TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 2

REGULAR MEETING MINUTES

JUNE 11, 2026

The Board of Commissioners of Travis County Emergency Services District No. 2 held a meeting on Thursday, June 11, 2026, at 6:00 p.m. at the Travis County Emergency Services District No. 2 Headquarters located at 203 East Pecan Street, Pflugerville, Texas, for the following purposes.

Commissioners who attended: Randy Reese Mike Howe Robert Turner

Commissioner(s) who attended by videoconference: April Griffin

Commissioner(s) who were absent: Mitchell Jones

AJ Stacer	Jessica Frazier	Nick Perkins	Brian Fairbanks
Sequina Allen	Mary Nyland	Christopher Mattson	John Carlton

PUBLIC COMMENT

1. CALL REGULAR MEETING TO ORDER: THE MEETING *was called to order by Board President Turner at 6:00 p.m. and the minutes were recorded by mechanical means.* The meeting was held pursuant to a formal Notice of Meeting, which had been posted in accordance with the Texas Open Meetings Act at the Travis County Clerk's Office, in the offices of the Travis County Emergency Services District No. 2 Headquarters, and on the District's website at https://www.pflugervillefire.org/board-of-commissioners-agenda/.

2. PUBLIC COMMENT: No Report.

SPECIAL RECOGNITION

3. CELEBRATE SPECIAL RECOGNITION OF PERSONNEL FOR EXCEPTIONAL PERFORMANCE;
   - *Recognize Mary Nyland for her retirement from the District.*
     The special recognition for Mary Nyland for her retirement from the District was read into the record.

   - *Recognize Apparatus Specialist Jim Rodriguez for receiving his Advanced Structure Firefighter Certification from the Texas Commission on Fire Protection.*
     The special recognition for Apparatus Specialist Jim Rodriguez for receiving his Advanced Structure Firefighter Certification from the Texas Commission on Fire Protection was read into the record.

   - *Recognize Firefighter Ross Tagtow for receiving his Intermediate Structure Firefighter Certification from the Texas Commission on Fire Protection.*
     The special recognition for Firefighter Ross Tagtow for receiving his Intermediate Structure Firefighter Certification from the Texas Commission on Fire Protection was read into the record.

- *Recognize Firefighter David Cook for completing his Paramedic Credentialing.*
  The special recognition for Firefighter David Cook for completing his Paramedic Credentialing was read into the record.

- *Recognize Apparatus Specialist Gabriel Coleman for receiving his Advanced Structure Firefighter Certification from the Texas Commission on Fire Protection.*
  The special recognition for Apparatus Specialist Gabriel Coleman for receiving his Advanced Structure Firefighter Certification from the Texas Commission on Fire Protection was read into the record.

- *Recognize Firefighter Daniel Lewis for completing his Paramedic Credentialing.*
  The special recognition for Firefighter Daniel Lewis for completing his Paramedic Credentialing was read into the record.

- *Recognize Trevor Stokes being appointed to the Advisory Council on Emergency Medical Services by Governor Greg Abbott.*
  The special recognition for Trevor Stokes being appointed to the Advisory Council on Emergency Medical Services by Governor Greg Abbott was read into the record.

- *Recognize Jessica Frazier for earning her successfully earning her Certified Public Accountant (CPA) License.*
  The special recognition for Jessica Frazier for successfully earning her Certified Public Accountant (CPA) License was read into the record.

CONSENT ITEMS

4. APPROVE APRIL 9, 2026, AND MAY 14, 2026, REGULAR MEETING MINUTES;

5. APPROVE A RESOLUTION FOR THE DISPOSITION OF SALVAGE AND SURPLUS PROPERTY ITEMS
   Commissioner Howe moved and Commissioner Reese seconded to approve the consent items. The motion passed unanimously.

REPORTS

6. COMMISSIONERS' REPORTS, RESPONSES TO INQUIRIES, INCLUDING;
   - COMMUNICATIONS WITH THE CITY COUNCIL OF PFLUGERVILLE, PUBLIC SAFETY SUBCOMMITTEE;
     No report.
   - DISTRICT PUBLIC RELATIONS COMMITTEE;
     No report.
   - TRAVIS COUNTY ESD COMMISSIONERS' COUNCIL REPORT;
     Commissioner Howe discussed the recent meeting of the Commissioners' Council, noting that the efforts to retain a consultant to assist with completion of the survey are ongoing. Commissioner Howe also briefly discussed a potential dispatch center to be contructed and operated in conjunction with Travis County.

7. RECEIVE REPORT FROM TREASURER AND CONSIDER TAKING RELATED ACTION, INCLUDING:
   a. APPROVAL OF MONTHLY BILLS AND INVOICES;
   b. APPROVAL OF FINANCIAL REPORT, INCLUDING PROCESSING OF PAYROLL;
   c. RECEIVE MONTHLY SALES TAX ANALYSIS REPORT;
   d. APPROVAL OF PURCHASES FOR ITEMS INCLUDED IN THE DISTRICT'S APPROVED BUDGET;
   e. APPROVAL OF THE QUARTERLY INVESTMENT REPORT;
   Commissioner Howe discussed the checks and noted sales tax was down 1.4% from March. Ms. Frazier added they are on track with sales tax revenue in the Fiscal Year. Commissioner Howe briefly discussed the payroll to be approved and the quarterly investment report.

   Commissioner Howe moved and Commissioner Griffin seconded to approve the treasurer's report. The motion passed unanimously.

8. RECEIVE MONTHLY REPORT FROM THE FIRE CHIEF REGARDING EMERGENCY OPERATIONS RELATED TO FIRE SUPPRESSION AND EMS, RESPONSE TIMES, CALL VOLUME, PERSONNEL STAFFING AND TRAINING, MANAGEMENT ACTIVITIES, COMMUNICATIONS AND PUBLIC INFORMATION ACTIVITIES, AND AUTHORIZE TAKE ACTION AS NECESSARY, INCLUDING:
   - AN UPDATE ON THE DISTRICT'S EMS BILLING POLICY; AND
   - AN UPDATE ON THE DISTRICT'S PLANNING DEVELOPMENT;

   Chief Perkins discussed the National Fire Incident Reporting System (NFIRS) with the National Emergency Response Information System (NERIS) upgrade. He noted that the two systems are not bridged this year. He noted this will be rectified in order to get an accurate call volume and response time report. He added that there is growth on their engine response times. These statistics are important to the ISO rating operating within their existing resources. Chief Perkins also discussed the increase of fuel costs are up by 40%, which will begin to affect the area if they do nothing.

   Commissioner Turner asked Chief Perkins to add on to the achievements of credentialed EMT paramedics. Chief Perkins noted that credentialing means meeting the medical director's performance goals to safely get to the job. He discussed the training of an EMT.

   Commissioner Howe asked if the training is comparable throughout the state. Chief Perkins shared that across the state, the services are comparable but noted there are differences in for-profit EMS.

9. RECEIVE MONTHLY REPORT FROM ASSISTANT CHIEF OF COMMUNITY RISK REDUCTION REGARDING STATUS OF FIRE CODE VIOLATIONS AND ENFORCEMENT ACTIVITIES WITHIN THE DISTRICT AND TAKE ACTION AS NECESSARY, INCLUDING THE FOLLOWING PROPERTIES AND OWNERS:
   A. GLENN WILLIAMS, 16511 BRATTON LANE, AUSTIN, TEXAS 78728 ("PERFECT 10");
   B. JOHN MELFI, 13800 DRAGLINE DR., AUSTIN, TEXAS 78728 ("COLETTE AUSTIN");
   C. NINA MORRISON, 2213 E HOWARD LANE, MANOR, TEXAS 78653 ("BROOKSIDE MANOR GROUP HOME")
   D. MADISON CLARK, 19051 MELWAS WAY, PFLUGERVILLE, TEXAS 78660 (UNNAMED RESIDENTIAL CARE FACILITY)
   E. AUGUSTINE TAMBE, 17118 SIMSBROOK, PFLUGERVILLE, TEXAS 78660 ("MAOFU GROUP HOME")

F. KENMAR RESIDENTIAL SERVICES, 16821 CONSTANTINOPLE LANE, PFLUGERVILLE, TEXAS 78660 ("KENMAR GROUP HOME")
G. KIMBERLY STEVENSON, 17504 WISEMAN DR., PFLUGERVILLE, TEXAS 78660 (UNNAMED RESIDENTIAL CARE FACILITY)
H. MADISON CLARK, 1202 CROSSVINE WAY, PFLUGERVILLE, TEXAS 78660 (UNNAMED RESIDENTIAL CARE FACILITY)
I. MADISON CLARK, 514 OAT MEADOW, PFLUGERVILLE, TEXAS 78660 (UNNAMED RESIDENTIAL CARE FACILITY

Assistant Chief Berger noted that sub-item A will be removed from the list as owner made an investment to improve the fire safety environment. There will be an initial hearing at Justice of the Peace Precinct 2 for sub-item B to begin. Improvements have been made at the residential facilities, and he expects the list to change next month.

10. RECEIVE REPORT REGARDING STATION #7 AND TRAINING FIELD CONSTRUCTION PROGRESS, AND DISCUSS AND CONSIDER TAKING RELATED ACTION REGARDING AGREEMENT WITH CORE CONSTRUCTION SERVICES OF TEXAS, INC., AND MARTINEZ ARCHITECTS, INCLUDING ANY CHANGE ORDERS OR REQUESTS FOR PAYMENT;
Commissioner Turner announced that this item would be discussed in executive session.

11. RECEIVE MONTHLY REPORT FROM THE DISTRICT'S LEGAL COUNSEL REGARDING PENDING LITIGATION MATTERS, CONTRACT ISSUES, AND LEGISLATIVE EFFORTS AND CONSIDER TAKING RELATED ACTION;
Legal counsel, John Carlton, provided a brief update and report. No action taken.

12. RECEIVE REPORT FROM THE PFLUGERVILLE PROFESSIONAL FIREFIGHTER'S ASSOCIATION, LOCAL NO. 4137 AND CONSIDER TAKING RELATED ACTION;
No report.

DISCUSSION/ACTION ITEM

13. DISCUSS AND ACCEPT STATEMENT AND OATH OF OFFICE FOR APPOINTED COMMISSIONERS;
Commissioners Turner, Reese, and Howe took their oaths of office and were reappointed through the end of 2027.

14. DISCUSS AND CONSIDER ADOPTING THE TAX AND BUDGET PLANNING CALENDAR FOR 2026 AND AUTHORIZE PAYMENT FOR TAX PROCESS PUBLICATIONS;
Mr. Carlton provided an overview of the tax and budget calendar presented and discussed the meetings required for the tax rate setting process.

Commissioner Howe moved and Commissioner Reese seconded to approve the calendar as proposed. The motion passed unanimously.

15. DISCUSS AND CONSIDER STATUS OF DISTRICT WEBSITE, ACCESSIBILITY, AND POSTING REQUIREMENTS AND TAKE ANY RELATED ACTION;
Mr. Carlton added that certain items need to be posted on the website. Commissioner Howe noted ADA requirements have been delayed. Chief Perkins noted that the ADA update requires changes to Adobe and foundational documents on the website.

16. DISCUSS AND CONSIDER THE EVALUATION AND APPLICATION OF EMERGING TRENDS, TECHNOLOGIES, DRONES, AND ARTIFICIAL INTELLIGENCE AND TAKE RELATED ACTION;
    This item was tabled and not addressed. No action taken.

17. DISCUSS AND CONSIDER STRATEGIC PLANNING FOR THE DISTRICT RELATED TO FINANCIAL AND OPERATIONAL PROJECTIONS AND TAKE ANY RELATED ACTION, INCLUDING:
    - REVIEW OF PROJECTED GROWTH IN REVENUE, POPULATION, SERVICE DEMAND, AND IMPACT ON RESPONSE TIMES AND PROVISION OF SERVICE; AND
    - PRESENTING REPORTS FROM THE COMMISSIONERS CONCERNING COMMUNITY INTERACTIONS AND RELATIONS;

    Item was tabled and not addressed. No action taken.

18. DISCUSS AND CONSIDER THE PROPOSED PROVISION OF EMERGENCY MEDICAL SERVICES TO OTHER GOVERNMENTAL ENTITIES, COST ALLOCATION, AND TAKE ANY RELATED ACTION;
    Chief Perkins shared that ESD 17 and 2 are negotiating their ILA. Commissioner Turner announced that this item would be discussed in executive session.

    The Board convened into Executive Session to receive legal advice from counsel pursuant to Texas Government Code Section 551.071 related to Station 7 and training field construction project under Item 10, and proposed provision of emergency medical services to other governmental entities under Item 18. Executive Session convened at 7:00 p.m. and ended at 8:05 p.m. No action was taken in Executive Session.

    At this time, the Board returned to item 18.

    Motion: *Commissioner Howe moved and Commissioner Reese seconded to allow Chief Perkins to present two options for agreement with the City of Pflugerville for EMS services for $1.9 million per fical year and subsequent years with one of two options: a six-year agreement with a 2.5% annual increase, or a 10-year agreement with rolling inflator with 15-year CPI. The motion passed unanimously.*

19. ADJOURN THE MEETING;

    Board adjourned the meeting at 8:07 p.m.
    The next Board meeting is scheduled for July 9th, 2026 at 8:00 a.m.

    Respectfully Submitted By:

    Sequina Allen

    Board Recorder