

CONSENT ITEMS

4. APPROVE REGULAR MEETING MINUTES FROM THE JANUARY 11, 2024;
5. APPROVE A RESOLUTION FOR THE DISPOSITION OF SALVAGE AND SURPLUS PROPERTY ITEMS;
6. AUTHORIZE FILING OF ANNUAL SPECIAL PURPOSE DISTRICT REPORT WITH TEXAS COMPTROLLER;
7. APPROVE AN ADDENDUM TO THE DISTRICT'S EXISTING CONTRACT WITH ECPR FOR DIGITAL OUTREACH SERVICES AND AUTHORIZE THE FIRE CHIEF TO EXECUTE THE ADDENDUM;
8. APPROVE A PROFESSIONAL SERVICES CONTRACT WITH MICHAEL RAINEY AND ASSOCIATES FOR FULL SPECTRUM INTELLIGENT DECISION SUPPORT SERVICES TO ENABLE FIRE SERVICE DATA MANAGEMENT, ANALYSIS, AND SUPPORT FOR FOLLOW-UP ON CPSE ACCREDITATION FOR THE DISTRICT AND AUTHORIZING THE FIRE CHIEF TO EXECUTE THE CONTRACT;

Commissioner Turner moved and Commissioner Reese seconded to approve the consent items. The motion passed unanimously.

REPORTS

9. COMMISSIONERS' REPORTS, RESPONSES TO INQUIRIES, INCLUDING;
 - COMMUNICATIONS WITH THE CITY COUNCIL OF PFLUGERVILLE PUBLIC SAFETY SUBCOMMITTEE;
 - DISTRICT PUBLIC RELATION COMMITTEE
 - TRAVIS COUNTY ESD COMMISSIONERS' COUNCIL REPORT;
Commissioner Reyes stated that he had communication with the city Council, and the city may be interested in negotiating for exploring their options. He was waiting to hear from Councilman Matteo. He reached out to Councilman Ceasar Luiz who replied, and they were discussing the issue. Commissioner Turner reported that Travis County has scheduled a meeting for February 17th at the Oak Hill Station. Attendance was encouraged, and they should be discussing the community paramedic program.

10. RECEIVE REPORT FROM TREASURER AND CONSIDER TAKING RELATED ACTION INCLUDING:

- A. APPROVAL OF MONTHLY BILLS AND INVOICES;
- B. APPROVAL OR FINANCIAL REPORT, INCLUDING PROCESSING OF PAYROLL;
- C. RECEIVE MONTHLY SALES TAX ANALYSIS REPORT;
- D. QUARTERLY INVESTMENT REPORT;
- E. APPROVAL OF PURCHASES FOR ITEMS INCLUDED IN THE DISTRICT'S APPROVED BUDGET;

Commissioner Howe introduced the series of checks and discussed the payroll amounts. There were two payroll items to approve. Sales tax was up 5%, but the fluctuations were still erratic. The quarterly investment report was included in the packet. Ms. Frazier reported that there were higher items that were included in the budget for a public consulting group contract and a contract for assistance with the ground ambulance data. There was an item for pre-approved IT work.

Commissioner Howe moved and Commissioner Reese seconded to approve the consent items. The motion passed unanimously.

11. RECEIVE MONTHLY REPORT FROM THE FIRE CHIEF REGARDING EMERGENCY OPERATIONS, RESPONSE TIMES, CALL VOLUME, TRAINING, MANAGEMENT ACTIVITIES AND PERSONNEL TO INCLUDE:

- AN UPDATE ON THE DISTRICT'S EMS BILLING POLICY;
- AN UPDATE ON THE DISTRICT'S PLANNING DEVELOPMENT;
- AND CONSIDER TAKING ANY RELATED ACTION;

Chief Perkins reported that 2023 was closing for the calendar year. They were at 13,029 calls for 2023, which should increase as the data was scrubbed. The number of calls was a 3% increase. Continued growth was seen year-over-year. The 2023 annual report will be completed in the next month and will be sent to every resident in the public. A copy of the report will be provided to the Commissioners. Commissioner Turner had requested that local economic resources be utilized.

Chief Perkins stated that this was done and would be included in the forecast for the next budget. There was record inflation, and the data highlighted record growth. Dispatch delay was still a concern and has gotten slightly worse. Travis County Chiefs convened to send communication to the Austin County EMS Chief. The problem was acknowledged, and the EMS Chief set a meeting to discuss which was later canceled. The focus on the issue would continue. To fix the technology component, money and time were required. One complicating factor was that it was unknown how long the Interim Manager for Public Safety would be the Manager.

Chief Perkins reported that they were overdue on updating the contract with the City of Austin for fire dispatching. There were two separate contracts, one for ambulances and one for fire trucks. The contract was higher than desired and after two meetings with Austin; they requested ESD's legal council to begin working on the agreement with the increased cost. Chief Perkins stated it would cost approximately \$97 per incident for the first year.

Chief Perkins discussed that there needed to be a dispatch alternative that could work and communicate with everyone and serve as a resource to the existing system.

Chief Perkins stated that there still was not a sheltering plan in Northeast Travis County, and Eric Carter, the Emergency Management Coordinator, called a meeting. County staff came to the meeting and staff from Pflugerville came out as well. The city of Pflugerville expressed interest in being part of the ILA, and they stated that they could bring security. The building would need a generator to be a place for sheltering.

Chief Perkins reported that they were working on a \$20 million grant with Travis County that would be executed with Meals on Wheels and was overlaid with BPA's requirements. The roofing areas, roofing, siding, and improvements to homes would be conducted. The county was the lead and Meals on Wheels would execute it. ESD 2 was selected as the pilot district. It will be submitted in March.

Chief Perkins reported that there was planning being done for the solar eclipse on April 8th. There were a lot of unknowns on what the event would bring, including an increased number of people in the area.

12. RECEIVE MONTHLY REPORT FROM THE DISTRICT'S LEGAL COUNSEL REGARDING PENDING LITIGATION MATTERS, CONTRACT ISSUES, AND LEGISLATIVE EFFORTS AND CONSIDER TAKING RELATED ACTION;
CAUSE NO. D-1-GN-23-000748; DAVID ROGERS, JENNIFER PAKENHAM, AND KRISTI POWELL, PLAINTIFFS V. TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 2 BOARD, DEFENDANT;

Mr. Carlton reported that he was still awaiting for decisions on litigation against the district. He stated that he was working on the audit response letter. Further discussion needed to occur in the closed session.

13. RECEIVE REPORT FROM THE PFLUGERVILLE PROFESSIONAL FIREFIGHTER'S ASSOCIATION, LOCAL NO. 4137 AND CONSIDER TAKING RELATED ACTION;
NO REPORT.

DISCUSSION/ACTION ITEMS

14. DISCUSS AND CONSIDER STRATEGIC PLANNING FOR THE DISTRICT RELATED TO FINANCIAL AND OPERATIONAL PROJECTIONS, INCLUDING:
- REVIEW OF PROJECTED GROWTH IN REVENUE, POPULATION, SERVICE DEMAND, AND IMPACT ON RESPONSE TIMES AND PROVISION OF SERVICE;
 - PRESENTING REPORTS FROM THE COMMISSIONERS CONCERNING COMMUNITY INTERACTIONS AND RELATIONS,
 - AND TAKE ANY RELATED ACTION;
- NO REPORT.*

15. RECEIVE MONTHLY REPORTS FROM ASSISTANT CHIEF OF COMMUNITY RISK REDUCTION REGARDING STATUS OF FIRE CODE VIOLATIONS AND ENFORCEMENT ACTIVITIES WITHIN THE DISTRICT AND AUTHORIZE ACTION AS NECESSARY, INCLUDING THE FOLLOWING PROPERTIES AND OWNERS:

A. VAHID KHAMISI, 15505 N. INTERSTATE HWY 35, PFLUGERVILLE, TX 78660 (“CLUB MIAMI”)

B. GREG DANIELS, 15008 N. INTERSTATE HWY 35, AUSTIN, TX 78728 (“FLEISCHER DRIVE”)

C. GLENN WILLIAMS, 6511 BRATTON LANE, AUSTIN, TX 78728 (“PERFECT 10”)

It was reported that there were three affidavits filed.

The Fleischer Drive case involved a vacant piece of property and during the drought, there were six fires. The fuel load was significant, and it was near commercial businesses and other properties. Greg Daniels was given 60 days to clean up his property, and there was no response.

The Perfect 10 case is an assembly nightclub, which was built before the current fire codes. With the adoption of the new codes, there was a requirement to put a sprinkler system in. Glenn Williams was notified in May 2022. He argued that the code did not apply, and he was given a year to comply after it was determined that the code did apply to him. He did not comply within the year’s time. A hearing was set.

Club Miami is a nightclub serving alcohol, and when a maintenance inspection was done it was found that there was unpermitted construction that allowed for greater occupancy. They were given a year to add a sprinkler system. They asked for a three-month extension, and they failed to comply.

16. DISCUSS AND CONSIDER PURCHASE OF MOBILE DATA COMPUTERS AND TAKE ANY RELATED ACTION;

Chief Perkins reported that the goal was to replace aging and obsolete computers. The FY24 budget included funding in the Operations budget for replacing units and funding in the capital budget for adding them to the new apparatus. There would be 21 mobile data computers for \$73,334.10. It was requested to approve the purchase from Dell Technologies. The installation cost was included.

Commissioner Howe moved and Commissioner Turner seconded to approve the purchase from Dell for \$73,334.10. The motion passed with one abstention from Commissioner Reyes.

17. DISCUSS AND CONSIDER APPROVAL OF INTERLOCAL AGREEMENT WITH PFLUGERVILLE INDEPENDENT SCHOOL DISTRICT FOR CONVEYANCE OF LAND FOR THE CONSTRUCTION AND OPERATION OF A FIRE STATION;

Commissioner Turner moved and Commissioner Howe seconded to approve the interlocal agreement with Pflugerville Independent School District for the conveyance of and for the construction and operation of a fire station. The motion passed unanimously.

18. RECEIVE REPORT REGARDING STATION #7 AND TRAINING FIELD CONSTRUCTION PROGRESS, AND DISCUSS AND CONSIDER ACTION REGARDING AGREEMENT WITH CORE CONSTRUCTION SERVICES OF TEXAS, INC., INCLUDING ANY CHANGE ORDERS AND REQUESTS FOR PAYMENT;

Commissioner Reyes asked for areas with the greatest risks and areas of conflict to be flagged. Commissioner Turner asked about planned versus actual work and discussions between the differences. It was stated that safety was discussed at every meeting for construction work and for staff on site. It was reported that the contractor works with the ESD's staff as well. The current and anticipated construction activities were presented. The ongoing efforts, planned activities, and dates for the activities were discussed. The financials were reviewed. A running tally broken down by facility would continue to be included in the reports. Ms. Frazier reported that there was further detail in the financial report. It was asked for the total payouts to be included in the summaries.

19. DISCUSS AND CONSIDER THE PROPOSED PROVISION OF EMERGENCY MEDICAL SERVICES TO OTHER GOVERNMENTAL ENTITIES, COST ALLOCATION, AND TAKE ANY RELATED ACTION;

Chief Perkins stated that a 3% increase was anticipated, but the budget was still being worked on. There would be other discussions that could impact the cost.

This item will be discussed in the executive session.

The Board went into executive session at 7:00PM.

The Board adjourned from the executive session at 9:08PM.

20. DISCUSS AND CONSIDER APPROVING AND ACCEPTING THE OATH OF OFFICE FOR COMMISSIONER REYES, COMMISSIONER HOWE, COMMISSIONER TURNER, COMMISSIONER GRIFFIN AND TAKE ANY RELATED ACTION;

21. DISCUSS AND CONSIDER THE ELECTION OF OFFICERS FOR THE BOARD OF COMMISSIONERS, AND TAKE ANY RELATED ACTION;

The oath for the Office of Commissioners was administered. The officers stayed in place by unanimous consent.

Board President Commissioner Reyes adjourned the meeting at 9:12 p.m.

The next Board meeting is scheduled for March 14, 2024 at 6:00 p.m.

Respectfully Submitted By:

Sequina Allen
Board Recorder