

TRAVIS COUNTY
EMERGENCY SERVICES DISTRICT NO. 2
REGULAR MEETING MINUTES
DECEMBER 10, 2025

The Board of Commissioners of Travis County Emergency Services District No. 2 held a meeting on Wednesday, December 10, 2025, at 6:00 p.m. at the Travis County Emergency Services District No. 2 Headquarters located at 203 East Pecan Street, Pflugerville, Texas, for the following purposes.

Commissioners who attended: Randy Reese Mike Howe Robert Turner

The following persons were also in attendance:

AJ Stacer	Jessica Frazier	Timothy Moellenberg	Monica Saldaña	Sequina Allen
Janelle Joyce	Richard Heller	Anthony LaManna	Ashley LaManna	Ashley Hackstock
Casey Vaillanueva	Brian Lucas			

PUBLIC COMMENT

1. THE MEETING *was called to order by Commissioner Turner at 6:00 p.m. and the minutes were recorded by mechanical means.* The meeting was held pursuant to a formal Notice of Meeting, which had been posted in accordance with the Texas Open Meetings Act at the Travis County Clerk’s Office, in the offices of the Travis County Emergency Services District No. 2 Headquarters, and on the District’s website at <https://www.pflugervillefire.org/board-of-commissioners-agenda/>.

2. PUBLIC COMMENT: *No Report.*

SPECIAL RECOGNITION

3. CELEBRATE SPECIAL RECOGNITION OF PERSONNEL FOR EXCEPTIONAL PERFORMANCE;
 - *Recognize Janelle Joyce for extensive, superior work to facilitate the transition of Payroll operations to the HR&P system.*

- *Recognize Kay Freitas for her upcoming retirement from the District*
- *Recognize Captain Stokes for receiving a Service Award from Safe Kids Austin.*
- *Recognize the District for being named Community Partner of the Year by Safe Kids Austin.*
- *Recognize Casey Villanueva receiving a GDUSA Graphic Design award*
- *Recognize LT/P Gregory Madsen for receiving his Advanced Firefighter Certification*
- *Recognize Timothy Moellenberg for his promotion to Battalion Chief effective November 1st, 2025.*
- *Recognize Brian Lucas for his promotion to Battalion Chief effective November 1st, 2025.*
- *Recognize Anthony LaManna for his promotion to Battalion Chief effective November 1st, 2025.*
- *Recognize Blake Brown for his promotion to Captain, effective November 1st, 2025.*
- *Recognize John Travis for his promotion to Captain effective November 1st, 2025.*
- *Recognize Shawn O’Leary for his promotion to Captain effective November 1st, 2025.*
- *Recognize Rob McGrew for his promotion to Captain effective November 1st, 2025.*
- *Recognize Daniel Bearden for his promotion to Lieutenant effective November 1st, 2025.*
- *Recognize Terry Seidenberger for his promotion to Lieutenant effective November 1st, 2025.*
- *Recognize Russel Pugh for his promotion to Lieutenant effective November 1st, 2025.*
- *Recognize Tommy Weeks for his promotion to Lieutenant effective November 1st, 2025.*
- *Recognize Elizabeth Sherman for her promotion to Lieutenant effective November 1st, 2025.*
- *Recognize Dustin Pond for his promotion to Lieutenant effective November 1st, 2025.*
- *Recognize Charles Dossett for his promotion to Lieutenant effective November 1st, 2025.*
- *Recognize Jacob Pursell for his promotion to Apparatus Specialist effective November 1st, 2025.*

CONSENT ITEMS

4. APPROVE A RESOLUTION FOR THE DISPOSITION OF SALVAGE AND SURPLUS PROPERTY ITEMS;
5. APPROVE PUBLICATION NOTICE OF THE DISTRICT'S NOTICE OF ADMINISTRATIVE OFFICE;
6. APPROVE THE FILING OF THE DISTRICT’S 2026 ANNUAL REPORT WITH THE DEPARTMENT OF EMERGENCY MANAGEMENT;
7. APPROVAL OF BUDGET AMENDMENTS;

Commissioner Howe moved and Commissioner Reese seconded to approve the consent items. The motion passed unanimously.

REPORTS

8. COMMISSIONERS’ REPORTS, RESPONSES TO INQUIRIES, INCLUDING;
 - COMMUNICATIONS WITH THE CITY COUNCIL OF PFLUGERVILLE, PUBLIC SAFETY SUBCOMMITTEE;
 - DISTRICT PUBLIC RELATIONS COMMITTEE;
 - TRAVIS COUNTY ESD COMMISSIONERS’ COUNCIL REPORT;

No updates.

Commissioner Howe noted that Charles Pleasant from Travis County Emergency Services District No. 17 passed away unexpectedly earlier this week.

Commissioner Turner added that the retirement event for the Mayor was fantastic.

9. RECEIVE REPORT FROM TREASURER AND CONSIDER TAKING RELATED ACTION, INCLUDING:

- a. APPROVAL OF MONTHLY BILLS AND INVOICES;
- b. APPROVAL OF FINANCIAL REPORT, INCLUDING PROCESSING OF PAYROLL;
- c. RECEIVE MONTHLY SALES TAX ANALYSIS REPORT;
- d. APPROVAL OF PURCHASES FOR ITEMS INCLUDED IN THE DISTRICT'S APPROVED BUDGET;

Commissioner Howe discussed that sales tax was down this month and noted that this is happening all over the State of Texas. He added that there is a trend in instability in revenue production and lack of federal funding. He discussed the payroll checks and the list of items in the packet for approval.

Commissioner Howe moved and Commissioner Reese seconded to approve the Treasurer's report. The motion passed unanimously.

10. RECEIVE MONTHLY REPORT FROM THE FIRE CHIEF REGARDING EMERGENCY OPERATIONS RELATED TO FIRE SUPPRESSION AND EMS, RESPONSE TIMES, CALL VOLUME, PERSONNEL STAFFING AND TRAINING, MANAGEMENT ACTIVITIES, COMMUNICATIONS AND PUBLIC INFORMATION ACTIVITIES, INCLUDING:

- AN UPDATE ON THE DISTRICT'S EMS BILLING POLICY;
- AN UPDATE ON THE DISTRICT'S PLANNING DEVELOPMENT;
- AND CONSIDER TAKING ANY RELATED ACTION;

Assistant Chief Stacer reported that Austin EMS is running a new system. Commissioner Howe asked when the training field will be completed. Assistant Chief Stacer replied that the goal is to wrap up construction in the next two months. He added that there is a squad working out of Station 7 presently.

11. RECEIVE MONTHLY REPORT FROM ASSISTANT CHIEF OF COMMUNITY RISK REDUCTION REGARDING STATUS OF FIRE CODE VIOLATIONS AND ENFORCEMENT ACTIVITIES WITHIN THE DISTRICT AND AUTHORIZE ACTION AS NECESSARY, INCLUDING THE FOLLOWING PROPERTIES AND OWNERS:

- A. GLENN WILLIAMS, 6511 BRATTON LANE, AUSTIN, TEXAS 78728 ("PERFECT 10");
- B. JOHN MELFI, 13800 DRAGLINE DR., AUSTIN, TEXAS 78728 ("COLETTE AUSTIN");
- C. SHAWN THAI, 13422 DESSAU RD, AUSTIN, TEXAS 78754 ("FOOD TRUCK PARK")
- D. NINA MORRISON, 2213 E HOWARD LANE, MANOR, TEXAS 78653 ("BROOKSIDE MANOR GROUP HOME")
- E. MADISON CLARK, 19051 MELWAS WAY, PFLUGERVILLE, TEXAS 78660 (UNNAMED RESIDENTIAL CARE FACILITY)
- F. AUGUSTINE TAMBE, 17118 SIMSBROOK, PFLUGERVILLE, TEXAS 78660 ("MAOFU GROUP HOME")

- G. (UNNAMED RESIDENTIAL CARE FACILITY) KENMAR RESIDENTIAL SERVICES, 16821 CONSTANTINOPLE LANE, PFLUGERVILLE, TEXAS 78660 (“KENMAR GROUP HOME”)
- H. KIMBERLY STEVENSON, 17504 WISEMAN DR., PFLUGERVILLE, TEXAS 78660 (UNNAMED RESIDENTIAL CARE FACILITY)
- I. AUGUSTINE TAMBE, 1602 JIGSAW CV., PFLUGERVILLE, TEXAS 78660 ("MAOFU GROUP HOME")
- J. AUGUSTINE TAMBE, 1603 JIGSAW CV., PFLUGERVILLE, TEXAS 78660 ("MAOFU GROUP HOME")
- K. RHONDA HEARNS, 19621 CLOUDY BAY DR., PFLUGERVILLE, TEXAS 78660 (UNNAMED RESIDENTIAL CARE FACILITY)
- L. MADISON CLARK, 1202 CROSSVINE WAY, PFLUGERVILLE, TEXAS 78660 (UNNAMED RESIDENTIAL CARE FACILITY)
- M. MADISON CLARK, 514 OAT MEADOW, PFLUGERVILLE, TEXAS 78660 (UNNAMED RESIDENTIAL CARE FACILITY)
- N. VERA ARAUJO, 1502 MASSENGALE ST, PFLUGERVILLE, TEXAS 78660 ("ARAUJO FOOD TRUCK PARK")

Assistant Chief Stacer informed that there are legal considerations for which there will be updates in the future. Commissioner Turner is excited to work collaboratively with the owners to find a resolution to keep the community safe.

- 12. RECEIVE REPORT REGARDING STATION #7 AND TRAINING FIELD CONSTRUCTION PROGRESS, AND DISCUSS AND CONSIDER ACTION REGARDING AGREEMENT WITH CORE CONSTRUCTION SERVICES OF TEXAS, INC., INCLUDING ANY CHANGE ORDERS OR REQUESTS FOR PAYMENT;

Commissioner Turner announced that this item would be discussed in Executive Session.

- 13. RECEIVE MONTHLY REPORT FROM THE DISTRICT’S LEGAL COUNSEL REGARDING PENDING LITIGATION MATTERS, CONTRACT ISSUES, AND LEGISLATIVE EFFORTS AND CONSIDER TAKING RELATED ACTION;

No report.

Commissioner Howe added that, after a conversation with John Carlton, legal counsel, there is a list of political issues that will be discussed later.

- 14. RECEIVE REPORT FROM THE PFLUGERVILLE PROFESSIONAL FIREFIGHTER’S ASSOCIATION, LOCAL NO. 4137 AND CONSIDER TAKING RELATED ACTION;

No report.

Commissioner Turner wished everyone in the Association a Merry Christmas.

DISCUSSION/ACTION ITEM

15. DISCUSS AND CONSIDER THE EVALUATION AND APPLICATION OF EMERGING TRENDS, TECHNOLOGIES, DRONES, AND ARTIFICIAL INTELLIGENCE AND TAKE RELATED ACTION;
No report.

16. DISCUSS AND CONSIDER STRATEGIC PLANNING FOR THE DISTRICT RELATED TO FINANCIAL AND OPERATIONAL PROJECTIONS, INCLUDING:

- REVIEW OF PROJECTED GROWTH IN REVENUE, POPULATION, SERVICE DEMAND, AND IMPACT ON RESPONSE TIMES AND PROVISION OF SERVICE;
- PRESENTING REPORTS FROM THE COMMISSIONERS CONCERNING COMMUNITY INTERACTIONS AND RELATIONS;
- AND TAKE ANY RELATED ACTION;

No report.

17. DISCUSS AND CONSIDER THE PROPOSED PROVISION OF EMERGENCY MEDICAL SERVICES TO OTHER GOVERNMENTAL ENTITIES, COST ALLOCATION, AND TAKE ANY RELATED ACTION;
No report.

18. DISCUSS AND CONSIDER NEED FOR MAY ELECTION (SALES TAX, ANNEXATION, TAX RATE, BONDS, ETC.);
No action taken.

The Board went into Executive Session to receive legal advice from counsel pursuant to Texas Government Code Section 551.071 related to the Station 7 and training field construction project under item 12. Executive Session convened at 6:54 p.m. and ended at 7:32 p.m. No action was taken.

Board adjourned the meeting at 7:33 p.m.
The next Board meeting is scheduled for January 8, 2026 at 6:00 p.m.

Respectfully Submitted By:

Sequina Allen
Board Recorder