

**TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 2**

**REGULAR MEETING MINUTES**

**MAY 14, 2026**

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The Board of Commissioners of Travis County Emergency Services District No. 2 held a meeting on Thursday, May 14, 2026, at 6:00 p.m. at the Travis County Emergency Services District No. 2 Headquarters located at 203 East Pecan Street, Pflugerville, Texas, for the following purposes.

Commissioners who attended: April Griffin Randy Reese Mike Howe Robert Turner

Commissioner who attended by videoconference: Rico Reyes

The following persons were also in attendance:

AJ Stacer	Jessica Frazier	Nick Perkins	Brian Fairbanks	Sequina Allen
Aaron Segura	Tam Tram	Monica Saldaña	Nancy Vera	Dan Berger
Nick James	Gage Vogel	Jenney Bofel	Jimmy Romell	Robert Grady
Elena Allen	Cynthia Harlan	AJ Harlan	Mitchell Jones	

**PUBLIC COMMENT**

1. CALL REGULAR MEETING TO ORDER. THE MEETING *was called to order by Board Commissioner April Griffin at 6:00 p.m. and the minutes were recorded by mechanical means.* The meeting was held pursuant to a formal Notice of Meeting, which had been posted in accordance with the Texas Open Meetings Act at the Travis County Clerk’s Office, in the offices of the Travis County Emergency Services District No. 2 Headquarters, and on the District’s website at <https://www.pflugervillefire.org/board-of-commissioners-agenda/>.
2. PUBLIC COMMENT: None.

**SPECIAL RECOGNITION**

3. CELEBRATE SPECIAL RECOGNITION OF PERSONNEL FOR EXCEPTIONAL PERFORMANCE:
  - RECOGNIZE APPARATUS SPECIALIST JARED (GAGE) VOGELE FOR RECEIVING HIS ADVANCED STRUCTURE FIREFIGHTER CERTIFICATION FROM THE TEXAS COMMISSION ON FIRE PROTECTION.  
The special recognition for Jared “Gage” Vogele for receiving his Advanced Structure Firefighter Certification from the Texas Commission on Fire Protection was read into the record.
  - RECOGNIZE MACHELLE ALLEN FOR RECEIVING HER BACHELOR’S DEGREE IN ACCOUNTING/FINANCE.  
The special recognition for Machelles Allen for receiving her Bachelor’s Degree in Accounting / Finance was read into the record.

- RECOGNIZE LIEUTENANT/PARAMEDIC GREGORY MADSEN FOR RECEIVING HIS MASTER STRUCTURE FIREFIGHTER CERTIFICATION FROM THE TEXAS COMMISSION ON FIRE PROTECTION.  
The special recognition for Lieutenant/Paramedic Gregory Madsen for receiving his Master Structure Firefighter Certification from the Texas Commission on Fire Protection was read into the record.
- RECOGNIZE CODY COOK FOR RECEIVING HIS FIRE PROTECTION AND SAFETY TECHNOLOGY DEGREE AND HIS BACHELOR OF ARTS DEGREE.  
The special recognition for Cody Cook for receiving his Fire Protection and Safety Technology Degree and his Bachelor of Arts Degree was read into the record.
- RECOGNIZE CAPT. ROBERT MCGREW FOR RECEIVING HIS MASTER FIREFIGHTER CERTIFICATION FROM THE TEXAS COMMISSION ON FIRE PROTECTION.  
The special recognition for Capt. Robert McGrew for receiving his Master Firefighter Certification from the Texas Commission on Fire Protection was read into the record.
- RECOGNIZE LIEUTENANT STEVE BLOCKER FOR RECEIVING HIS MASTER FIREFIGHTER CERTIFICATION FROM THE TEXAS COMMISSION ON FIRE PROTECTION.  
The special recognition for Lieutenant Steve Blocker for receiving his Master Firefighter Certification from the Texas Commission on Fire Protection was read into the record.
- RECOGNIZE MONICA HARRISON, MACHELLE ALLEN, TAM TRAN, NANCY VERA, ELIZABETH JADE KENNEDY, STEPHANIE ZALESKI, AND SEQUINA ALLEN FOR THEIR CONTRIBUTIONS AND WORK RELATED TO TYLER’S SOFTWARE IMPLEMENTATION.  
The special recognition for Monica Harrison, Machelles Allen, Tam Tran, Nancy Vera, Elizabeth Jade Kennedy, Stephanie Zaleski, and Sequina Allen for their contributions and work related to Tyler’s software implementation was read into the record.
- RECOGNIZE MICHAEL HERNANDEZ, ALEJANDRO PIEDRAHITA, CHRISTOPHER MONTOYA, JEREMY AYERS, DREW DILWORTH, GRAHAM NORRIS, JUSTIN SEBESTA, WILLIAM SWAIM, GREGG MADSEN, ROB MCGREW, AND MJ KELLY FOR THEIR EXCEPTIONAL HARD WORK ON THE PASS THE KNOWLEDGE TRAINING PROGRAM.  
The special recognition for Michael Hernandez, Alejandro Piedrahita, Christopher Montoya, Jeremy Ayers, Drew Dilworth, Graham Norris, Justin Sebesta, William Swaim, Gregg Madsen, Rob McGrew, and MJ Kelly for their exceptional hard work on the Pass the Knowledge training program was read into the record.
- RECOGNIZE COMMISSIONER REYES FOR HIS DISTINGUISHED SERVICE AND LEADERSHIP TO TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 2.  
The special recognition for Commissioner Reyes for his distinguished service and leadership to Travis County Emergency Services District No. 2 was read into the record.

**CONSENT ITEMS**

4. APPROVE MARCH 12, 2026 REGULAR MEETING MINUTES;  
*Commissioner Howe moved and Commissioner Reese seconded to approve the consent item. The motion passed unanimously.*

## REPORTS

5. COMMISSIONERS' REPORTS, RESPONSES TO INQUIRIES, INCLUDING
  - COMMUNICATIONS WITH THE CITY COUNCIL OF PFLUGERVILLE, PUBLIC SAFETY SUBCOMMITTEE;
  - DISTRICT PUBLIC RELATIONS COMMITTEE;
  - TRAVIS COUNTY ESD COMMISSIONERS' COUNCIL REPORT;
  - APPROVAL OF THE QUARTERLY INVESTMENT REPORT;No reports.
6. RECEIVE REPORT FROM TREASURER AND CONSIDER TAKING RELATED ACTION, INCLUDING:
  - a. APPROVAL OF MONTHLY BILLS AND INVOICES;
  - b. APPROVAL OF FINANCIAL REPORT, INCLUDING PROCESSING OF PAYROLL;
  - c. RECEIVE MONTHLY SALES TAX ANALYSIS REPORT;
  - d. APPROVAL OF PURCHASES FOR ITEMS INCLUDED IN THE DISTRICT'S APPROVED BUDGET;Commissioner Howe discussed the checks and payroll for three payroll periods, for \$1.2 million, \$1.1 million, and for approximately \$900,000. He noted sales tax a month ago was up 3.3%.  
*Commissioner Howe moved and Commissioner Turner seconded to approve the treasurer's report. The motion passed unanimously.*
7. RECEIVE MONTHLY REPORT FROM THE FIRE CHIEF REGARDING EMERGENCY OPERATIONS RELATED TO FIRE SUPPRESSION AND EMS, RESPONSE TIMES, CALL VOLUME, PERSONNEL STAFFING AND TRAINING, MANAGEMENT ACTIVITIES, COMMUNICATIONS AND PUBLIC INFORMATION ACTIVITIES, AND TAKE ACTION AS NECESSARY, INCLUDING:
  - AN UPDATE ON THE DISTRICT'S EMS BILLING POLICY;
  - AN UPDATE ON THE DISTRICT'S PLANNING DEVELOPMENT;Chief Perkins updated the team on the survey, noting that it is expected in August. He noted there will be a cost management analysis in the coming report. He added that ESD 6 has added an ambulance service and will now operate one ambulance. Additionally, the billing rate from Austin EMS for dispatch services has increased 15% from \$20,000. He added the rate has not increased since 2017. Chief Perkins discussed the strategic plan outline for the planning conference in July. He noted they are halfway through the accreditation process. The full update will take place during the planning conference. The annual report will be ready this weekend. Chief Perkins added that he has no data on the C4 program yet.
8. RECEIVE MONTHLY REPORT FROM ASSISTANT CHIEF OF COMMUNITY RISK REDUCTION REGARDING STATUS OF FIRE CODE VIOLATIONS AND ENFORCEMENT ACTIVITIES WITHIN THE DISTRICT AND TAKE ACTION AS NECESSARY, INCLUDING THE FOLLOWING PROPERTIES AND OWNERS:
  - A. GLENN WILLIAMS, 16511 BRATTON LANE, AUSTIN, TEXAS 78728 ("PERFECT 10");
  - B. JOHN MELFI, 13800 DRAGLINE DR., AUSTIN, TEXAS 78728 ("COLETTE AUSTIN");
  - C. NINA MORRISON, 2213 E HOWARD LANE, MANOR, TEXAS 78653 ("BROOKSIDE MANOR GROUP HOME");
  - D. MADISON CLARK, 19051 MELWAS WAY, PFLUGERVILLE, TEXAS 78660 (UNNAMED RESIDENTIAL CARE FACILITY)

- E. AUGUSTINE TAMBE, 17118 SIMSBROOK, PFLUGERVILLE, TEXAS 78660 (“MAOFU GROUP HOME”)
- F. KENMAR RESIDENTIAL SERVICES, 16821 CONSTANTINOPLE LANE, PFLUGERVILLE, TEXAS 78660 (“KENMAR GROUP HOME”)
- G. KIMBERLY STEVENSON, 17504 WISEMAN DR., PFLUGERVILLE, TEXAS 78660 (UNNAMED RESIDENTIAL CARE FACILITY)
- H. AUGUSTINE TAMBE, 1603 JIGSAW CV., PFLUGERVILLE, TEXAS 78660 (“MAOFU GROUP HOME”)
- I. RHONDA HEARNS, 19621 CLOUDY BAY DR., PFLUGERVILLE, TEXAS 78660 (UNNAMED RESIDENTIAL CARE FACILITY)
- J. MADISON CLARK, 1202 CROSSVINE WAY, PFLUGERVILLE, TEXAS 78660 (UNNAMED RESIDENTIAL CARE FACILITY)
- K. MADISON CLARK, 514 OAT MEADOW, PFLUGERVILLE, TEXAS 78660 (UNNAMED RESIDENTIAL CARE FACILITY)

Assistant Chief Berger noted that there hasn’t been much change on the list. The court date for Item B is June 12. Item G has missed two municipal court dates. Items H and I will be removed. Items J and K now will have sprinklers installed. He also discussed enforcement challenges in the unincorporated section, noting they could use either criminal or civil routes.

- 9. RECEIVE REPORT REGARDING STATION #7 AND TRAINING FIELD CONSTRUCTION PROGRESS, AND DISCUSS AND CONSIDER TAKING RELATED ACTION REGARDING AGREEMENTS WITH CORE CONSTRUCTION SERVICES OF TEXAS, INC., AND MARTINEZ ARCHITECTS, INCLUDING ANY CHANGE ORDERS OR REQUESTS FOR PAYMENT;  
Item was tabled and addressed later in the meeting.
- 10. RECEIVE MONTHLY REPORT FROM THE DISTRICT’S LEGAL COUNSEL REGARDING PENDING LITIGATION MATTERS, CONTRACT ISSUES, AND LEGISLATIVE EFFORTS AND CONSIDER TAKING RELATED ACTION;  
No updates. No action taken.
- 11. RECEIVE REPORT FROM THE PFLUGERVILLE PROFESSIONAL FIREFIGHTER’S ASSOCIATION, LOCAL NO. 4137 AND CONSIDER TAKING RELATED ACTION;  
No report.

**DISCUSSION/ACTION ITEM**

- 12. DISCUSS AND ACCEPT STATEMENT AND OATH OF OFFICE FOR APPOINTED COMMISSIONER;  
Mitchell Jones has been appointed Commissioner and his oath of office was accepted.
- 13. DISCUSS AND CONSIDER ACTION REGARDING ELECTION OF OFFICERS FOR BOARD;  
Item was tabled and addressed later in the meeting.
- 14. DISCUSS AND CONSIDER THE FISCAL YEAR 2025 AUDIT AND TAKE ANY RELATED ACTION;  
The audit team representative discussed the audit and government communication letter. He discussed the general fund of \$45.3 million, including cash and investments. He discussed the debt service fund and guidance on the budget schedule standard for FY 26. He discussed outstanding capital assets and transfers in assets.

*Commissioner Howe moved and Commissioner Reese seconded to approve the audit and file it with the appropriate agencies and post to the website. The motion passed unanimously.*

20. DISCUSS AND CONSIDER THE EVALUATION AND APPLICATION OF EMERGING TRENDS, TECHNOLOGIES, DRONES, AND ARTIFICIAL INTELLIGENCE AND TAKE RELATED ACTION; Nick James works with AI Robotics and showed the Commissioners a ground drone. He discussed the dangers of Chinese firmware and nationalizing American software. He showcased some prototype drones and shared a video of a Chinese fire suppression ground-based drone. The drone can go into hazardous areas, but cannot withstand temperatures higher than 200 degrees, so the fire temperature plays a role.

The service provides training, consulting with AI governance with international and Texas standards, and management services such as communications including voice services in multiple languages.

Commissioner Howe asked if other departments are using the “dog” fire control drones, but Mr. James replied that no one is using this technology yet.

15. DISCUSS AND CONSIDER THE PURCHASE OF A TYPE 3 ENGINE AND RELATED EQUIPMENT AND TAKE ANY RELATED ACTION; Chief Perkins noted it will take 16-24 months to deliver after placing the order. *Commissioner Howe moved and Commissioner Reese seconded to approve the purchase. The motion passed unanimously.*

16. DISCUSS AND CONSIDER ENGAGEMENT LETTER FOR LEGAL SERVICES RELATED TO THE DEVELOPMENT OF STATION 8, AND TAKE ANY RELATED ACTION; *Commissioner Howe moved and Commissioner Turner seconded to approve the engagement letter with Armbrust & Brown. The motion passed unanimously.*

17. DISCUSS AND CONSIDER AMENDMENT TO THE BRW ARCHITECTS’ PROFESSIONAL SERVICES PROPOSAL RELATED TO THE DEVELOPMENT OF STATION 8, AND TAKE ANY RELATED ACTION; Chief Perkins discussed the project and noted that additional civil engineering work will be required for this project, for an additional \$167,500 funded by reallocating funds in the FY26 budget. *Commissioner Turner moved and Commissioner Griffin seconded the amendment. The motion passed unanimously.*

18. DISCUSS AND CONSIDER CONTRACT FOR HVAC SYSTEM REPLACEMENTS, AND TAKE ANY RELATED ACTION; Chief Perkins shared that the feasibility study for the District recommended HVAC replacements across the District. He presented a \$260,000 contract to replace HVAC systems. *Commissioner Howe moved and Commissioner Turner seconded to approve negotiating the contract. The motion passed unanimously.*

19. DISCUSS AND CONSIDER AN INTERLOCAL AGREEMENT FOR AUTOMATIC AID RELATED TO EMERGENCY MEDICAL SERVICES (EMS) WITH WILLIAMSON COUNTY, THE CITY OF GEORGETOWN, THE CITY OF AUSTIN, AND VARIOUS EMERGENCY SERVICES DISTRICTS (ESDS), AND TAKE ANY RELATED ACTION; Chief Perkins shared that this addition would improve emergency capacity to central Texas. *Commissioner Turner moved and Commissioner Howe seconded to approve the ILA for automatic aid.*

21. DISCUSS AND CONSIDER STRATEGIC PLANNING FOR THE DISTRICT RELATED TO FINANCIAL AND OPERATIONAL PROJECTIONS, AND TAKE ANY RELATED ACTION, INCLUDING:

- REVIEW OF PROJECTED GROWTH IN REVENUE, POPULATION, SERVICE DEMAND, AND IMPACT ON RESPONSE TIMES AND PROVISION OF SERVICE;
- PRESENTING REPORTS FROM THE COMMISSIONERS CONCERNING COMMUNITY INTERACTIONS AND RELATIONS;

Item was tabled and not addressed. No action taken.

22. DISCUSS AND CONSIDER THE PROPOSED PROVISION OF EMERGENCY MEDICAL SERVICES TO OTHER GOVERNMENTAL ENTITIES, COST ALLOCATION, AND TAKE ANY RELATED ACTION;

*At this time, the Board went into Executive Session to receive legal advice from counsel pursuant to Texas Government Code Section 551.071 related to the Station 7 and training field construction project under Item 9, election of officers under Item 13, and proposed provision of emergency medical services to other governmental entities under Item 22. Executive Session convened at 7:51 p.m. and ended at 8:24 p.m. No action was taken in Executive Session.*

At this time, the Board returned to Item 13.

*Item 13. Commissioner Turner moved and Commissioner Howe seconded that the election of the officers were as follows:*

*Robert Turner – President*

*April Griffin – Vice president*

*Mike Howe – Treasurer*

*Mitchell Jones – Assistant Treasurer*

*Randy Reese – Secretary*

*The motion passed unanimously.*

23. ADJOURN THE MEETING.

Board adjourned the meeting at 8:26 p.m.

The next Board meeting is scheduled for June 11, 2026 at 6:00 p.m.

Respectfully Submitted By:

Sequina Allen

Board Recorder