, LOCAL NO. 4137 AND CONSIDER TAKING RELATED ACTION;
NO REPORT.

DISCUSSION/ACTION ITEMS

11. DISCUSS AND CONSIDER APPROVAL OF ACCEPTING OF LAND FROM PFLUGERVILLE ISD AND TAKE ANY RELATED ACTION;
More about the land will be discussed in the executive session. It has some challenges including working with multiple permits and departments.

12. DISCUSS AND CONSIDER STRATEGIC PLANNING FOR THE DISTRICT RELATED TO FINANCIAL AND OPERATIONAL PROJECTIONS, INCLUDING:
- REVIEW OF PROJECTED GROWTH IN REVENUE, POPULATION, SERVICE DEMAND, AND IMPACT ON RESPONSE TIMES AND PROVISION OF SERVICE;
 - PRESENTING REPORTS FROM THE COMMISSIONERS CONCERNING COMMUNITY INTERACTIONS AND RELATIONS,
 - AND TAKE ANY RELATED ACTION;
- NO REPORT.*

13. DISCUSS AND CONSIDER THE PROPOSED PROVISION OF EMERGENCY MEDICAL SERVICES TO OTHER GOVERNMENTAL ENTITIES, COST ALLOCATION, AND TAKE ANY RELATED ACTION;
- No Report.*

This item will be discussed in the executive session.

*The Board went into executive session at 6:35 PM.
The Board adjourned from the executive session at 7:37PM.*

Actions: None

Item 11: Commissioner Turner moved and Commissioner Griffin seconded that Travis County ESD# 2 accept the land from the ISD with the amended updates as provided by legal council. The motion passed unanimously.

Board Treasurer Commissioner Howe adjourned the meeting at 7:38 p.m.
The next Board meeting is scheduled for February 8, 2024 at 6:00 p.m.

Respectfully Submitted By:

Sequina Allen
Board Recorder