

TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 2

REGULAR MEETING MINUTES

SEPTEMBER 11, 2025

The Board of Commissioners of Travis County Emergency Services District No. 2 held a meeting on Monday September 11, 2025, at 6:00 p.m. at the Travis County Emergency Services District No. 2 Headquarters located at 203 East Pecan Street, Pflugerville, Texas, for the following purposes.

Commissioners who attended: April Griffin Randy Reese Mike Howe Robert Turner

Commissioner who attended by videoconference: Rico Reyes

The following persons were also in attendance:

Nick Perkins	Jessica Frazier	Mark Moellenberg	AJ Stacer	Sequina Allen
Jeremy Ayers	Laci Wolf	Chris Wolf	Jeffrey Rameriz	Robert Ortiz
Aaron Segura	James Pursell	Steven Blocker	Monica Saldaña	

PUBLIC HEARING

1. CONDUCT A PUBLIC HEARING ON THE PROPOSAL TO INCREASE PROPERTY TAXES;

Commissioner Howe opened the public hearing at 6:00 p.m. No members of the public were present to speak on the tax rate. Commissioner Howe closed the public hearing at 6:01 p.m.

PUBLIC COMMENT

1. CALL REGULAR MEETING TO ORDER. *The meeting was called to order by Board Commissioner Howe at 6:01 p.m. and the minutes were recorded by mechanical means.* The meeting was held pursuant to a formal Notice of Meeting, which had been posted in accordance with the Texas Open Meetings Act at the Travis County Clerk’s Office, in the offices of the Travis County Emergency Services District No. 2 Headquarters, and on the District’s website at <https://www.pflugervillefire.org/board-of-commissioners-agenda/>.

PUBLIC COMMENT

2. PUBLIC COMMENT: *None.*

SPECIAL RECOGNITION

3. CELEBRATE SPECIAL RECOGNITION OF PERSONNEL FOR EXCEPTIONAL PERFORMANCE;
 - RECOGNIZE AS ZACHARY WADLEY FOR RECEIVING HIS TCFP ADVANCED FIREFIGHTER CERTIFICATION
 - RECOGNIZE CHRIS WOLFF FOR PROMOTION TO CAPTAIN
 - RECOGNIZE JOSH TIEMANN FOR PROMOTION TO CAPTAIN
 - RECOGNIZE JEREMY AYERS FOR PROMOTION TO LIEUTENANT
 - RECOGNIZE PEYTON PERRIER FOR PROMOTION TO LIEUTENANT
 - RECOGNIZE PETE CULIN FOR PROMOTION TO APPARATUS SPECIALIST
 - RECOGNIZE JARED MUNCHER FOR PROMOTION TO APPARATUS SPECIALIST
 - RECOGNIZE PAUL NUTTING FOR PROMOTION TO APPARATUS SPECIALIST
 - RECOGNIZE JEFF RAMIREZ FOR PROMOTION TO APPARATUS SPECIALIST
 - RECOGNIZE LEVI WINDHAM FOR PROMOTION TO APPARATUS SPECIALIST
 - RECOGNIZE JAMES PURSELL FOR PROMOTION TO APPARATUS SPECIALIST
 - RECOGNIZE BATTALION CHIEF AARON SEGURA FOR RECEIVING A RUNNER-UP RECOGNITION FOR THE 2025 TRAINING OFFICER RECOGNITION AWARD BY THE IAFC OFFICER SECTION

Commissioner Howe and Commissioner Griffin recognized the named individuals for their exceptional performance.

CONSENT ITEMS

4. APPROVE A RESOLUTION FOR THE DISPOSITION OF SALVAGE AND SURPLUS PROPERTY ITEMS;
5. APPROVE COST INCREASE AMENDMENT TO INTERLOCAL AGREEMENT WITH TRAVIS COUNTY ESD NO. 17 FOR ADVANCED LIFE SUPPORT;
6. APPROVE COST INCREASE AMENDMENT TO INTERLOCAL AGREEMENT WITH TRAVIS COUNTY ESD NO. 17 FOR ADMINISTRATIVE SUPPORT;
7. APPROVE FY25 BUDGET AMENDMENTS;

***MOTION:** Commissioner Howe moved and Commissioner Reese seconded to approve the consent items. The motion passed unanimously.*

REPORTS

8. COMMISSIONERS' REPORTS, RESPONSES TO INQUIRIES, INCLUDING;
 - COMMUNICATIONS WITH THE CITY COUNCIL OF PFLUGERVILLE, PUBLIC SAFETY SUBCOMMITTEE;
 - DISTRICT PUBLIC RELATIONS COMMITTEE;
 - TRAVIS COUNTY ESD COMMISSIONERS' COUNCIL REPORT;

Commissioner Turner and Commissioner Griffin noted they will be unable to attend the October 4th 9:00 a.m. meeting with the Commissioner's Council. Commissioner Howe will be able to attend for the group.

9. RECEIVE REPORT FROM TREASURER AND CONSIDER TAKING RELATED ACTION, INCLUDING:
 - a. APPROVAL OF MONTHLY BILLS AND INVOICES;
 - b. APPROVAL OF FINANCIAL REPORT, INCLUDING PROCESSING OF PAYROLL;
 - c. RECEIVE MONTHLY SALES TAX ANALYSIS REPORT;
 - d. APPROVAL OF PURCHASES FOR ITEMS INCLUDED IN THE DISTRICT'S APPROVED BUDGET;

Commissioner Howe discussed the sales tax report and noted that it was up 0.7%. He also noted it is trending downwards and added that national data is showing economic pressure. He discussed payroll processing checks and expenditures coming in the new fiscal year.

MOTION: *Commissioner Howe moved and Commissioner Turner seconded to approve the Treasurer's report. The motion passed unanimously.*

10. RECEIVE MONTHLY REPORT FROM THE FIRE CHIEF REGARDING EMERGENCY OPERATIONS RELATED TO FIRE SUPPRESSION AND EMS, RESPONSE TIMES, CALL VOLUME, PERSONNEL STAFFING AND TRAINING, MANAGEMENT ACTIVITIES, COMMUNICATIONS AND PUBLIC INFORMATION ACTIVITIES, INCLUDING:
 - AN UPDATE ON THE DISTRICT'S EMS BILLING POLICY;
 - AN UPDATE ON THE DISTRICT'S PLANNING DEVELOPMENT;
 - AND CONSIDER TAKING ANY RELATED ACTION;

Chief Perkins discussed the Interlocal Agreement ("ILA") upcoming in the Agenda under Item No. 24. The City of Pflugerville's request for \$600,000 to fund the County's ambulance services was approved. Next step is an ILA between the City of Pflugerville and the District. He also noted they have reached a temporary agreement with the collective bargaining agreement for the union.

Commissioner Howe added that these expenses are for one year, and that this could have all been resolved if there was an election for Travis County ESD No. 17. President Reyes added that this agreement is for the benefit of the entire community.

No action taken.

11. RECEIVE MONTHLY REPORT FROM ASSISTANT CHIEF OF COMMUNITY RISK REDUCTION REGARDING STATUS OF FIRE CODE VIOLATIONS AND ENFORCEMENT ACTIVITIES WITHIN THE DISTRICT AND AUTHORIZE ACTION AS NECESSARY, INCLUDING THE FOLLOWING PROPERTIES AND OWNERS:

- A. GLENN WILLIAMS, 6511 BRATTON LANE, AUSTIN, TEXAS 78728 (“PERFECT 10”);
- B. JOHN MELFI, 13800 DRAGLINE DR., AUSTIN, TEXAS 78728 (“COLETTE AUSTIN”);
- C. SHAWN THAI, 13422 DESSAU RD, AUSTIN, TEXAS 78754 (“FOOD TRUCK PARK”)
- D. NINA MORRISON, 2213 E HOWARD LANE, MANOR, TEXAS 78653 (“BROOKSIDE MANOR GROUP HOME”)
- E. MADISON CLARK, 19051 MELWAS WAY, PFLUGERVILLE, TEXAS 78660 (UNNAMED RESIDENTIAL CARE FACILITY)
- F. AUGUSTINE TAMBE, 17118 SIMSBROOK, PFLUGERVILLE, TEXAS 78660 (“MAOFU GROUP HOME”)
- G. KENMAR RESIDENTIAL SERVICES, 16821 CONSTANTINOPLE LANE, PFLUGERVILLE, TEXAS 78660 (“KENMAR GROUP HOME”)
- H. KIMBERLY STEVENSON, 17504 WISEMAN DR., PFLUGERVILLE, TEXAS 78660 (UNNAMED RESIDENTIAL CARE FACILITY)
- I. AUGUSTINE TAMBE, 1602 JIGSAW CV., PFLUGERVILLE, TEXAS 78660 (“MAOFU GROUP HOME”)
- J. AUGUSTINE TAMBE, 1603 JIGSAW CV., PFLUGERVILLE, TEXAS 78660 (“MAOFU GROUP HOME”)
- K. PAUL YANEZ, 19305 SUNKEN CREEK PASS, PFLUGERVILLE, TEXAS 78660 (UNNAMED RESIDENTIAL CARE FACILITY)
- L. RHONDA HEARNS, 19621 CLOUDY BAY DR., PFLUGERVILLE, TEXAS 78660 (UNNAMED RESIDENTIAL CARE FACILITY)
- M. MADISON CLARK, 1202 CROSSVINE WAY, PFLUGERVILLE, TEXAS 78660 (UNNAMED RESIDENTIAL CARE FACILITY)
- N. MADISON CLARK, 514 OAT MEADOW, PFLUGERVILLE, TEXAS 78660 (UNNAMED RESIDENTIAL CARE FACILITY)
- O. MIRIAM HERNANDEZ, 13015 DESSAU RD, AUSTIN TX 78754 (EVENT CENTERS)

Chief Perkins noted they have added three more properties (Sub-items M, N, and O). He added that one had a resolution that resulted in a court case and a fine. The department continues to monitor these situations and work with business owners.

No action taken.

- 12. RECEIVE REPORT REGARDING STATION #7 AND TRAINING FIELD CONSTRUCTION PROGRESS, AND DISCUSS AND CONSIDER ACTION REGARDING AGREEMENT WITH CORE CONSTRUCTION SERVICES OF TEXAS, INC., INCLUDING ANY CHANGE ORDERS OR REQUESTS FOR PAYMENT;

This item was discussed in Executive Session.

- 13. RECEIVE MONTHLY REPORT FROM THE DISTRICT’S LEGAL COUNSEL REGARDING PENDING LITIGATION MATTERS, CONTRACT ISSUES, AND LEGISLATIVE EFFORTS AND CONSIDER TAKING RELATED ACTION;

Ms. Saldaña from The Carlton Law Firm P.L.L.C. explained that the second special legislative session just ended and there were no changes to property tax requirements. She added there appears to be little motivation to call another session.

No action taken.

14. RECEIVE REPORT FROM THE PFLUGERVILLE PROFESSIONAL FIREFIGHTER'S ASSOCIATION, LOCAL NO. 4137 AND CONSIDER TAKING RELATED ACTION;

The representative discussed the negotiations of the firefighter's union and thanked the negotiation team and the District on the collective bargaining unit. Commissioner Turner appreciated the interest the firefighters showed in the negotiating team.

No action taken.

DISCUSSION/ACTION ITEM

15. CONSIDER TAKING ACTION REGARDING BUDGET FOR FISCAL YEAR OCTOBER 1, 2025, TO SEPTEMBER 30, 2026, INCLUDING:

- DISTRICT FINANCIAL POLICIES
- FEE SCHEDULE
- FULL-TIME EQUIVALENT (FTE) AUTHORIZATIONS
- OPERATING BUDGET
- CAPITAL BUDGET AND APPROPRIATIONS

Ms. Frazier discussed the tax rate proposals and the budget that allowed for the average homeowner's tax bill to remain the same but would still cover the District's expenses and pay increases. The rate is different than the FY2025 rate. Commissioner Reyes noted that this movement tracks with the District's promise to not charge a higher tax rate.

MOTION: *Commissioner Howe moved and Commissioner Reese seconded to approve the FY26 budget as proposed. The motion passed unanimously.*

16. TAKE A RECORD VOTE ON THE DISTRICT'S 2025 TAX RATE, ADOPT AN ORDER LEVYING TAXES, AUTHORIZE FILING THE ORDER WITH THE COUNTY TAX ASSESSOR/COLLECTOR;

MOTION: *Commissioner Howe stated, "I move that the property tax rate be increased by the adoption of a tax rate of 0.092765, which is effectively a 1.71 percent increase in the tax rate," and Commissioner Turner seconded. The record vote is as follows:*

Mike Howe: Aye

Randy Reese: Aye

April Griffin: Aye

Robert Turner: Aye

President Rico Reyes: Aye

The motion passed unanimously.

MOTION: Commissioner Howe moved and Commissioner Griffin seconded to approve the Order Levying Taxes and to file the Order with the County Tax Assessor/Collector. The motion passed unanimously.

17. AUTHORIZE POSTING OF STATEMENT REGARDING ADOPTED TAX RATE TO HOME PAGE OF DISTRICT WEBSITE, OR ANNOUNCE THE DATE, TIME, AND PLACE OF THE MEETING TO VOTE ON THE TAX;

MOTION: Commissioner Howe moved and Commissioner Griffin seconded to post the tax rate on the District's website. The motion passed unanimously.

18. DISCUSS AND CONSIDER THE EVALUATION AND APPLICATION OF EMERGING TRENDS, TECHNOLOGIES, DRONES, AND ARTIFICIAL INTELLIGENCE AND TAKE RELATED ACTION;

Chief Perkins had no report.

The Board went into Executive Session to receive legal advice from counsel pursuant to Texas Government Code Section 551.071. Executive Session convened at 6:55 p.m. and ended at 8:31 p.m.. No action was taken.

At this time, the Board changed the order of the Agenda Items and took up Item No. 22

22. DISCUSS AND CONSIDER RATIFY THE COLLECTIVE BARGAINING AGREEMENT BETWEEN THE DISTRICT AND THE PFLUGERVILLE PROFESSIONAL FIREFIGHTERS ASSOCIATION AND TAKE ANY RELATED ACTION;

Commissioner Turner explained that this was a good, fair agreement and that they reached deals on leave.

MOTION: Commissioner Turner moved and Commissioner Howe seconded to approve the Interlocal Agreement. The motion passed unanimously.

19. DISCUSS AND CONSIDER STRATEGIC PLANNING FOR THE DISTRICT RELATED TO FINANCIAL AND OPERATIONAL PROJECTIONS, INCLUDING:

- REVIEW OF PROJECTED GROWTH IN REVENUE, POPULATION, SERVICE DEMAND, AND IMPACT ON RESPONSE TIMES AND PROVISION OF SERVICE;
- PRESENTING REPORTS FROM THE COMMISSIONERS CONCERNING COMMUNITY INTERACTIONS AND RELATIONS;
- AND TAKE ANY RELATED ACTION;

Chief Perkins explained this item is placeholder and had nothing to report. Commissioner Turner noted that the stair climb was a successful event and was pleased to see the community support.

No action taken.

20. DISCUSS AND CONSIDER APPROVAL OF AN AGREEMENT BETWEEN THE CITY OF AUSTIN AND THE DISTRICT FOR A PUBLIC SAFETY RADIO TOWER SITE AND TAKE ANY RELATED ACTION;

Chief Perkins shared they were contacted by the Greater Austin/Travis Regional Radio System radio service and noted the project has been stale for three years until recently. This project has resumed since the City of Austin has contacted the Fire Department and is being fast-tracked. The tower would be constructed by the radio company and is self-supporting.

MOTION: *Commissioner Howe moved and Commissioner Turner seconded approval of the agreement pursuant to legal review. The motion passed unanimously.*

21. DISCUSS AND CONSIDER APPROVAL OF CAMERON RANCH FIRE STATION SITE AND TAKE ANY RELATED ACTION;

Chief Perkins shared that the City of Pflugerville was approached by a developer building a neighborhood east of the 1849 Arc and discussed a station site. The agreement is to accept a little under three acres to build the station on.

MOTION: *Commissioner Howe moved and Commissioner Reese seconded to approve the agreement. The motion passed unanimously.*

23. DISCUSS AND CONSIDER APPROVING THE REQUEST FOR WITHDRAWING FROM SOCIAL SECURITY AND TAKE ANY RELATED ACTION;

Chief Perkins discussed the Collective Bargaining Agreement (“CBA”) and noted they have the steps to follow. They cannot start the social security withdrawal process until the agreement is approved by the union under the CBA. Chief Perkins would like to agree to start the process contingent on the approval from the union.

MOTION: *Commissioner Howe moved and Commissioner Turner seconded the request subject to legal review. The motion passed unanimously.*

24. DISCUSS AND CONSIDER THE PROPOSED PROVISION OF EMERGENCY MEDICAL SERVICES TO OTHER GOVERNMENTAL ENTITIES, COST ALLOCATION, AND TAKE ANY RELATED ACTION;

Chief Perkins discussed two agreements. The first was the regular annual extension to the Travis County ILA, which would be adjusted for additional income based on Travis County’s contributions in the future. This agreement is an update to the updated agreement, making it the fourth renewal.

MOTION: *Commissioner Turner moved and Commissioner Howe seconded to approve the fourth renewal of the agreement with Travis County. The motion passed unanimously.*

The second agreement is a draft that was proposed by the City of Pflugerville. The team has worked with Mr. Carlton from The Carlton Law Firm P.L.L.C. to update the agreement, including language on response times. This contract would last for four years with options for two one-year extensions. This agreement goes into effect on January 1, 2026.

MOTION: *Commissioner Turner moved and Commissioner Howe seconded to approve the draft agreement with the City of Pflugerville for Emergency Medical services subject to non-substantive updates approved by legal counsel. The motion passed unanimously.*

25. ADJOURN THE MEETING.

The Board adjourned the meeting at 8:50 p.m.
The next Board meeting is scheduled for October 9, 2025 at 6:00 p.m.

Respectfully Submitted By:

Sequina Allen
Board Recorder