

TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 2

REGULAR MEETING MINUTES

AUGUST 18, 2025

The Board of Commissioners of Travis County Emergency Services District No. 2 held a meeting on Monday August 18, 2025, at 6:00 p.m. at the Travis County Emergency Services District No. 2 Headquarters located at 203 East Pecan Street, Pflugerville, Texas, for the following purposes.

Commissioners who attended: April Griffin Randy Reese Mike Howe Robert Turner

Commissioner who attended by videoconference: Rico Reyes

The following persons were also in attendance:

Nick Perkins	Jessica Frazier	Mark Moellenberg	AJ Stacer	Sequina Allen
Michael Anderson	Jerry Jones	John Carlton		

PUBLIC COMMENT

1. CALL REGULAR MEETING TO ORDER. *The meeting was called to order by Board Commissioner Turner at 6:00 p.m. and the minutes were recorded by mechanical means.* The meeting was held pursuant to a formal Notice of Meeting, which had been posted in accordance with the Texas Open Meetings Act at the Travis County Clerk’s Office, in the offices of the Travis County Emergency Services District No. 2 Headquarters, and on the District’s website at <https://www.pflugervillefire.org/board-of-commissioners-agenda/>.

PUBLIC COMMENT

2. PUBLIC COMMENT: *None.*

SPECIAL RECOGNITION

3. CELEBRATE SPECIAL RECOGNITION OF PERSONNEL FOR EXCEPTIONAL PERFORMANCE;
 - *Recognize FF Brandon Soto for receiving his Master of Public Administration degree from the University of Texas at El Paso.*
 - *Recognize Medic 280 for the exceptional service, professionalism, and empathy shown during the July 8, 2025, transport (Firefighter/Paramedic Juan Jimenez and Firefighter Mychael Perry).*

- *Recognize Drew Dilworth, Jeremy Ayers, Michael Hernandez, and Casey Villanueva for putting together an PFIRE UP Fire Service Experience event. Also, congratulate the graduates on completing the P-fired Up Fire Service Experience.*
- *Recognize Lieutenant/Paramedic Justin Luechtefeld for receiving his Advanced Firefighter Certification from the Texas Commission on Fire Protection.*
- *Recognize Timothy Wallace and Cody Cook for their outstanding professionalism and dedication during a recent contractor inspection.*
- *Recognize Firefighter Ross Tagtow for receiving his Paramedic certification.*
- *Recognize Firefighter Patrick Wu for receiving his Paramedic certification.*
- *Recognize the District for being awarded the Best of Pflugerville Government Agency from the Pflugerville Chamber of Commerce.*

Commissioner Turner recognized the named individuals for their exceptional performance.

CONSENT ITEMS

4. APPROVE A RESOLUTION FOR THE DISPOSITION OF SALVAGE AND SURPLUS PROPERTY ITEMS;
5. APPROVE APRIL 10, 2025 REGULAR MEETING MINUTES, MAY 8, 2025 REGULAR MEETING MINUTES, AND JUNE 12, 2025 REGULAR MEETING MINUTES;

Commissioner Howe moved and Commissioner Reese seconded to approve the Consent Items. The motion passed unanimously.

REPORTS

At this time, the Board changed the order of the Agenda Items and took up Item No. 13

13. DISCUSS AND CONSIDER THE HEALTHCARE RENEWAL PRESENTATION FROM FROST AND TAKE ANY RELATED ACTION;

The representative from Frost Insurance, Patricio Perez, discussed healthcare options and answered various questions throughout the presentation. He talked about Request for Proposal (RFP) responses, the changing market, annual inflation and trends, medical and dental response details, recommendations, and benchmarking data. Blue Cross Blue Shield, their current medical insurance carrier, has a 9.6% response increase. The current market trend for medical inflation is 8.5%, so their offer was a bit high for the trend. He noted that costs for specialty medication, like GLP-1 and those for autoimmune diseases, have been part of the overall rise.

Mr. Perez spoke about an offer from Cigna. Cigna was competitive, with a 93% match to Blue Cross Blue Shield, but it did not cover twenty-five medications and would require restarts. He discussed the Blue Cross Blue Shield medical plan and their current situation, providing a financial overview of the Yellow Plan (Health Savings Account) and the Red Plan (Co-Pay/Preferred Provider Organization). The Yellow Plan holds a 10.7% lower value compared to the Red Plan. He mentioned various deductibles and employer

rates and how much each employee would pay per paycheck along with the rate reimbursements. He indicated the renewal dates and renewal rate tactics. He noted various additions to the plans, such as spouse additions and co-payments. He recommended Red Plan Alternate One that provided a premium savings of \$122,255.28 and reduces employee costs per paycheck.

Mr. Perez also presented on dental insurance with the Blue Cross Blue Shield renewal rate of 9.6% and Blue Cross Blue Shield alternatives. He explained an offer from MetLife, which had a 3% platform fee with a -4.06% rate, which would be the better deal. He discussed various coverages, including a \$5,000 benefit maximum. MetLife results in a premium savings of \$12,844.

Open enrollment will be on August 26, 2025. He noted there was a steep discount and recommended renewing Blue Cross Blue Shield for medical with MetLife for dental, and other coverage as is.

MOTION: Commissioner Howe moved and Commissioner Griffin seconded to approve accepting Red Plan Alternate One with Blue Cross Blue Shield and switching the dental plan to MetLife as recommended. The motion passed unanimously.

At this time, the Board changed the order of the Agenda Items and took up Item No. 20

20. DISCUSS AND CONSIDER APPROVING THE TERMINATION OF THE INTERLOCAL COOPERATION AGREEMENT BETWEEN THE CITY OF PFLUGERVILLE AND THE DISTRICT, AND APPROVAL OF NEW INTERLOCAL AGREEMENT WITH PCDC AND TAKE ANY RELATED ACTION;

The Board went into Executive Session to receive legal advice from counsel pursuant to Texas Government Code Section 551.071. Executive Session convened at 7:16 p.m. and ended at 8:30 p.m. No action was taken. Commissioner Reyes left the Board meeting after Executive Session ended.

MOTION: Commissioner Howe moved and Commissioner Griffin seconded to terminate the current Interlocal Agreement and approve the new Interlocal Agreement. The motion passed unanimously.

6. COMMISSIONERS' REPORTS, RESPONSES TO INQUIRIES, INCLUDING;
 - COMMUNICATIONS WITH THE CITY COUNCIL OF PFLUGERVILLE, PUBLIC SAFETY SUBCOMMITTEE;
 - DISTRICT PUBLIC RELATIONS COMMITTEE;
 - TRAVIS COUNTY ESD COMMISSIONERS' COUNCIL REPORT;

No report.

7. RECEIVE REPORT FROM TREASURER AND CONSIDER TAKING RELATED ACTION, INCLUDING:
 - a. APPROVAL OF MONTHLY BILLS AND INVOICES;
 - b. APPROVAL OF FINANCIAL REPORT, INCLUDING PROCESSING OF PAYROLL;
 - c. RECEIVE MONTHLY SALES TAX ANALYSIS REPORT;

- d. APPROVAL OF PURCHASES FOR ITEMS INCLUDED IN THE DISTRICT'S APPROVED BUDGET;
- e. APPROVAL OF THE QUARTERLY INVESTMENT REPORT

Commissioner Howe discussed checks and two payroll items from the Financial Report. He added that sales tax is up slightly for now, but they are down \$500,000 in the budget so far this year.

MOTION: *Commissioner Howe moved and Commissioner Reese seconded to approve the Treasurer's Report. The motion passed unanimously.*

- 8. RECEIVE MONTHLY REPORT FROM THE FIRE CHIEF REGARDING EMERGENCY OPERATIONS RELATED TO FIRE SUPPRESSION AND EMS, RESPONSE TIMES, CALL VOLUME, PERSONNEL STAFFING AND TRAINING, MANAGEMENT ACTIVITIES, COMMUNICATIONS AND PUBLIC INFORMATION ACTIVITIES, INCLUDING:
 - AN UPDATE ON THE DISTRICT'S EMS BILLING POLICY;
 - AN UPDATE ON THE DISTRICT'S PLANNING DEVELOPMENT;
 - AND CONSIDER TAKING ANY RELATED ACTION;

Chief Perkins discussed a budget hearing for the City of Pflugerville he attended last week and noted it went well. He indicated that STAR Flight has become operational. Currently, it is staffed in the daytime. If it continues to work out, they may consider 24/7 service. He anticipates a meeting in the next two to three weeks from the consultant that was hired to study emergency services in Travis County.

No action taken.

- 9. RECEIVE MONTHLY REPORT FROM ASSISTANT CHIEF OF COMMUNITY RISK REDUCTION REGARDING STATUS OF FIRE CODE VIOLATIONS AND ENFORCEMENT ACTIVITIES WITHIN THE DISTRICT AND AUTHORIZE ACTION AS NECESSARY, INCLUDING THE FOLLOWING PROPERTIES AND OWNERS:
 - A. GLENN WILLIAMS, 6511 BRATTON LANE, AUSTIN, TEXAS 78728 ("PERFECT 10");
 - B. JOHN MELFI, 13800 DRAGLINE DR., AUSTIN, TEXAS 78728 ("COLETTE AUSTIN");
 - C. SHAWN THAI, 13422 DESSAU RD, AUSTIN, TEXAS 78754 ("FOOD TRUCK PARK")
 - D. NINA MORRISON, 2213 E HOWARD LANE, MANOR, TEXAS 78653 ("BROOKSIDE MANOR GROUP HOME")
 - E. MADISON CLARK, 19051 MELWAS WAY, PFLUGERVILLE, TEXAS 78660 (UNNAMED RESIDENTIAL CARE FACILITY)
 - F. AUGUSTINE TAMBE, 17118 SIMSBROOK, PFLUGERVILLE, TEXAS 78660 ("MAOFU GROUP HOME")
 - G. (UNNAMED RESIDENTIAL CARE FACILITY) KENMAR RESIDENTIAL SERVICES, 16821 CONSTANTINOPLE LANE, PFLUGERVILLE, TEXAS 78660 ("KENMAR GROUP HOME")
 - H. KIMBERLY STEVENSON, 17504 WISEMAN DR., PFLUGERVILLE, TEXAS 78660 (UNNAMED RESIDENTIAL CARE FACILITY)
 - I. AUGUSTINE TAMBE, 1602 JIGSAW CV., PFLUGERVILLE, TEXAS 78660 ("MAOFU GROUP HOME")
 - J. AUGUSTINE TAMBE, 1603 JIGSAW CV., PFLUGERVILLE, TEXAS 78660 ("MAOFU GROUP HOME")
 - K. PAUL YANEZ, 19305 SUNKEN CREEK PASS, PFLUGERVILLE, TEXAS 78660 (UNNAMED RESIDENTIAL CARE FACILITY)

- L. RHONDA HEARNS, 19621 CLOUDY BAY DR., PFLUGERVILLE, TEXAS 78660 (UNNAMED RESIDENTIAL CARE FACILITY)
- M. MADISON CLARK, 1202 CROSSVINE WAY, PFLUGERVILLE, TEXAS 78660 (UNNAMED RESIDENTIAL CARE FACILITY)
- N. MADISON CLARK, 514 OAT MEADOW, PFLUGERVILLE, TEXAS 78660 (UNNAMED RESIDENTIAL CARE FACILITY)

Chief Perkins noted the residential care facilities are still out of compliance and the department is moving forward with enforcement for these cases. Three businesses have been added.

No action taken.

- 10. RECEIVE REPORT REGARDING STATION #7 AND TRAINING FIELD CONSTRUCTION PROGRESS, AND DISCUSS AND CONSIDER ACTION REGARDING AGREEMENT WITH CORE CONSTRUCTION SERVICES OF TEXAS, INC., AND MARTINEZ ARCHITECTS, INCLUDING ANY CHANGE ORDERS OR REQUESTS FOR PAYMENT;

Chief Perkins added that they are working through a punch list and are working with the final training props to be installed next week.

No action taken.

- 11. RECEIVE MONTHLY REPORT FROM THE DISTRICT'S LEGAL COUNSEL REGARDING PENDING LITIGATION MATTERS, CONTRACT ISSUES, AND LEGISLATIVE EFFORTS AND CONSIDER TAKING RELATED ACTION;

No report.

- 12. RECEIVE REPORT FROM THE PFLUGERVILLE PROFESSIONAL FIREFIGHTER'S ASSOCIATION, LOCAL NO. 4137 AND CONSIDER TAKING RELATED ACTION;

No report.

DISCUSSION/ACTION ITEMS

- 14. DISCUSS AND CONSIDER APPROVAL OF AN INTERLOCAL AGREEMENT WITH BASTROP AND TAKE ANY RELATED ACTION;

This would be Emergency Services District (ESD) No. 1 and they are interested in automatic aid.

MOTION: *Commissioner Howe moved and Commissioner Griffin seconded to approve the Interlocal Agreement with Bastrop. The motion passed unanimously.*

- 15. DISCUSS AND CONSIDER INTERLOCAL AGREEMENT WITH PFLUGERVILLE ISD IN ASSOCIATION WITH ACQUISITION OF LAND FOR AND TAKE RELATED ACTION;

Chief Perkins noted that the agreement needs to be updated to reflect new legal changes. This is in reference to land given to the District from the Independent School District (“ISD”) to later become Station #8.

MOTION: Commissioner Howe moved and Commissioner Reese seconded to approve the Interlocal Agreement with Pflugerville Independent School District pending legal updates. The motion passed unanimously.

16. DISCUSS AND CONSIDER THE PROPOSED FISCAL YEAR 2025 BUDGET AND FEE SCHEDULE, AND TAKE ANY RELATED ACTION;

Chief Perkins briefed the process and noted they have a pessimistic sales tax revenue outlook. He discussed \$4.5 million in cuts to support firefighter pay increases. He noted that overtime reduction measures have been implemented. These measures involve flex-staffing, meaning certain units will only be staffed when they have the personnel to do so, rather than holding people over. Chief Perkins added he believes they can do this without sacrificing service levels. He spoke about how they will be using essential asset needs. Chief Perkins highlighted the pressure and challenges the staff faced and noted the decisions were necessary to continue growth and maintain essential functions.

Ms. Frazier mentioned that they are getting into the red in their reserves. She clarified this means the District is dipping below minimum reserve amounts; the District is still covering their expenses. She discussed the forecast years and the debt tax rate. She noted the full-time employee (FTE) accounts are frozen for the next five years. She noted the Fire Cadet Academy will be funded nine months later, so their funding would start in April. Ms. Frazier talked about their financial policy, including their debt-to-expense ratio. There are currently no new fee schedules.

No action taken.

17. DISCUSS AND CONSIDER TAKING RELATED ACTION REGARDING THE 2025 TAX RATE INCLUDING:

- ESTABLISHING THE PROPOSED TAX RATE BY TAKING A RECORD VOTE;
- SCHEDULING A PUBLIC HEARING AND A MEETING TO VOTE TO ADOPT TAX RATE;
- AUTHORIZING THE PUBLICATION OF “NOTICE OF PUBLIC HEARING ON TAX INCREASE” IN THE NEWSPAPER; AND
- ACKNOWLEDGING AND APPROVING THE POSTING OF “NOTICE OF PUBLIC HEARING ON TAX RATE” AND “NOTICE OF PUBLIC HEARING ON TAX INCREASE” TO THE HOMEPAGE OF THE DISTRICT WEBSITE;

Ms. Frazier discussed their revenue tax and noted they are growing. She described each tax rate and how much revenue each rate had, and the bill for the average homeowner. She noted interest rates are going down but added they are \$1 million over budget in reserves.

Commissioner Howe confirmed that the proposed tax rate is the maximum rate they could approve at this time, and that they can choose to go lower later.

MOTION: Commissioner Griffin moved and Commissioner Howe seconded to establish the proposed tax rate at the voter approval rate of 0.094187.

Record vote:

Commissioner Howe: Aye

Commissioner Reese: Aye

Commissioner Griffin: Aye

Commissioner Turner: Aye

Commissioner Reyes: Absent

The motion passed unanimously.

Commissioner Turner noted that the difference between the current tax rate and the voter approval rate is 0.0007.

MOTION: Commissioner Howe moved and Commissioner Griffin seconded to post the Notice of Public Hearing on Tax Rate, schedule the public hearing and meeting to adopt the tax rate, and the publication of Notice of Public Hearing on Tax Increase. The motion passed unanimously.

Commissioner Howe added that those in Emergency Services District (ESD) No. 17 are receiving lower prices for exceptional emergency medical services (EMS) services.

18. DISCUSS AND CONSIDER THE EVALUATION AND APPLICATION OF EMERGING TRENDS, TECHNOLOGIES, DRONES, AND ARTIFICIAL INTELLIGENCE AND TAKE RELATED ACTION;

This Item is a placeholder.

19. DISCUSS AND CONSIDER STRATEGIC PLANNING FOR THE DISTRICT RELATED TO FINANCIAL AND OPERATIONAL PROJECTIONS, INCLUDING:

- REVIEW OF PROJECTED GROWTH IN REVENUE, POPULATION, SERVICE DEMAND, AND IMPACT ON RESPONSE TIMES AND PROVISION OF SERVICE;
- PRESENTING REPORTS FROM THE COMMISSIONERS CONCERNING COMMUNITY INTERACTIONS AND RELATIONS;
- AND TAKE ANY RELATED ACTION;

This Item is a placeholder.

21. DISCUSS AND CONSIDER APPROVING THE REQUEST FOR WITHDRAWING FROM SOCIAL SECURITY AND TAKE ANY RELATED ACTION;

Commissioner Turner noted there is interest in withdrawing from Social Security. He asked Chief Perkins to come back with a plan to inform the public about this decision for the next meeting.

22. DISCUSS AND CONSIDER THE PROPOSED PROVISION OF EMERGENCY MEDICAL SERVICES TO OTHER GOVERNMENTAL ENTITIES, COST ALLOCATION, AND TAKE ANY RELATED ACTION;

This Item was covered under Item No. 16.

Board adjourned the meeting at 9:35 p.m.
The next Board meeting is scheduled for September 11, 2025 at 6:00 p.m.

Respectfully Submitted By:

Sequina Allen
Board Recorder