

TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 2

REGULAR MEETING MINUTES

APRIL 9, 2026

The Board of Commissioners of Travis County Emergency Services District No. 2 held a meeting on Thursday, April 9, 2026, at 6:00 p.m. at the Travis County Emergency Services District No. 2 Headquarters located at 203 East Pecan Street, Pflugerville, Texas, for the following purposes.

Commissioners who attended: April Griffin (arrived late) Randy Reese Mike Howe Robert Turner

Commissioner who attended by videoconference: Rico Reyes (arrived late)

The following persons were also in attendance:

AJ Stacer	Jessica Frazier	Nick Perkins	Brian Fairbanks	Sequina Allen
Mike Williams	Glen Smith	Monica Saldaña	Bradley Joyce	Danielle Joyce
Roxanne Ergle	Chase Fitzpatrick	Richard Heller	Barbara Heller	Colton Heller

PUBLIC COMMENT

1. CALL REGULAR MEETING TO ORDER: THE MEETING *was called to order by the Board Commissioner Robert Turner at 6:00 p.m., and the minutes were recorded by mechanical means.* The meeting was held pursuant to a formal Notice of Meeting, which had been posted in accordance with the Texas Open Meetings Act at the Travis County Clerk’s Office, in the offices of the Travis County Emergency Services District No. 2 Headquarters, and on the District’s website at <https://www.pflugervillefire.org/board-of-commissioners-agenda/>.
2. PUBLIC COMMENT: *No comments presented.*

SPECIAL RECOGNITION

3. CELEBRATE SPECIAL RECOGNITION OF PERSONNEL FOR EXCEPTIONAL PERFORMANCE;
 - *Recognize Firefighter Quentin Powers for receiving his Intermediate Structure Firefighter Certification from the Texas Commission on Fire Protection;*
The special recognition for Firefighter Quentin Powers for receiving his Intermediate Structure Firefighter Certification from the Texas Commission on Fire Protection was read into the record.
 - *Recognize Janelle Joyce for her promotion to Human Resources Generalist;*
The special recognition for Janelle Joyce, who received her promotion to Human Resources Generalist, was read into the record.

Commissioner April Griffin arrived at this time.

- *Special Recognition letter from Travis County Judge Andy Brown;*

The special recognition letter from Travis County Judge Andy Brown to the District was read into the record.

- *Special Recognition to Mike Williams for his contributions and hard work to the PPE (Personal Protection Equipment) Program;*
The special recognition for Mike Williams for his contributions and hard work to the PPE Program was read into the record.
- *Citizen Appreciation email to Travis County ESD #2 Shift C E231 for their swift, courageous, and professional response to a medical call;*
The special recognition for Travis County ESD #2 Shift C E231 for their swift, courageous, and professional response to a medical call received via email from a citizen was read into the record.
- *Special Recognition to the District for making the list of Austin's Best Place for Working Parents;*
The special recognition to the District for being included on Austin's Best Places for Working Parents was read into the record.

CONSENT ITEMS

4. APPROVE NOVEMBER 13, 2025, DECEMBER 10, 2025, JANUARY 8, 2026, AND FEBRUARY 11, 2026 REGULAR MEETING MINUTES;
5. APPROVE FY26 BUDGET AMENDMENTS;

Commissioner Howe moved and Commissioner Reese seconded to approve the consent agenda items. The motion passed unanimously.

REPORTS

6. COMMISSIONERS' REPORTS, RESPONSES TO INQUIRIES, INCLUDING;
 - COMMUNICATIONS WITH THE CITY COUNCIL OF PFLUGERVILLE, PUBLIC SAFETY SUBCOMMITTEE;
Chief Perkins reported that he had conversations with members of the Public Safety Committee regarding technical information requests.
 - DISTRICT PUBLIC RELATIONS COMMITTEE;
No report.
 - TRAVIS COUNTY ESD COMMISSIONERS' COUNCIL REPORT;
No report.
7. RECEIVE REPORT FROM TREASURER AND CONSIDER TAKING RELATED ACTION, INCLUDING:
 - a. APPROVAL OF MONTHLY BILLS AND INVOICES;
 - b. APPROVAL OF FINANCIAL REPORT, INCLUDING PROCESSING OF PAYROLL;
 - c. RECEIVE MONTHLY SALES TAX ANALYSIS REPORT;
 - d. APPROVAL OF PURCHASES FOR ITEMS INCLUDED IN THE DISTRICT'S APPROVED BUDGET;

The cash balance as of the end of March and the balance sheets were provided. Commissioner Howe reported that there were three payroll items for \$1,161,000, \$1,361,000 and \$1,161,000, all related to taxes and benefits. Sales taxes were up by 5.3% in February. In April, sales tax revenue was up by 3.3%.

Commissioner Howe moved and Commissioner Reese seconded to approve the items in the Treasurer's report. The motion passed unanimously.

Commissioner Rico Reyes arrived at this time.

8. RECEIVE MONTHLY REPORT FROM THE FIRE CHIEF REGARDING EMERGENCY OPERATIONS RELATED TO FIRE SUPPRESSION AND EMS, RESPONSE TIMES, CALL VOLUME, PERSONNEL STAFFING AND TRAINING, MANAGEMENT ACTIVITIES, COMMUNICATIONS AND PUBLIC INFORMATION ACTIVITIES, AND AUTHORIZE ACTION AS NECESSARY, INCLUDING:
- AN UPDATE ON THE DISTRICT'S EMS BILLING POLICY; AND
 - AN UPDATE ON THE DISTRICT'S PLANNING DEVELOPMENT;

Chief Perkins reported that call volume continued to go up, and travel time continued to decrease with the addition of the fifth medic unit. The call processing time continued to be just under four minutes. The concern was communicated to the City of Austin, but it is not anticipated to change in the near future.

There was a record-high application volume and a record-low attrition rate, resulting in a slight FTE overage. Chief Perkins recommended keeping the FTEs, since several people would be retiring in the next few years. Lateral hiring was also taking place, reflecting the continued competitive nature.

Chief Perkins reported that the impacts of the fuel increases on the fleet were analyzed, and the cost increased by 47%.

An Operational Threat Brief was provided, which was a report on the medical and physical health program.

The annual report went live on April 9 and went to everyone in the District.

The City of Pflugerville requested an updated interlocal agreement, which was drafted for their consideration. It was the same interlocal agreement previously approved by the Board, with the dates updated to align with the fiscal year. The agreement included \$600,000 from Travis County for the District.

The Planning Conference is scheduled for July 9 and 10.

The annual health assessment was praised.

9. RECEIVE MONTHLY REPORT FROM ASSISTANT CHIEF OF COMMUNITY RISK REDUCTION REGARDING STATUS OF FIRE CODE VIOLATIONS AND ENFORCEMENT ACTIVITIES WITHIN THE DISTRICT AND AUTHORIZE ACTION AS NECESSARY, INCLUDING THE FOLLOWING PROPERTIES AND OWNERS:
- A. GLENN WILLIAMS, 16511 BRATTON LANE, AUSTIN, TEXAS 78728 ("PERFECT 10");
 - B. JOHN MELFI, 13800 DRAGLINE DR., AUSTIN, TEXAS 78728 ("COLETTE AUSTIN");
 - C. NINA MORRISON, 2213 E HOWARD LANE, MANOR, TEXAS 78653 ("BROOKSIDE MANOR GROUP HOME");
 - D. MADISON CLARK, 19051 MELWAS WAY, PFLUGERVILLE, TEXAS 78660 (UNNAMED RESIDENTIAL CARE FACILITY)
 - E. AUGUSTINE TAMBE, 17118 SIMSBROOK, PFLUGERVILLE, TEXAS 78660 ("MAOFU GROUP HOME")

- F. KENMAR RESIDENTIAL SERVICES, 16821 CONSTANTINOPLE LANE, PFLUGERVILLE, TEXAS 78660 (“KENMAR GROUP HOME”)
- G. KIMBERLY STEVENSON, 17504 WISEMAN DR., PFLUGERVILLE, TEXAS 78660 (UNNAMED RESIDENTIAL CARE FACILITY)
- H. AUGUSTINE TAMBE, 1603 JIGSAW CV., PFLUGERVILLE, TEXAS 78660 (“MAOFU GROUP HOME”)
- I. RHONDA HEARNS, 19621 CLOUDY BAY DR., PFLUGERVILLE, TEXAS 78660 (UNNAMED RESIDENTIAL CARE FACILITY)
- J. MADISON CLARK, 1202 CROSSVINE WAY, PFLUGERVILLE, TEXAS 78660 (UNNAMED RESIDENTIAL CARE FACILITY)
- K. MADISON CLARK, 514 OAT MEADOW, PFLUGERVILLE, TEXAS 78660 (UNNAMED RESIDENTIAL CARE FACILITY)

Chief Berger reported that there was significant activity underway behind the scenes. He informed that a court hearing for Item A was held in March, and they were provided an additional 90 days to comply. He continued that a court date is pending for Item B. Item D is due on April 18, and direction on the next steps will be provided.

Chief Berger provided an update on the rope tamper switches noncompliance issue. During the apartment inspection program, it was noted that several rope tamper switches were causing issues. The tamper switch for the sprinkler system’s valve should have monitored the valve, but the rope tamper switches were easily bypassed. A number of systems were shut down during the inspection, leaving the buildings unprotected. The District notified 26 apartment complexes of the need to fix the problem and were provided two years to retrofit the switches. To date, only four have not complied. A letter was sent to the remaining four complexes—each under a different ownership.

A question was asked about whether the switches were manual or automated. Chief Berger reported that they were electronic, but there was a way to manually bypass the systems. If the systems were bypassed, no alert was sent. Another question was presented about the appeals from the four remaining complexes. Chief Berger stated that the appeal process would be followed and the appeal would be heard by the Board.

Chief Berger stated that the letter of noncompliance was sent via certified mail and provided in-person. Each complex was required to within 10 days to provide an update. Chief Berger continued that because the complexes remain noncompliant, many people are impacted.

There was discussion of risk reduction being the most effective way to protect residents.

- 10. RECEIVE REPORT REGARDING STATION #7 AND TRAINING FIELD CONSTRUCTION PROGRESS, AND DISCUSS AND CONSIDER TAKING RELATED ACTION REGARDING AGREEMENTS WITH CORE CONSTRUCTION SERVICES OF TEXAS, INC., AND MARTINEZ ARCHITECTS, INCLUDING ANY CHANGE ORDERS OR REQUESTS FOR PAYMENT;
Commissioner Turner announced that this item would be discussed in Executive Session.
- 11. RECEIVE MONTHLY REPORT FROM THE DISTRICT’S LEGAL COUNSEL REGARDING PENDING LITIGATION MATTERS, CONTRACT ISSUES, AND LEGISLATIVE EFFORTS AND CONSIDER TAKING RELATED ACTION;
No report.
- 12. RECEIVE REPORT FROM THE PFLUGERVILLE PROFESSIONAL FIREFIGHTER’S ASSOCIATION, LOCAL NO. 4137 AND CONSIDER TAKING RELATED ACTION;
No report.

DISCUSSION/ACTION ITEM

13. APPROVAL OF UPDATED TEXAS DIVISION OF EMERGENCY MANAGEMENT MEMORANDUM OF UNDERSTANDING, SUBJECT TO LEGAL APPROVAL.

The item was approved two meetings prior, subject to legal approval, and Legal approved the item within the past week. No action taken.

14. CONDUCT ANNUAL REVIEW OF INVESTMENT POLICY AND INVESTMENT STRATEGIES AND CONSIDER ADOPTION OF RESOLUTION CONFIRMING ANNUAL REVIEW OF DISTRICT'S REVISED INVESTMENT POLICY, STRATEGIES, GUIDELINES AND MANAGEMENT PRACTICES; *Jessica Frazier reported that the investment policy was provided and no changes were necessary. There is an annual requirement to review it.*

Commissioner Howe moved and Commissioner Reese seconded to approve the annual review of the investment policy. The motion passed unanimously.

15. DISCUSS AND CONSIDER THE EVALUATION AND APPLICATION OF EMERGING TRENDS, TECHNOLOGIES, DRONES, AND ARTIFICIAL INTELLIGENCE AND TAKE RELATED ACTION; *Chief Perkins reported that a presentation will occur during the May meeting to showcase a robotic dog. Chief Perkins noted that there are complications since the robot has Chinese hardware, which is expected to be outlawed. No action taken.*

16. DISCUSS AND CONSIDER STRATEGIC PLANNING FOR THE DISTRICT RELATED TO FINANCIAL AND OPERATIONAL PROJECTIONS AND CONSIDER TAKING RELATED ACTION, INCLUDING:

- REVIEW OF PROJECTED GROWTH IN REVENUE, POPULATION, SERVICE DEMAND, AND IMPACT ON RESPONSE TIMES AND PROVISION OF SERVICE; AND
- PRESENTING REPORTS FROM THE COMMISSIONERS CONCERNING COMMUNITY INTERACTIONS AND RELATIONS;

Chief Perkins reported that the information would be provided in May. No action taken.

17. DISCUSS AND CONSIDER A PAYMENT IN LIEU OF TAXES ("PILOT") AGREEMENT AND TAKE ANY RELATED ACTION;

Chief Perkins reported that it was a Travis County-approved agreement under which the entities would not have to pay inventory taxes and, in lieu of that, would pay on the value of their inventory as of January 1.

Commissioner Turner announced that this item would be discussed in Executive Session.

18. DISCUSS AND CONSIDER THE PROPOSED PROVISION OF EMERGENCY MEDICAL SERVICES TO OTHER GOVERNMENTAL ENTITIES, COST ALLOCATION, AND TAKE ANY RELATED ACTION;

The updated interlocal agreement was provided. Chief Perkins explained the differences to the Board.

Commissioner Turner announced that this item would be discussed in Executive Session.

The Board recessed at 6:41 p.m to wait for legal counsel to arrive.

The Board came out of recess and reconvened the meeting at 6:49 p.m.

The Board went into Executive Session to receive legal advice from counsel pursuant to Texas Government Code Section 551.071 related to the Station 7 and training field construction project under Item 10, the payment in lieu of taxes agreement under Item 17, and the interlocal agreement under Item 18. Executive Session convened at 6:49 p.m. and ended at 7:21 p.m. No action was taken in Executive Session.

At this time the Board returned to Item 17:

MOTION: *Commissioner Griffin moved and Commissioner Howe seconded to approve the Payment in Lieu of Taxes (“PILOT”) Agreement, pending legal approval. The motion passed unanimously.*

At this time the Board returned to Item 18:

MOTION: *Commissioner Reese moved and Commissioner Howe seconded to approve the agreement and to authorize the Board President to make any administrative changes. The motion passed unanimously.*

19. ADJOURN THE MEETING.

Board adjourned the meeting at 7:23 p.m.
The next Board meeting is scheduled for May 14, 2026, at 6:00 p.m.

Respectfully Submitted By:

Sequina Allen
Board Recorder