

**TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 2**

**REGULAR MEETING DECEMBER 12, 2024**

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Notice is hereby given that a regular meeting of the Board of Commissioners of Travis County Emergency Services District No. 2 will be held on Thursday, December 12, 2024, at 6:00 p.m. at 201 East Pecan Street, Pflugerville, Texas, for the following purposes.

*Individual members of the public wishing to address the Board must register to speak at least 2 hours in advance of the Board Meeting by email to [info@pflugervillefire.org](mailto:info@pflugervillefire.org) or calling (512) 251-2801. Those individuals registered to speak must be at the meeting location at least 15 minutes prior to the start of a meeting to sign-in and prepare to speak. Individual members of the public wishing to submit written comments must submit them by email to [info@pflugervillefire.org](mailto:info@pflugervillefire.org) or calling (512) 251-2801 at least 2 hours in advance of the meeting. Individual members of the public may address the Board for a maximum of 3 minutes on any matter. Members of the public may collectively address the Board for a total of 30 minutes on any single matter. Individuals may address the Board once per item. No formal action, discussion, deliberation, or comment will be made for items not on this agenda.*

1. Call regular meeting to order;

**PUBLIC COMMENT**

2. **Public Comment:** *In accordance with the Texas Open Meetings Act, any response to a public comment that is made on an item that is not on the published final agenda will be limited to a statement of factual information or a statement of existing policy given in response to the public comment. Any deliberation or decision by the Board must be limited to a proposal to place the subject on a future agenda.*

**SPECIAL RECOGNITION**

3. Celebrate special recognition of personnel for exceptional performance;
  - Casey Villanueva- Promotion to Community Risk Reduction Program Manager
  - Appreciation email from the public to Squad 221 Crew, Gabe Coleman, Victor Glaze and Bill Woodburn for going above and beyond.
  - Appreciation email from Para Endurance to the District for supporting Para Endurance Multisport Camp & Para Endurance Adaptive Triathlon

**CONSENT ITEMS**

4. Approve a resolution for the disposition of salvage and surplus property items;
5. Approve publication of the District's Notice of Administrative Office in the Pflugerville Pflag;
6. Approve filing the District's 2025 Annual Report with the Department of Emergency Management;

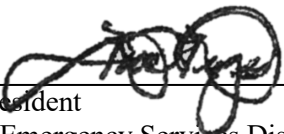
## **REPORTS**

7. Commissioners' reports, responses to inquiries, including:
  - Communications with the City Council of Pflugerville, Public Safety Subcommittee;
  - District Public Relations Committee;
  - Travis County ESD Commissioners' Council report;
8. Receive report from treasurer and consider taking related action, including:
  - a. Approval of monthly bills and invoices;
  - b. Approval of financial report, including processing of payroll;
  - c. Receive monthly sales tax analysis report;
  - d. Approval of purchases for items included in the District's approved budget;
9. Receive monthly report from the Fire Chief regarding emergency operations related to fire suppression and EMS, response times, call volume, personnel staffing and training, management activities, communications and public information activities, including:
  - an update on the District's EMS billing policy;
  - an update on the District's planning development;
  - and consider taking any related action;
10. Receive monthly report from Assistant Chief of Community Risk Reduction regarding status of fire code violations and enforcement activities within the District and authorize action as necessary, including the following properties and owners:
  - A. Vahid Khamisi, 15505 N. IH-35, Pflugerville, Texas, 78660 ("Club Miami");
  - B. Glenn Williams, 6511 Bratton Lane, Austin, Texas 78728 ("Perfect 10");
  - C. Briana Stringer, 20818 Martin Lane, Pflugerville Texas 78660 ("DogJoy");
  - D. John Melfi, 13800 Dragline Dr., Austin, Texas 78728 ("Colette Austin");
  - E. Shawn Thai, 13422 Dessau Rd, Austin, Texas 78754 ("Food Truck Park")
11. Receive report regarding Station #7 and Training Field construction progress, and discuss and consider action regarding agreement with Core Construction Services of Texas, Inc., including any change orders or requests for payment;
12. Receive monthly report from the District's legal counsel regarding pending litigation matters, contract issues, and legislative efforts and consider taking related action:
  - Cause No. D-1-GN-23-000748; David Rogers, Jennifer Pakenham, And Kristi Powell, Plaintiffs V. Travis County Emergency Services District No. 2 Board, Defendant;
13. Receive report from the Pflugerville Professional Firefighter's Association, Local No. 4137 and consider taking related action;

## **DISCUSSION/ACTION ITEM**

14. Discuss and consider approval of the proposal for contracted services from Brycomm LLC to procure and install access control and security camera systems at the new Training Field and Fire Station #7;
15. Discuss and consider a contract for uniform purchases and take any related action;
16. Discuss and consider purchase of a ladder truck and a reimbursement resolution and take any related action;
17. Discuss and consider a reimbursement resolution for the purchase of a fire engine and take any related actions;

18. Discuss and consider strategic planning for the District related to financial and operational projections, including:
- review of projected growth in revenue, population, service demand, and impact on response times and provision of service;
  - presenting reports from the commissioners concerning community interactions and relations,
  - and take any related action;
19. Discuss and consider purchase of a command vehicle and take any related action;
20. Discuss and consider the proposed provision of emergency medical services to other governmental entities, cost allocation, and take any related action;
21. Discuss and consider annual Fire Chief evaluation and take any related action;
22. Adjourn the meeting.

  
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Rico Reyes, President  
Travis County Emergency Services District No. 2

*Posted on December 9, 2024, by 5:00 p.m. A packet containing all supportive documentation for this agenda is available for inspection at the Travis County ESD No. 2 headquarters between the hours of 9:00 a.m. and 4:00 p.m. The Board may retire to Executive Session any time between the meetings opening and adjournment for the purpose of consultation with legal counsel pursuant to Chapter 551.071 of the Texas Government Code and/or discussion of real estate acquisition pursuant to Chapter 551.072 of the Texas Government Code and/or personnel matters pursuant to Chapter 551.074 of the Texas Government Code. Action, if any, will be taken in open session.*