

TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 2

REGULAR MEETING MINUTES

APRIL 10, 2025

The Board of Commissioners of Travis County Emergency Services District No. 2 held a meeting on Thursday, April 10, 2025, at 6:00 p.m. at the Travis County Emergency Services District No. 2 Headquarters located at 201 East Pecan Street, Pflugerville, Texas, for the following purposes.

Commissioners who attended: April Griffin Randy Reese Mike Howe Robert Turner

Commissioner who attended by videoconference: Rico Reyes

The following persons were also in attendance:

Nick Perkins	John Carlton	Dan Berger	AJ Stacer	Jessica Frazier
Sequina Allen	Mark Moellenberg	Conner Depew	Kara DiClemente	

PUBLIC COMMENT

1. CALL REGULAR MEETING TO ORDER. *The meeting was called to order by Board Commissioner Turner at 6:01 p.m. and the minutes were recorded by mechanical means.* The meeting was held pursuant to a formal Notice of Meeting, which had been posted in accordance with the Texas Open Meetings Act at the Travis County Clerk's Office, in the offices of the Travis County Emergency Services District No. 2 Headquarters, and on the District's website at <https://www.pflugervillefire.org/board-of-commissioners-agenda/>.
2. PUBLIC COMMENT: *None.*

SPECIAL RECOGNITION

3. CELEBRATE SPECIAL RECOGNITION OF PERSONNEL FOR EXCEPTIONAL PERFORMANCE;
 - RECOGNIZE FIREFIGHTER JAMES PURSELL FOR RECEIVING HIS INTERMEDIATE FIREFIGHTER CERTIFICATION
 - RECOGNIZE CAPT. JOSHUA STUBBLEFIELD FOR RECEIVING HIS MASTER FF CERTIFICATION
 - RECOGNIZE LT. DAVID KILVENTON, CAPT. SHAWN O'LEARY, AND CAPT. RAM BECK FOR THEIR IMMEDIATE READINESS TO VOLUNTEER CLEANING SUPPLIES AND SUPPORT TO PFLUGERVILLE POLICE DEPARTMENT ON A SCENE ON MARCH 9, 2025.
 - RECOGNIZE SHIFT B ENGINE 241 FOR THE POSITIVE INTERACTION WITH THE ACTION BEHAVIOR CENTER TRUCK VISIT (LT. TOMMY WEEKS, FF NICHOLAS BRINDLE, FF MICHAEL BRUNER, FF KARA DICLEMENTE)

Commissioner Turner recognized the named individuals for their exceptional performance.

CONSENT ITEMS

4. APPROVE FEBRUARY 18, 2025 AND MARCH 13, 2025, REGULAR MEETING MINUTES;

Item #4 was removed from the consent agenda and tabled due to minutes not being available to approve at the time of the meeting.

5. APPROVE THE PROPOSED CHANGES TO THE PFLUGER HALL CONTRACT;

MOTION: *Commissioner Howe moved and Commissioner Reese seconded to approve Item #5, changes to the Pfluger Hall Contract, and the motion was approved unanimously.*

REPORTS

6. COMMISSIONERS' REPORTS, RESPONSES TO INQUIRIES, INCLUDING;

- COMMUNICATIONS WITH THE CITY COUNCIL OF PFLUGERVILLE, PUBLIC SAFETY SUBCOMMITTEE;
- DISTRICT PUBLIC RELATIONS COMMITTEE;
- TRAVIS COUNTY ESD COMMISSIONERS' COUNCIL REPORT;

Commissioner Reyes noted that he has had discussions with the City of Pflugerville's Mayor Gonzalez and discussions are going well.

No update was provided with respect to the District Public Relations Committee.

Commissioner Howe discussed the recent meeting of the Travis County ESD Commissioners' Council, advising that a consultant has been selected to conduct the EMS delivery study and the county is intending to hire a permanent Fire Marshal. Commissioner Howe also discussed wildfire outreach, noting that May is Wildfire Awareness Month, and the Commissioners' Council is working to ensure the public understands that the various agencies are cooperating and working together. Commissioner Howe briefly also commented on the City of Austin's new CTECC (Combined Transportation, Emergency, and Communications Center) facility. Commissioner Turner provided an overview of the backup center for law enforcement and transportation management, noting that their lease will be ending soon and efforts are underway to select a second facility.

7. RECEIVE REPORT FROM TREASURER AND CONSIDER TAKING RELATED ACTION, INCLUDING:

- a. APPROVAL OF MONTHLY BILLS AND INVOICES;
- b. APPROVAL OF FINANCIAL REPORT, INCLUDING PROCESSING OF PAYROLL;
- c. RECEIVE MONTHLY SALES TAX ANALYSIS REPORT;
- d. APPROVAL OF PURCHASES FOR ITEMS INCLUDED IN THE DISTRICT'S APPROVED BUDGET;

Commissioner Howe provided a brief overview of the treasurer's report, noting that a series of checks, mainly for the construction and training facilities, have been provided for approval, as well as payroll items and items to be purchased per the District's approved budget. Commissioner Howe also discussed changes in the sales tax analysis and the sales tax revenue drop of 5.5%.

MOTION: *Commissioner Howe moved to approve the Treasurer's report, including approval of monthly bills and invoices, approval of the financial report and processing of payroll, approval of the sales tax analysis and approval of purchases for items included in the approved budget. Commissioner Griffin seconded the motion and it passed unanimously.*

At this time, the Board changed the order of the agenda items and took up Item #14, next:

14. DISCUSS AND CONSIDER ACCEPTING THE FISCAL YEAR 2024 AUDIT AND FINANCIAL STATEMENTS AND TAKE ANY RELATED ACTION;

Jimmy Romell, Maxwell Locke & Ritter, presented the audit report for the fiscal year that ended September 30, 2024, stating that an unmodified, clean opinion has been issued, which is the highest level of assurance that can be provided by an auditor. An overview of capital expenditures, surplus, overall budget, capital budget, and capital balances was presented and discussed.

Commissioner Reyes discussed the low-risk threshold of 20%, noting that the District went above and beyond that threshold with 40%, and had no issues with the additional scrutiny.

Commissioner Howe expressed his support and appreciation to Jessica Frazier and team for their work, and Commissioner Reyes expressed his agreement. Chief Perkins also commended Ms. Frazier, commenting on the difficulty of forecasting an accurate budget.

MOTION: *Commissioner Howe moved to approve the audit as presented and for staff to proceed with submitting it to the county for filing. Commissioner Reyes seconded the motion, and it passed unanimously.*

8. RECEIVE MONTHLY REPORT FROM THE FIRE CHIEF REGARDING EMERGENCY OPERATIONS RELATED TO FIRE SUPPRESSION AND EMS, RESPONSE TIMES, CALL VOLUME, PERSONNEL STAFFING AND TRAINING, MANAGEMENT ACTIVITIES, COMMUNICATIONS AND PUBLIC INFORMATION ACTIVITIES, INCLUDING:

- AN UPDATE ON THE DISTRICT'S EMS BILLING POLICY;
- AN UPDATE ON THE DISTRICT'S PLANNING DEVELOPMENT;
- AND CONSIDER TAKING ANY RELATED ACTION;

Chief Perkins briefly discussed the Texas County & District Retirement System ("TCDRS") pensions, noting that TCERS provided information on the status of the accounts, given the volatility of the market. Chief Perkins also stated that he expects the fifth ambulance to be in service at Station 6 by the next regular Board meeting.

Chief Perkins then addressed the continuing wildfire preparedness efforts, commenting on a recent meeting between the various fire chiefs within Travis County and the County Judge wherein the Judge expressed his appreciation for the ESDs. Commissioner Turner inquired about the possibility of developing a countywide response plan to address use of dozers in association with wildfire response. Chief Perkins answered that conversations are being had with Travis County Parks to possibly cross-staff and exchange the use of the ESD's dozers for their firefighter services. Chief Perkins stated they will be presenting to the court on Tuesday, April 29th, followed by a press conference due to May being wildfire awareness month.

Chief Perkins circled back to EMS developments and discussed that he met with Health and Human services ("HHS") and the Public Consulting Group ("PCG") on developing a Medicaid supplemental program and noted federal programs that are currently shut down. He explained this Medicaid program would provide funding for ambulance transports involving Medicaid-eligible payers. Chief Perkins added that they submitted a request for federal funding for body armor and the education for the fire academy. His final note was on STARFlight's interest in adding another helicopter site.

9. RECEIVE MONTHLY REPORT FROM ASSISTANT CHIEF OF COMMUNITY RISK REDUCTION REGARDING STATUS OF FIRE CODE VIOLATIONS AND ENFORCEMENT ACTIVITIES WITHIN THE DISTRICT AND AUTHORIZE ACTION AS NECESSARY, INCLUDING THE FOLLOWING PROPERTIES AND OWNERS:

- A. GLENN WILLIAMS, 6511 BRATTON LANE, AUSTIN, TEXAS 78728 ("PERFECT 10");

- B. JOHN MELFI, 13800 DRAGLINE DR., AUSTIN, TEXAS 78728 (“COLETTE AUSTIN”);
- C. SHAWN THAI, 13422 DESSAU RD, AUSTIN, TEXAS 78754 (“FOOD TRUCK PARK”)
- D. NINA MORRISON, 2213 E HOWARD LANE, MANOR, TEXAS 78653 (“BROOKSIDE MANOR GROUP HOME”)
- E. AUGUSTINE TAMBE, 17118 SIMSBROOK, PFLUGERVILLE, TEXAS 78660 (“MAOFU GROUP HOME”)
- F. KENMAR RESIDENTIAL SERVICES, 16821 CONSTANTINOPLE LANE, PFLUGERVILLE, TEXAS 78660 (“KENMAR GROUP HOME”)

Assistant Chief Berger noted there were no significant changes on Sub-Items A through F, and noted Club Miami had installed a fire sprinkler system and moved off the list. He noted that there are some federal laws coming out on group homes.

Assistant Chief Berger wanted to note that there are several pending enforcement plans and some he withheld from the list due to consternation regarding federal regulations. They are pausing enforcement action because of discrimination claims against disabled communities, and municipalities are confused as to where and how they can enforce fire codes.

- 10. RECEIVE REPORT REGARDING STATION #7 AND TRAINING FIELD CONSTRUCTION PROGRESS, AND DISCUSS AND CONSIDER ACTION REGARDING AGREEMENT WITH CORE CONSTRUCTION SERVICES OF TEXAS, INC., INCLUDING ANY CHANGE ORDERS OR REQUESTS FOR PAYMENT;

This item will be discussed in the Executive Session.

- 11. RECEIVE MONTHLY REPORT FROM THE DISTRICT’S LEGAL COUNSEL REGARDING PENDING LITIGATION MATTERS, CONTRACT ISSUES, AND LEGISLATIVE EFFORTS AND CONSIDER TAKING RELATED ACTION;

Mr. Carlton added that he will have more information on the legislature in future meetings. He discussed Senate Bill 3040 that allows for a certain city of a certain size to remove itself from an ESD.

He noted there are bills moving on fire issues and rural ambulances since the budget went through. He explained that bills are not currently moving on issues regarding commissioner elections or removals of a city from an ESD. He added that bills have been filed but are not yet moving on issues of Extraterritorial Jurisdictions (“ETJs”) and the consent required for annexation. He stated the deadline to file has passed.

Mr. Carlton added he is actively interviewing for another attorney, and some items will be delayed until another attorney is hired.

This item will be further discussed in the Executive Session.

- 12. RECEIVE REPORT FROM THE PFLUGERVILLE PROFESSIONAL FIREFIGHTER’S ASSOCIATION, LOCAL NO. 4137 AND CONSIDER TAKING RELATED ACTION;

Connor Depew spoke for President Blocker. Mr. Depew explains that President Blocker sent the Letter of Intent to President Reyes, but no schedule has been made regarding a meeting. He noted they have no new business to report. Commissioner Turner thanked the association for their steadfast input on educating the public during the sales tax issue last year.

DISCUSSION/ACTION ITEMS

13. DISCUSS REVIEW RESOLUTION CONFIRMING ANNUAL REVIEW OF DISTRICT'S REVISED INVESTMENT POLICY, STRATEGIES, GUIDELINES AND MANAGEMENT PRACTICES AND TAKE RELATED ACTION;

Ms. Frazier explained the investment policy the commissioners are reviewing is the one that was adopted and reviewed in December 2022. She reported no changes that need to be made.

MOTION: *Commissioner Howe moved and Commissioner Griffin seconded to approve the annual review of the policy. The motion passed unanimously.*

15. DISCUSS AND CONSIDER FINAL SETTLEMENT AND RELEASE AGREEMENT BETWEEN THE DISTRICT AND DVB INVESTMENTS II, LLC, IN ASSOCIATION WITH CAUSE NO. D-1-GN-24-004856 (HANNAH'S PLACE), AND TAKE RELATED ACTION;

Mr. Carlton noted they will recover \$5,000 of their fee in the negotiations for Hannah's Place, a group home.

MOTION: *Commissioner Howe moved and Commissioner Reese seconded to approve the settlement. The motion passed unanimously.*

16. DISCUSS AND CONSIDER INTERLOCAL AGREEMENT WITH PFLUGERVILLE ISD IN ASSOCIATION WITH ACQUISITION OF LAND FOR STATION 8, AND TAKE RELATED ACTION;

Chief Perkins noted this plot of land is in the school zone. He added the issue is currently in the hands of the school district's legal counsel. This is a three acre plot outside of the bus campus.

17. DISCUSS AND CONSIDER AN INTERLOCAL AGREEMENT IN SUPPORT OF THE NATIONAL FIRE ACADEMY, AND TAKE ANY RELATED ACTION;

Chief Perkins clarified it is not an Interlocal Agreement ("ILA"). It is a resolution to support the fire academy.

MOTION: *Commissioner Howe moved and Commissioner Griffin seconded to approve the resolution. The motion passed unanimously.*

18. DISCUSS AND CONSIDER PURCHASE OF EQUIPMENT FOR THE PIERCE AERIAL FIRE TRUCK ON ORDER AND TAKE ANY RELATED ACTION.

Chief Perkins explained the Board previously approved the purchase of the Pierce aerial fire truck, but the total approved purchasing amount only covered the estimated cost of the aerial apparatus. It did not include all of the necessary equipment costs for various emergency calls, such as hazmat, medical, fire, medical, and collision. The new total cost is now \$380,000. This new total cost involves a timing change from the order of another budgeted apparatus in addition to budget savings from capital projects. Budget reallocation will occur as part of the FY26 budget process. The action requested of the Board is to authorize the apparatus equipment for a total cost not to exceed \$380,000. Staff will utilize purchasing cooperatives or RFP processes as required by the District purchasing policies.

Commissioner Reyes asked for clarification on what they are approving, specifically whether it is for the apparatus equipment or for the purchase of the ariel. Chief Perkins answered that it is for the apparatus equipment since the aerial has already been approved for purchase. This will be the fourth aerial.

MOTION: Commissioner Howe moved and Commissioner Reyes seconded to approve the purchase of the apparatus equipment for the aerial. The motion passed unanimously.

19. DISCUSS AND CONSIDER THE EVALUATION AND APPLICATION OF EMERGING TRENDS, TECHNOLOGIES, DRONES, AND ARTIFICIAL INTELLIGENCE AND TAKE RELEVANT ACTIONS;

Assistant Moellenberg discussed the purchase of a body camera system. There is potential for monitoring safety compliance and enhancing incident coverage and accountability. He added they will get some user experience first by testing the equipment on a few battalions with a 30-day study period. He added this will be a huge efficiency in real-person time.

Assistant Moellenberg also noted they will be integrating with iSolutions AI. This AI will analyze the camera footage and sound to report back and provide feedback in real-time to emergency personnel. Initial observations by Assistant Moellenberg is hesitancy in regard to being recorded. The next issue is how to effectively wear the camera. These are small Motorola cameras, and slightly larger than a GoPro. They plan to purchase helmet cameras for information on fire and rescue calls.

Chief Perkins explained they are trying to distance themselves away from Chinese drone technology after Commissioner Reyes mentioned maintaining vigilance and Health Insurance Portability and Accountability Act ("HIPAA") compliance. They would need reinvestment for American technology due to American companies being behind in this field.

20. DISCUSS AND CONSIDER STRATEGIC PLANNING FOR THE DISTRICT RELATED TO FINANCIAL AND OPERATIONAL PROJECTIONS, INCLUDING:
- REVIEW OF PROJECTED GROWTH IN REVENUE, POPULATION, SERVICE DEMAND, AND IMPACT ON RESPONSE TIMES AND PROVISION OF SERVICE;
 - PRESENTING REPORTS FROM THE COMMISSIONERS CONCERNING COMMUNITY INTERACTIONS AND RELATIONS,
 - AND TAKE ANY RELATED ACTION;

Chief Perkins stated he has nothing new to add but reminds everyone the planning conference will take place on July 10th and the 11th.

21. DISCUSS AND CONSIDER THE PROPOSED PROVISION OF EMERGENCY MEDICAL SERVICES TO OTHER GOVERNMENTAL ENTITIES, COST ALLOCATION, AND TAKE ANY RELATED ACTION;

Chief Perkins stated he submitted his budget to the county for provisions of service to Pflugerville's ETJ and submitted another request for expanded service based on feedback.

22. DISCUSS AND SELECT A SUBCOMMITTEE FOR CBA NEGOTIATIONS AND TAKE ANY RELATED ACTION;

Commissioners Turner and Howe were selected to be part of the subcommittee.

MOTION: Commissioner Turner moved and Commissioner Reyes seconded to select the subcommittee. The motion passed unanimously.

The Board went into Executive Session to receive legal advice from counsel pursuant to Texas Government Code Section 551.071. The Executive Session convened at 7:40 p.m. and ended at 8:35 p.m. No action was taken.

23. ADJOURN THE MEETING.

The next Board meeting is scheduled for May 8th at 6:00 p.m.
Board adjourned the meeting at 8:36 p.m.

Respectfully Submitted By:

Sequina Allen
Board Recorder