

TRAVIS COUNTY
EMERGENCY SERVICES DISTRICT NO. 2

REGULAR MEETING MINUTES

JANUARY 08, 2026

The Board of Commissioners of Travis County Emergency Services District No. 2 held a meeting on Thursday, January 8, 2026, at 6:00 p.m. at the Travis County Emergency Services District No. 2 Headquarters located at 203 East Pecan Street, Pflugerville, Texas, for the following purposes.

Commissioners who attended: April Griffin Randy Reese Mike Howe Robert Turner

The following persons were also in attendance:

AJ Stacer	Jessica Frazier	Nick Perkin	Brian Fairbanks	Sequina Allen
Joe Alarcon	Tina Alarcon	Luis Siero	Remington Beck	Joshua Jander
Marisol Salinas	Zane Fassett	Connor Trankina	Jay Thomas	Brian Stanton
Montserrat Bello Balencia	Richard Galluzzi	Tyler Freer	John Carlton	

PUBLIC COMMENT

1. THE MEETING *was called to order by Commissioner Howe at 6:00 p.m. and the minutes were recorded by mechanical means.* The meeting was held pursuant to a formal Notice of Meeting, which had been posted in accordance with the Texas Open Meetings Act at the Travis County Clerk’s Office, in the offices of the Travis County Emergency Services District No. 2 Headquarters, and on the District’s website at <https://www.pflugervillefire.org/board-of-commissioners-agenda/>.
2. PUBLIC COMMENT: *No Report.*

SPECIAL RECOGNITION

3. CELEBRATE SPECIAL RECOGNITION OF PERSONNEL FOR EXCEPTIONAL PERFORMANCE;
 - *Recognize the Paintegrity Team for their support of the smoke alarm installation program.*

- *Citizen Appreciation post to Travis County ESD #2 A-Shift for their swift, courageous, and professional response to a fire.*
- *Recognition of Dan and Casey for their Risk Reduction Plan being utilized as an example in the NFPA 1300 standard.*

REPORTS

4. COMMISSIONERS' REPORTS, RESPONSES TO INQUIRIES, INCLUDING;
- COMMUNICATIONS WITH THE CITY COUNCIL OF PFLUGERVILLE, PUBLIC SAFETY SUBCOMMITTEE;
 - DISTRICT PUBLIC RELATIONS COMMITTEE;
 - TRAVIS COUNTY ESD COMMISSIONERS' COUNCIL REPORT;
- No report.*
5. RECEIVE REPORT FROM TREASURER AND CONSIDER TAKING RELATED ACTION, INCLUDING:
- a. APPROVAL OF MONTHLY BILLS AND INVOICES;
 - b. APPROVAL OF FINANCIAL REPORT, INCLUDING PROCESSING OF PAYROLL;
 - c. RECEIVE MONTHLY SALES TAX ANALYSIS REPORT;
 - d. APPROVAL OF PURCHASES FOR ITEMS INCLUDED IN THE DISTRICT'S APPROVED BUDGET;

Commissioner Howe discussed the sales tax report, noting in October it was up 4.4% and November was down 5%. Ms. Frazier expects that the October financial statements will be available in mid-February. Commissioner Howe discussed payroll items.

Commissioner Howe moved and Commissioner Griffin seconded to approve the Treasurer's report. The motion passed unanimously.

6. RECEIVE MONTHLY REPORT FROM THE FIRE CHIEF REGARDING EMERGENCY OPERATIONS RELATED TO FIRE SUPPRESSION AND EMS, RESPONSE TIMES, CALL VOLUME, PERSONNEL STAFFING AND TRAINING, MANAGEMENT ACTIVITIES, COMMUNICATIONS AND PUBLIC INFORMATION ACTIVITIES, INCLUDING:
- AN UPDATE ON THE DISTRICT'S EMS BILLING POLICY;
 - AN UPDATE ON THE DISTRICT'S PLANNING DEVELOPMENT;
 - AND CONSIDER TAKING ANY RELATED ACTION;

Chief Perkins discussed a recent apartment fire where two firefighters were injured. He noted the buildings were built before the fire code and that this was an arson fire.

He added they have a new Department of Transportation grant, Nearness, and discussed the fact they do not have the "full blood" edition. He noted this is a monumental aspect of the fire service and noted that the fire data is now in a modern, up-to-date data structure. He discussed the neighborhood development update, where more homes would be built in the county.

Chief Perkins discussed a meeting with the City of Pflugerville and noted they are reviewing a body camera issue.

Regarding the strategic plan, Chief Perkins discussed an upcoming survey which will set the team up nicely for the upcoming planning conference in the summer.

7. RECEIVE MONTHLY REPORT FROM ASSISTANT CHIEF OF COMMUNITY RISK REDUCTION REGARDING STATUS OF FIRE CODE VIOLATIONS AND ENFORCEMENT ACTIVITIES WITHIN THE DISTRICT AND AUTHORIZE ACTION AS NECESSARY, INCLUDING THE FOLLOWING PROPERTIES AND OWNERS:
 - A. GLENN WILLIAMS, 6511 BRATTON LANE, AUSTIN, TEXAS 78728 (“PERFECT 10”);
 - B. JOHN MELFI, 13800 DRAGLINE DR., AUSTIN, TEXAS 78728 (“COLETTE AUSTIN”);
 - C. NINA MORRISON, 2213 E HOWARD LANE, MANOR, TEXAS 78653 (“BROOKSIDE MANOR GROUP HOME”)
 - D. MADISON CLARK, 19051 MELWAS WAY, PFLUGERVILLE, TEXAS 78660 (UNNAMED RESIDENTIAL CARE FACILITY)
 - E. AUGUSTINE TAMBE, 17118 SIMSBROOK, PFLUGERVILLE, TEXAS 78660 (“MAOFU GROUP HOME”)
 - F. (UNNAMED RESIDENTIAL CARE FACILITY) KENMAR RESIDENTIAL SERVICES, 16821 CONSTANTINOPLE LANE, PFLUGERVILLE, TEXAS 78660 (“KENMAR GROUP HOME”)
 - G. KIMBERLY STEVENSON, 17504 WISEMAN DR., PFLUGERVILLE, TEXAS 78660 (UNNAMED RESIDENTIAL CARE FACILITY)
 - H. AUGUSTINE TAMBE, 1603 JIGSAW CV., PFLUGERVILLE, TEXAS 78660 (“MAOFU GROUP HOME”)
 - I. RHONDA HEARNS, 19621 CLOUDY BAY DR., PFLUGERVILLE, TEXAS 78660 (UNNAMED RESIDENTIAL CARE FACILITY)
 - J. MADISON CLARK, 1202 CROSSVINE WAY, PFLUGERVILLE, TEXAS 78660 (UNNAMED RESIDENTIAL CARE FACILITY)
 - K. MADISON CLARK, 514 OAT MEADOW, PFLUGERVILLE, TEXAS 78660 (UNNAMED RESIDENTIAL CARE FACILITY)

Assistant Chief Stacer added that the list has become smaller and noted that, in the past few months, some violations have been resolved.

Commissioner Turner discussed the high-risk facility in Switzerland that caught fire over New Years and how it is important to prevent a similar type of tragedy. Assistant Chief Stacer discussed a recent apartment building fire that damaged approximately 19 units. He noted everyone displaced is at a home or staying with family. He noted that it was an arson event, where a 23-year-old set fire to a partner’s jacket. He noted at least one pet died and that the Department of Justice is pursuing higher charges for the felony of arson because of the firefighter injured and the cruelty to animals.

8. RECEIVE REPORT REGARDING STATION #7 AND TRAINING FIELD CONSTRUCTION PROGRESS, AND DISCUSS AND CONSIDER ACTION REGARDING AGREEMENT WITH CORE CONSTRUCTION SERVICES OF TEXAS, INC., INCLUDING ANY CHANGE ORDERS OR REQUESTS FOR PAYMENT;

Commissioner Howe announced that this item would be discussed in Executive Session.

9. RECEIVE MONTHLY REPORT FROM THE DISTRICT'S LEGAL COUNSEL REGARDING PENDING LITIGATION MATTERS, CONTRACT ISSUES, AND LEGISLATIVE EFFORTS AND CONSIDER TAKING RELATED ACTION;

No report.

10. RECEIVE REPORT FROM THE PFLUGERVILLE PROFESSIONAL FIREFIGHTER'S ASSOCIATION, LOCAL NO. 4137 AND CONSIDER TAKING RELATED ACTION;

No report.

DISCUSSION/ACTION ITEM

11. DISCUSS AND CONSIDER APPROVAL OF THE BRW ARCHITECTS' PROFESSIONAL SERVICES PROPOSAL RELATED TO THE DEVELOPMENT OF STATION 8, AND TAKE ANY NECESSARY ACTION;

Chief Perkins discussed the upcoming fire station project and noted they were satisfied with BRW Architects' work in the past. The total cost is not to exceed \$600,200. The budgeted amount was \$300,000, and the remaining funds will come from reallocated money from past projects.

Commissioner Turner moved and Commissioner Reese seconded to approve the BRW Architect proposal.

12. DISCUSS AND CONSIDER THE EVALUATION AND APPLICATION OF EMERGING TRENDS, TECHNOLOGIES, DRONES, AND ARTIFICIAL INTELLIGENCE AND TAKE RELATED ACTION;

No action taken.

Commissioner Howe noted that there was a recent law concerning foreign made drones for law enforcement use, but this will not apply to the fire station.

13. DISCUSS AND CONSIDER STRATEGIC PLANNING FOR THE DISTRICT RELATED TO FINANCIAL AND OPERATIONAL PROJECTIONS, INCLUDING:

- REVIEW OF PROJECTED GROWTH IN REVENUE, POPULATION, SERVICE DEMAND, AND IMPACT ON RESPONSE TIMES AND PROVISION OF SERVICE;
- PRESENTING REPORTS FROM THE COMMISSIONERS CONCERNING COMMUNITY INTERACTIONS AND RELATIONS;
- AND TAKE ANY RELATED ACTION;

No action taken.

14. DISCUSS AND CONSIDER THE PROPOSED PROVISION OF EMERGENCY MEDICAL SERVICES TO OTHER GOVERNMENTAL ENTITIES, COST ALLOCATION, AND TAKE ANY RELATED ACTION;

Chief Perkins added the 4th ILA with Travis County approved in September is going to court later this month.

The Board went into Executive Session to receive legal advice from counsel pursuant to Texas Government Code Section 551.071 related to the Station 7 and training field construction project under item 8. Executive Session convened at 6:36 p.m. and ended at 7:21 p.m. No action was taken.

15. ADJOURN THE MEETING.

Board adjourned the meeting at 7:24 p.m.

The next Board meeting is scheduled for February 11, 2026 at 6:00 p.m.

Respectfully Submitted By:

Sequina Allen
Board Recorder