

**TRAVIS COUNTY**  
**EMERGENCY SERVICES DISTRICT NO. 2**  
**REGULAR MEETING MINUTES**  
**APRIL 12, 2024**

---

---

The Board of Commissioners of Travis County Emergency Services District No. 2 held a meeting on Friday April 12, 2024, at 6:00 p.m. at the Travis County Emergency Services District No. 2 Headquarters located at 201 East Pecan Street, Pflugerville, Texas, for the following purposes.

Commissioners who attended:           Randy Reese                   Robert Turner                   Mike Howe  
Rico Reyes

Commissioners who attended via video conference:           April Griffin

The following persons were also in attendance:

AJ Stacer	Jennifer Schein	Sequina Allen	Nick Perkins	Jessica Frazier
Ricardo Martinez	Michael Anderson	Ben Lewis	Jimmy Romell	Ryan Berger
Paige Walton	Robert Troyer	Sarah Vaisse	Ryan Woelfel	Don Greet

Robert Faurie

**PUBLIC COMMENT**

1. CALL REGULAR MEETING TO ORDER: *The meeting was called to order by Board President Commissioner Reyes at 6:00 p.m. and the minutes were recorded by mechanical means.* The meeting was held pursuant to a formal Notice of Meeting, which had been posted in accordance with the Texas Open Meetings Act at the Travis County Clerk’s Office, in the offices of the Travis County Emergency Services District No. 2 Headquarters, and on the District’s website at <https://www.pflugervillefire.org/board-of-commissioners-agenda/>.

**PUBLIC COMMENT**

2. PUBLIC COMMENT: *No public comment.*

**SPECIAL RECOGNITION**

3. CELEBRATE SPECIAL RECOGNITION OF PERSONNEL FOR EXCEPTIONAL PERFORMANCE.
  - A. Adopt a resolution recognizing CPR Survivors in the District.  
*President Reyes recognized District emergency workers and Matt Mater, a District resident, and encouraged all members of the community to learn CPR and how to use AEDs.*
  - B. District receipt of Open Government and Compliance Transparency Star award;

*President Reyes recognized Ms. Frazier and her team for earning the third award from the Texas Comptroller for financial transparency.*

### **CONSENT ITEMS**

4. APPROVE REGULAR MEETING MINUTES FROM MARCH 14, 2024;
5. APPROVE A RESOLUTION FOR THE DISPOSITION OF SALVAGE AND SURPLUS PROPERTY ITEMS;

*Commissioner Howe moved and Commissioner Reese seconded to approve the consent items. The motion passed unanimously.*

### **REPORTS**

6. COMMISSIONERS' REPORTS, RESPONSES TO INQUIRIES, INCLUDING;
  - COMMUNICATIONS WITH THE CITY COUNCIL OF PFLUGERVILLE PUBLIC SAFETY SUBCOMMITTEE;
  - DISTRICT PUBLIC RELATION COMMITTEE
  - TRAVIS COUNTY ESD COMMISSIONERS' COUNCIL REPORT;

*Commissioner Turner stated that he attended the City Council meeting and thought the presentations were helpful. President Reyes remarked on his appreciation to the City Mayor for reaching out to the District. Commissioner Turner commended Chief Perkins and Chief Stacer for their patience during the City Council meeting.*

7. RECEIVE REPORT FROM TREASURER AND CONSIDER TAKING RELATED ACTION INCLUDING:
  - A. APPROVAL OF MONTHLY BILLS AND INVOICES;
  - B. APPROVAL OF FINANCIAL REPORT, INCLUDING PROCESSING OF PAYROLL;
  - C. RECEIVE MONTHLY SALES TAX ANALYSIS REPORT;
  - D. APPROVAL OF PURCHASES FOR ITEMS INCLUDED IN THE DISTRICT'S APPROVED BUDGET;
  - E. APPROVAL OF QUARTERLY INVESTMENT REPORT FOR 1<sup>ST</sup> QUARTER OF 2024;

*Commissioner Turner advised that a large check is due for Southside Bank that is paid every year for Station 6.*

*Commissioner Howe stated that the sales tax report is down 1% for this month. As of April 15<sup>th</sup>, there is \$1.247m in payroll processing costs. The first quarter investment report for 2024 will be provided next month.*

*Commissioner Howe moved and Commissioner Griffin seconded to approve the financial report, including payment of monthly bills and invoices, as well as the processing of payroll. The motion passed unanimously.*

8. RECEIVE MONTHLY REPORT FROM THE FIRE CHIEF REGARDING EMERGENCY OPERATIONS RELATED TO FIRE SUPPRESSION AND EMS, RESPONSE TIMES, CALL VOLUME, PERSONNEL STAFFING AND TRAINING, MANAGEMENT ACTIVITIES AND PUBLIC

INFORMATION ACTIVITIES, INCLUDING:

- AN UPDATE ON THE DISTRICT'S EMS BILLING POLICY;
- AN UPDATE ON THE DISTRICT'S PLANNING DEVELOPMENT;
- AND CONSIDER TAKING ANY RELATED ACTION;

*Chief Perkins discussed a fatality that occurred in a structural fire in a high-risk area and in a building lacking compliance with the fire code. He encouraged education and outreach for fire safety and smoke alarms. Currently, Chief Perkins and District employees are studying to learn more about the fire. The cause is under investigation by the Fire Marshal's office, but arson is not suspected. Chief Perkins discussed a presentation with City staff during the recent City Council meeting. He clarified that Allegiance and the District cannot be equally compared. Chief Perkins discussed that paramedics go through a minimum of three months investigation and observation before working on their own, and usually will not work alone in their first year. Shift commanders, employees with the highest level of supervision, are brought to high acuity calls, such as cardiac arrest, to ensure the highest level of care. Chief Perkins countered that private ambulance companies do not do this because they lack the funds. Allegiance wants a minimum of \$100,000 and will reduce to three ambulances. Further, Allegiance recommended a fourth and fifth ambulance be added for an extra cost. Chief Perkins advised that the District's proposal is equivalent to the Allegiance proposal, which cost \$2,000,000, noting that this was brought to the City and the cost for ambulances has doubled. Chief Perkins further commented that there would be two new ambulances, with no reduction in services.*

*Chief Perkins discussed the response time data, noting that percentiles are used to describe response times as it is more mathematically accurate. Chief Perkins stated that the public uses call response time, but due to the call processing issue with Austin-Travis County EMS, the City knows that any delay in response time is not the District's fault. Chief Perkins discussed the quality issues the District faces in working with a for-profit provider.*

*Chief Perkins discussed the call processing issue with Austin-Travis County EMS. He commented that the meeting was a complete reversal of the past year and an acknowledgement on the need to find a solution. Further, it appears the parties are moving in the right direction for a solution.*

*Commissioner Howe asked what made them change their minds. Chief Perkins was not sure but was optimistic about the outcome.*

*Lastly, Chief Perkins discussed accreditation through the Center for Public Safety Excellence as a third-party evaluation of the District's operation. Peer reviewers will observe operations during a three-year period. A longer, more in depth presentation will be discussed at the Strategic Planning Conference.*

*The Open House will be held on Saturday, April 27<sup>th</sup> at 10:00 AM and a special survivor's event is scheduled for 9:30 AM.*

*The Planning Conference is scheduled for July 11-12, and ESD 17 will be invited, as well. The online streaming portion is anticipated to be the only challenge.*

*The State of the City Address will take place on May 2<sup>nd</sup> from 11-1.*

*Chief Perkins summarized the Medical Director's review of high acuity calls, which are addressed with the private ambulance company as part of their quality management systems.*

*President Reyes shared that Allegiance is the cheaper company and reminded those present at the meeting*

*and viewing the meeting online, that someone died on Allegiance's watch. President Reyes further commnted that the District is in the top 3% in the world and is heading towards the top 1% in the world.*

*Commissioner Turner expressed his excitement that the District is starting on accreditation and looking forward to learning from their experience. President Reyes noted that they are not afraid of scrutiny and is proud of the transparency.*

9. RECEIVE MONTHLY REPORT FROM ASSISTANT CHIEF OF COMMUNITY RISK REDUCTION REGARDING STATUS OF FIRE CODE VIOLATIONS AND ENFORCEMENT ACTIVITIES WITHIN THE DISTRICT AND AUTHORIZE ACTION AS NECESSARY, INCLUDING THE FOLLOWING PROPERTIES AND OWNERS:

- A. VAHID KHAMISI, 15505 N. IH-35, PFLUGERVILLE, TEXAS, 78660 ("CLUB MIAMI");
- B. GREG DANIELS, 15008 N. IH-35, AUSTIN, TEXAS 78728 ("FLEISCHER DRIVE");
- C. GLENN WILLIAMS, 6511 BRATTON LANE, AUSTIN, TEXAS 78728 ("PERFECT 10");
- D. BRIANA STRINGER, 20818 MARTIN LANE, PFLUGERVILLE TEXAS 78660 ("DOGJOY");
- E. TERRANCE S. FISHER, 112 E. HOWARD LANE, AUSTIN, TEXAS 78753 ("HANNAH'S PLACE");

*Chief Perkins advised that this item is a placeholder on the agenda. There is nothing significant to update, but court dates have been scheduled. Chief Perkins commented that the District has given these entities plenty of notice and advice on how to bring the structures into compliance with the fire code.*

10. RECEIVE REPORT REGARDING STATION #7 AND TRAINING FIELD CONSTRUCTION PROGRESS, AND DISCUSS AND CONSIDER ACTION REGARDING AGREEMENT WITH CORE CONSTRUCTION SERVICES OF TEXAS, INC., INCLUDING ANY CHANGE ORDERS OR REQUESTS FOR PAYMENT;

*Chief Perkins suggested this item be addressed in Executive Session; matter was taken up later in the meeting.*

11. RECEIVE MONTHLY REPORT FROM THE DISTRICT'S LEGAL COUNSEL REGARDING PENDING LITIGATION MATTERS, CONTRACT ISSUES, AND LEGISLATIVE EFFORTS AND CONSIDER TAKING RELATED ACTION;
  - CAUSE NO. D-1-GN-23-000748; DAVID ROGERS, JENNIFER PAKENHAM, AND KRISTI POWELL, PLAINTIFFS V. TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 2 BOARD, DEFENDANT;

*Nothing to report. Item was not addressed.*

12. RECEIVE REPORT FROM THE PFLUGERVILLE PROFESSIONAL FIREFIGHTER'S ASSOCIATION, LOCAL NO. 4137 AND CONSIDER TAKING RELATED ACTION;

*No report presented. Item was not addressed.*

#### **DISCUSSION/ACTION ITEMS**

13. DISCUSS AND CONSIDER ACCEPTING THE FISCAL YEAR 2023 AUDIT AND FINANCIAL STATEMENTS AND TAKE ANY RELATED ACTION;

*Jimmy Rommel, auditor for the District, gave an overview of the audit report for FY 2023 and the written letter concerning required communication. The District's general assets totaled \$38.6m, in cash and investments; liabilities totaled \$3.4m; and the unassigned fund balance was just under \$34.7m. Mr. Rommel commented that, overall, the budget had a surplus of \$3.2m for FY 2023. He discussed the District's FY 2023 capital assets and noted \$12.6m in depreciable assets and about \$9m in appreciable assets. The District's total principal balance was about \$22m. Mr. Rommel discussed the \$6.2m notes to fund Stations 6 and 7 in December 2023.*

*Commissioner Howe moved and Commissioner Reese seconded to approve the audit. The motion passed unanimously.*

14. REVIEW RESOLUTION CONFIRMING ANNUAL REVIEW OF DISTRICT'S REVISED INVESTMENT POLICY, STRATEGIES, GUIDELINES AND MANAGEMENT PRACTICES AND TAKE RELATED ACTION;

*Ms. Frazier noted that nothing had changed and this was an annual practice.*

*Commissioner Howe moved and Commissioner Griffin seconded to approve the Resolution Confirming Annual Review of District's Revised Investment Policy. The motion passed unanimously.*

15. RECEIVE ANNUAL REPORT FROM CONTIGO TECHNOLOGY, THE INFORMATION TECHNOLOGY SERVICE PROVIDER OF DISTRICT AND TAKE ANY RELATED ACTION;

*President Reyes moved and Commissioner Turner seconded to table Item 15. The motion passed unanimously.*

16. DISCUSS AND CONSIDER THE PERMIT DELAY IMPACT RESOLUTION FOR THE STATION 7 AND TRAINING FIELD PROJECT AND TAKE ANY RELATED ACTION;

*Item was addressed later in the meeting.*

17. DISCUSS AND CONSIDER STRATEGIC PLANNING FOR THE DISTRICT RELATED TO FINANCIAL AND OPERATIONAL PROJECTIONS, INCLUDING:
  - REVIEW OF PROJECTED GROWTH IN REVENUE, POPULATION, SERVICE DEMAND, AND IMPACT ON RESPONSE TIMES AND PROVISION OF SERVICE;
  - PRESENTING REPORTS FROM THE COMMISSIONERS CONCERNING COMMUNITY INTERACTIONS AND RELATIONS,
  - AND TAKE ANY RELATED ACTION;

*Chief Perkins had nothing to report. No action requested.*

18. DISCUSS AND CONSIDER THE PROPOSED PROVISION OF EMERGENCY MEDICAL SERVICES TO OTHER GOVERNMENTAL ENTITIES, COST ALLOCATION, AND TAKE ANY RELATED ACTION;

*No action.*

*At this time, the Board went into Executive Session to discuss ITEM 10 and ITEM 16 pursuant to Texas Government Code Section 551.071. Executive Session convened at 7:03 p.m. and ended at 8:07 p.m., at which point the regular meeting was re-convened.*

*No action was taken during executive session.*

*The Board returned to Item 16:*

*After Executive Session closed and the regular meeting reconvened, President Reyes moved and Commissioner Turner seconded that the Board recommends and directs District staff to execute Change Order No. 3, dated April 8, 2024. President Reyes noted that the Board has been quite involved in this matter, with \$33.3m in taxpayer funds. Commissioner Turner added that the Board takes this money seriously to ensure the success of the project. The motion passed unanimously.*

Board President Commissioner Reyes adjourned the meeting at 8:12 p.m.

The next Board meeting is scheduled for May 9, 2024 at 6:00 p.m.

Respectfully Submitted By:

Sequina Allen

Board Recorder