

TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 2

REGULAR MEETING MINUTES

FEBRUARY 18, 2025

The Board of Commissioners of Travis County Emergency Services District No. 2 held a meeting on Thursday February 18, 2025, at 6:00 p.m. at the Travis County Emergency Services District No. 2 Headquarters located at 201 East Pecan Street, Pflugerville, Texas, for the following purposes.

Commissioners who attended: April Griffin Randy Reese Mike Howe

Commissioners who were absent: Rico Reyes Robert Turner

The following persons were also in attendance:

Nick Perkins	John Carlton	Chris Wolff	AJ Stacer	Jessica Frazier
Sequina Allen	John Kennedy	Brandon Chavana	Ceasar Ruiz	

PUBLIC COMMENT

1. CALL REGULAR MEETING TO ORDER: *The meeting was called to order by Board Commissioner Griffin at 6:01 p.m. and the minutes were recorded by mechanical means.* The meeting was held pursuant to a formal Notice of Meeting, which had been posted in accordance with the Texas Open Meetings Act at the Travis County Clerk's Office, in the offices of the Travis County Emergency Services District No. 2 Headquarters, and on the District's website at <https://www.pflugervillefire.org/board-of-commissioners-agenda/>.
2. PUBLIC COMMENT: *None.*

SPECIAL RECOGNITION

3. CELEBRATE SPECIAL RECOGNITION OF PERSONNEL FOR EXCEPTIONAL PERFORMANCE;
 - APPARATUS SPECIALIST/ PARAMEDIC DUSTIN POND RECEIVED HIS MASTER FF CERTIFICATION
 - APPARATUS SPECIALIST RUSSELL PUGH RECEIVED HIS ASSOCIATE DEGREE
 - FIREFIGHTER JOHN KENNEDY RECEIVED HIS ASSOCIATE'S DEGREE
 - APPARATUS SPECIALIST JEREMY AYERS RECEIVED HIS FIRE OFFICER DESIGNATION
 - APPARATUS SPECIALIST JIM RODRIGUEZ PROMOTION
 - SPECIAL RECOGNITION FOR THE STOP THE BLEED TRAINING TO CHRISTOPHER WOLFF, COURTNEY HIATT, HOLLY MASSEY, JORDAN SESSIONS, PAUL NUTTING, JEREMY MEGGLASSON, CALEB STRATTON, ANDREW DIAZ, BRANDON CHAVANA, KARA DICLEMENTE, NICHOLAS BRINDLE, ELIZABETH SHERMAN, MICHAEL HERNANDEZ, DAVID KILVENTON, RICHARD STROHACKER, AND BENJAMIN PERRY
 - TCESD2 BASKETBALL TEAM - VICTORY IN THE EXHIBITION MATCH AGAINST AUSTIN FIRE AS PART OF THE AUSTIN SPURS' HEROES NIGHT

- SPECIAL RECOGNITION TO THE DISTRICT FOR MAKING THE LIST OF AUSTIN'S BEST PLACE FOR WORKING PARENTS
- SPECIAL RECOGNITION TO THE DISTRICT FROM OPERATIONS CHIEF CHUCK JONES REGARDING THE DISTRICT'S PARTICIPATION OF THE TEXAS A&M TASK FORCE.
- APPRECIATION LETTER TO TURTLE PLASTICS WHICH HAS GRACIOUSLY DONATED A SET OF THEIR AUTO EXTRICATION DURA-CRIB PRODUCTS TO THE DISTRICT TRAINING DEPARTMENT.
- SPECIAL RECOGNITION FOR THE DISTRICT BY SAFE-D FOR EXTRAORDINARY EFFORTS AND COMMUNITY EDUCATION.

Commissioner Griffin recognized the named individuals for their exceptional performance.

CONSENT ITEMS

4. APPROVE REGULAR MEETING MINUTES FROM THE DECEMBER 12, 2024;
Still under review. No action taken.
5. DISCUSS AND TAKE ACTION ON TEXAS COMPTROLLER SPECIAL PURPOSE DISTRICT FINANCIAL AND TAX REPORTING REQUIREMENT;
Item was tabled and not discussed at this time.

REPORTS

6. COMMISSIONERS' REPORTS, RESPONSES TO INQUIRIES, INCLUDING;
 - COMMUNICATIONS WITH THE CITY COUNCIL OF PFLUGERVILLE, PUBLIC SAFETY SUBCOMMITTEE;
 - DISTRICT PUBLIC RELATIONS COMMITTEE;
 - TRAVIS COUNTY ESD COMMISSIONERS' COUNCIL REPORT;*No reports presented. No action taken.*

7. RECEIVE REPORT FROM TREASURER AND CONSIDER TAKING RELATED ACTION, INCLUDING:
 - a. APPROVAL OF MONTHLY BILLS AND INVOICES;
 - b. APPROVAL OF FINANCIAL REPORT, INCLUDING PROCESSING OF PAYROLL;
 - c. RECEIVE MONTHLY SALES TAX ANALYSIS REPORT;
 - d. APPROVAL OF PURCHASES FOR ITEMS INCLUDED IN THE DISTRICT'S APPROVED BUDGET;
 - e. RECEIVE QUARTERLY INVESTMENT REPORT;

Commissioner Howe briefly discussed the sales tax report, noting that income is up and tracking above previous years. Commissioner Howe also provided a brief overview of payroll and then discussed the quarterly investment report.

Commissioner Howe then moved and Commissioner Reese seconded to approve the Treasurer's report, including payment of monthly bills and invoices, approval of financial report and processing of payroll, approval of sales tax analysis report, approval of purchases of items included in the budget, and approval of the quarterly investment report. The motion passed unanimously.

8. RECEIVE MONTHLY REPORT FROM THE FIRE CHIEF REGARDING EMERGENCY OPERATIONS RELATED TO FIRE SUPPRESSION AND EMS, RESPONSE TIMES, CALL VOLUME, PERSONNEL STAFFING AND TRAINING, MANAGEMENT ACTIVITIES, COMMUNICATIONS AND PUBLIC INFORMATION ACTIVITIES, INCLUDING:
 - AN UPDATE ON THE DISTRICT'S EMS BILLING POLICY;
 - AN UPDATE ON THE DISTRICT'S PLANNING DEVELOPMENT;

- AND CONSIDER TAKING ANY RELATED ACTION;

Chief Perkins stated that the District continues to communicate with the City of Pflugerville on issues seen with Allegiance. There is no mutual-aid or auto-aid agreement between the District and the City of Pflugerville or with Allegiance, though the District continues to be open to negotiating such an agreement. Chief Perkins also briefly discussed ongoing dispatch issues and issues with Allegiance. Chief Perkins then discussed a winter weather tabletop exercise that the District participated in with the City of Pflugerville, commenting that this was the first time the District attended. Chief Perkins noted ongoing efforts to establish Pfluger Hall as a facility the Red Cross may use in the event of a disaster or an emergency. Chief Perkins advised that the District recently participated in an exercise with the City of Austin and other fire departments in the county, which focused on wildfires occurring in the wildland-urban interface, and a similar exercise was held with county leaders, city leaders and law enforcement. Chief Perkins then provided a review of deployment statistics, noting the District's support in responding to the LA fires, as well as other departments coming to support the District when emergency or disaster situations occur locally. In addition, this money is reimbursed at the state or federal level. Chief Perkins briefly commented on resuming discussions on mutual aid agreements with neighboring Williamson County.

9. RECEIVE MONTHLY REPORT FROM ASSISTANT CHIEF OF COMMUNITY RISK REDUCTION REGARDING STATUS OF FIRE CODE VIOLATIONS AND ENFORCEMENT ACTIVITIES WITHIN THE DISTRICT AND AUTHORIZE ACTION AS NECESSARY, INCLUDING THE FOLLOWING PROPERTIES AND OWNERS:

- A. VAHID KHAMISI, 15505 N. IH-35, PFLUGERVILLE, TEXAS, 78660 ("CLUB MIAMI");
 - B. GLENN WILLIAMS, 6511 BRATTON LANE, AUSTIN, TEXAS 78728 ("PERFECT 10");
 - C. BRIANA STRINGER, 20818 MARTIN LANE, PFLUGERVILLE TEXAS 78660 ("DOGJOY");
 - D. JOHN MELFI, 13800 DRAGLINE DR., AUSTIN, TEXAS 78728 ("COLETTE AUSTIN");
 - E. SHAWN THAI, 13422 DESSAU RD, AUSTIN, TEXAS 78754 ("FOOD TRUCK PARK")
- No report.*

10. RECEIVE REPORT REGARDING STATION #7 AND TRAINING FIELD CONSTRUCTION PROGRESS, AND DISCUSS AND CONSIDER ACTION REGARDING AGREEMENT WITH CORE CONSTRUCTION SERVICES OF TEXAS, INC., INCLUDING ANY CHANGE ORDERS OR REQUESTS FOR PAYMENT;
No significant updates.

11. RECEIVE MONTHLY REPORT FROM THE DISTRICT'S LEGAL COUNSEL REGARDING PENDING LITIGATION MATTERS, CONTRACT ISSUES, AND LEGISLATIVE EFFORTS AND CONSIDER TAKING RELATED ACTION;

John Carlton provided a brief discussed upcoming legislative bills and training.

AT THIS TIME, THE BOARD RETURNED TO ITEM 5, ABOVE:

Commissioner Howe moved to approve the Special Purpose District report, and Commissioner Reese seconded. Motion passed unanimously.

12. RECEIVE REPORT FROM THE PFLUGERVILLE PROFESSIONAL FIREFIGHTER'S ASSOCIATION, LOCAL NO. 4137 AND CONSIDER TAKING RELATED ACTION;
Chris Wolff presented the report, noting that there is a new executive board and they remain ready to serve the District.

DISCUSSION/ACTION ITEM

13. DISCUSS AND CONSIDER AN INTERLOCAL AGREEMENT WITH DENTON FIRE DEPARTMENT FOR THE SALE AND RELOCATION OF THE STATION 7 TEMPORARY BUILDING AND TAKE ANY RELATED ACTION;

Chief Perkins noted that they are waiting on legal documents to be provided by the City of Denton.

14. DISCUSS AND CONSIDER THE PURCHASE OF SELF-CONTAINED BREATHING APPARATUS (SCBA) AND TAKE ANY RELATED ACTION;

Chief Perkins reported that this item was included in the FY25 budget, and the purchase is made through Heat Safety Equipment, LLC, for a total cost is \$556,879.55.

Commissioner Howe asked about the delivery date. Chief Perkins replied that he will get the information.

Commissioner Howe moved and Commissioner Reese seconded to approve the purchase. The motion passed unanimously.

15. DISCUSS AND CONSIDER THE PURCHASE OF A PUMP SIMULATOR TRAINER AND TAKE ANY RELATED ACTION;

Chief Perkins advised that this will be a purchase for the training division from FAAC Commercial and will enhance training activities, for a price of \$99,245.00. The purchase will be covered under the FY25 budget and delivered sometime during the FY.

Commissioner Howe moved and Commissioner Griffin seconded to approve the purchase. The motion passed unanimously.

16. DISCUSS AND CONSIDER THE EVALUATION AND APPLICATION OF EMERGING TRENDS, TECHNOLOGIES, DRONES, AND ARTIFICIAL INTELLIGENCE AND TAKE RELEVANT ACTIONS;

Chief Perkins stated that Commissioner Reyes requested to address these applications and discussions are beginning on the programs. Chief Perkins will include a regular update to inform people about the technologies the District is using. The District currently has three drones, which are registered with the FAA. No action taken.

17. DISCUSS AND CONSIDER STRATEGIC PLANNING FOR THE DISTRICT RELATED TO FINANCIAL AND OPERATIONAL PROJECTIONS, INCLUDING:

- REVIEW OF PROJECTED GROWTH IN REVENUE, POPULATION, SERVICE DEMAND, AND IMPACT ON RESPONSE TIMES AND PROVISION OF SERVICE;
- PRESENTING REPORTS FROM THE COMMISSIONERS CONCERNING COMMUNITY INTERACTIONS AND RELATIONS,
- AND TAKE ANY RELATED ACTION;

Chief Perkins noted that this is a placeholder item. No action taken.

18. DISCUSS AND CONSIDER THE PROPOSED PROVISION OF EMERGENCY MEDICAL SERVICES TO OTHER GOVERNMENTAL ENTITIES, COST ALLOCATION, AND TAKE ANY RELATED ACTION;

Chief Perkins noted that this is a placeholder item. Chief Perkins also advised that a 5th ambulance will be added to the fleet, soon. No action taken.

19. DISCUSS AND CONSIDER ANNUAL FIRE CHIEF EVALUATION AND TAKE ANY RELATED ACTION;

Item was tabled and not addressed. No action taken.

The Board went into Executive Session to receive legal advice from counsel pursuant to Texas Government Code Section 551.071 on Agenda Item 10. The Executive Session convened at 7:04 p.m. and ended at 7:45 p.m. No action was taken in Executive Session.

Board adjourned the meeting at 7:46 p.m.
The next Board meeting is scheduled for March 13, 2025 at 6:00 p.m.

Respectfully Submitted By:

Sequina Allen
Board Recorder